



City of Woodland Park

City Council

July 18, 2024 at 6:30 PM

AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
 - A. Proclamation of the City of Woodland Park declaring July Parks and Recreation Month. (A)
(Presenter, Parks and Recreation Director Keating)
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
 - A. Approval of the June 27, 2024, City Council Meeting Minutes. (A)
 - B. Approval of the May 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.
 - C. Approval of the June 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**
(Public Comment may be heard)
8. **ORDINANCES ON INITIAL POSTING**
(Public comment may be heard)
9. **PUBLIC HEARINGS**
(Public comment may be heard)
 - A. Approval of Ordinance No. 1471, Series 2024, an Ordinance of the City Council of Woodland Park, Colorado, Reducing the City Sales Tax by 1.09%, Effective January 1, 2025. (A) **(Continued from the March 7, 2024, City Council Meeting.)**
(Presenter, City Manager Vassalotti)
 - B. Approval of Ordinance No. 1476, Series 2024, an Ordinance of the City Council of Woodland Park, Colorado, Adopting by Reference the 2024 Edition of the Model Traffic Code; Providing Penalties for the Violations Thereof; And Making Conforming Amendments to the Woodland Park Municipal Code; Repealing All Ordinance in Conflict therewith; and Providing Penalties For Violations thereof And Adding Chapter 10.14 Traffic Regulations to the Woodland Park Municipal

Code. (L)
(Presenter, City Attorney Wilson)

- C. Approval of Ordinance No. 1477, Series 2024, an Ordinance of the City Council for the City of Woodland Park, Colorado Amending Title 5 of the Woodland Park Municipal Code, Regarding Wireless Communication Facility Regulations, to Establish Regulations for Wireless Communication Facilities. (A)
(Presenter, City Attorney Wilson)
- D. Approval of a Festival Permit for Vino and Notes (A).
(Presenter Deputy City Manager/City Clerk Leclercq)

10. NEW BUSINESS

(Public comment may be heard)

- A. Approve a Rock, Gem & Jewelry Show TUP - a request from Kim Packham (Applicant), Peter LaBarre, David Banker, and Kevin Maddox (property owners) for on-site vendor camping August 12-19, 2024 for the Woodland Park Rock, Gem and Jewelry Show special event at 19250 E US Hwy 24 in the Service Commercial (SC) zone district. (QJ) (Presenter: Planning Director, Karen Schminke, AICP)
- B. Approval of Resolution No. 924, Series 2024, a Resolution Adopting Bob's Rules of Order as Council Rules of Procedure. (A)
(Presenter City Attorney Wilson)
- C. Approval of Resolution No. 923, Series 2024, a Resolution Adopting the 2024 Revised Council Rules of Procedure. (A)
(Presenter City Attorney Wilson)
- D. Security Improvements and Park and Recreation Door Contract Between Fortis General Contracting and the City of Woodland Park in the amount of \$112,698
(Presenter Director of Public Works Ben Schmitt)

11. REPORTS

(Public comment not necessary)

- A. Mayor's Report
- B. Council Reports
- C. City Attorney's Report
- D. City Manager's Report
 - 1. Sales tax report for May 2024.

12. ADJOURNMENT

Key to agenda abbreviations:

(A) Administrative- matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial



PROCLAMATION OF JULY AS PARKS AND RECREATION MONTH

WHEREAS parks and recreation is an integral part of communities throughout this country, including the City of Woodland Park; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS park and recreation programming and education activities, such as out of-school time programming, youth sports, environmental, arts and cultural education, are critical to childhood development; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the City of Woodland Park recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY the Mayor and City Council that July is recognized as Park and Recreation Month in the City of Woodland Park, Teller County.

Kellie Case, Mayor

Attest: _____

July 18, 2024



City of Woodland Park

June 27, 2024 at 6:30 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor Case called the Council Meeting to order at 6:30 PM with the following members of Council present: Mayor Case, Mayor Pro-tem Nakai, Councilmember Baldwin, Councilmember Geer, Councilmember Harvey, Councilmember Jones and Councilmember Smith appeared via zoom.

The following Staff members were in attendance: City Manager Vassalotti, Deputy City Manager/City Clerk Leclercq, City Attorney Williams appeared via zoom, IT Technician Barnes, Communications Coordinator Higginbotham and Public Works Director Schmitt.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. Recognition of a proclamation by the City of Woodland Park declaring June 27, 2024, as Vahsholtz Family Day.
(Presenter Mayor Case)

Mayor Case read a proclamation into the record proclaiming June 27, 2024, as Vahsholtz Family Day. Case presented the Vahsholtz Family with City Coins.

- B. Appointments to the Downtown Development Authority (DDA).
(Presenter Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq reviewed the current DDA openings with the Council. Leclercq shared that she had received applications from the three incumbents wanting to re-apply for their current positions. No other applications had been received. The council interviewed the incumbents, Jerry Good, Jon Gemelke and Eric Cabrera. The following motions were made.

Motion: to approve Jerry Good to the DDA Board. Nakai/Harvey. Motion carried 7-0.

Motion: to approve Jon Gemelke to the DDA Board. Baldwin/Nakai. Motion carried 7-0.

Motion: to approve Eric Cabrera to the DDA Board. Jones/Geer. Motion carried 7-0.

Deputy City Manager/City Clerk Leclercq administered the Oath of Office to Good, Gemelke and Cabrera.

- C. Appointment to the Keep Woodland Park Beautiful Committee.
(Presenter Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq shared that the Clerk's Office had received an application from Leah Watters interested in being on this committee. The Council interviewed Ms. Watters and the following motion was made.

Motion: to appoint Leah Watters to the Keep Woodland Park Beautiful Committee. Harvey/Geer. Motion carried 7-0.

- D.** Appointment of an alternate position for PPACG.
(Presenter Mayor Case)

Following a brief Council discussion, it was decided to appoint Mayor Pro-tem Nakai to the alternate position for PPACG.

Motion: to appoint Mayor Pro-tem Nakai to the PPACG Alternate position. Harvey/Smith. Motion carried 7-0.

- E.** Discussion of Signature Event designation and allocation.
(Presenter Mayor Case)

Following discussion of City Signature Events, Council asked Staff to work on a definition and criteria of Signature Events for the Council to consider.

- F.** Presentation and update on the upcoming Keep Woodland Park Beautiful Clean-up.
(Presenter Communications and Marketing Coordinator Higginbotham)

Communications Coordinator Higginbotham shared a brief presentation on the upcoming Keep Woodland Park Beautiful Cleanup scheduled for June 29, 2024.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

None.

5. CONSENT CALENDAR

- A.** Approval of the regularly scheduled City Council meeting minutes for June 6, 2024.
(Presenter Deputy City Manager/City Clerk Leclercq)

Motion: to approve the regularly scheduled City Council meeting minutes for June 6, 2024. Nakai/Geer. Motion carried 7-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Jameson Dion thanked the Council for the Emergency Ordinance pertaining to Firearms that would be coming before them later on the agenda this evening. Dion also spoke regarding the 1.09% Sales Tax and that he felt there was no need to add an additional level of bureaucracy with a 3rd party administrator.

Mike Demuth spoke regarding the 1.09% Sales Tax and was in full support of the IGA with the Council. Demuth also thanked Councilmembers Jones and Baldwin for volunteering to be in the dunk tank at the Fourth of July festivities in the park.

Lance McMahon shared that there are still a lot of unanswered questions about the School Board's budget and that it feels like there is a lack of transparency with the School Board and Ken Witt.

Matt Gawlowski shared that he felt like the School District could not be trusted with their proposed budget.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

- A.** Consider Ordinance No. 1476, Series 2024 on initial posting, an Ordinance of the City Council of Woodland Park, Colorado, Adopting by Reference the 2024 Edition of the Model Traffic Code; Providing Penalties for the Violations Thereof; and Making Conforming Amendments to the Woodland Park Municipal Code; Repealing all Ordinances in Conflict Therewith; and Providing Penalties for Violation Thereof and Adding Chapter 10.14 Traffic Regulations to the Woodland Park Municipal Code and set the Public Hearing for July 18, 2024. (L)
(Presenter City Attorney Williams)

City Attorney Williams introduced Ordinance No. 1476, Series 2024 on initial posting. The following motion was made.

