City of Woodland Park
City Council

February 15, 2024 at 6:30 PM

AGENDA

5:00 PM - City Council work session - Discussion on amendments to Title 5 of the Woodland Park Municipal Code.

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
   - **A.** Consideration of application from Kevin O'Neill for re-appointment to the Board of Adjustment. (A)
     (Presenter Deputy City Manager/City Clerk Leclercq)
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
   - **A.** Approval of Ordinance No. 1471, Series 2024 on initial posting, an Ordinance of the City Council of Woodland Park, Colorado, reducing the City Sales Tax by 1.09%, effective January 1, 2025, and set the Public Hearing for March 7, 2024. ***(L)***
     (Presenter City Manager Vassalotti)
   - **B.** Approval of the January 2024 Statement of Expenditures and Authorize the Mayor to sign Warrants in payment thereof.
     (Presenter City Manager Vassalotti)
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**
   (Public Comment may be heard)
8. **ORDINANCES ON INITIAL POSTING**
   (Public comment may be heard)
9. **PUBLIC HEARINGS**
   (Public comment may be heard)
10. **NEW BUSINESS**
    (Public comment may be heard)
    - **A.** Approval of Resolution No. 912, Series 2024 - Amendments to the Keep Woodland Park Beautiful Committee (KWPB) by-laws. (A)
      (Presenter - Chair of the Keep Woodland Park Beautiful Committee Kassidi Gilgenast)
11. **REPORTS**
    (Public comment not necessary)

A. Mayor's Report

B. Council Reports

C. City Attorney's Report

D. City Manager's Report

12. ADJOURNMENT

Key to agenda abbreviations:

(**A) Administrative-** matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1471
(Series of 2024)

AN ORDINANCE OF THE CITY COUNCIL OF WOODLAND PARK, COLORADO, REDUCING THE CITY SALES TAX BY 1.09%, EFFECTIVE JANUARY 1, 2025.

WHEREAS, the City Council of the City approved an ordinance placing before the City's voters the proposition of increasing the City Sales Tax by 1.09% commencing July 1, 2016 , for "educational purposes" of the District; and

WHEREAS, the voters of the City approved such proposition at the April 5, 2016, election; and

WHEREAS, in order to formalize the understanding of the City and the District regarding the collection and administration of this tax, the Parties entered into an intergovernmental agreement on June ___, 2016, and

WHEREAS, the ensuing seven years of administration of this tax for the benefit of the District have revealed to the City Council some shortcomings in the original agreement and the need for said agreement to be updated, and

WHEREAS, The City Council has been trying to reach agreement with the District on reasonable amendments to the intergovernmental agreement that would address (a) a fair allowance to cover the City's costs for collection and transmittal of tax proceeds to the District, (b) an annual accounting prepared for the Council by the District, which details how the tax proceeds were spent for educational purposes, as directed by voters, and (c) clarification that voters approved only that tax proceeds be spent to discharge debt in existence at the time the tax was approved by said voters, and

WHEREAS, The District has not been agreeable these modest requirements, which oversight Council regards as necessary to fulfillment of its public trust responsibility, insofar as nearly $4 million of City tax revenues are pledged to the District, with the understanding that these funds will only be spent for "educational purposes" and limited debt relief, and the collection of this tax results in City merchants collecting one of the highest aggregate sales tax rates in Colorado, and

WHEREAS, the City tax was never intended as a means for allowing the District to backfill non-educational expenses, such as paying defense costs in lawsuits against the District; the proposed annual accounting will enable the City to determine whether these City tax proceeds are instead being spent as voters intended, and

WHEREAS, the District has numerous alternative means to generate its own tax revenue, means ably used by virtually every other school district in Colorado, and

WHEREAS, accordingly, the City Council, in order to reduce the tax burden on City taxpayers and businesses, wishes to repeal the 1.09% City "school" tax.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated as conclusions, determinations, facts and findings of the City Council.

Section 2. Effective January 1, 2025, Section 3.08.030(A) of the Woodland Park Code shall be amended as follows:

A. There is levied a tax or excise upon all sales of tangible personal property and services specified in Section 3.08.050. Except as provided in this subparagraph, the rate levied shall be ~~four and nine-hundredths (4.09)~~ three (3.00) percent.

THE FOREGOING ORDINANCE IS HEREBY ADOPTED BY THE CITY COUNCIL OF WOODLAND PARK, COLORADO ON THIS ____DAY OF _____, 2024.

City of Woodland Park

_____

Hilary LaBarre, Mayor

ATTEST:

_____

City Clerk, Suzanne Leclercq

STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Aaron Vassalotti, Finance Director

DATE: February 15, 2024

SUBJECT: Approval of the January 2024 Statement of Expenditures and Authorize the Mayor to sign Warrants in payment thereof.
(Presenter City Manager Vassalotti)

BACKGROUND: Approval of the January 2024 Statement of Expenditures and Authorize the Mayor to sign Warrants in payment thereof.

RECOMMENDATION: Approval of the January 2024 Statement of Expenditures and Authorize the Mayor to sign Warrants in payment thereof.

ATTACHMENTS: 1. Statement of Expenditures-Jan 2024

City of Woodland Park
Staff Report for City Council

Meeting Date: February 7, 2024

Agenda Item	Department	Presenter
5B	Finance	Aaron Vassalotti City Manager

ITEM:

January 2024 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

January 2024	
Accounts Payable Checks	563,005.01
Payroll Checks	509,689.24
US Bank	174,910.86
Vectra Visa credit card EFT	25,269.38
Total	1,272,874.49

The Elected Officials expenditures for January 2024 are attached as a separate report.

STAFF RECOMMENDATION:

Approve January 2024 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
118031	**CHK**	**A**	**AMERICAN DATA GROUP, INC.**	**716**	**1**	**5,482.00**	**0.00**	**5,482.00**	**01/04/2024**		**45145**
			2024 SOFTWARE SUPPORT	1349		5,482.00	0.00	5,482.00			
118032	**CHK**	**A**	**CASELLE INC**	**2356**	**4**	**713.00**	**0.00**	**713.00**	**01/04/2024**		**45145**
			01/2024 CONTRACT	129115		513.00	0.00	333.45			
			01/2024 CONTRACT	129115		513.00	0.00	179.55			
			2024 SOURCE CODE ESCROW	129619		200.00	0.00	70.00			
			2024 SOURCE CODE ESCROW	129619		200.00	0.00	130.00			
118033	**CHK**	**A**	**CIVICPLUS**	**5189**	**2**	**8,777.79**	**0.00**	**8,777.79**	**01/04/2024**		**45145**
			2024 SOFTWARE LICENSING	278004		4,977.79	0.00	4,977.79			
			2024 ACCT. MANAGEMENT	285772		3,800.00	0.00	3,800.00			
118034	**CHK**	**A**	**COLORADO ADVERTISING PRODUCTS**	**4602**	**1**	**237.82**	**0.00**	**237.82**	**01/04/2024**		**45145**
			1099 FORMS & ENVELOPES	7734		237.82	0.00	237.82			
118035	**CHK**	**A**	**GRANICUS LLC**	**5448**	**1**	**5,896.24**	**0.00**	**5,896.24**	**01/04/2024**		**45145**
			2024 LICENSE	175330		5,896.24	0.00	5,896.24			
118036	**CHK**	**A**	**KS STATEBANK**	**5217**	**2**	**755.96**	**0.00**	**755.96**	**01/04/2024**		**45145**
			KYOCERA COPIER - WAC	57341-1-2024		377.98	0.00	377.98			
			KYOCERA COPIER - WAC	57341-2-2024		377.98	0.00	377.98			
118037	**CHK**	**A**	**PIKES PEAK AREA COUNCIL**	**505**	**1**	**4,426.00**	**0.00**	**4,426.00**	**01/04/2024**		**45145**
			2024 MEMBERSHIP DUES	24DUESC015		4,426.00	0.00	4,426.00			
118038	**CHK**	**A**	**TDS BROADBAND LLC**	**5335**	**3**	**1,564.41**	**0.00**	**1,564.41**	**01/04/2024**		**45145**
			01/24 CHARGES	12252023		92.45	0.00	92.45			
			01/24 CHARGES	12252023A		833.18	0.00	833.18			
			01/24 CHARGES	12252023B		638.78	0.00	638.78			
118039	**CHK**	**A**	**TELLER COUNTY WASTE**	**4158**	**5**	**1,708.75**	**0.00**	**1,708.75**	**01/04/2024**		**45145**
			01/2024 TRASH CHARGES	12042023		738.75	0.00	39.00			
			01/2024 TRASH CHARGES	12042023		738.75	0.00	158.00			
			01/2024 TRASH CHARGES	12042023		738.75	0.00	88.75			
			01/2024 TRASH CHARGES	12042023		738.75	0.00	453.00			
			01/2024 PORTABLE RESTROOMS	58651		970.00	0.00	970.00			
118040	**CHK**	**A**	**UBEO BUSINESS SERVICES**	**5490**	**1**	**107.80**	**0.00**	**107.80**	**01/04/2024**		**45145**
			01/24 FORMAT PRINTER	4354113		107.80	0.00	107.80			
118041	**CHK**	**A**	**USDA FOREST SERVICE**	**650**	**1**	**350.36**	**0.00**	**350.36**	**01/04/2024**		**45145**
			2024 SPECIAL USES PERMIT	BF021209AE120		350.36	0.00	350.36			
118079	**CHK**	**A**	**AXON ENTERPRISE, INC.**	**5008**	**1**	**6,047.40**	**0.00**	**6,047.40**	**01/11/2024**		**45154**
			AXON TASER INSTALLMENT	INUS216922		6,047.40	0.00	6,047.40			
118080	**CHK**	**A**	**BRIAN E. BUNDY**	**5208**	**1**	**420.00**	**0.00**	**420.00**	**01/11/2024**		**45154**
			ACCT SUPPORT SERVICES	01052024		420.00	0.00	420.00			
118081	**CHK**	**A**	**CINTAS CORPORATION NO 2**	**4977**	**1**	**146.17**	**0.00**	**146.17**	**01/11/2024**		**45154**
			UNIFORMS - FLEET	4179063853		146.17	0.00	146.17			
118082	**CHK**	**A**	**CIRSA**	**144**	**3**	**174,799.66**	**0.00**	**174,799.66**	**01/11/2024**		**45154**
			1ST Q PROP/CASUALTY 2024	240394		117,695.78	0.00	117,695.78			
			2024 EQUIP. BREAKDOWN	240578		7,091.00	0.00	7,091.00			

