



PUBLIC NOTICE

Historical Preservation Committee (HPC)
220 W. South Ave., Woodland Park, CO 80863
Tuesday, November 7, 2023 – 3:30 PM

AGENDA

In Person at City Hall – 1st Floor Conference Room

1. Call to Order and Roll Call
2. Approval of Minutes – October 3, 2023
3. Public Hearings - None
4. Committee Business
 - a. Poster for 2023
 - b. State Grant Opportunities – No updates.
 - c. Work Plan for 2024
 - d. Budget for 2024
 - e. City Cemetery Headstone Refurbishment Project – Winter hiatus.
 - f. Templeton Cemetery – Restoration plan needed.
 - g. Cog Car Relocation Public Outreach
 - h. 209 E. Midland – Acquisition discussion
5. Reports
 - a. Committee Members' Reports
 - b. Council Member Liaison's Report
 - c. Planning Director's Report
6. Public Comment on Items Not on the Agenda
7. Adjournment

FOR MORE INFORMATION PLEASE CONTACT THE WOODLAND PARK
PLANNING DEPARTMENT AT (719) 687-5283



**Historical Preservation Committee
Tuesday, October 3, 2023 – 3:30 PM
City Hall – 2nd Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:30 p.m. Members in attendance included: Laurie Glauth, Larry Black, David Langley, Eric Simonson, and Linda Allred. Also in attendance were Planning Director Karen Schminke, Permit Technician Dorie Slaughter, Code Compliance Specialist Bert Warchol, City Council Representative Frank Connors, and guest Steve Plutt from the Park County Historic Preservation Advisory Commission.
2. **Approval of Minutes:** September 5, 2023: **MOTION:** Larry Black moved and Eric Simonson seconded to approve the September 5, 2023 minutes. The minutes were approved unanimously.
3. **Public Hearings:** – None.
4. **Committee Business:**
 - a. **Poster for 2023** – Mr. Langley presented to the committee some pictures for the committee to look at and discuss. There was discussion from the committee about the theme and what Mr. Langley presented. Mr. Connors suggested using the Roberts House as a theme. Mrs. Allred recommended and the committee agreed to continue with the current theme of the Colorado Midland Railway with a focus on Woodland Park and the rail line going out from the city due to all the efforts that have already been put forth.
 - b. **State Grant Opportunities** – Ms. Schminke reported that Kimberly Burleson is working on a grant that would help fund the necessary drawings for the next phase of work on the baggage building. Mr. Plutt indicated he received an email from Kelly Case, City Council member that the City is working on a \$10,000 grant for the Midland Terminal Depot and a \$10,000 grant for the Roberts House. Ms. Schminke indicated that a preservation plan should be worked on as it will be helpful with securing a variety future grants and restoration projects.
 - c. **Work Plan for 2024** – The committee reviewed the work plan and made the following changes:
 1. Change *support* to *look for opportunities*
 3. Remove *Mountain Arts Council* and add *Ute Pass Historical Society* and *Keep Woodland Park Beautiful*
 4. Added support for potato soup supper.
 9. Change *explore* to *prepare* and add *to include Mrs. Vos building*

headstone work that has been done at the City Cemetery. Ms. Schminke said she would look at the Council agendas and get this scheduled.

- c. **Planning Director's Report** – Ms. Schminke gave the committee documents that included an updated meeting schedule, member roster and list of local landmark designations.

6. **Public Comment on Items Not on the Agenda** – None.

- 7. **Adjournment:** The meeting was adjourned at 5:13 p.m. The next meeting is scheduled on Tuesday, November 7, 2023 at 3:30 PM, in the downstairs meeting room at City Hall.

Recorded by Bert Warchol, Code Compliance Specialist and approved by the HPC:

This _____ day of _____, 2023

Laurie Glauth, Chair



City of Woodland Park Historic Preservation Committee (HPC) 2024 Work Plan

1. Look for opportunities to support Pikes Peak Ocean to Ocean Highway.
2. Complete training requirements pursuant to CLG status.
3. Continue to support downtown preservation and design through participation in the Main Street Program, Downtown Development Authority, Woodland Park Arts Alliance, Ute Pass Historical Society (UPHS) and Keep Woodland Park Beautiful projects and programs.
4. Continue to support UPHS's walking tours June through September. Train 3 to 4 volunteers and improve publicity to generate greater participation in the tours. Also, support the UPHS annual Potato Soup Supper fund raiser.
5. Celebrate "May as Preservation Month" to build awareness through collaborative efforts such as displaying the banner and newspaper articles.
6. Create and publish a ninth poster to foster awareness of WP's heritage.
7. Seek grants to restore the former Midland Terminal Railway Station relocated to Bergstrom Park in 2015. Obtain funds to complete construction drawings, building permit, remodel and installation of exhibits in phases.
8. Complete the Certified Local Government (CLG) annual report for State OAHP in October and meet ongoing CLG requirements.
9. Prepare a Preservation Plan as desired by the City's CLG status to include Mrs. Vos building (209 E. Midland Ave.).
10. Complete a maintenance inspection of the 15 locally landmarked sites.
11. Continue to work with SHF staff member, Lindsey Flewelling and consider her guidance regarding our preservation planning and next steps.
12. Submit the HPC 2025 Budget request/priorities to the City Manager in August.
13. Continue to maintain a strong and active membership of the HPC.
14. Continue Headstone Restoration at the City Cemetery.
15. Formalize restoration plan for Templeton Cemetery.
16. Explore Grant opportunities for historical assessments for Local Landmark Junction House/Roberts House.
17. Collaborate and consult with UPHS related to youth poster contest.