Motion: to approve Ordinance No. 1476, Series 2024, on initial posting, an Ordinance of the City Council of Woodland Park, Colorado Adopting by Reference the 2024 Edition of the Model Traffic Code; Providing Penalties for the Violations Thereof; and Making Conforming Amendments to the Woodland Park Municipal Code; Repealing all Ordinances in Conflict Therewith; and Providing Penalties for Violation Thereof and Adding Chapter 10.14 Traffic Regulations to the Woodland Park Municipal Code and set the Public Hearing for July 18, 2024. Harvey/Smith. Motion carried 7-0.

- B.** Consider Ordinance No. 1477, Series 2024, an Ordinance of the City Council for the City of Woodland Park, Colorado Amending Title 5 of the Woodland Park Municipal Code, Regarding Wireless Communication Facility Regulations, to Establish Regulations for Wireless Communication Facilities. (A)
(City Attorney Williams)

City Attorney Williams introduced Ordinance No. 1477, Series 2024, on initial posting and the following motion was made.

Motion: to approve Ordinance No. 1477, Series 2024, on initial posting, an Ordinance of the City Council for the City of Woodland Park, Colorado Amending Title 5 of the Woodland Park Municipal Code, Regarding Wireless Communication Facility Regulations, to Establish Regulations for Wireless Communication Facilities and set the Public Hearing for July 18, 2024. Baldwin/Nakai. Motion carried 7-0.

9. PUBLIC HEARINGS

(Public comment may be heard)

- A.** Approval of Emergency Ordinance No. 1478, Series 2024, an Ordinance of the City Council of the City of Woodland Park, Colorado, pertaining to Firearms on City Property and Determining an Emergency with Respect Thereto. (L)
(Presenter City Attorney Williams)

City Attorney Williams reviewed her Staff Report for the Council, sharing the following:

1. Summation of SB 24-131

SB24-131, titled *Concerning Prohibiting Carrying a Firearm in Sensitive Spaces Recognized by the United States Supreme Court as Places at Which Longstanding Laws Prohibited Carrying Firearms*, was approved by Governor Polis on May 31, 2024 and goes into effect on July 1, 2024.

In short, SB24-131 establishes that the sensitive spaces where open and concealed carrying of a firearm will be prohibited as of July 1, 2024 include certain state and local government buildings and property; courthouses or buildings used for court proceedings; schools, colleges, universities, seminaries, and licensed childcare centers; and polling places, ballot drop boxes, and other places where ballot counting and related election activities are taking place.

However, the bill includes an “opt-out” provision authorizing a local government to enact an ordinance, regulation, or other law that permits a person to carry a firearm at certain local government spaces specified in the bill.

II. Policy Direction from Council

Our office received policy direction from several council members expressing concern that the City would not have an ordinance in place addressing the presence of firearms at certain local government spaces by July 1, 2024. While there is no deadline by which a local government must “opt-out” of the provisions of SB24-131, several council members wanted to ensure continuity in the ability of City officials, staff, and other individuals with valid concealed carry permits to continue carrying a concealed weapon in certain City spaces prior to July 1, 2024.

III. Emergency Ordinance

As stated above, this Ordinance is being submitted as an Emergency Ordinance in order to allow it to be considered for adoption prior to July 1, 2024 for continuity purposes. It is important to note that Woodland Park Charter Section 7.7(c) establishes that “an emergency ordinance shall not be in effect longer than ninety (90) days after passage, and shall not be extended as an emergency ordinance.” In the event this Emergency Ordinance is adopted on June 27, 2024 it will expire on Wednesday, September 25, 2024.

IV. Development of a Non-Emergency Ordinance regarding Firearms on City Property

The temporary period in which this Emergency Ordinance will be in effect will allow Council to continue working towards developing and finalizing a Non-Emergency Ordinance surrounding the parameters of the presence of firearms on City property. It will also allow Council time to receive public comment and input, to the extent citizens wish to express the same when developing a more permanent ordinance regarding this issue should they choose to do so.

Following a brief discussion by the Council, the following motion was made.

Motion: to approve Emergency Ordinance No. 1478, Series 2024, an Ordinance of the City Council of the City of Woodland Park, Colorado, pertaining to Firearms on City Property and Determining an Emergency with Respect Thereto. Harvey/Nakai. Motion carried 7-0.

10. NEW BUSINESS

(Public comment may be heard)

- A.** Agreement Between Baseline Engineering Corporation and the City of Woodland Park for Professional Engineering and Survey Services for Fairview Street Design in the amount of \$159,852 (Presenter Ben Schmitt, Director of Public Works)

Following a brief summary from Public Works Director Schmitt, the following motion was made.

Motion: to approve an agreement between Baseline Engineering Corporation and the City of Woodland Park for Professional Engineering and Survey services for Fairview Street Design in the amount of \$159,852. Nakai/Geer. Motion carried 7-0.

- B.** Agreement between RME Ltd, LLL dba Elite Surface Infrastructure and the City for Woodland Park in the amount of \$3,577,953 for Infrastructure improvements on Lake Avenue, Dewell Road, and Pine Ridge. (Presenter Ben Schmitt, Director of Public Works)

Following a brief summary from Public Works Director Schmitt, the following motion was made.

Motion: to approve an agreement between RME Ltd, LLLdba Elite Surface Infrastructure and the City of woodland Park in the amount of \$3,577,953 for Infrastructure improvements on Lake Avenue, Dewell Rad, and Pine Ridge. Harvey/Geer. Motion carried 7-0.

- C.** Agreement between the City of Woodland Park and Cosco Fire Protection for the amount of \$645,113 for HVAC and Fire Supression Ute Pass Cultural Center (Presenter Ben Schmitt, Public Works Director)

Following a brief summary from Public Works Director Schmitt, the following motion was made.

Motion: to approve an agreement between the City of Woodland Park and Cosco Fire protection for the amount of \$645,113 for HVAC and Fire Supression at the Ute Pass Cultural Center. Geer/Smith. Motion carried 7-0.

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

Mayor Case shared an update of the events for the next two weeks.

B. Council Reports

Mayor Pro-tem Nakai shared an update of the UAC.

Councilmember Baldwin shared an update of the CML Conference

Councilmember Geer shared an update of the PRAB Committee.

Councilmember Harvey shared an update on the KWPB Committee and an update on local Military Affairs.

Councilmember Jones shared an update of the DDA and shared that officers will be elected at the meeting on Tuesday, July 2.

C. City Attorney's Report

D. City Manager's Report

1. Sales Tax update for April 2024.

City Manager Vassalotti reviewed the Sales Tax report for April 2024. Vassalotti shared that the Cog Car had been moved successfully and that the City received a grant in conjunction with Teller County for \$1,000,000 to be used for fire mitigation.

12.

- A. *Motion to move into Executive Session: Executive Session for discussion of a personnel matter under C.R.S. Section 24-6- 402(4)(f) and not***

involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Evaluation with the City Manager.

Motion: to move into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving; any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; and the following additional details are provided for identification purposes: Evaluation with the City Manager. Nakai/Geer. Motion carried 7-0.

The time being 8:59 PM, Mayor Case opened the Executive Session with the following individuals present: Mayor Case, Mayor Pro-tem Nakai, Councilmember Baldwin, Councilmember Geer, Councilmember Harvey, Councilmember Jones, City Manager Vassalotti and Deputy City Manager/City Clerk Leclercq. Councilmember Smith appeared via zoom and shared that he was alone at this time.

The time being 9:44 PM the Executive Session was concluded.

1. Following the Executive Session, return to the public Meeting.

Approval of the City Manager's contract for the period from June 2024 to June 2025.

(Presenter Mayor Case)

The time being 9:48 PM, the regularly scheduled meeting was reconvened, and the following motion was made.

