



City of Woodland Park

November 2, 2023 at 6:30 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Following a work session for the 2024 City Budget, Mayor LaBarre called the regularly scheduled work session to order.

The following Council members were in attendance: Mayor LaBarre, Mayor Pro-tem Case, Councilmember Neal, Councilmember Nakai, Councilmember Zuluaga, Councilmember Harvey and Councilmember Connors.

The following staff members were in attendance: Interim City Manager Vassalotti, Deputy City Manager/City Clerk Leclercq, Chief of Police Diesler, Utilities Director Wiley and IT Technician Barnes.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. Consideration of appointment to the Planning Commission - applicant Koal Middleton.

(Presenter Deputy City Manager/City Clerk Leclercq)

City Clerk Leclercq shared that there are currently two openings on the Planning Commission with terms expiring January 2026. Leclercq shared that the City Clerk's Office continues to advertise for these positions and that she recently received an application from Koal Middleton. Leclercq shared that Mr. Middleton meets the requirements to be on the Planning Commission and she introduced Mr. Middleton. Following a brief interview with Mr. Middleton from the City Council, the following motion was made.

Motion: To appoint Koal Middleton to the planning Commission with a term expiring January 2026. Case/Connors. Motion carried 7-0.

- B. Proclamation of the City of Woodland Park declaring November 15, 2023 as Artists Sunday.

(Presenter Owner and Artist of Reserve Our Gallery, Gayle Gross)

Gayle Gross, owner and Artist of Reserve Our Gallery, shared information on Artists Sunday.

Mayor LaBarre read the Proclamation into the record.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

- A.** Approval of the October 5 and October 19, 2023 Regular City Council Meeting Minutes.

(Deputy City Manager/City Clerk Leclercq)

Mayor LaBarre introduced the items on the Consent Calendar. The Council requested to separate out some of the items for discussion.

The following motion was made.

To approve the October 5, and October 19, 2023 Council Meeting Minutes, Initial Postings of Ordinance No. 1463, Series 2023 and Ordinance No. 1464, Series 2023. Zuluaga/Neal. Motion carried 7-0.

Following discussion of questions regarding the Statement of Expenditures and the Additional Scope and Fee for Drainage Analysis on Browning Avenue, the following motion was made.

To approve the September 2023 Statement of Expenditures and the Additional Scope and Fee for Drainage Analysis on Browning Avenue. Neal/Nakai. Motion carried 7-0.

- B.** A Request from Derek Lutz, PE of the Farnsworth Group to Consider Ordinance No. 1463, Series 2023, on initial posting, an Ordinance Vacating That Portion of Midland Avenue Right-Of-Way between Highway 67 and Burdette Street and Establish a Public Access and General Utility Easement in Woodland Park, Teller County, Colorado and set the Public Hearing for November 16, 2023. (QJ) (Presenter Senior Planner CJ Gates)
- C.** A Request from Derek Lutz, PE of the Farnsworth Group to Consider Ordinance No. 1464, Series 2023, on initial posting, an Ordinance Granting a Conditional Use Permit with a Site Plan Review for the Purpose of Allowing an Automotive Vehicle Repair and Maintenance Shop on Lot 2, L. Clifford Filing No. 2 (902 W. Midland Avenue), in the Service Commercial (SC) Zone and set the Public Hearing for November 16, 2023. (QJ) (Presenter Senior Planner CJ Gates)
- D.** Approval of the September 2023 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.
(Presenter Interim City Manager/Finance Director Vassalotti)
- E.** Approval of Additional Scope and Fee for Drainage Analysis on Browning Ave Between the City of Woodland Park and Wilson and Co for \$68,328.
(Presenter Public Works Director Schmitt)

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Kitten Walker, a Woodland Park resident, shared that she appreciated Councilmembers Connors and Zuluaga going to bat for the citizens over the mill levy.

