



**Historical Preservation Committee
Tuesday, October 3, 2023 – 3:30 PM
City Hall – 2nd Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:30 p.m. Members in attendance included: Laurie Glauth, Larry Black, David Langley, Eric Simonson, and Linda Allred. Also in attendance were Planning Director Karen Schminke, Permit Technician Dorie Slaughter, Code Compliance Specialist Bert Warchol, City Council Representative Frank Connors, and guest Steve Plutt from the Park County Historic Preservation Advisory Commission.
2. **Approval of Minutes:** September 5, 2023: **MOTION:** Larry Black moved and Eric Simonson seconded to approve the September 5, 2023 minutes. The minutes were approved unanimously.
3. **Public Hearings:** – None.
4. **Committee Business:**
 - a. **Poster for 2023** – Mr. Langley presented to the committee some pictures for the committee to look at and discuss. There was discussion from the committee about the theme and what Mr. Langley presented. Mr. Connors suggested using the Roberts House as a theme. Mrs. Allred recommended and the committee agreed to continue with the current theme of the Colorado Midland Railway with a focus on Woodland Park and the rail line going out from the city due to all the efforts that have already been put forth.
 - b. **State Grant Opportunities** – Ms. Schminke reported that Kimberly Burleson is working on a grant that would help fund the necessary drawings for the next phase of work on the baggage building. Mr. Plutt indicated he received an email from Kelly Case, City Council member that the City is working on a \$10,000 grant for the Midland Terminal Depot and a \$10,000 grant for the Roberts House. Ms. Schminke indicated that a preservation plan should be worked on as it will be helpful with securing a variety future grants and restoration projects.
 - c. **Work Plan for 2024** – The committee reviewed the work plan and made the following changes:
 1. Change *support* to *look for opportunities*
 3. Remove *Mountain Arts Council* and add *Ute Pass Historical Society* and *Keep Woodland Park Beautiful*
 4. Added support for potato soup supper.
 9. Change *explore* to *prepare* and add *to include Mrs. Vos building*

- 10. Change 14 to 15
- 13. Delete, but bring back in 2025 Work Plan
- 15. Add *continue*
- 17. Explore grant opportunities for historical assessments for local landmark Junction House/Roberts House
- 18. Deleted here, but added to 9.
- 19. Deleted here but added to 4.
- 20. Collaborate and consult with UPHS related to youth poster contest.
- 21. Type-o with nothing listed
- 22. Deleted
- 23. Deleted

- d. Budget for 2024** – The committee reviewed and discusses the budget. Ms. Glauth recommended \$300 in the budget for Plaques and Interpretive Signage. Mr. Langley recommended changing *Other expenses* to *Contingency expenses*
- e. City Cemetery – Headstone Refurbishment Project** – Ms. Allred and Mr. Plutt reported that 12 have been refurbished and there are 6 more to go. Ms. Glauth recommended a thankyou letter be sent to Harold Claire with AC Concrete for the \$250 donation of sand. It was recommended by Ms. Glauth to keep track of volunteer hours.
- f. Templeton Cemetery** – Mr. Simonson indicated he is still trying to connect with the owner of the golf course regarding a list of items that he has, including access to the property and boundary issues.
- g. Roberts House – Plaque** – Due to concerns regarding possible vandalism, it was decided by the committee to wait on ordering the plaque.

5. Reports:

- a. Committee Members' Reports** – It was reported by Mr. Black that the Land office at Green Mountain Falls is closed for the season. He also reported that Fox 21 news featured Woodland Park on TV and he was in a few cameos. He also stated the Potato Soup Supper is on October 13 at 5 p.m. in Divide.

Ms. Glauth requested the committee reimburse Mr. Plutt for his City Cemetery expenses. Ms. Schminke requested he provide receipts so this can be processed.

Ms. Glauth asked that at future meetings the Committee review the various PowerPoint presentations made by History Colorado representatives at the September 29th property owner outreach.

- b. Council Member Liaison's Report** – Mr. Connors reported City Council is working on the budget. He is making sure \$11,900 is added to the Committee's budget for Baggage Building drawings with the Committee's obligation to pursue grants for this phase of the project. He also asked about doing a presentation to City Council regarding the

headstone work that has been done at the City Cemetery. Ms. Schminke said she would look at the Council agendas and get this scheduled.

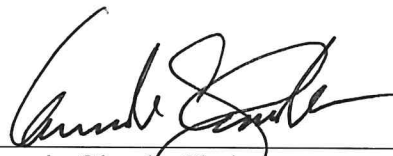
- c. **Planning Director's Report** – Ms. Schminke gave the committee documents that included an updated meeting schedule, member roster and list of local landmark designations.

6. **Public Comment on Items Not on the Agenda** – None.

7. **Adjournment:** The meeting was adjourned at 5:13 p.m. The next meeting is scheduled on Tuesday, November 7, 2023 at 3:30 PM, in the downstairs meeting room at City Hall.

Recorded by Bert Warchol, Code Compliance Specialist and approved by the HPC:

This 7th day of Nov, 2023



Laurie Glauth, Chair