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			1ST Q WORKERS COMP 2024	W24203		50,012.88	0.00	50,012.88			
118083	**CHK**	**A**	**EVERBANK, N.A.**	**5541**	**1**	**594.00**	**0.00**	**594.00**	**01/11/2024**		**45154**
			01/24 CONTRACT	9844393		594.00	0.00	594.00			
118084	**CHK**	**A**	**GLASER GAS, INC.**	**3244**	**1**	**78.00**	**0.00**	**78.00**	**01/11/2024**		**45154**
			PROPANE - ZAMBONI	107029		78.00	0.00	78.00			
118085	**CHK**	**A**	**GOTO COMMUNICATIONS, INC.**	**5410**	**1**	**2,631.72**	**0.00**	**2,631.72**	**01/11/2024**		**45154**
			01/24 CHARGES	IN7102562047		2,631.72	0.00	2,631.72			
118086	**CHK**	**A**	**KIMBERLY BURLESON**	**1**	**1**	**3,836.00**	**0.00**	**3,836.00**	**01/11/2024**		**45154**
			CONFERENCE REIMBURSEMENT	01032024		3,836.00	0.00	3,836.00			
118087	**CHK**	**A**	**CARI DELL BROWN**	**1**	**1**	**300.00**	**0.00**	**300.00**	**01/11/2024**		**45154**
			PERFORMANCE AT UPCC	11024		300.00	0.00	300.00			
118088	**CHK**	**A**	**FRED'S TOWING**	**1**	**1**	**196.55**	**0.00**	**196.55**	**01/11/2024**		**45154**
			UTILITY REFUND	3035.04A		196.55	0.00	196.55			
118089	**CHK**	**A**	**CARTER REALTY**	**1**	**1**	**49.05**	**0.00**	**49.05**	**01/11/2024**		**45154**
			UTILITY REFUND	3094.20		49.05	0.00	49.05			
118090	**CHK**	**A**	**FRED'S TOWING**	**1**	**1**	**36.70**	**0.00**	**36.70**	**01/11/2024**		**45154**
			UTILITY REFUND	3820.19		36.70	0.00	36.70			
118091	**CHK**	**A**	**FRED'S TOWING**	**1**	**3**	**54.67**	**0.00**	**54.67**	**01/11/2024**		**45154**
			UTILITY REFUND	4104.15		54.67	0.00	5.37			
			UTILITY REFUND	4104.15		54.67	0.00	48.68			
			UTILITY REFUND	4104.15		54.67	0.00	0.62			
118092	**CHK**	**A**	**BLAINE CURTIS**	**1**	**1**	**62.87**	**0.00**	**62.87**	**01/11/2024**		**45154**
			UTILITY REFUND	583.05		62.87	0.00	62.87			
118093	**CHK**	**A**	**UTE PASS CONCRETE SAND & GRAVE**	**1**	**1**	**162.30**	**0.00**	**162.30**	**01/11/2024**		**45154**
			UTILITY REFUND	5853.01		162.30	0.00	162.30			
118094	**CHK**	**A**	**MARGARET MCKINNEY**	**1**	**1**	**13.79**	**0.00**	**13.79**	**01/11/2024**		**45154**
			UTILITY REFUND	6089.02		13.79	0.00	13.79			
118095	**CHK**	**A**	**MARY ANN SPERRY**	**1**	**1**	**55.00**	**0.00**	**55.00**	**01/11/2024**		**45154**
			REFUND	64186227		55.00	0.00	55.00			
118096	**CHK**	**A**	**OTIS ELEVATOR COMPANY**	**2706**	**1**	**4,891.44**	**0.00**	**4,891.44**	**01/11/2024**		**45154**
			2024 SERVICE CONTRACT-ELEVATOR	100401407702		4,891.44	0.00	4,891.44			
118097	**CHK**	**A**	**PITNEY BOWES GLOBAL FINANCIAL**	**2479**	**1**	**90.00**	**0.00**	**90.00**	**01/11/2024**		**45154**
			POSTAGE METER LEASE	3318414829		90.00	0.00	90.00			
118098	**CHK**	**A**	**QUADIENT, INC**	**5209**	**1**	**105.00**	**0.00**	**105.00**	**01/11/2024**		**45154**
			01/24-04/24 SERVICE AGREEMENT	60697149		105.00	0.00	105.00			
118099	**CHK**	**A**	**TELLER COUNTY WASTE**	**4158**	**1**	**1,247.50**	**0.00**	**1,247.50**	**01/11/2024**		**45154**
			02/24 PORTABLE RESTROOMS	60099		1,247.50	0.00	1,247.50			
118135	**CHK**	**A**	**ALLY RUSSO**	**5556**	**1**	**89.00**	**0.00**	**89.00**	**01/18/2024**		**45178**

