



**Historical Preservation Committee
Tuesday, April 2, 2024 – 3:30 PM
City Hall – 2nd Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:30 p.m. Members in attendance included: Laurie Glauth, Linda Allred, Larry Black, David Langley, and Eric Simonson. Also in attendance were City Council Representative Frank Connors and guest Steve Plutt from the Park County Historic Preservation Advisory Commission. Planning Director Karen Schminke was present.

Members Absent: None.

2. **Approval of Minutes:** March 5, 2024:

MOTION: Mr. Black moved and Ms. Allred seconded to approve the March 5, 2024 minutes, with a correction to 4.b to reference Ms. Allred's 'associate' instead of her 'employee'. The minutes were approved unanimously.

3. **Public Hearings:** – None.

4. **Committee Business:**

a. **Vos Building Discussion** – No new information is available.

- b. **May Preservation Month Banner** – May is National Historic Preservation Month. The final design of the 12' x 3' banner was discussed and approved. Miriam's graphic design services are \$166, and Canyon Signs can produce the banner for \$185. While the banner budget was originally \$250, the difference can be reallocated from the unspent training funds. Miriam will send the file to staff and Spence/Canyon Signs. Mr. Plutt will contact Spence to confirm production. Director Schminke will also get copies of both bids. Ms. Allred will ask Spence about wind-cuts in the banner.

MOTION: Mr. Langley moved and Mr. Black seconded to have Canyon Signs produce the sign and to reimburse Miriam for design services. Motion passed unanimously.

- c. **Poster for 2024 Historical Women** – A discussion was had about the many possible women to highlight; their contributions; the progress of finding photos of women and Memorial Park; how many pictures will fit on the poster; the history of the lake, the social organizations from the time and their membership; perhaps a QR code could be included so that all the women can be memorialized. A dozen photos would be ideal for the poster design. The possible short list of names includes: Edith Atwell, Francis Johnson, Thelma Starr, Agnes Schupe, Lulu Warden, Fern Hammer, Ruby Carroll, Madeline Hughes, Irene Denny, Bes Inman, Iva Kelley, Clara Vos, Jo Wondergem, Francis Gregor, and Alberta Burns. Steve Plutt will get together with David Langley to review possible photos.

- d. **Templeton Cemetery Restoration Plan** – Ms. Glauth was unable to get the tombstone due to snow. Mr. Simonson offered to store it in a safe place. The cemetery is located within a larger parcel that is zoned PUD. Several issues exist such as: the legal right to cross other land to get to the cemetery; a public access easement; a navigable path; and current ownership, designation, and dedication of the cemetery. If Mr. Simonson can get landowner permission, Mr. Plutt will ask Colorado School of Mines to use their ground penetrating radar to find the grave sites, like they are doing for some of the historic Park County cemeteries. Director Schminke found that the County Assessor does not have the cemetery as a separate parcel, so it is part of a larger parcel that is privately owned. This land is not platted, but the cemetery is noted in the PUD plan.
- e. **Historic Designation Possibility – 107 W. Henrietta Avenue** – Mr. Langley mentioned the possibility of having this property obtain local historical designation. The owner is interested in changing the use from a church to a single-family residence. Director Schminke recommended the owner contact the Planning Department to initiate both these processes.
- f. **312 N. West Street (Preschool in the Pines) adjacent vacant lots** – Director Schminke noted for the Committee that the owner of this property has applied for a Change in Use to build two duplexes, one on Lot 1 and the other on Lot 3. Since this property is in a commercial zone, a Change in Use is required to allow residences. The existing Preschool in the Pines building, located on Lot 2, will not be changed. The historical designation for this property includes all three lots (Lots 1-3), and the City Attorney recommended the City go through the public hearing process to remove Lots 1 & 3 from historical designation, but retain the designation for Lot 2. If the historical designation is proposed to be amended in any way, the HPC will review the application as a QJ item and make a recommendation to City Council for their decision.
- g. **State Grant Opportunities Update** – Director Schminke said Kimberly received the resumes from those on the HPC. Mr. Langley believes he had drawn a foundation plan for the Baggage Building, but not MEP's, in 2018.

5. Reports:

- a. **Committee Members' Reports** – Mr. Black reported that a preview of “The Mighty Midland” will be held on June 7th, but the location and time are yet to be determined.

Mr. Plutt reported that he met with Donna Finicle about the possibility of holding an Ocean to Ocean Highway Day. She would like to meet with the HPC, City, and possibly DDA, about an event. Ms. Glauth added that Teller County should be included. She will contact Donna.

Ms. Glauth reported that she met with Pat Hyslop about getting children involved in local history, and she suggested connecting with the WPSD to engage students with their Colorado history and HPC projects - for instance the annual poster.

Ms. Glauth stated she would like to appoint a special projects committee that would include Mr. Plutt so that he could give presentations to other organizations as an HPC member, for example, his “History of Ute Pass” presentation.

MOTION: Mr. Langley moved and Mr. Black seconded to set up a Special Projects Committee to include Steve Plutt. Motion passed unanimously.

Ms. Glauth reported that the Cog car will be moved to the Centennial Trail. The signs will have to be moved as well, and should be oriented so the sun will not bleach them.

Ms. Glauth thanked everyone for attending the dedication ceremony at Memorial Park on March 8th. She will draft a thank you note to Tony Perry and Park State Bank thanking them for their generous donation for the monument and asked the letter be put on City letterhead. She will also send Ms. Schminke the receipt for the Donna Finicle plaque.

Mr. Plutt announced that the Senior Expo will be held on April 27th at 9 a.m. at the Community Church. He will be giving a presentation during the Expo. He also mentioned that Victor, CO is holding a presentation this Saturday on “How to Research Your Building” through the County Clerk’s office and records.

- b. Council Member Liaison’s Report** – Council Member Connors reported that the City Cemetery Cleanup is on Saturday, April 27th, at 8:00 a.m.
 - c. Planning Director’s Report** – Director Schminke provided a handout with information containing a link to the Ohio APA who is holding a web-based training called “The Relevancy Guidebook; How We Can Transform the Future of Preservation” on May 3, 2024. The webcast is free and the HPC is welcome to attend.
6. **Public Comment on Items Not on the Agenda** – Ms. Glauth reminded the HPC that if they think of anything they may want on the City Website/HPC page, to bring forth those ideas. It was noted that the Brazenhead is designated as a Local Historic Landmark, so the HPC will review any proposed changes the property owner may want to make.
7. **Adjournment:** The meeting was adjourned at 5:31 p.m. The next meeting is scheduled on Tuesday, May 7, 2024 at 3:30 PM, in City Hall.

Recorded by Amy Wolin, Permit Technician and approved by the HPC:

This 7th day of May, 2024


Laurie Glauth, Chair