Motion: to approve the City Manager's contract for the period of June 2024 to June 2025 to include a 4% merit increase effective June 27, 2024, a 2% COLA increase effective July 1, 2024, and a bonus in the amount of \$9,500 due in December. Harvey/Geer. Motion carried 7-0.

The regularly scheduled Council Meeting was adjourned at 9:52 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____, 2024

Kellie Case, Mayor



STAFF REPORT

TO: Mayor Case and City Council

FROM: Aaron Vassalotti, City Manager

DATE: July 18, 2024

SUBJECT: Approval of the May 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.

BACKGROUND: Approval of the May 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.

RECOMMENDATION: Approval of the May 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.

ATTACHMENTS: 1. Statement of Expenditures-May 2024



City of Woodland Park

Staff Report for City Council

Meeting Date: July 18, 2024

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
	CMO/Finance	Aaron Vassalotti City Manager

ITEM:

May 2024 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

<u>May 2024</u>	
Accounts Payable Checks	664,616.89
Payroll Checks	798,965.54
USBank WW Loan	44,669.34
Zion GF Bond	125,843.75
Zion Admin Fee	1,000.00
CEBT	84,454.92
Vectra Visa credit card	30,035.77
Total	1,749,586.21

The Elected Officials expenditures for May 2024 are attached as a separate report.

STAFF RECOMMENDATION:

Approve the May 2024 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
118786	CHK	A	BLACK HILLS ENERGY	4035	4	11,196.13	0.00	11,196.13	05/02/2024		45529
			04/2024 CHARGES	4252024		11,196.13	0.00	643.07			
			04/2024 CHARGES	4252024		11,196.13	0.00	4,067.63			
			04/2024 CHARGES	4252024		11,196.13	0.00	5,793.11			
			04/2024 CHARGES	4252024		11,196.13	0.00	692.32			
118787	CHK	A	BLUETARP FINANCIAL	4474	1	199.00	0.00	199.00	05/02/2024		45529
			TOOL	53449768		199.00	0.00	199.00			
118788	CHK	A	BOBCAT OF THE ROCKIES, LLC	3724	2	503.35	0.00	503.35	05/02/2024		45529
			#97 REPAIR	66158843		373.13	0.00	373.13			
			#97 REPAIR	66158895		130.22	0.00	130.22			
118789	CHK	A	BRIAN E. BUNDY	5208	1	840.00	0.00	840.00	05/02/2024		45529
			ACCT. SUPPORT SERVICES	04262024		840.00	0.00	840.00			
118790	CHK	A	CAPITAL ONE, N.A.	5298	2	524.67	0.00	524.67	05/02/2024		45529
			04/2024 CHARGES	4192024		524.67	0.00	448.19			
			04/2024 CHARGES	4192024		524.67	0.00	76.48			
118791	CHK	A	CHAD MILD BRANDT	5159	1	187.00	0.00	187.00	05/02/2024		45529
			BARTENDING - UPCC	04302024		187.00	0.00	187.00			
118792	CHK	A	CINTAS CORPORATION NO 2	4977	2	316.53	0.00	316.53	05/02/2024		45529
			UNIFORM - FLEET	4189933663		170.36	0.00	170.36			
			UNIFORMS - FLEET	4190670132		146.17	0.00	146.17			
118793	CHK	A	CINTAS FIRE PROTECTION	3604	1	501.02	0.00	501.02	05/02/2024		45529
			ALARM MONITORING - WAC	0F47055677		501.02	0.00	501.02			
118794	CHK	A	CIVICPLUS	5189	1	2,205.00	0.00	2,205.00	05/02/2024		45529
			2024 HR RECRUITMENT	277997		2,205.00	0.00	2,205.00			
118795	CHK	A	COLORADO ANALYTICAL LAB	4028	2	503.00	0.00	503.00	05/02/2024		45529
			LAB SERVICES - WWTP	240409037		53.00	0.00	53.00			
			LAB SERVICES	240409040		450.00	0.00	450.00			
118796	CHK	A	COLORADO DEPT OF REVENUE	885	1	150.00	0.00	150.00	05/02/2024		45529
			LIQUOR LICENSE MODIFICATION	04302024		150.00	0.00	150.00			
118797	CHK	A	COLORADO RURAL WATER ASSOC	963	2	450.00	0.00	450.00	05/02/2024		45529
			2024 MEMBERSHIP	2651		450.00	0.00	292.50			
			2024 MEMBERSHIP	2651		450.00	0.00	157.50			
118798	CHK	A	DALE WINTERS	5500	1	215.00	0.00	215.00	05/02/2024		45529
			OFFICIAL - P&R	04292024		215.00	0.00	215.00			
118799	CHK	A	DOCUMART COPIES & PRINTING	3252	2	2,381.32	0.00	2,381.32	05/02/2024		45529
			CITY LETTERHEAD & ENVELOPES	377028		2,249.59	0.00	2,249.59			
			WATER QUALITY REPORTS	377063		131.73	0.00	131.73			
118800	CHK	A	DYCHES, STANLEY LEE JR.	4932	2	344.00	0.00	344.00	05/02/2024		45529
			OFFICIAL - P&R	04292024		135.00	0.00	135.00			
			OFFICIAL - P&R	04292024A		209.00	0.00	209.00			
118801	CHK	A	EMPIRE FLUID POWER, INC.	2465	2	757.35	0.00	757.35	05/02/2024		45529

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			REPAIR	88772		757.35	0.00	265.07			
			REPAIR	88772		757.35	0.00	492.28			
118802	CHK	A	GLORIA MEDDLES	5589	1	126.00	0.00	126.00	05/02/2024		45529
			OFFICIAL - P&R	04292024		126.00	0.00	126.00			
118803	CHK	A	INTELLIGENT MARKING USA INC	5525	2	10,000.00	0.00	10,000.00	05/02/2024		45529
			Athletic Field Striping Equip	69350		8,000.00	0.00	8,000.00			
			Athletic Field Striping Equip	69351		2,000.00	0.00	2,000.00			
118804	CHK	A	INTERMOUNTAIN SALES, INC.	4297	3	8,666.59	0.00	8,666.59	05/02/2024		45529
			New locator for Streets	31418		2,860.59	0.00	2,860.59			
			New locator for Streets	31419		5,806.00	0.00	3,773.90			
			New locator for Streets	31419		5,806.00	0.00	2,032.10			
118805	CHK	A	KROGER-KING SOOPERS CUST CHGS	145	1	58.47	0.00	58.47	05/02/2024		45529
			04/2024 CHARGES	4302024		58.47	0.00	58.47			
118806	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	05/02/2024		45529
			KYOCERA COPIER	57341-5-2024		377.98	0.00	377.98			
118807	CHK	A	LAMB PLUMBING & EXCAVATING INC	825	1	7,917.25	0.00	7,917.25	05/02/2024		45529
			STORM SEWER REPAIR	3977		7,917.25	0.00	7,917.25			
118808	CHK	A	KENYA & LARRY RUSSELL	1	1	46.05	0.00	46.05	05/02/2024		45529
			UTILITY REFUND	4597.05		46.05	0.00	46.05			
118809	CHK	A	BRITTANY SCHILTZ	1	1	60.00	0.00	60.00	05/02/2024		45529
			UTILITY REFUND	5009.09		60.00	0.00	60.00			
118810	CHK	A	PETTY CASH - CITY HALL	691	2	521.54	0.00	521.54	05/02/2024		45529
			PETTY CASH DISBURSEMENTS	05012024		521.54	0.00	491.54			
			PETTY CASH DISBURSEMENTS	05012024		521.54	0.00	30.00			
118811	CHK	A	PHIL PYLES	4777	1	164.94	0.00	164.94	05/02/2024		45529
			UNIFORM REIMBURSEMENT	04292024		164.94	0.00	164.94			
118812	CHK	A	PRIORITY RESEARCH	4392	1	79.20	0.00	79.20	05/02/2024		45529
			BACKGROUND CHECKS	1160639		79.20	0.00	79.20			
118813	CHK	A	RAMPART SURVEYS, LLC	1501	1	4,250.00	0.00	4,250.00	05/02/2024		45529
			SURVEYING SVCS.	6748		4,250.00	0.00	4,250.00			
118814	CHK	A	RE/SPEC INC.	4817	1	4,268.75	0.00	4,268.75	05/02/2024		45529
			03/24 GENERAL ENGINEERING	INV-0324-903		4,268.75	0.00	4,268.75			
118815	CHK	A	RED WING BUSINESS ADVANTAGE AC	4982	1	212.49	0.00	212.49	05/02/2024		45529
			UNIFORM - KEES	988-1-48117		212.49	0.00	212.49			
118816	CHK	A	ROOFCRAFT, LLC	5590	1	2,125.00	0.00	2,125.00	05/02/2024		45529
			FINAL PAYMENT	INV/2024/00079		2,125.00	0.00	2,125.00			
118817	CHK	A	UBE0 BUSINESS SERVICES	5490	1	118.58	0.00	118.58	05/02/2024		45529
			05/24 FORMAT PRINTER	4485810		118.58	0.00	118.58			
118818	CHK	A	ULINE	4606	2	3,149.92	0.00	3,149.92	05/02/2024		45529

