



PUBLIC NOTICE

**Historical Preservation Committee (HPC)
220 W. South Ave., Woodland Park, CO 80863**

Tuesday, March 5, 2024 – 3:30 PM

AGENDA

In Person at City Hall – 2nd Floor Conference Room

1. Call to Order and Roll Call
2. Approval of Minutes – February 6, 2024
3. Public Hearings - None
4. Committee Business
 - a. Vos Building Discussion
 - b. May Preservation Month Banner
 - c. State Grant Opportunities Update
 - d. Templeton Cemetery Restoration Plan
 - e. Poster for 2024
5. Reports
 - a. Committee Members' Reports
 - b. Council Member Liaison's Report
 - c. Planning Director's Report
6. Public Comment on Items Not on the Agenda
7. Adjournment

**FOR MORE INFORMATION PLEASE CONTACT THE WOODLAND PARK
PLANNING DEPARTMENT AT (719) 687-5283**



**Historical Preservation Committee
Tuesday, February 6, 2024 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:38 p.m. Members in attendance included: Laurie Glauth, Linda Allred, Larry Black, David Langley and Eric Simonson. Also in attendance were Planning Director Karen Schminke, City Council Representative Frank Connors, and guest Steve Plutt from the Park County Historic Preservation Advisory Commission arrived at 3:50.
Members Absent: None
2. **Approval of Minutes:** January 2, 2024 and January 23, 2024:
MOTION: Larry Black moved and Eric Simonson seconded to approve the January 2, 2024 and the January 23, 2024 minutes. The minutes were approved unanimously.
3. **Public Hearings:** – None.
4. **Committee Business:**
 - a. **History Colorado – Andres Borunda**

Chair Glauth framed the conversation saying that the Committee would like to focus this discussion on the Vos building and how the State programs could help this private land owner restore and utilize the building. Andres Borunda with History Colorado then provided an overview of the State programs available for this type of project which include:

 - Series of non-competitive grants for various phases of restoration of the building. Local designation is required as well as a government or non-profit entity to serve as financial oversight of the grant.
 - Competitive grant for acquisition projects – Max funding is \$250,000 and a 25% match is required. These funds required establishment of a perpetual easement and the State must review any substantial changes to the building.
 - Tax credits programs may be an additional source of funds for a private owner and a for-profit business is necessary in order to be eligible for tax credits.

The Committee noted that it is very important to find the right partners for this type of project and noted the building could possibly be used as a welcome center or as an extension of History Park. It was noted that having the building historically designated opens the door for these other opportunities. It was also noted that the Committee needs to engage the current building owner and invite them to an HPC meeting. There was also concern expressed about the building's current condition and if rehabilitation of the

building is reasonable and feasible. There was consensus of the Committee to keep working on this project.

- b. Saving Places Conference Report** – Linda Allred provided a report on having attended the 2024 conference last week. She shared the following from the sessions she attended:
- Tax credits which are a very useful tool in restoration and they are highly competitive to obtain.
 - Wildfire mitigation plans becoming more important and there are grants available to develop this type of plan which would prioritize which historical structures to be saved in the event of a wildfire.
 - Tour of Chautauqua which is a camp above Boulder that has been using grants to save these structures. They are also using 3D cameras to record existing conditions should they be needed for future restorations.
 - Grant class which focused on using grants to develop museums. This is directly applicable to the work this Committee has been doing on the baggage building.
 - Ms. Allred shared that there is a rumble in preservation community to lighten standards for designations. This is going on at all levels: local, State, and Federal.
 - Main Street program is a great way to get many people in the community involved in revitalizing old downtowns. Standards for participating are becoming more stringent and now include the requirement for a fulltime program manager. It was noted that Woodland Park no longer has an active Main Street group and may lose its status as a Main Street community.

Mr. Plutt noted that Colorado Preservation Inc., who was a cohost to this conference, may have other resources to assist with preservation. It was also noted that there is a large push at the national level to convert downtown commercial structures into housing.

c. May Preservation Month Banner –

The committee discussed having a smaller banner made that could be hung at the City kiosk at the east entrance to town on Highway 24. The conversation included the need for new artwork, questioning the size of banner, and who to purchase from. The desire is to hang the banner on May 1st to promote Preservation month.

Regarding hanging the current large banner at Walgreens or Jerry Good's place, Eric Simonson has not had conversations with these folks yet this year.

d. State Grant Opportunities – Ms. Schminke stated she did not have any new information.

- e. Templeton Cemetery Restoration Plan** – It was noted that the golf course is for sale (listed at \$6.2 million). Eric Simonson reported that none of the neighbors wanted to provide an easement to access the cemetery; he shared a copy of the PUD for the golf course and there was discussion that the golf course development appears to encroach into the cemetery parcel.

5. **Reports:**

a. Committee Members' Reports – Linda Allred referenced last month's minutes and her having been nominated and voted in as vice-chair. She stated she accepts this nomination.