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			BARTENDING - UPCC	01112024		89.00	0.00	89.00			
118136	**CHK**	**A**	**COLO DEPT OF PUBLIC HEALTH**	**1057**	**2**	**4,722.00**	**0.00**	**4,722.00**	**01/18/2024**		**45178**
			07/23-06/24 ANNUAL FEE	WP241138216		4,538.00	0.00	4,538.00			
			PRE TREATMENT FEE	WP241138217		184.00	0.00	184.00			
118137	**CHK**	**A**	**EMPLOYERS COUNCIL SERVICES, IN**	**5099**	**1**	**450.00**	**0.00**	**450.00**	**01/18/2024**		**45178**
			LAW POSTER UPDATE	0000492024		450.00	0.00	450.00			
118138	**CHK**	**A**	**ENVIROTECH SERVICES INC**	**5170**	**4**	**15,299.41**	**0.00**	**15,299.41**	**01/18/2024**		**45178**
			ICE SLICER	CD202405508		3,860.87	0.00	3,860.87			
			ICE SLICER	CD202405509		3,851.68	0.00	3,851.68			
			ICE SLICER	CD202405510		3,827.15	0.00	3,827.15			
			ICE SLICER	CD202405511		3,759.71	0.00	3,759.71			
118139	**CHK**	**A**	**GOVOS**	**5349**	**1**	**2,120.00**	**0.00**	**2,120.00**	**01/18/2024**		**45178**
			01/24 MUNIREVS	INV-4315		2,120.00	0.00	2,120.00			
118140	**CHK**	**A**	**IMAGE BEARERS CLEANING LLC**	**5082**	**1**	**7,739.98**	**0.00**	**7,739.98**	**01/18/2024**		**45178**
			01/24 CLEANING	3568		7,739.98	0.00	7,739.98			
118141	**CHK**	**A**	**KIMBALL MIDWEST**	**4046**	**1**	**31.26**	**0.00**	**31.26**	**01/18/2024**		**45178**
			#32 SUPPLIES	101782273		31.26	0.00	31.26			
118142	**CHK**	**A**	**MHC KENWORTH-COLORADO SPRINGS**	**2721**	**1**	**209,174.17**	**0.00**	**209,174.17**	**01/18/2024**		**45178**
			2024 Kenworth +8800 Dump Truck	01162024		209,174.17	0.00	209,174.17			
118143	**CHK**	**A**	**ZACH POPE**	**1**	**1**	**110.00**	**0.00**	**110.00**	**01/18/2024**		**45178**
			REIMBURSEMENT FOR CDL PHYSICAL	01162024		110.00	0.00	110.00			
118144	**CHK**	**A**	**RAMPART SURVEYS, LLC**	**1501**	**1**	**975.00**	**0.00**	**975.00**	**01/18/2024**		**45178**
			LOY CREEK DAM MONITORING	6490		975.00	0.00	975.00			
118145	**CHK**	**A**	**TDS BROADBAND LLC**	**5335**	**2**	**1,699.38**	**0.00**	**1,699.38**	**01/18/2024**		**45178**
			02/2024 CHARGES	01062024		89.95	0.00	89.95			
			01/2024 CHARGES	12252023C		1,609.43	0.00	1,609.43			
118146	**CHK**	**A**	**VERO BROADBAND,LLC**	**5423**	**4**	**12,000.81**	**0.00**	**12,000.81**	**01/18/2024**		**45178**
			01/2024 CHARGES	01012024		12,000.81	0.00	1,330.00			
			01/2024 CHARGES	01012024		12,000.81	0.00	800.00			
			01/2024 CHARGES	01012024		12,000.81	0.00	800.00			
			01/2024 CHARGES	01012024		12,000.81	0.00	9,070.81			
118147	**CHK**	**A**	**BURLAP BAG CLOTHING/BOOTS**	**1356**	**1**	**106.40**	**0.00**	**106.40**	**01/18/2024**		**45179**
			UNIFORM - ROTH	23-11429A		106.40	0.00	106.40			
118148	**CHK**	**A**	**CENTURYLINK**	**4342**	**2**	**424.64**	**0.00**	**424.64**	**01/18/2024**		**45179**
			12/2023 CHARGES	12252023		424.64	0.00	276.94			
			12/2023 CHARGES	12252023		424.64	0.00	147.70			
118149	**CHK**	**A**	**CIVICPLUS**	**5189**	**1**	**750.00**	**0.00**	**750.00**	**01/18/2024**		**45179**
			VIRTUAL TRAINING	288939		750.00	0.00	750.00			
118150	**CHK**	**A**	**COLO SPRINGS UTILITIES**	**1172**	**1**	**14,606.17**	**0.00**	**14,606.17**	**01/18/2024**		**45179**
			4TH Q 2023 CONVEYANCE FEE	12312023		14,606.17	0.00	14,606.17			

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
118151	**CHK**	**A**	**DAVID A. LANGLEY ARCHITECTS**	**3720**	**1**	**2,105.00**	**0.00**	**2,105.00**	**01/18/2024**		**45179**
			City Hall Facade Design	22-22~2368		2,105.00	0.00	2,105.00			
118152	**CHK**	**A**	**FOXWORTH - GALBRAITH LUMBER CO**	**96**	**1**	**411.41**	**0.00**	**411.41**	**01/18/2024**		**45179**
			12/23 CHARGES	12312023		411.41	0.00	411.41			
118153	**CHK**	**A**	**GALLS, LLC**	**5221**	**1**	**107.61**	**0.00**	**107.61**	**01/18/2024**		**45179**
			UNIFORM BELTS	026644244		107.61	0.00	107.61			
118154	**CHK**	**A**	**HOME DEPOT CREDIT SERVICES**	**1758**	**3**	**1,830.77**	**0.00**	**1,830.77**	**01/18/2024**		**45179**
			12/2023 CHARGES	12292023		1,830.77	0.00	507.50			
			12/2023 CHARGES	12292023		1,830.77	0.00	463.14			
			12/2023 CHARGES	12292023		1,830.77	0.00	860.13			
118155	**CHK**	**A**	**HR GREEN FIBER & BROADBAND, LL**	**5124**	**4**	**11,114.49**	**0.00**	**11,114.49**	**01/18/2024**		**45179**
			Fiber Optic Concept Design Ser	167534		2,162.00	0.00	2,162.00			
			Fiber Optic Concept Design Ser	168895		4,104.25	0.00	4,104.25			
			Fiber Optic Concept Design Ser	169875		2,999.75	0.00	2,999.75			
			FIBER PROFESSIONAL SERVICES	169875A		1,848.49	0.00	1,848.49			
118156	**CHK**	**A**	**MIDWEST LABORATORIES, INC**	**5507**	**1**	**440.00**	**0.00**	**440.00**	**01/18/2024**		**45179**
			LABS	1166916		440.00	0.00	440.00			
118157	**CHK**	**A**	**BE YOU HAIR LLC**	**1**	**1**	**6.21**	**0.00**	**6.21**	**01/18/2024**		**45179**
			SALES TAX P&I REFUND	12312023		6.21	0.00	6.21			
118158	**CHK**	**A**	**CIERA HOMES INC**	**1**	**1**	**1,054.18**	**0.00**	**1,054.18**	**01/18/2024**		**45179**
			USE TAX REFUND	O13096		1,054.18	0.00	1,054.18			
118159	**CHK**	**A**	**O'REILLY AUTOMOTIVE STORES, IN**	**4531**	**1**	**40.78**	**0.00**	**40.78**	**01/18/2024**		**45179**
			12/2023 CHARGES	12282023		40.78	0.00	40.78			
118160	**CHK**	**A**	**QUADIENT FINANCE USA, INC**	**5204**	**3**	**1,618.49**	**0.00**	**1,618.49**	**01/18/2024**		**45179**
			09/23 POSTAGE	09272023		505.28	0.00	505.28			
			11/2023 POSTAGE	11272023		554.40	0.00	554.40			
			12/2023 CHARGES	12282023		558.81	0.00	558.81			
118161	**CHK**	**A**	**SIERRA HILGNER**	**5302**	**1**	**110.00**	**0.00**	**110.00**	**01/18/2024**		**45179**
			OFFICIAL - P&R	12312023		110.00	0.00	110.00			
118162	**CHK**	**A**	**UPS STORE #1374**	**416**	**1**	**102.83**	**0.00**	**102.83**	**01/18/2024**		**45179**
			11/2023 CHARGES	11302023		102.83	0.00	102.83			
118163	**CHK**	**A**	**USA BLUEBOOK**	**5471**	**1**	**195.70**	**0.00**	**195.70**	**01/18/2024**		**45179**
			SUPPLIES - WWTP	INV00156517A		195.70	0.00	195.70			
118164	**CHK**	**A**	**VIVID ENGINEERING GROUP**	**5171**	**1**	**7,786.25**	**0.00**	**7,786.25**	**01/18/2024**		**45179**
			3R PUMP STATION	D232598-1		7,786.25	0.00	7,786.25			
118165	**CHK**	**A**	**WASTE MANAGEMENT WOODLAND PARK**	**3004**	**1**	**78.23**	**0.00**	**78.23**	**01/18/2024**		**45179**
			DEER DISPOSAL	0006399-2517-1		78.23	0.00	78.23			
118166	**CHK**	**A**	**WILSON & COMPANY, INC.**	**5212**	**1**	**4,298.75**	**0.00**	**4,298.75**	**01/18/2024**		**45179**
			11/4-12/1 PROFESSIONAL SERVICE	121950		4,298.75	0.00	4,298.75			
118178	**CHK**	**A**	**4 RIVERS EQUIPMENT**	**130**	**1**	**191.96**	**0.00**	**191.96**	**01/25/2024**		**45191**