Updated and approved by HPC on _____



City of Woodland Park
Historic Preservation Committee (HPC)
2024 Work Plan
Updates identified at October 3rd meeting

1. **Look for opportunities** to support Pikes Peak Ocean to Ocean Highway.
2. Complete **training** requirements pursuant to CLG status.
3. Continue to support downtown preservation and design **through participation in the Main Street Program, Downtown Development Authority, Woodland Park Arts Alliance, Ute Pass Historical Society (UPHS) and Keep Woodland Park Beautiful** projects and programs.
4. Continue to support UPHS's **walking tours** June through September. Train 3 to 4 volunteers and improve publicity to generate greater participation in the tours. Also, **support the UPHS annual Potato Soup Supper fund raiser.**
5. Celebrate "May as Preservation Month" to build awareness through collaborative efforts such as **displaying the banner** and newspaper articles.
6. Create and publish a **ninth poster** to foster awareness of WP's heritage.
7. Seek grants to restore the former **Midland Terminal Railway Station** relocated to Bergstrom Park in 2015. Obtain funds to complete construction drawings, building permit, remodel and installation of exhibits in phases.
8. Complete the Certified Local Government (CLG) **annual report** for State OAHF in October and meet ongoing CLG requirements.
9. **Prepare** ~~Explore drafting a~~ **Preservation Plan** as desired by the City's CLG status ~~to include Mrs. Vos building (209 E. Midland Ave.).~~
10. Complete a **maintenance inspection** of the 15 locally landmarked sites.
11. Continue to work with **SHF staff member**, Lindsey Flewelling and consider her guidance regarding our preservation planning and next steps.
12. Submit the HPC **2025 Budget request/priorities** to the City Manager in August.
13. ~~Obtain and Council appoint a youth representative/liaison to serve on the HPC. (bring this item back for 2025)~~
14. Continue to maintain a strong and active **membership** of the HPC.
15. **Continue** Headstone Restoration at the City Cemetery.
16. Formalize restoration plan for Templeton Cemetery.
17. **Explore Grant opportunities for historical assessments for Local Landmark Junction House/Roberts House.**
18. ~~Strategize & Explore opportunities to promote acquisition of properties of historical significance i.e. Mrs. Vos building. (added to 9.)~~
19. ~~Support Ute Pass Historical Society Annual Potato Soup Supper. (added to 4.)~~
20. Collaborate and consult with UPHS related to youth poster contest.
22. ~~Support "Home Demonstration Club" Memorial Park Dedication by WP Park & Rec.~~
23. ~~Look into collaborative possibilities with KWPB (i.e. median improvement).~~

Updated and approved by HPC on _____

Historical Preservation Committee - 2024 Budget Proposal - **DRAFT**

GL 100-114-2071

ITEM	2021 Budget	2021 Actual	2022 Budget	2022 Actual ¹	2023 Budget	2023 Actual ²	2024 Budget	2024 Notes
Historical Themed Poster Design	\$800.00		\$800.00	\$800.00	\$800.00		\$800	
Historical Themed Poster Printing	\$55.00		\$55.00	\$93.50	\$100.00		\$100	
SHF Survey Grant								
Support organizations to promote history			\$300.00		\$300.00		\$350	
Plaques	\$600.00		\$250.00		\$250.00		\$300	
Interpretative signage		\$2,700.00		\$740.00				
May Preservation Month or other events			\$250.00				\$250	Possible new banner
Training & travel - Member Conference Attendance	\$700.00	\$97.00	\$700.00		\$700.00		\$700	
Junction House: Asbestos Abatement								Future Capital Request. 2012 cost estimates: Barn \$17,869; House \$17,464
Baggage Building Remodel	\$600.00		\$3,500.00	\$4,100.00	\$300.00		\$11,900	Grant match to update scope of work and finalize MEP drawings for permits
Contingency expenses			\$445.00	\$64.98	\$350.00	\$238.57	\$400	Headstone restoration, etc.
TOTAL BUDGET and EXPENDITURES	\$2,755.00	\$2,797.00	\$6,300.00	\$5,798.48	\$2,800.00	\$238.57	\$14,800	

Approved _____

¹ Baggage Building asbestos abated in 2022 with additional funds: \$5,000 from Newmont and \$3,500 from DDA.

² 2023 Actuals to be updated prior to November 7, 2023 committee meeting.