Larry Black reported that the UPHS patron lunch has been rescheduled March 3rd with the same program (Code Talkers); 12:45 PM is the meal and 1:30 PM is the program. A reservation is not required if someone will be attending only the program and not the meal. He also noted that there will be a free bird talk at Immer cabin on March 2nd at 11 AM to noon.

b. Council Member Liaison's Report – Council Member Connors and nothing to report.

c. Planning Director's Report – Ms. Schminke noted that the planning department continues to be thinly staffed and asked for everyone's patience over the next several meetings.

6. **Public Comment on Items Not on the Agenda** – Steve Plutt reported that the bronze plaque commemorating the Ladies Home Demonstration Club is beautiful. He reminded everyone that the dedication of this memorial is March 8th at 1:00 PM in Memorial Park.

7. **Adjournment:** The meeting was adjourned at 5:16 p.m. The next meeting is scheduled on Tuesday, March 5, 2024 at 3:30 PM, in City Hall.

Recorded by Karen Schminke, Planning Director and approved by the HPC:

This _____ day of _____, 2024

Laurie Glauth, Chair

General Regulations

- Banners, Marquees and Electronic Sign may be used for community events and activities ONLY. Commercial business programs are not permitted.
- A "community event" is any city or county sponsored event or a planned gathering open to the general public on public or private property intending to consist of 50 or more people OR any sized event which blocks/reserves access to public property/right of way with a specific or narrow purpose. A "community event" is not intended to include announcements for regularly scheduled organization meetings, worship services, general business advertising (other than coordinated shopping events), general announcements, political statements, candidacy endorsements, or other announcements with no attached local event open to the public.
- There is no charge for the use of these sites.
- Events may be listed for no more than one week per site. If requesting more than one week in a month you may be asked to give up or trade dates.
- All sites must be reserved prior to use. Reservations for the upcoming year will be taken starting the first Monday in November of the current year during business hours only. 8am-5pm.
- City functions have priority overall other requests.
- Names and phone numbers of users are public record.
- All business concerning Banners, Marquees and the Electronic Sign must be taken care of during business hours, Monday Friday, 8am-5pm.

Banner Regulations

- Banners cannot have Corporate Sponsor name(s) or logo(s), such as, Pepsi, Miller Lite, etc.
- Lions Park Banner cannot be scheduled when the marquee is scheduled for the same date & event.
- Events may be listed on no more than one banner site at a time.
- The required banner size is 4x12 with strong grommets in each corner and wind socks. If your banner does not meet these exact requirements, it will not be put up.
- The banner must be at the Parks and Recreation office by the Friday before your scheduled date. Repeated failures to meet this requirement may cause your group to forfeit future use.
- Banners are available for pick up the Tuesday after your scheduled week. Please come pick up your banner no later than Tuesday by the close of business. If you are unable to pick it up on Tuesday, please let us know ahead of time.
- Banners will not be stored for any reason.
- The City of Woodland Park is not responsible for lost, stolen or damaged banners.

Marquee Regulations

- There are 4 lines fitting approximately 14-16 letters per line.
- The person or organization responsible for the event must remove previous sign, bring those letters to the Parks & Recreation Department and put the previous sign letters away. Then, put up their own letters. Marquee letters must be returned the same day.
- Marquee sign must be put up on the date requested. Repeated failures to meet this requirement may cause your group to forfeit future use.

Electronic Sign

- City and School District events have priority over all other requests.
- Priority will be given to Community events and activities to run the week of event.
- The City has authority to revise the message to fit the sign parameters.
- Please submit requests at least one week prior to event.



CITY OF WOODLAND PARK - REQUEST TO USE ADVERTISING SITES

204 W. South Avenue, PO Box 9007, Woodland Park, CO, 80866 | 719.687.5225

Email this form to Maria Navaratne: mnavaratne@cityofwp.net

Contact Name	
Email Address	
Phone Number	
Organization	
Mailing Address	
City/Zip	

By signing below, I agree that I have read and understand the Regulations above.

Signature _____ Date _____

Additional Info

[Email this page to Maria Navaratne: mnavaratne@cityofwp.net](mailto:mnavaratne@cityofwp.net)

MARQUEE/ BANNERS/ ELECTRONIC SIGNS

Event Name	Please enter START DATE below under the desired location. Ads run from Monday - Sunday.			
	Electronic Sign (week of event only)	Marquee (Lion's Park)	West Banner Site (Lion's Park)	East Banner Site (Near Light at Walmart)
1. _____ _____	_____	_____	_____	_____
2. _____ _____	_____	_____	_____	_____
3. _____ _____	_____	_____	_____	_____
4. _____ _____	_____	_____	_____	_____

ELECTRONIC SIGN MESSAGE:

Please list electronic message below. (4 LINES, 18-20 SPACES PER LINE, PER MESSAGE):