Tim Northrup, a Woodland Park resident shared that he would like to see a rebuttal period for citizens following their public comments. Northrup shared that the County allows citizens to do rebuttals and he would like to see Council do the same.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

9. PUBLIC HEARINGS

(Public comment may be heard)

10. NEW BUSINESS

(Public comment may be heard)

- A.** Approval of Resolution No. 909, Series 2023, a Resolution Establishing the Form and Procedures for the December 12, 2023 Special Municipal Election. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)

City Clerk Leclercq reviewed Resolution No. 909, series 2023, which establishes the form and procedures for the December 12, 2023, Special Election. Leclercq shared that the election would be a mail ballot election. Leclercq shared that she would be using leased equipment from Es&S for voting machines and that she would be the Designated Election Official.

Following review of the Resolution, Mayor LaBarre opened up the Public Comment.

Tim Northrup, a Woodland Park Resident resident, shared that he is opposed to using machines and would like to see the ballots hand counted.

City Clerk Leclercq shared the benefits of using the voting machines with the Council.

The following motion was made.

Motion: to approve Resolution No. 909, Series 2023, a Resolution Establishing the Form and Procedures for the December 12, 2023 Special Municipal Election. Case/Nakai. Motion carried 7-0.

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report

Mayor LaBarre shared the upcoming events for the next two weeks.

- B.** Council Reports

Mayor Pro-tem Case thanked the Council for the discussion and decision to reduce the mil levy and for giving back to the community.

Councilmember Zuluaga shared that the Keep Woodland Park Beautiful Committee is in the process of updating their by-laws.

Councilmember Connors shared that Teller County is becoming a Purple Heart County like Woodland Park did when it became a Purple Heart City. Connors also shared information on the upcoming Veteran's Day Dinner.

Councilmember Harvey asked for an update on the IGA with the School Board from City Attorney Wilson. Wilson shared that the School Board is softening a bit and is agreeable to meeting with the Council after the Election.