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			INSPECTION	1570074		191.96	0.00	191.96			
118179	**CHK**	**A**	**ABSOLUTE SOFTWARE**	**5420**	**1**	**3,000.00**	**0.00**	**3,000.00**	**01/25/2024**		**45191**
			LICENSE RENEWAL FEE	10071693		3,000.00	0.00	3,000.00			
118180	**CHK**	**A**	**BOBCAT OF THE ROCKIES, LLC**	**3724**	**2**	**719.01**	**0.00**	**719.01**	**01/25/2024**		**45191**
			PARTS	66154932		116.65	0.00	116.65			
			REPAIR	66155000		602.36	0.00	602.36			
118181	**CHK**	**A**	**BRIAN E. BUNDY**	**5208**	**1**	**840.00**	**0.00**	**840.00**	**01/25/2024**		**45191**
			ACCT. SUPPORT SERVICES	01192024		840.00	0.00	840.00			
118182	**CHK**	**A**	**BURLAP BAG CLOTHING/BOOTS**	**1356**	**1**	**501.60**	**0.00**	**501.60**	**01/25/2024**		**45191**
			UNIFORM - POPE	24-12879		501.60	0.00	501.60			
118183	**CHK**	**A**	**CINTAS CORPORATION NO 2**	**4977**	**2**	**292.34**	**0.00**	**292.34**	**01/25/2024**		**45191**
			UNIFORM - FLEET	4179891074		146.17	0.00	146.17			
			UNIFORMS - FLEET	4180606473		146.17	0.00	146.17			
118184	**CHK**	**A**	**CIRSA**	**144**	**1**	**2,500.00**	**0.00**	**2,500.00**	**01/25/2024**		**45191**
			DEDUCTIBLE PC6017951-1	232500		2,500.00	0.00	2,500.00			
118185	**CHK**	**A**	**EMPLOYERS COUNCIL SERVICES, IN**	**5099**	**1**	**7,350.00**	**0.00**	**7,350.00**	**01/25/2024**		**45191**
			2024 MEMBERSHIP DUES	0000490675		7,350.00	0.00	7,350.00			
118186	**CHK**	**A**	**GALLS, LLC**	**5221**	**1**	**51.88**	**0.00**	**51.88**	**01/25/2024**		**45191**
			UNIFORM - WPPD	026747026		51.88	0.00	51.88			
118187	**CHK**	**A**	**GLASER GAS, INC.**	**3244**	**2**	**156.00**	**0.00**	**156.00**	**01/25/2024**		**45191**
			PROPANE	107085		78.00	0.00	78.00			
			PROPANE - ZAMBONI	107149		78.00	0.00	78.00			
118188	**CHK**	**A**	**GRACE JOHNSON**	**5156**	**1**	**605.00**	**0.00**	**605.00**	**01/25/2024**		**45191**
			CONTRACT WORK	INV-2-WP		605.00	0.00	605.00			
118189	**CHK**	**A**	**ISAAC JON PETTERSON**	**5559**	**1**	**2,800.00**	**0.00**	**2,800.00**	**01/25/2024**		**45191**
			PATROL TRAINING COURSE	0001		2,800.00	0.00	2,800.00			
118190	**CHK**	**A**	**MEBULBS**	**3794**	**1**	**997.41**	**0.00**	**997.41**	**01/25/2024**		**45191**
			BULBS-F&G	44740152-01		997.41	0.00	997.41			
118191	**CHK**	**A**	**BEN SCHMITT**	**1**	**1**	**102.53**	**0.00**	**102.53**	**01/25/2024**		**45191**
			REIMBURSEMENT	01222024		102.53	0.00	102.53			
118192	**CHK**	**A**	**CARTER REALTY**	**1**	**1**	**40.00**	**0.00**	**40.00**	**01/25/2024**		**45191**
			UTILITY REFUND	4161.17		40.00	0.00	40.00			
118193	**CHK**	**A**	**PAUL H. HALLER**	**5567**	**1**	**437.50**	**0.00**	**437.50**	**01/25/2024**		**45191**
			LEGAL SVCS	01182024		437.50	0.00	437.50			
118194	**CHK**	**A**	**PITNEY BOWES GLOBAL FINANCIAL**	**2479**	**1**	**90.00**	**0.00**	**90.00**	**01/25/2024**		**45191**
			02/24 POSTAGE METER LEASE	3318591434		90.00	0.00	90.00			
118195	**CHK**	**A**	**SLATERCOM LIGHTING SOLUTIONS**	**5547**	**1**	**2,176.00**	**0.00**	**2,176.00**	**01/25/2024**		**45191**
			LED PANEL LIGHT	8581		2,176.00	0.00	2,176.00			

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
118196	**CHK**	**A**	**STANDARD INSURANCE COMPANY**	**1091**	**1**	**2,335.17**	**0.00**	**2,335.17**	**01/25/2024**		**45191**
			01/24 STD & LTD	12182023		2,335.17	0.00	2,335.17			
118197	**CHK**	**A**	**TAVCO SERVICES, INC**	**5557**	**1**	**9,700.00**	**0.00**	**9,700.00**	**01/25/2024**		**45191**
			Planning Dept Printer RPL	24011804		9,700.00	0.00	9,700.00			
118198	**CHK**	**A**	**TRANSWEST TRUCK TRAILER RV**	**5253**	**1**	**643.80**	**0.00**	**643.80**	**01/25/2024**		**45191**
			BRAKE DRUM	008P207001		643.80	0.00	643.80			
118199	**CHK**	**A**	**WHISLER INDUSTRIAL SUPPLY**	**682**	**1**	**37.94**	**0.00**	**37.94**	**01/25/2024**		**45191**
			PARTS	2501647-1		37.94	0.00	37.94			
REGISTER TOTALS Checks: 86 Voids: 0					120	563,005.01	0.00	563,005.01			

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
19204	Lifeguard	1	140.05	10.71	129.34	1/12/2024
19205	Lifeguard	1	193.04	15.77	177.27	1/12/2024
19206	Lifeguard	1	105.79	8.09	97.70	1/12/2024
19207	Lifeguard	1	18.93	1.44	17.49	1/12/2024
19208	Lifeguard	1	321.73	31.62	290.11	1/12/2024
19209	Maint. Worker I - PBG	1	1,963.52	549.81	1,413.71	1/12/2024
19210	Lifeguard	1	249.11	22.05	227.06	1/12/2024
19211	Lifeguard	1	877.40	129.71	747.69	1/26/2024
19212	Police Officer I	1	2,094.96	348.41	1,746.55	1/26/2024
19213	Lifeguard	1	261.17	23.99	237.18	1/26/2024
19214	Lifeguard	1	51.19	3.91	47.28	1/26/2024
19215	Lifeguard	1	302.80	29.16	273.64	1/26/2024
19216	Lifeguard	1	117.34	8.99	108.35	1/26/2024
19217	Maint. Worker I - PBG	1	1,963.52	549.81	1,413.71	1/26/2024
19218	Lifeguard	1	638.14	76.49	561.65	1/26/2024
54294	Fleet Mechanic I	1	2,373.70	736.91	1,636.79	1/12/2024
54295	Fitness Instructor	1	27.44	2.10	25.34	1/12/2024
54296	Captain	1	3,818.31	966.22	2,852.09	1/12/2024
54297	Sergeant	1	3,564.94	736.49	2,828.45	1/12/2024
54298	Police Officer I	1	2,819.64	723.66	2,095.98	1/12/2024
54299	Help Desk Technician	1	1,712.00	407.71	1,304.29	1/12/2024
54300	Lifeguard	1	104.55	8.00	96.55	1/12/2024
54301	Lifeguard	1	885.69	131.17	754.52	1/12/2024
54302	Dispatcher I	1	2,292.06	588.15	1,703.91	1/12/2024
54303	WTO	1	1,718.91	506.59	1,212.32	1/12/2024
54304	Utility Billing Techni	1	2,196.80	577.25	1,619.55	1/12/2024
54305	MWI	1	2,983.49	941.71	2,041.78	1/12/2024
54306	Grant Analyst	1	2,781.16	468.72	2,312.44	1/12/2024
54307	Crew Chief-Streets	1	2,720.25	689.41	2,030.84	1/12/2024
54308	Water Fitness Instruct	1	400.68	32.65	368.03	1/12/2024
54309	Support Servcs Coord	1	2,044.87	332.90	1,711.97	1/12/2024
54310	Dispatcher	1	2,340.63	442.46	1,898.17	1/12/2024
54311	MUNICIPAL COURT CLERK	1	1,116.05	223.69	892.36	1/12/2024
54312	MWI	1	1,714.78	417.22	1,297.56	1/12/2024
54313	Police Officer II	1	3,446.83	594.13	2,852.70	1/12/2024
54314	Lieutenant	1	3,265.60	611.50	2,654.10	1/12/2024
54315	MWI	1	1,664.88	376.02	1,288.86	1/12/2024
54316	Pool Attendant	1	2,455.26	811.47	1,643.79	1/12/2024
54317	MWII - Field Services	1	2,365.72	565.52	1,800.20	1/12/2024
54318	Chief of Police	1	5,188.35	1,367.22	3,821.13	1/12/2024
54319	Police Officer II	1	2,911.47	594.17	2,317.30	1/12/2024
54320	Lifeguard	1	486.68	51.23	435.45	1/12/2024
54321	PT Snow Plowing	1	1,027.47	108.60	918.87	1/12/2024
54322	Police Officer I	1	2,244.53	639.41	1,605.12	1/12/2024
54323	Accounting Manager	1	3,805.53	1,214.43	2,591.10	1/12/2024
54324	MWI	1	1,565.00	426.62	1,138.38	1/12/2024
54325	Lifeguard	1	75.71	5.79	69.92	1/12/2024
54326	Lifeguard	1	291.45	27.30	264.15	1/12/2024
54327	Lifeguard	1	753.22	102.79	650.43	1/12/2024
54328	PT Snow Plowing	1	1,117.48	169.48	948.00	1/12/2024
54329	Police Officer I	1	2,920.39	800.91	2,119.48	1/12/2024