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			STORAGE RACKS	176370500		2,082.19	0.00	2,082.19			
			RACKS	176717217		1,067.73	0.00	1,067.73			
118819	CHK	A	US POSTAL SERVICE	516	1	3,000.00	0.00	3,000.00	05/02/2024		45529
			UTILITY BILL MAILING	05012024		3,000.00	0.00	3,000.00			
118820	CHK	A	WESTWOOD LAKES POA	3549	1	75.00	0.00	75.00	05/02/2024		45529
			2024 DUES-WLPOA	04172024		75.00	0.00	75.00			
118821	CHK	A	WESTWOOD LAKES WATER DISTRICT	679	1	5,531.05	0.00	5,531.05	05/02/2024		45529
			03/24-04/24 WELLFIELD	04222024		5,531.05	0.00	5,531.05			
118877	CHK	A	CIVICPLUS	5189	1	81.55	0.00	81.55	05/08/2024		45564
			FINANCE CHARGE	#299489		81.55	0.00	81.55			
118878	CHK	A	WILSON WILLIAMS LLP	5287	1	16,220.09	0.00	16,220.09	05/08/2024		45564
			04/24 LEGAL EXPENSES	597		16,220.09	0.00	16,220.09			
118824	CHK	A	AIS SPECIALTY PRODUCTS, INC	3074	1	420.00	0.00	420.00	05/09/2024		45561
			CHEMICALS - F&G	PSI556989		420.00	0.00	420.00			
118825	CHK	A	AMERICAN CRAFTSMAN HOMES, LLC	4454	1	1,000.00	0.00	1,000.00	05/09/2024		45561
			REFUND OF ESCROW	04302024		1,000.00	0.00	1,000.00			
118826	CHK	A	AMERICAN LOCK AND KEY	5577	1	125.00	0.00	125.00	05/09/2024		45561
			SERVICE CALL	#INV-002395		125.00	0.00	125.00			
118827	CHK	A	BILL'S EQUIPMENT & SUPPLY, INC	1728	1	478.38	0.00	478.38	05/09/2024		45561
			RENTAL EQUIPMENT	538415		478.38	0.00	478.38			
118828	CHK	A	BIRCHAM'S	75	1	646.85	0.00	646.85	05/09/2024		45561
			04/24 CHARGES	371250		646.85	0.00	646.85			
118829	CHK	A	BLAZER ELECTRIC SUPPLY MANAGEM	4830	2	8,160.60	0.00	8,160.60	05/09/2024		45561
			Annual restocking streetlght p	S002511493.001		8,040.00	0.00	8,040.00			
			SERVICE CHARGE	S002535356.001		120.60	0.00	120.60			
118830	CHK	A	BSN SPORT SUPPLY GROUP INC.	3468	1	193.00	0.00	193.00	05/09/2024		45561
			UMPIRE PACK & SCOREBOOK-BBALL	925549947		193.00	0.00	193.00			
118831	CHK	A	CENTURYLINK	4342	2	434.62	0.00	434.62	05/09/2024		45561
			04/2024 CHARGES	4252024		434.62	0.00	151.38			
			04/2024 CHARGES	4252024		434.62	0.00	283.24			
118832	CHK	A	CHIEF PETROLEUM CO.	139	1	2,419.55	0.00	2,419.55	05/09/2024		45561
			BULK FLUIDS	1293664451		2,419.55	0.00	2,419.55			
118833	CHK	A	CO ASPHALT PAVEMENT ASSOC., INC	4265	1	250.00	0.00	250.00	05/09/2024		45561
			2024 MEMBERSHIP	2966		250.00	0.00	250.00			
118834	CHK	A	CORE & MAIN LP	4980	2	3,609.53	0.00	3,609.53	05/09/2024		45561
			WATER MAIN SADDLES	U573961		2,414.88	0.00	2,414.88			
			METER SET	U652772		1,194.65	0.00	1,194.65			
118835	CHK	A	CORE ELECTRIC COOPERATIVE	5316	4	38,757.26	0.00	38,757.26	05/09/2024		45561
			05/2024 CHARGES	05012024		38,757.26	0.00	10,114.53			

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			05/2024 CHARGES	05012024		38,757.26	0.00	6,922.93			
			05/2024 CHARGES	05012024		38,757.26	0.00	9,608.54			
			05/2024 CHARGES	05012024		38,757.26	0.00	12,111.26			
118836	CHK	A	DOCUMART COPIES & PRINTING	3252	1	660.00	0.00	660.00	05/09/2024		45561
			BUSINESS CARDS	377025		660.00	0.00	660.00			
118837	CHK	A	EL PASO CTY PUBLIC HEALTH LABO	241	1	252.00	0.00	252.00	05/09/2024		45561
			04/24 BACTERIOLOGICAL TESTS	EHS202118154		252.00	0.00	252.00			
118838	CHK	A	EMPLOYERS COUNCIL SERVICES, IN	5099	1	185.00	0.00	185.00	05/09/2024		45561
			BACKGROUND CHECK	0000504306		185.00	0.00	185.00			
118839	CHK	A	FOXWORTH - GALBRAITH LUMBER CO	96	2	798.38	0.00	798.38	05/09/2024		45561
			04/2024 CHARGES	4302024		798.38	0.00	741.60			
			04/2024 CHARGES	4302024		798.38	0.00	56.78			
118840	CHK	A	FRED'S TOWING, LLC	4254	1	925.00	0.00	925.00	05/09/2024		45561
			#55 TOW	14151		925.00	0.00	925.00			
118841	CHK	A	GOTO COMMUNICATIONS, INC.	5410	1	2,698.28	0.00	2,698.28	05/09/2024		45561
			05/24 CHARGES	IN7102930293		2,698.28	0.00	2,698.28			
118842	CHK	A	HARRELL'S INC	5104	2	1,169.08	0.00	1,169.08	05/09/2024		45561
			CHEMICALS - F&G	INV01883130		1,613.08	0.00	1,613.08			
			RETURN/CREDIT	RETCDEM651040		444.00-	0.00	444.00-			
118843	CHK	A	HOLMAN	4630	1	4,894.00	0.00	4,894.00	05/09/2024		45561
			REPAIR PARTS	2025239		4,894.00	0.00	4,894.00			
118844	CHK	A	HOME DEPOT CREDIT SERVICES	1758	1	249.92	0.00	249.92	05/09/2024		45561
			04/2024 CHARGES	4302024		249.92	0.00	249.92			
118845	CHK	A	JACK'S TIRE & OIL MANAGEMENT C	5215	1	594.83	0.00	594.83	05/09/2024		45561
			TIRES	24-0538364-088		594.83	0.00	594.83			
118846	CHK	A	JUDD'S GLASS & MIRROR	5340	1	780.00	0.00	780.00	05/09/2024		45561
			REPAIR & RECALIBRATION	816927		780.00	0.00	780.00			
118847	CHK	A	KUBWATER RESOURCES INC	4643	1	5,652.00	0.00	5,652.00	05/09/2024		45561
			COMPOST - WWTP	12411		5,652.00	0.00	5,652.00			
118848	CHK	A	MACDOUGALL & WOLDRIDGE, PC	1228	1	2,028.00	0.00	2,028.00	05/09/2024		45561
			PROFESSIONAL FEES	162896		2,028.00	0.00	2,028.00			
118849	CHK	A	JOEL SMITH	1	1	280.66	0.00	280.66	05/09/2024		45561
			CLOTHING REIMBURSEMENT	05032024		280.66	0.00	280.66			
118850	CHK	A	GOODWILL OF COLORADO	1	1	348.04	0.00	348.04	05/09/2024		45561
			REFUND FOR ADMINISTRATIVE FEE	05082024		348.04	0.00	348.04			
118851	CHK	A	ANNMARIE DALKIEWICZ	1	1	64.08	0.00	64.08	05/09/2024		45561
			UTILITY REFUND	3648.16		64.08	0.00	64.08			
118852	CHK	A	JASON TIPPETTS	1	3	21.70	0.00	21.70	05/09/2024		45561
			UTILITY REFUND	4028.17		21.70	0.00	1.07			