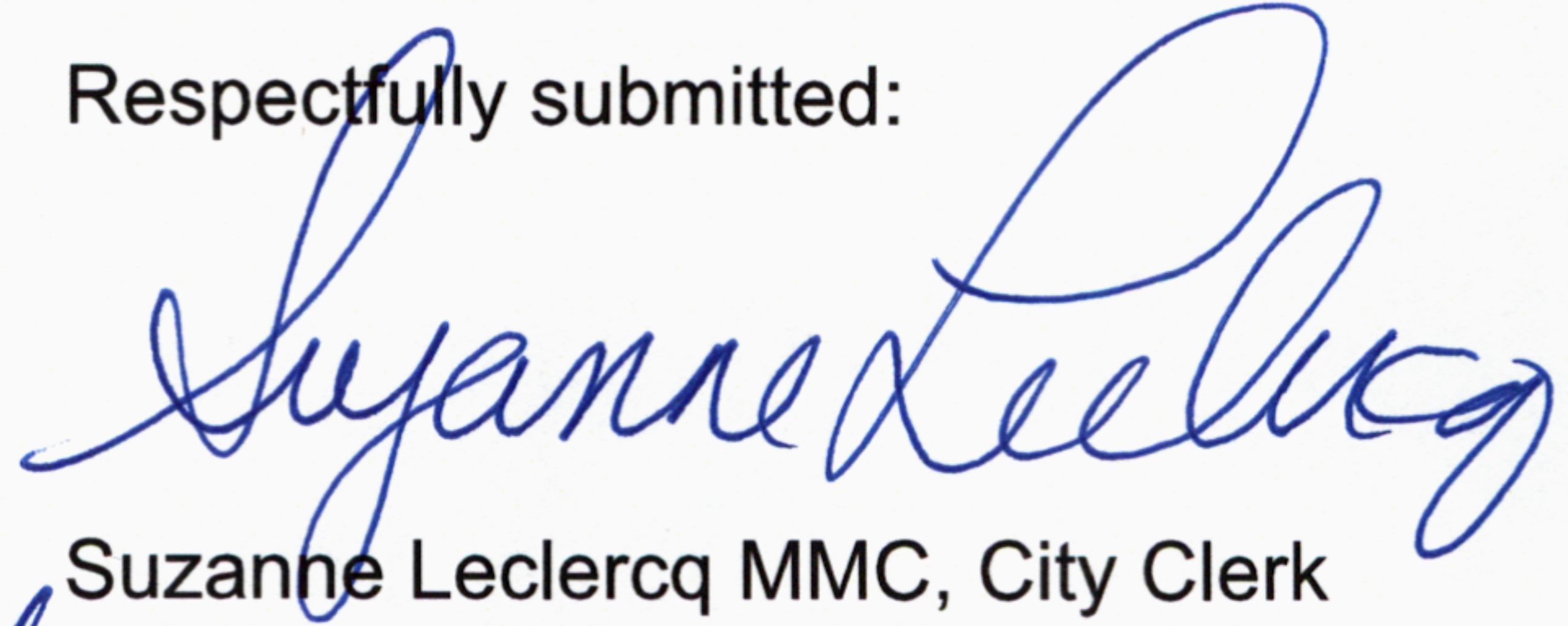
- C.** City Attorney's Report

- D.** City Manager's Report

12. ADJOURNMENT

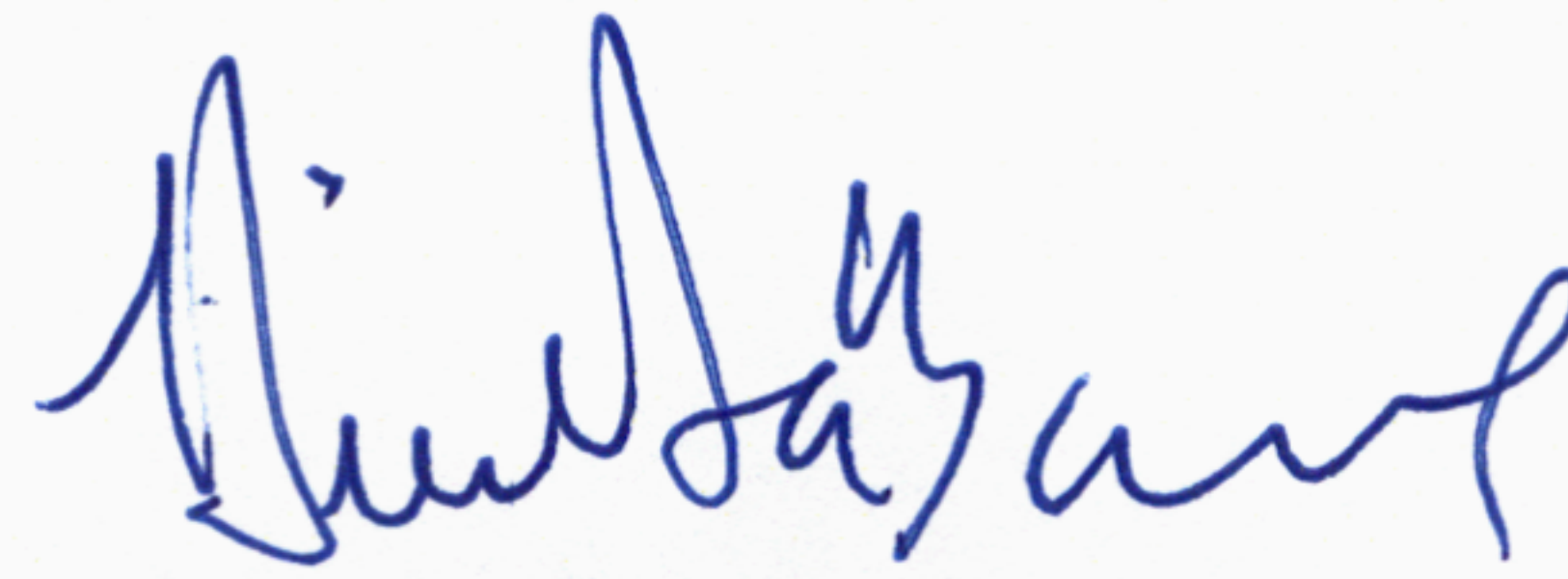
The time being 7:12 pm and there being no further City business, Mayor LaBarre adjourned the meeting.

Respectfully submitted:



Suzanne Leclercq MMC, City Clerk

APPROVED THIS 16th DAY OF November, 2023



Hilary LaBarre, Mayor