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Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54330	Lifeguard	1	209.09	17.99	191.10	1/12/2024
54331	Senior Planner	1	3,494.40	1,071.11	2,423.29	1/12/2024
54332	Lifeguard	1	385.74	38.51	347.23	1/12/2024
54333	MW I	1	1,678.64	635.51	1,043.13	1/12/2024
54334	Lifeguard	1	255.55	23.55	232.00	1/12/2024
54335	Dispatcher I	1	2,168.45	775.60	1,392.85	1/12/2024
54336	Communications Coordinator	1	2,552.13	694.07	1,858.06	1/12/2024
54337	Finance Admin. Asst./C	1	2,059.20	511.33	1,547.87	1/12/2024
54338	Police Officer II	1	2,486.68	698.51	1,788.17	1/12/2024
54339	Dispatcher II	1	2,531.92	560.74	1,971.18	1/12/2024
54340	HR Manager	1	3,728.97	1,335.32	2,393.65	1/12/2024
54341	Police Officer II	1	2,770.41	554.91	2,215.50	1/12/2024
54342	Sergeant	1	1,739.74	352.98	1,386.76	1/12/2024
54343	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	1/12/2024
54344	WWTO	1	1,787.14	342.54	1,444.60	1/12/2024
54345	Lifeguard	1	209.09	17.99	191.10	1/12/2024
54346	Lifeguard	1	515.13	54.41	460.72	1/12/2024
54347	Lead Lifeguard	1	578.14	96.96	481.18	1/12/2024
54348	Event Center Coordinat	1	2,115.39	551.62	1,563.77	1/12/2024
54349	Lifeguard	1	205.49	16.72	188.77	1/12/2024
54350	Associate Project Manager	1	2,902.83	1,128.08	1,774.75	1/12/2024
54351	Maintenance Worker II - Stree	1	2,302.22	482.39	1,819.83	1/12/2024
54352	Assistant Aquatics Manager	1	2,724.13	708.85	2,015.28	1/12/2024
54353	DCM - City Clerk	1	5,993.77	3,405.50	2,588.27	1/12/2024
54354	Lifeguard	1	111.76	8.55	103.21	1/12/2024
54355	Lifeguard	1	122.19	9.35	112.84	1/12/2024
54356	Dispatcher II	1	3,094.46	895.41	2,199.05	1/12/2024
54357	WWTO	1	2,138.17	677.23	1,460.94	1/12/2024
54358	MWI	1	1,507.58	238.71	1,268.87	1/12/2024
54359	Police Officer III	1	3,207.69	691.86	2,515.83	1/12/2024
54360	Lifeguard	1	117.34	8.98	108.36	1/12/2024
54361	WWTO B	1	2,684.80	582.38	2,102.42	1/12/2024
54362	Presiding Municipal Co	1	442.23	37.83	404.40	1/12/2024
54363	Lifeguard	1	274.38	24.99	249.39	1/12/2024
54364	P&R Sports Site Supv	1	31.92	2.44	29.48	1/12/2024
54365	Lifeguard	1	270.38	24.68	245.70	1/12/2024
54366	UPCC-ASSISTANT	1	755.16	136.59	618.57	1/12/2024
54367	Lifeguard	1	429.98	36.89	393.09	1/12/2024
54368	Sports Site Supervisor	1	2,321.67	485.87	1,835.80	1/12/2024
54369	Program Coordinator	1	2,120.00	607.51	1,512.49	1/12/2024
54370	Victims Advocate Coord	1	2,891.36	1,274.27	1,617.09	1/12/2024
54371	Lifeguard	1	72.10	5.52	66.58	1/12/2024
54372	Fleet Mechanic I	1	2,379.83	711.37	1,668.46	1/12/2024
54373	MWII Streets	1	1,900.72	342.93	1,557.79	1/12/2024
54374	PT Victim Advocate	1	561.60	59.97	501.63	1/12/2024
54375	Superintendent	1	3,848.64	1,254.00	2,594.64	1/12/2024
54376	Lifeguard	1	109.54	8.38	101.16	1/12/2024
54377	Lifeguard	1	990.08	193.93	796.15	1/12/2024
54378	Lieutenant	1	3,781.95	1,713.35	2,068.60	1/12/2024
54379	Dispatcher	1	2,039.36	706.63	1,332.73	1/12/2024
54380	CMO Admin Assist	1	2,255.83	455.65	1,800.18	1/12/2024