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			UTILITY REFUND	4028.17		21.70	0.00	2.28			
			UTILITY REFUND	4028.17		21.70	0.00	18.35			
118853	CHK	A	ED BURRIS	1	1	82.75	0.00	82.75	05/09/2024		45561
			LUNCH REIMBURSEMENT	4122024		82.75	0.00	82.75			
118854	CHK	A	SHARON PRESENT	1	1	11.79	0.00	11.79	05/09/2024		45561
			UTILITY REFUND	5716.03		11.79	0.00	11.79			
118855	CHK	A	NAPA AUTO PARTS	2048	2	1,862.38	0.00	1,862.38	05/09/2024		45561
			04/2024 CHARGES	43024		1,862.38	0.00	71.65			
			04/2024 CHARGES	43024		1,862.38	0.00	1,790.73			
118856	CHK	A	NICHOLE DEONN SAUER	5572	1	78.50	0.00	78.50	05/09/2024		45561
			P&R INSTRUCTOR	05032024		78.50	0.00	78.50			
118857	CHK	A	NORTHERN SAFETY & INDUSTRIAL CO	2417	1	432.96	0.00	432.96	05/09/2024		45561
			SAFETY ITEMS	906153569		432.96	0.00	432.96			
118858	CHK	A	O'REILLY AUTOMOTIVE STORES, IN	4531	1	12.41	0.00	12.41	05/09/2024		45561
			04/2024 CHARGES	4102024		12.41	0.00	12.41			
118859	CHK	A	PIKES PEAK REGIONAL BUILDING D	4647	1	2,267.20	0.00	2,267.20	05/09/2024		45561
			04/2024 PLAN FEES	05022024		2,267.20	0.00	2,267.20			
118860	CHK	A	QUADIENIT FINANCE USA, INC	5204	1	500.00	0.00	500.00	05/09/2024		45561
			POSTAGE METER REFILL	04282024		500.00	0.00	500.00			
118861	CHK	A	SGS ACCUTEST INC.	4859	1	378.75	0.00	378.75	05/09/2024		45561
			04/24 WATER QUALITY TEST	52160154970		378.75	0.00	378.75			
118862	CHK	A	SGS ELECTRIC	5548	2	8,323.80	0.00	8,323.80	05/09/2024		45561
			LABOR AND MATERIALS	05062024		1,123.80	0.00	1,123.80			
			Replace/Upgrade 3 elect. panel	05062024A		7,200.00	0.00	7,200.00			
118863	CHK	A	SKAGGS COMPANIES, INC	635	1	131.39	0.00	131.39	05/09/2024		45561
			UNIFORMS - PD	100_A_224244_1		131.39	0.00	131.39			
118864	CHK	A	SNO-WHITE LINEN & UNIFORM, INC	581	1	226.63	0.00	226.63	05/09/2024		45561
			EVENT EXPENSE - UPCC	S0182296		226.63	0.00	226.63			
118865	CHK	A	SULLIVANGREENSEAVY, LLC	5578	1	937.50	0.00	937.50	05/09/2024		45561
			AVENGER PURCHASE	1128		937.50	0.00	937.50			
118866	CHK	A	T-MOBILE	5494	4	4,362.10	0.00	4,362.10	05/09/2024		45561
			03/2024 CHARGES	4212024		4,362.10	0.00	354.37			
			03/2024 CHARGES	4212024		4,362.10	0.00	158.22			
			03/2024 CHARGES	4212024		4,362.10	0.00	162.04			
			03/2024 CHARGES	4212024		4,362.10	0.00	3,687.47			
118867	CHK	A	TDS BROADBAND LLC	5335	4	3,167.59	0.00	3,167.59	05/09/2024		45561
			05/2024 CHARGES	04252024		92.45	0.00	92.45			
			05/24 CHARGES	04252024A		833.18	0.00	833.18			
			05/2024 CHARGES	04252024B		638.78	0.00	638.78			
			05/24 CHARGEES	04252024C		1,603.18	0.00	1,603.18			

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118868	CHK	A	TELLER COUNTY WASTE	4158	5	1,822.00	0.00	1,822.00	05/09/2024		45561
			06/2024 CHARGES	04302024		1,062.00	0.00	49.00			
			06/2024 CHARGES	04302024		1,062.00	0.00	114.00			
			06/2024 CHARGES	04302024		1,062.00	0.00	669.00			
			06/2024 CHARGES	04302024		1,062.00	0.00	230.00			
			06/24 CHARGES	64717		760.00	0.00	760.00			
118869	CHK	A	UNCC UTILITY NOTIFICATION CNTR	2012	2	255.42	0.00	255.42	05/09/2024		45561
			UTILITY LOCATES	224041521		255.42	0.00	166.03			
			UTILITY LOCATES	224041521		255.42	0.00	89.39			
118870	CHK	A	UTE PASS CONCRETE-SAND&GRAVEL	655	6	2,251.31	0.00	2,251.31	05/09/2024		45561
			ROADBASE - ST	DE5856		390.78	0.00	390.78			
			ROADBASE - ST	DE5857		367.50	0.00	367.50			
			ROADBASE - ST	DE5858		369.46	0.00	369.46			
			ROADBASE - STREETS	DE5860		399.35	0.00	399.35			
			ROADBASE - STREETS	DE5883		430.71	0.00	430.71			
			ROADBASE - STREETS	DE5886		293.51	0.00	293.51			
118871	CHK	A	VERO BROADBAND, LLC	5423	3	7,876.69	0.00	7,876.69	05/09/2024		45561
			05/2024 CHARGES	43041		7,876.69	0.00	800.00			
			05/2024 CHARGES	43041		7,876.69	0.00	800.00			
			05/2024 CHARGES	43041		7,876.69	0.00	6,276.69			
118872	CHK	A	WAGNER EQUIPMENT CO.	666	1	1,059.39	0.00	1,059.39	05/09/2024		45561
			VEHICLE PARTS	P39C0408062		1,059.39	0.00	1,059.39			
118873	CHK	A	WATERS CONSTRUCTION CO. INC	670	1	1,000.00	0.00	1,000.00	05/09/2024		45561
			REFUND OF ESCROW	04302024		1,000.00	0.00	1,000.00			
118874	CHK	A	WAXIE SANITARY SUPPLY	4189	3	499.23	0.00	499.23	05/09/2024		45561
			CUSTODIAL SUPPLIES - WAC	82432581		105.73	0.00	105.73			
			CUSTODIAL SUPPLIES - WAC	82435891		261.83	0.00	261.83			
			CUSTODIAL SUPPLIES	82437966		131.67	0.00	131.67			
118875	CHK	A	WILSON & COMPANY, INC.	5212	1	1,473.00	0.00	1,473.00	05/09/2024		45561
			12/23-01/24 PROFESSIONAL SVCS	123759R		1,473.00	0.00	1,473.00			
118876	CHK	A	WOODLAND PARK SCHOOL DIST RE-2	1262	1	251,942.80	0.00	251,942.80	05/09/2024		45561
			03/24 SALES TAX	05062024		251,942.80	0.00	251,942.80			
152	EFT	A	STANDARD INSURANCE COMPANY	1091	1	2,380.33	0.00	2,380.33	05/13/2024	HP	45704
			Standard Prem Pymnt Pol#760761	04012024		2,380.33	0.00	2,380.33			
155	EFT	A	KEG 1 COLORADO LLC	5200	1	623.20	0.00	623.20	05/13/2024	HP	45731
			liquor delivery	W-3696859		623.20	0.00	623.20			
150	EFT	A	VECTRA BANK COLORADO	4705	3	30,035.77	0.00	30,035.77	05/15/2024	HP	45685
			April 2024 Visa Bill	4302024		30,035.77	0.00	834.30			
			April 2024 Visa Bill	4302024		30,035.77	0.00	22,712.09			
			April 2024 Visa Bill	4302024		30,035.77	0.00	6,489.38			
118881	CHK	A	ANGEL ARMOR, LLC	5478	3	4,643.41	0.00	4,643.41	05/23/2024		45608
			Angel Armor	INV10050		1,957.55	0.00	1,957.55			
			Angel Armor	INV9525		1,926.97	0.00	1,926.97			
			VESTS & ACC.-CRIST	INV9525A		758.89	0.00	758.89			