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Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54381	Planning Director	1	4,756.82	2,407.96	2,348.86	1/12/2024
54382	Public Works Director	1	5,746.29	1,702.80	4,043.49	1/12/2024
54383	Dispatcher I	1	2,101.06	587.27	1,513.79	1/12/2024
54384	Systems Admin	1	2,625.25	573.76	2,051.49	1/12/2024
54385	MWII Streets	1	2,016.00	485.54	1,530.46	1/12/2024
54386	PT Meter Reader	1	890.75	133.07	757.68	1/12/2024
54387	Utilities Supervisor	1	3,100.47	1,207.30	1,893.17	1/12/2024
54388	MWIII Streets	1	1,690.55	395.54	1,295.01	1/12/2024
54389	MWII - Field Services	1	3,040.38	1,210.97	1,829.41	1/12/2024
54390	GSI Tech	1	2,354.01	573.13	1,780.88	1/12/2024
54391	WWTP Chief Operator	1	4,250.08	2,036.42	2,213.66	1/12/2024
54392	Lifeguard	1	45.42	3.48	41.94	1/12/2024
54393	Fleet Crew Chief	1	2,983.49	1,006.97	1,976.52	1/12/2024
54394	Police Officer I	1	2,244.53	633.88	1,610.65	1/12/2024
54395	Sergeant	1	83.27	6.37	76.90	1/12/2024
54396	Lifeguard	1	329.40	32.20	297.20	1/12/2024
54397	Lifeguard	1	191.07	15.62	175.45	1/12/2024
54398	Dispatch Supervisor	1	3,118.47	788.44	2,330.03	1/12/2024
54399	Planner	1	4,219.80	1,266.43	2,953.37	1/12/2024
54400	Police Officer I	1	2,749.98	327.80	2,422.18	1/12/2024
54401	Crew Chief - PBG	1	3,151.56	893.50	2,258.06	1/12/2024
54402	City Manager	1	6,876.92	2,216.07	4,660.85	1/12/2024
54403	Police Officer II	1	3,713.61	891.38	2,822.23	1/12/2024
54404	Sergeant	1	3,575.15	903.45	2,671.70	1/12/2024
54405	PT Meter Reader	1	400.20	70.61	329.59	1/12/2024
54406	Zoning/Code Compliance	1	2,196.00	737.30	1,458.70	1/12/2024
54407	Aquatic Manager	1	3,303.02	1,013.74	2,289.28	1/12/2024
54408	WTP CHIEF OPERATOR	1	4,539.33	2,323.44	2,215.89	1/12/2024
54409	Utilities Director	1	5,748.93	2,614.60	3,134.33	1/12/2024
54410	Lifeguard	1	52.99	4.06	48.93	1/12/2024
54411	WTO A	1	2,409.60	684.59	1,725.01	1/12/2024
54412	Sports Site Coordinator	1	193.68	15.82	177.86	1/12/2024
54413	Front Desk Representative	1	45.30	3.47	41.83	1/12/2024
54414	Fleet Mechanic I	1	2,373.70	736.90	1,636.80	1/26/2024
54415	Fitness Instructor	1	54.88	4.19	50.69	1/26/2024
54416	Captain	1	3,818.31	966.22	2,852.09	1/26/2024
54417	Sergeant	1	3,327.28	725.99	2,601.29	1/26/2024
54418	Police Officer I	1	2,819.64	723.66	2,095.98	1/26/2024
54419	Help Desk Technician	1	1,712.00	407.70	1,304.30	1/26/2024
54420	Lifeguard	1	266.77	24.40	242.37	1/26/2024
54421	Dispatcher I	1	2,266.59	598.47	1,668.12	1/26/2024
54422	WTO	1	1,718.91	506.58	1,212.33	1/26/2024
54423	Utility Billing Techni	1	2,196.80	577.26	1,619.54	1/26/2024
54424	MWI	1	2,983.49	941.70	2,041.79	1/26/2024
54425	Budget Manager	1	2,606.16	436.69	2,169.47	1/26/2024
54426	Crew Chief-Streets	1	2,851.88	736.50	2,115.38	1/26/2024
54427	Water Fitness Instruct	1	623.28	59.69	563.59	1/26/2024
54428	Support Servcs Coord	1	1,869.87	307.53	1,562.34	1/26/2024
54429	Dispatcher	1	1,823.63	352.62	1,471.01	1/26/2024
54430	MUNICIPAL COURT CLERK	1	1,656.35	353.86	1,302.49	1/26/2024
54431	MWI	1	1,652.80	402.04	1,250.76	1/26/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54432	Police Officer II	1	3,114.04	555.58	2,558.46	1/26/2024
54433	Lieutenant	1	3,463.31	712.83	2,750.48	1/26/2024
54434	MWI	1	1,489.88	334.64	1,155.24	1/26/2024
54435	Pool Attendant	1	2,395.38	794.08	1,601.30	1/26/2024
54436	MWII - Field Services	1	2,094.15	500.17	1,593.98	1/26/2024
54437	Chief of Police	1	5,188.35	1,367.22	3,821.13	1/26/2024
54438	Police Officer II	1	2,736.47	563.63	2,172.84	1/26/2024
54439	Lifeguard	1	857.99	125.29	732.70	1/26/2024
54440	PT Snow Plowing	1	1,417.20	184.83	1,232.37	1/26/2024
54441	Police Officer I	1	2,780.74	749.21	2,031.53	1/26/2024
54442	Accounting Manager	1	3,805.53	1,214.44	2,591.09	1/26/2024
54443	MWI	1	1,565.00	426.62	1,138.38	1/26/2024
54444	Lifeguard	1	39.66	3.03	36.63	1/26/2024
54445	Lifeguard	1	37.85	2.90	34.95	1/26/2024
54446	Lifeguard	1	109.77	8.40	101.37	1/26/2024
54447	Lifeguard	1	635.88	76.07	559.81	1/26/2024
54448	PT Snow Plowing	1	1,424.48	236.12	1,188.36	1/26/2024
54449	Police Officer I	1	2,920.39	800.90	2,119.49	1/26/2024
54450	Lifeguard	1	14.42	1.11	13.31	1/26/2024
54451	Senior Planner	1	3,494.40	1,071.11	2,423.29	1/26/2024
54452	Lifeguard	1	28.84	2.20	26.64	1/26/2024
54453	MW I	1	1,678.64	635.50	1,043.14	1/26/2024
54454	Lifeguard	1	701.01	90.58	610.43	1/26/2024
54455	Dispatcher I	1	2,040.90	758.58	1,282.32	1/26/2024
54456	Communications Coordinator	1	2,552.13	694.06	1,858.07	1/26/2024
54457	Finance Admin. Asst./C	1	2,059.20	511.34	1,547.86	1/26/2024
54458	Police Officer II	1	2,486.68	698.52	1,788.16	1/26/2024
54459	Dispatcher II	1	2,531.92	586.88	1,945.04	1/26/2024
54460	HR Manager	1	3,728.97	1,335.33	2,393.64	1/26/2024
54461	Police Officer II	1	3,277.48	645.10	2,632.38	1/26/2024
54462	Lifeguard	1	51.51	3.94	47.57	1/26/2024
54463	Sergeant	1	1,611.87	326.53	1,285.34	1/26/2024
54464	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	1/26/2024
54465	WWTO	1	1,787.14	342.56	1,444.58	1/26/2024
54466	Lifeguard	1	122.57	9.38	113.19	1/26/2024
54467	Lifeguard	1	713.25	93.73	619.52	1/26/2024
54468	Lead Lifeguard	1	980.69	192.10	788.59	1/26/2024
54469	Event Center Coordinat	1	2,115.39	551.63	1,563.76	1/26/2024
54470	Lifeguard	1	100.94	7.72	93.22	1/26/2024
54471	Associate Project Manager	1	2,992.98	1,152.77	1,840.21	1/26/2024
54472	Maintenance Worker II - Stree	1	2,650.24	585.20	2,065.04	1/26/2024
54473	Assistant Aquatics Manager	1	2,100.13	511.87	1,588.26	1/26/2024
54474	DCM - City Clerk	1	5,993.77	3,405.51	2,588.26	1/26/2024
54475	Lifeguard	1	36.05	2.75	33.30	1/26/2024
54476	Lifeguard	1	37.85	2.89	34.96	1/26/2024
54477	Dispatcher II	1	2,883.49	814.98	2,068.51	1/26/2024
54478	WWTO	1	1,954.03	633.47	1,320.56	1/26/2024
54479	MWI	1	1,667.72	263.14	1,404.58	1/26/2024
54480	Police Officer III	1	5,463.69	1,140.82	4,322.87	1/26/2024
54481	Lifeguard	1	117.34	8.97	108.37	1/26/2024
54482	WWTO B	1	2,839.19	619.72	2,219.47	1/26/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54483	Lifeguard	1	232.05	20.76	211.29	1/26/2024
54484	Presiding Municipal Co	1	1,238.23	178.32	1,059.91	1/26/2024
54485	Lifeguard	1	282.45	26.60	255.85	1/26/2024
54486	P&R Sports Site Supv	1	291.84	22.32	269.52	1/26/2024
54487	Lifeguard	1	191.07	15.62	175.45	1/26/2024
54488	UPCC-ASSISTANT	1	647.28	112.56	534.72	1/26/2024
54489	Lifeguard	1	378.00	29.92	348.08	1/26/2024
54490	Sports Site Supervisor	1	1,962.69	394.39	1,568.30	1/26/2024
54491	Program Coordinator	1	2,120.00	607.52	1,512.48	1/26/2024
54492	Victims Advocate Coord	1	2,891.36	1,274.27	1,617.09	1/26/2024
54493	Lifeguard	1	288.40	27.06	261.34	1/26/2024
54494	Fleet Mechanic I	1	2,293.82	690.47	1,603.35	1/26/2024
54495	MWII Streets	1	1,699.29	294.36	1,404.93	1/26/2024
54496	PT Victim Advocate	1	374.40	37.64	336.76	1/26/2024
54497	Superintendent	1	3,848.64	1,253.99	2,594.65	1/26/2024
54498	Lifeguard	1	136.50	10.44	126.06	1/26/2024
54499	Lifeguard	1	87.06	6.66	80.40	1/26/2024
54500	Lifeguard	1	1,326.00	274.94	1,051.06	1/26/2024
54501	Lifeguard	1	363.36	35.80	327.56	1/26/2024
54502	Lieutenant	1	3,602.48	1,668.57	1,933.91	1/26/2024
54503	Dispatcher	1	2,356.60	826.06	1,530.54	1/26/2024
54504	CMO Admin Assist	1	2,080.83	434.26	1,646.57	1/26/2024
54505	Planning Director	1	4,756.82	2,407.96	2,348.86	1/26/2024
54506	Public Works Director	1	5,746.29	1,702.79	4,043.50	1/26/2024
54507	Dispatcher I	1	1,812.76	543.78	1,268.98	1/26/2024
54508	Systems Admin	1	2,625.25	573.74	2,051.51	1/26/2024
54509	MWII Streets	1	1,956.00	466.52	1,489.48	1/26/2024
54510	PT Meter Reader	1	632.78	75.52	557.26	1/26/2024
54511	Utilities Supervisor	1	3,100.47	1,207.31	1,893.16	1/26/2024
54512	MWIII Streets	1	1,677.44	392.41	1,285.03	1/26/2024
54513	Permit Technician	1	600.08	181.90	418.18	1/26/2024
54514	MWII - Field Services	1	3,040.38	1,210.97	1,829.41	1/26/2024
54515	GSI Tech	1	2,206.25	539.30	1,666.95	1/26/2024
54516	Lifeguard	1	273.98	24.96	249.02	1/26/2024
54517	Lead Lifeguard	1	423.97	46.22	377.75	1/26/2024
54518	WWTP Chief Operator	1	4,047.68	1,978.75	2,068.93	1/26/2024
54519	Lifeguard	1	18.93	1.44	17.49	1/26/2024
54520	Fleet Crew Chief	1	2,983.49	1,006.97	1,976.52	1/26/2024
54521	Police Officer I	1	2,094.89	638.98	1,455.91	1/26/2024
54522	Sergeant	1	151.40	11.58	139.82	1/26/2024
54523	Lifeguard	1	321.73	31.61	290.12	1/26/2024
54524	Lifeguard	1	335.27	32.64	302.63	1/26/2024
54525	Dispatch Supervisor	1	3,118.47	788.45	2,330.02	1/26/2024
54526	Planner	1	3,545.84	1,133.88	2,411.96	1/26/2024
54527	Lifeguard	1	14.42	1.10	13.32	1/26/2024
54528	Police Officer I	1	2,843.09	422.41	2,420.68	1/26/2024
54529	Crew Chief - PBG	1	3,348.67	950.23	2,398.44	1/26/2024
54530	City Manager	1	6,876.92	2,216.05	4,660.87	1/26/2024
54531	Police Officer II	1	3,358.61	838.90	2,519.71	1/26/2024
54532	Sergeant	1	3,282.12	863.60	2,418.52	1/26/2024
54533	PT Meter Reader	1	880.44	128.36	752.08	1/26/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
54534	Zoning/Code Compliance	1	2,524.00	830.17	1,693.83	1/26/2024
54535	Aquatic Manager	1	3,219.69	990.71	2,228.98	1/26/2024
54536	WTP CHIEF OPERATOR	1	4,539.33	2,323.44	2,215.89	1/26/2024
54537	Utilities Director	1	5,748.93	2,617.35	3,131.58	1/26/2024
54538	WTO A	1	2,409.60	684.59	1,725.01	1/26/2024
54539	Lifeguard	1	34.07	2.60	31.47	1/26/2024
54540	Sports Site Coordinator	1	266.31	24.37	241.94	1/26/2024
54541	Front Desk Representative	1	135.90	10.39	125.51	1/26/2024
			509,689.24	**146,888.93**	**362,800.31**	