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118882	CHK	A	APPLIED CONTROL EQUIPMENT LLLP EQUIPMENT - WWTP	5177 CD99147456	1	3,602.14 3,602.14	0.00 0.00	3,602.14 3,602.14	05/23/2024		45608
118883	CHK	A	BADGER METER INC CELLULAR LTE UNIT	4278 80156480	1	2,759.40 2,759.40	0.00 0.00	2,759.40 2,759.40	05/23/2024		45608
118884	CHK	A	BOBCAT OF THE ROCKIES, LLC #93 AIR FILTERS	3724 66159333	1	162.00 162.00	0.00 0.00	162.00 162.00	05/23/2024		45608
118885	CHK	A	BRIAN E. BUNDY ACCT. SUPPORT SERVICES	5208 05102024	1	840.00 840.00	0.00 0.00	840.00 840.00	05/23/2024		45608
118886	CHK	A	BURLAP BAG CLOTHING/BOOTS UNIFORM - ST UNIFORM - ST UNIFORM - ABRAHAMSE UNIFORM - ABRAHAMSE	1356 24-13510 24-13511 24-13575 24-13576	4	850.25 38.00 423.70 176.70 211.85	0.00 0.00 0.00 0.00 0.00	850.25 38.00 423.70 176.70 211.85	05/23/2024		45608
118887	CHK	A	CASELLE INC 06/24 CONTRACT 06/24 CONTRACT	2356 132594 132594	2	513.00 513.00 513.00	0.00 0.00 0.00	513.00 333.45 179.55	05/23/2024		45608
118888	CHK	A	CHAD MILDBRANDT BARTENDING - UPCC BARTENDING - UPCC BARTENDING - UPCC	5159 05092024 05132024 05142024	3	363.00 220.00 83.00 60.00	0.00 0.00 0.00 0.00	363.00 220.00 83.00 60.00	05/23/2024		45608
118889	CHK	A	CINTAS CORPORATION NO 2 UNIFORMS - FLEET UNIFORM - FLEET	4977 4191363064 4192103630	2	292.34 146.17 146.17	0.00 0.00 0.00	292.34 146.17 146.17	05/23/2024		45608
118890	CHK	A	CIVICPLUS PERMIT TRACKING SOFTWARE ONLINE CODE HOSTING	5189 292720 300401	2	11,215.00 10,075.00 1,140.00	0.00 0.00 0.00	11,215.00 10,075.00 1,140.00	05/23/2024		45608
118891	CHK	A	COLORADO ANALYTICAL LAB LAB SERVICES - WWTP LAB SERVICES - WWTP	4028 240502052 240502054	2	524.00 272.00 252.00	0.00 0.00 0.00	524.00 272.00 252.00	05/23/2024		45608
118892	CHK	A	CORE & MAIN LP STOCK SUPPLIES METER SET SADDLE STRAPS	4980 U690650 U779234 U794984	3	4,122.54 203.22 3,378.60 540.72	0.00 0.00 0.00 0.00	4,122.54 203.22 3,378.60 540.72	05/23/2024		45608
118893	CHK	A	COUNTY DOOR AND HARDWARE SERVICE CALL/LABOR	1464 12008	1	309.95 309.95	0.00 0.00	309.95 309.95	05/23/2024		45608
118894	CHK	A	CPS DISTRIBUTORS, INC STOCK SUPPLIES - F&G	194 0015373831-001	1	1,397.65 1,397.65	0.00 0.00	1,397.65 1,397.65	05/23/2024		45608
118895	CHK	A	CRITERION INC PROF. SERVICES	5535 INV-2020034157	1	390.00 390.00	0.00 0.00	390.00 390.00	05/23/2024		45608
118896	CHK	A	CROSS POINT SOLUTIONS LLC POLYGRAPH - SERMENTO	5294 W-5515	1	200.00 200.00	0.00 0.00	200.00 200.00	05/23/2024		45608

City of Woodland Park
Year End Payment Register

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
118897	CHK	A	DAIKIN APPLIED AMERICA INC REPAIR	5563 3444245	1	3,397.50 3,397.50	0.00 0.00	3,397.50 3,397.50	05/23/2024		45608
118898	CHK	A	DALE WINTERS BARTENDING - UPCC	5500 05092024	1	55.00 55.00	0.00 0.00	55.00 55.00	05/23/2024		45608
118899	CHK	A	DEEP ROCK WATER COOLER SERVICE	5263 21072370051124	1	153.87 153.87	0.00 0.00	153.87 153.87	05/23/2024		45608
118900	CHK	A	ELECTION SYSTEMS & SOFTWARE, L THUMBDRIVE - 2024 ELECTIONS	4396 CD2087512	1	420.00 420.00	0.00 0.00	420.00 420.00	05/23/2024		45608
118901	CHK	A	EVERBANK, N.A. 05/24 CONTRACT	5541 9987823	1	594.00 594.00	0.00 0.00	594.00 594.00	05/23/2024		45608
118902	CHK	A	FOCUSED CAR WASH SOLUTIONS COR MAINTENANCE - F&G SERVICE - F&G	5585 3320 3321	2	1,304.65 350.00 954.65	0.00 0.00 0.00	1,304.65 350.00 954.65	05/23/2024		45608
118903	CHK	A	GAZETTE, THE 04/24 LEGAL NOTICES	276 04302024	1	128.55 128.55	0.00 0.00	128.55 128.55	05/23/2024		45608
118904	CHK	A	GLASER WELDING INC TUBING STEEL - F&G	2440 66622-C	1	263.70 263.70	0.00 0.00	263.70 263.70	05/23/2024		45608
118905	CHK	A	GLASS BROKER & SCREEN CO., LLC CABIN REPAIR CABIN REPAIR	3287 29729 29730	2	498.06 366.66 131.40	0.00 0.00 0.00	498.06 366.66 131.40	05/23/2024		45608
118906	CHK	A	GRAINGER INC. EQUIPMENT - F&G GLOVES - WTP REPAIR KITS - WWTP	282 9105984828 9106439293 9115521651	3	294.85 134.47 129.20 31.18	0.00 0.00 0.00 0.00	294.85 134.47 129.20 31.18	05/23/2024		45608
118907	CHK	A	HACH COMPANY CHEMICALS	291 14021895	1	1,138.94 1,138.94	0.00 0.00	1,138.94 1,138.94	05/23/2024		45608
118908	CHK	A	HINKLE & COMPANY, PC AUDIT - YEAR ENDING 2023	5035 15068	1	9,500.00 9,500.00	0.00 0.00	9,500.00 9,500.00	05/23/2024		45608
118909	CHK	A	IMAGE BEARERS CLEANING LLC 05/24 CLEANING	5082 3658	1	8,255.90 8,255.90	0.00 0.00	8,255.90 8,255.90	05/23/2024		45608
118910	CHK	A	INTERMOUNTAIN SALES, INC. REPAIR/LABOR	4297 31520	1	445.00 445.00	0.00 0.00	445.00 445.00	05/23/2024		45608
118911	CHK	A	IRON MOUNTAIN OFF SITE SHREDDING	1376 JKMZ131	1	323.38 323.38	0.00 0.00	323.38 323.38	05/23/2024		45608
118912	CHK	A	JACK'S TIRE & OIL MANAGEMENT C TIRES	5215 24-0545919-088	1	506.16 506.16	0.00 0.00	506.16 506.16	05/23/2024		45608
118913	CHK	A	JEFFREY GEER LEAD OFFICIAL	5593 05132024	1	275.00 275.00	0.00 0.00	275.00 275.00	05/23/2024		45608
118914	CHK	A	LEXIS NEXIS ACCURINT	3379	1	55.00	0.00	55.00	05/23/2024		45608