City of Woodland Park
Staff Report for City Council

Meeting Date: February 7, 2024

Agenda Item	Department	Presenter
Interoffice Memorandum	Finance	Aaron Vassalotti City Manager

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a summary of the Council and Mayor Expenses for January 2024.

January 2024

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	$17,950.00	$0.00	$0.00	$17,950.00	0%
Training/Travel	$11,000.00	$0.00	$0.00	$11,000.00	0%
Supplies	$150.00	$0.00	$0.00	$150.00	0%
Meetings/Mileage/Meals	$3,000.00	$27.84	$0.00	$3,000.00	0%
Special Projects	$500.00	$0.00	$0.00	$500.00	0%
Total	$32,600.00	$27.84	$0.00	$32,600.00	0%

STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Suzanne Leclercq, Deputy City Manager/City Clerk

DATE: February 15, 2024

SUBJECT: Approval of Resolution No. 912, Series 2024 - Amendments to the Keep Woodland Park Beautiful Committee (KWPB) by-laws. (A)
(Presenter - Chair of the Keep Woodland Park Beautiful Committee Kassidi Gilgenast)

BACKGROUND: Background: Keep Woodland Park Beautiful Committee, under the professional advisement of City Attorney Nina Williams, drafted amendments to their bylaws.

Article I Purpose: The purpose of the Keep Woodland Park Beautiful committee (hereinafter The Committee) shall be to; “Protect and enhance our community, wildlife, and natural beauty through community events, education programs, and through beautification projects”.

Article II Organization: Section 4, City Staff Liaison: The City Manager or his/her designee will provide a City liaison to the Committee, whose responsibility will be to assist the Committee in meeting the Keep Woodland Park Beautiful goals and objectives. The City Staff shall also furnish professional and technical advice to the Committee. The liaison serves as a non-voting participant on the committee. Organization: Section 6, City Council Liaison: The City Council Liaison will be appointed by City Council. The City Council will provide a liaison to the Committee, whose responsibility will be to serve as a conduit between the Committee and the City Council. The liaison serves as a non-voting participant on the Committee.

Article III Membership: Section 1, Eligibility: The Committee shall consist of not fewer than three (3) and not more than (15) members appointed by City Council at large. Two-thirds or 66% of the sitting Committee members shall be City residents or property owners/leasers. Each member of the Committee shall possess interests that are compatible with the Committee’s purpose.

Article IV Areas of Responsibility & Duties: Section 1, Community Education and Awareness: The Committee’s foremost duty and obligation is to educate and involve the community in litter reduction and prevention, beautification and community improvement, and responsible solid waste management. The committee may promote programs that encourage human-wildlife cohabitation and safety. The Committee may maintain affiliation with Keep America Beautiful (KAB) for support and assistance and develop a results-oriented plan in accordance with the KAB certification requirements. Areas of Responsibility & Duties: Section 3, Litter Prevention and Waste Reduction: The Committee will examine and recommend programs and projects to help address the

community's litter, recycling, and waste management. The Committee shall also complete an annual Litter Index, which will be utilized to identify areas or corridors where specific cleanup programs need to be enhanced. The Committee shall analyze relevant data and solicit input from the community to establish and implement a litter control strategy. Areas of Responsibility & Duties: Section 4, Municipal Ordinances: The Committee will provide general policy guidance and recommendations concerning the review and updating of existing municipal codes as they pertain to garbage, refuse, solid waste accumulation, city beautification/esthetics and property maintenance.. Areas of Responsibility & Duties: Section 5, Annual Review: The Committee shall review the general results of a year's programs and operations. The Committee shall prepare an analysis of operations annually and forward a summary with specific recommendations to the City Council by September 30th.

Article V Meetings & Meeting Procedures: Section 4, Notice of Meetings: Notice of all meetings shall be posted on the City of Woodland Park website and be given to committee members at least two (2) days prior to a scheduled meeting.

Meetings & Meeting Procedures: Section 6, Quorum: A majority of the sitting members of the Committee shall constitute a quorum for conducting business at any meeting.

RECOMMENDATION: Approve amended by-laws for the Keep Woodland Park Beautiful Committee.

ATTACHMENTS:
1. Resolution 912 - Amend Keep Woodland Park Beautiful Bylaws 1
2. KWPB Bylaws - Final Version with Edits

CITY OF WOODLAND PARK, COLORADO
RESOLUTION NO. 915
(Series of 2024)

A RESOLUTION AMENDING THE BYLAWS OF KEEP WOODLAND PARK BEAUTIFUL COMMITTEE

WHEREAS, the Woodland Park City Council must approve changes made to the bylaws of the various boards and commissions within the City of Woodland Park;

WHEREAS, the City Council established the Keep Woodland Park Beautiful Committee (the "Committee") through resolution on January 15, 2004 through Resolution No. 619, Series 2004;

WHEREAS, the City Council last amended the bylaws of the Committee through resolution on January 22, 2009 through Resolution No. 699, Series 2009; and

WHEREAS, from time to time, through conducting meetings, boards and commissions find it necessary to amend their bylaws; and

WHEREAS, the Committee has determined that amendments to the bylaws are necessary to more clearly establish the purpose of the Committee and refine its procedures; and

WHEREAS, the City Council desires to amend the Committee's Bylaws as found in "Exhibit A" of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:

Section 1. The Keep Woodland Park Beautiful Bylaws are hereby amended to reflect the changes as shown in "Exhibit A."

THE FOREGOING RESOLUTION IS HEREBY ADOPTED BY THE CITY COUNCIL OF WOODLAND PARK, COLORADO ON THIS 15th DAY OF FEBRUARY, 2024.

City of Woodland Park

_____

Hilary LaBarre, Mayor

ATTEST:

_____

City Clerk, Suzanne Leclercq

EXHIBIT A

KEEP WOODLAND PARK BEAUTIFUL COMMITTEE

BYLAWS

These Bylaws of the Keep Woodland Park Beautiful Committee were adopted pursuant to the direction of the Woodland Park City Council on _____ 2004. These Amended Bylaws were adopted pursuant to the direction of the Woodland Park City Council and became effective on _____~~2009~~2023.

ARTICLE I
PURPOSE

The purpose of the Keep Woodland Park Beautiful committee (hereinafter The Committee) shall be to; "Protect and enhance our community, wildlife, and natural beauty through community events, education programs, and through beautification projects".~~; The purpose of the Keep Woodland Park Beautiful Committee (hereinafter "The Committee") shall be to protect our community, wildlife, and the area's natural beauty by 1) enlisting support of volunteers to help reduce litter, junk, refuse, and rubbish; 2) promoting the responsible handling of trash, refuse, and solid waste through education, recycling, and enforcement; 3) encouraging enhancement of public views and spaces; 4) recognizing businesses, groups, and individuals for their commitment to community improvement; and 5) providing policy recommendations to City Council on issues relevant to a beautiful Woodland Park; and 6)actively participating in these and other such projects as requested by the City Council or the City Manager to the same.~~

ARTICLE II
ORGANIZATION

Section 1: Selection of Officers. The Committee will elect a Chairperson, a Vice-Chairperson, and Secretary at the first regular meeting in January or as needed to fill vacancies.

Section 2: Officer Duties. The Chairperson will preside at all meetings, maintain order, decide all points of procedure and appoint any subcommittees deemed to be necessary. The Vice-Chairperson shall act as Chairperson in the absence of the Chairperson. In the absence of both the Chairperson and Vice Chairperson, the remaining members will designate a Chairperson for that meeting from among the members in attendance. The secretary shall be responsible for all written correspondence and meeting minutes.

Section 3: Standing Sub-Committees. The Committee may~~shall~~ establish but not be limited to three (3) Standing sub-committees. These are: The Community Education and Awareness and Education Sub-committee, the Beautification and Community Improvement Sub-committee, and the Litter Prevention and Waste Reduction Sub-committee.

Section 4: City Staff Liaison. The City Manager or his/her designee will provide a City liaison to the Committee, whose responsibility will be to assist the Committee in meeting the

Keep Woodland Park Beautiful goals and objectives. The City Staff shall also furnish professional and technical advice to the Committee.

Section 5: City Attorney Legal Assistance. All pertinent questions of law will be referred to the City Attorney for advice and opinion.

Section 6: City Council Liaison. A City Council Liaison will be appointed by City Council. [INSERT APPROPRIATE LANGUAGE ON LIAISON RESPONSIBILITIES]

ARTICLE III
MEMBERSHIP

Section 1: Eligibility. The Committee shall consist of ~~not fewer than three (3) and~~ not more than (15) members appointed by City Council at large. Two-thirds or 66% of the sitting Committee members shall be City residents or property owners/leasers. Each member of the Committee shall possess interests that are compatible with the Committee's purpose.

Section 2: Appointment. The members of the Committee will be appointed by the City Council. Appointments will be made at such times as necessary to fill vacancies caused by resignation, removal, death or incapacity. There shall be no limit on the number of years that a member may serve on the Committee as long as conditions of removal do not exist as specified by Section 3 below.

Section 3: Vacancies. Vacancies on the Committee will be filled by appointment of the Council.

Section 4: Removal. Any member of the Committee may be removed by the City Council for non-performance of duty or misconduct. Unexcused absences for three or more consecutive regular meetings or four regular meetings within a calendar year will be considered a form of non-performance of duty and may be removed from the committee.

Section 5: Compensation. The members of the Committee will receive no compensation. Members will be reimbursed for authorized actual expenses incurred in the performance of their official duties.

ARTICLE IV
AREAS OF RESPONSIBILITY AND DUTIES

Section 1: Community Education and Awareness. The Committee's foremost duty and obligation is to educate and involve the community in litter reduction and prevention, beautification and community improvement, and responsible solid waste management. Committee may~~shall~~ promote programs that encourage human-wildlife cohabitation and safety. The Committee may~~shall~~ maintain affiliation with Keep America Beautiful (KAB) for support and assistance and develop a results oriented plan in accordance with the KAB certification requirements.

Section 2: Beautification and Community Improvement. The Committee will develop projects that enhance public views and spaces. A procedure will be used to recognize businesses, groups, and individuals for contributions to the community.

Section 3: Litter Prevention and Waste Reduction. The Committee will examine and ~~assess the way Woodland Park is managing recyclable waste. Through this information collection process, the Committee will effectively design or~~ recommend programs and projects to help address the community's litter, recycling, and ~~recyclable~~ waste management. ~~situation~~. The Committee shall also complete an annual Litter Index, which will be utilized to identify areas or corridors where specific cleanup programs need to be enhanced. The Committee shall analyze relevant data and solicit input from the community to establish and implement a litter control strategy.

Section 4: Municipal Ordinances. The Committee will provide general policy guidance and recommendations concerning the review and updating of existing City Ordinances as they pertain to garbage, refuse, solid waste accumulation, city beautification/aesthetics and code enforcement procedures.

Section 5: Annual Review. The Committee shall review the general results of a year's programs and operations. The Committee shall prepare an analysis of operations annually and forward a summary with specific recommendations to the City Council by September 30~~November 15th~~.

ARTICLE V
MEETINGS AND MEETING PROCEDURES

Section 1: Regular Meetings. The regular meeting date shall be the first Monday of the month or as determined by the members of the Committee. The meeting shall be held at City Hall, Woodland Park, Colorado.

Section 2: Special Meetings. Special Meetings may be called by the Chairperson or at the request of any two (2) members of the Committee, the Mayor, or the City Manager.

Section 3: All Meetings are Open to the Public. All meetings of the Committee shall be open to the public. The agenda and all reports and data are available to the public upon request. The Committee may receive public comment on issues related to the Committee's purpose without the formality of a public hearing.

Section 4: Notice of Meetings. Notice of all meetings shall be posted on the City of Woodland Park website and be given to committee members at least two (2) ~~five (5)~~ days prior to a scheduled meeting. ~~Written notice of all meetings shall be posted at City Hall and be given to the Committee members by e-mail or U.S. Postal Service five (5) days prior to a scheduled meeting.~~

Section 5: Agenda. An agenda shall be prepared for each meeting of the Committee. The agenda shall include committee reports and business pertinent to the responsibilities and duties of the Committee. Committee members may request items to be placed upon the agenda.

The agenda and order of business of a regular meeting shall be as follows:

1. Call to Order and Roll Call
2. Approval of Minutes of the Previous Meeting
3. Public Comment on Items not on the Agenda
4. Sub-committee Reports and Ongoing Projects
5. Other Committee Business
6. Adjournment

Section 6: Quorum. A majority of the sitting ~~regular~~ members of the Committee shall constitute a quorum for conducting business at any meeting.

ARTICLE VI
MISCELLANEOUS PROVISIONS

Section 1: Conflict of Interest. In the event that any Committee member or any member of his/her immediate family has or could reasonably be construed to have a conflict of interest as defined by the laws of the State of Colorado and the City, the member shall declare such conflict of interest prior to the commencement of any deliberation of the agenda item and shall recuse himself/herself from participating in the discussion or voting on such item.

Section 2: Official Records. The official records of the Committee shall include the Bylaws, minutes, and any reports and plans recommended by the Committee. The records shall be maintained by the appointed designee and shall be available for public inspection during customary office hours. The normal statutes and/or customary practices regarding municipal record retention shall apply to the Committee's records.

ARTICLE VII
AMENDMENTS

These Bylaws may be amended by majority vote of approval of all the members of the Committee, followed by a majority vote of approval of the City Council.

IN WITNESS WHEREOF, THE CITY OF WOODLAND PARK KEEP WOODLAND PARK BEAUTIFUL COMMITTEE AND THE CITY OF WOODLAND PARK CITY COUNCIL HAVE APPROVED AND SIGNED THESE BYLAWS OF THE KEEP WOODLAND PARK BEAUTIFUL COMMITTEE UPON THE DAY, MONTH AND YEAR SPECIFIED BELOW, TO BE EFFECTIVE UPON THE_____DAY OF _____, 2009.

KEEP WOODLAND PARK BEAUTIFUL COMMITTEE

REVIEWED AND ADOPTED THIS_____DAY OF _____, 2009.

_____ _____

CHAIRPERSON VICE-CHAIRPERSON

CITY COUNCIL

REVIEWED AND ADOPTED THIS_____DAY OF _____, ~~2009~~20232.

CITY COUNCIL: ATTEST:

_____ _____

MAYOR CITY CLERK