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			04/24 CONTRACT FEE	1209360-20240430		55.00	0.00	55.00			
118915	CHK	A	MIDWEST BARRICADE SIGN CENTER Traffic Control Devices	1812 36848	1	33,716.75 33,716.75	0.00 0.00	33,716.75 33,716.75	05/23/2024		45608
118916	CHK	A	KYLE LINDH WASTEWATER C REIMBURSEMENT	1 05102024	1	154.00 154.00	0.00 0.00	154.00 154.00	05/23/2024		45608
118917	CHK	A	JASON DUKEK MEAL REIMBURSEMENT	1 05142024	1	101.51 101.51	0.00 0.00	101.51 101.51	05/23/2024		45608
118918	CHK	A	ZACH POPE REIMBURSEMENT	1 05212024	1	25.12 25.12	0.00 0.00	25.12 25.12	05/23/2024		45608
118919	CHK	A	TOWN OF MONUMENT CML SPRING MEETING	1 05222024	1	90.00 90.00	0.00 0.00	90.00 90.00	05/23/2024		45608
118920	CHK	A	DEBORAH & ROGER CURRIE UTILITY REFUND UTILITY REFUND UTILITY REFUND	1 2026.02 2026.02 2026.02	3	75.19 75.19 75.19 75.19	0.00 0.00 0.00 0.00	75.19 0.75 61.59 12.85	05/23/2024		45608
118921	CHK	A	SHERRY MARTIN UTILTIY REFUND	1 3104.03A	1	6.90 6.90	0.00 0.00	6.90 6.90	05/23/2024		45608
118922	CHK	A	GEORGE ENGLISH UTILITY REFUND	1 391.14	1	42.70 42.70	0.00 0.00	42.70 42.70	05/23/2024		45608
118923	CHK	A	CHERI & BRIAN MCCAFFERTY UTILTIY REFUND UTILTIY REFUND UTILTIY REFUND	1 4984.06 4984.06 4984.06	3	10.13 10.13 10.13 10.13	0.00 0.00 0.00 0.00	10.13 5.62 0.28 4.23	05/23/2024		45608
118924	CHK	A	GREGORY & SUSAN PHILLIPS UTILITY REFUND	1 5689.04	1	33.15 33.15	0.00 0.00	33.15 33.15	05/23/2024		45608
118925	CHK	A	NPG BROADCAST 04/24 WEATHER CAMERA	4663 678471-3	1	1,000.00 1,000.00	0.00 0.00	1,000.00 1,000.00	05/23/2024		45608
118926	CHK	A	OCCUPATIONAL HEALTH CENTERS OF DRUG SCREEN/PHYSICAL	5300 17394445	1	191.00 191.00	0.00 0.00	191.00 191.00	05/23/2024		45608
118927	CHK	A	SAFEWAY, INC. 05/2024	1908 5142024	1	37.98 37.98	0.00 0.00	37.98 37.98	05/23/2024		45608
118928	CHK	A	SCHMIDT CONSTRUCTION ASPHALT - ST ASPHALT - ST ASPHALT - ST ASPHALT - ST	559 2884019 2885211 2885897 2887916	4	1,662.60 376.72 368.56 574.60 342.72	0.00 0.00 0.00 0.00 0.00	1,662.60 376.72 368.56 574.60 342.72	05/23/2024		45608
118929	CHK	A	SKAGGS COMPANIES, INC UNIFORM - PD UNIFORMS - PD UNIFORMS - PD UNIFORMS - PD	635 100_A_224244_2 100_A_224244_3 100_A_225437_1 100_A_225500_1	4	379.99 16.00 136.00 99.99 128.00	0.00 0.00 0.00 0.00 0.00	379.99 16.00 136.00 99.99 128.00	05/23/2024		45608

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118930	CHK	A	SOLITUDE LAKE MANAGEMENT	5073	2	16.32	0.00	16.32	05/23/2024		45608
			CREDIT MEMO	CM-SCO-001780		424.64-	0.00	424.64-			
			05/24 POND MAINTENANCE	PSI069160		440.96	0.00	440.96			
118931	CHK	A	SPRUCE NETWORKS, LLC	5437	1	1,750.00	0.00	1,750.00	05/23/2024		45608
			Network Engineering Support	1016		1,750.00	0.00	1,750.00			
118932	CHK	A	STANDARD INSURANCE COMPANY	1091	1	2,403.87	0.00	2,403.87	05/23/2024		45608
			05/24 STD<D	05012024		2,403.87	0.00	2,403.87			
118933	CHK	A	RED BARON CAR WASH	4191	2	542.40	0.00	542.40	05/23/2024		45608
			04/2024 CHARGES	2456		542.40	0.00	501.40			
			04/2024 CHARGES	2456		542.40	0.00	41.00			
118934	CHK	A	TDS BROADBAND LLC	5335	1	89.95	0.00	89.95	05/23/2024		45608
			05/24 CHARGES	05062024		89.95	0.00	89.95			
118935	CHK	A	TELLER CNTY SHERIFF'S OFFICE	2103	1	1,000.00	0.00	1,000.00	05/23/2024		45608
			TRAINING CLASS (CORA)	INV2024-16		1,000.00	0.00	1,000.00			
118936	CHK	A	UCH-MHS	4703	1	874.92	0.00	874.92	05/23/2024		45608
			SANE EXAM	355796424		874.92	0.00	874.92			
118937	CHK	A	WASTE MANAGEMENT WOODLAND PARK	3004	1	58.89	0.00	58.89	05/23/2024		45608
			DEER DISPOSAL	0006453-2517-6		58.89	0.00	58.89			
118938	CHK	A	WAXIE SANITARY SUPPLY	4189	1	20.52	0.00	20.52	05/23/2024		45608
			CUSTODIAL SUPPLIES - WAC	82383157		20.52	0.00	20.52			
118939	CHK	A	WEAR PARTS AND EQUIPMENT CO	4266	1	125.45	0.00	125.45	05/23/2024		45608
			BACKHOE PARTS - STREETS	536811		125.45	0.00	125.45			
118940	CHK	A	WOODLAND HARDWARE & RENTAL	2739	2	581.65	0.00	581.65	05/23/2024		45608
			04/2024 CHARGES	4312024		581.65	0.00	102.33			
			04/2024 CHARGES	4312024		581.65	0.00	479.32			
118941	CHK	A	WOODLAND PARK CHAMBER COMMERCE	688	1	360.00	0.00	360.00	05/23/2024		45608
			INTERNET USAGE-WEATHER CAMERA	24332		360.00	0.00	360.00			
118942	CHK	A	XEROX BUSINESS SOLUTIONS SOUTH	5336	1	1,638.34	0.00	1,638.34	05/23/2024		45608
			05/24-06/24 CHARGES	IN5067473		1,638.34	0.00	1,638.34			
147	EFT	A	TRACTOR SUPPLY COMPANY	4753	1	221.94	0.00	221.94	05/24/2024	HP	45644
			April 2024 Tractor supply bill	05242024		221.94	0.00	221.94			
118943	CHK	A	BILL'S EQUIPMENT & SUPPLY, INC	1728	1	111.38	0.00	111.38	05/30/2024		45628
			TOOL RENTAL FOR MWSC	540684		111.38	0.00	111.38			
118944	CHK	A	BLACK HILLS ENERGY	4035	4	8,427.17	0.00	8,427.17	05/30/2024		45628
			05/2024 CHARGES	5222024		8,427.17	0.00	456.17			
			05/2024 CHARGES	5222024		8,427.17	0.00	410.14			
			05/2024 CHARGES	5222024		8,427.17	0.00	2,721.69			
			05/2024 CHARGES	5222024		8,427.17	0.00	4,839.17			
118945	CHK	A	BOBCAT OF THE ROCKIES, LLC	3724	1	123.73	0.00	123.73	05/30/2024		45628
			HOSE & CONNECTOR #97	66159912		123.73	0.00	123.73			

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118946	CHK	A	BRIAN E. BUNDY ACCT. SUPPORT SERVICES	5208 05242024	1	840.00 840.00	0.00 0.00	840.00 840.00	05/30/2024		45628
118947	CHK	A	BURLAP BAG CLOTHING/BOOTS UNIFORM - KEES	1356 24-13579	1	94.05 94.05	0.00 0.00	94.05 94.05	05/30/2024		45628
118948	CHK	A	CHAD MILDBRANDT BARTENDING - UPCC	5159 05282024	1	208.00 208.00	0.00 0.00	208.00 208.00	05/30/2024		45628
118949	CHK	A	CINTAS CORPORATION NO 2 UNIFORM - FLEET UNIFORMS - FLEET	4977 4192803943 4193547649	2	316.53 170.36 146.17	0.00 0.00 0.00	316.53 170.36 146.17	05/30/2024		45628
118950	CHK	A	CINTAS FIRE PROTECTION ALARM MONITORING - UPCC INSPECTION - WWTP	3604 0F47055680 0F47576156	2	1,634.47 501.02 1,133.45	0.00 0.00 0.00	1,634.47 501.02 1,133.45	05/30/2024		45628
118951	CHK	A	COLORADO ANALYTICAL LAB LAB SERVICES - WWTP	4028 240516051	1	53.00 53.00	0.00 0.00	53.00 53.00	05/30/2024		45628
118952	CHK	A	DALE WINTERS BARTENDING - UPCC	5500 05222024	1	111.00 111.00	0.00 0.00	111.00 111.00	05/30/2024		45628
118953	CHK	A	GLASER WELDING INC STEEL TUBING & LABOR	2440 66745-C	1	30.50 30.50	0.00 0.00	30.50 30.50	05/30/2024		45628
118954	CHK	A	GOVOS 05/24 MUNIREVS	5349 INV-5988	1	2,120.00 2,120.00	0.00 0.00	2,120.00 2,120.00	05/30/2024		45628
118955	CHK	A	GRAINGER INC. IBC MIXER IBC TOTE - WWTP SUPPLIES - WWTP	282 9115521644 9121206560 9128496016	3	2,179.07 1,427.91 630.73 120.43	0.00 0.00 0.00 0.00	2,179.07 1,427.91 630.73 120.43	05/30/2024		45628
118956	CHK	A	JACK'S TIRE & OIL MANAGEMENT C TIRES	5215 24-0547052-088	1	391.76 391.76	0.00 0.00	391.76 391.76	05/30/2024		45628
118957	CHK	A	JUDD'S GLASS & MIRROR GLASS & LABOR #73	5340 817967	1	815.00 815.00	0.00 0.00	815.00 815.00	05/30/2024		45628
118958	CHK	A	KIMBALL MIDWEST SUPPLIES	4046 102211573	1	99.18 99.18	0.00 0.00	99.18 99.18	05/30/2024		45628
118959	CHK	A	KS STATEBANK KYOCERA COPIER CONTRACT	5217 57341-6-2024	1	377.98 377.98	0.00 0.00	377.98 377.98	05/30/2024		45628
118960	CHK	A	LAW FIRM OF SUZANNE M. ROGERS, LEGAL SVCS.	5054 05232024	1	6,714.00 6,714.00	0.00 0.00	6,714.00 6,714.00	05/30/2024		45628
118961	CHK	A	LOGAN SIMPSON DESIGN INC MWSC Master Plan	5282 34257	1	14,494.20 14,494.20	0.00 0.00	14,494.20 14,494.20	05/30/2024		45628
118962	CHK	A	SAFEWAY STORES ADMINISTRATIVE FEE REFUND	1 05222024A	1	13,220.20 13,220.20	0.00 0.00	13,220.20 13,220.20	05/30/2024		45628
118963	CHK	A	TOWN OF MONUMENT	1	1	30.00	0.00	30.00	05/30/2024		45628

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			CML - SPRING MEETING	05222024B		30.00	0.00	30.00			
118964	CHK	A	RYAN FLORES	1	1	400.00	0.00	400.00	05/30/2024		45628
			COMMUNITY CONCERT PERFORMER	05282024		400.00	0.00	400.00			
118965	CHK	A	ALLEN ROBERTS	1	1	4.28	0.00	4.28	05/30/2024		45628
			USE TAX REFUND	05282024A		4.28	0.00	4.28			
118966	CHK	A	ED BURRIS	1	1	86.50	0.00	86.50	05/30/2024		45628
			CDL HAZMAT REIMBURSEMENT	05282024B		86.50	0.00	86.50			
118967	CHK	A	JEFF D. & JANICE D. HUSBAND	1	1	200.00	0.00	200.00	05/30/2024		45628
			UTILITY REFUND	197.05		200.00	0.00	200.00			
118968	CHK	A	STEPHEN DILLON	1	1	100.00	0.00	100.00	05/30/2024		45628
			UTILITY REFUND	5724.02		100.00	0.00	100.00			
118969	CHK	A	MR. APPLIANCE OF THE FRONT RAN	5515	1	635.88	0.00	635.88	05/30/2024		45628
			REPAIR ICEMAKER	8685012		635.88	0.00	635.88			
118970	CHK	A	NICOLETTI-FLATER ASSOCIATES	4698	1	95.00	0.00	95.00	05/30/2024		45628
			COUNSELING SVCS.	3012		95.00	0.00	95.00			
118971	CHK	A	OLSON PLUMBING & HEATING	5595	1	1,170.00	0.00	1,170.00	05/30/2024		45628
			SEWER LINE	168198		1,170.00	0.00	1,170.00			
118972	CHK	A	PHIL LONG FORD	504	1	125.47	0.00	125.47	05/30/2024		45628
			#73 REPAIR	999181		125.47	0.00	125.47			
118973	CHK	A	PITNEY BOWES GLOBAL FINANCIAL	2479	1	90.00	0.00	90.00	05/30/2024		45628
			06/24 POSTAGE METER LEASE	3319102388		90.00	0.00	90.00			
118974	CHK	A	QA BALANCE SERVICES INC.	1948	1	571.00	0.00	571.00	05/30/2024		45628
			CALIBRATION	15373		571.00	0.00	571.00			
118975	CHK	A	RE/SPEC INC.	4817	2	3,985.00	0.00	3,985.00	05/30/2024		45628
			04/24 GENERAL ENGINEERING	INV-0424-1074		3,705.00	0.00	3,705.00			
			04/24 DISINFECTION	INV-0424-1075		280.00	0.00	280.00			
118976	CHK	A	SAFETY-KLEEN SYSTEMS, INC.	555	1	400.84	0.00	400.84	05/30/2024		45628
			SOLVENT - FLEET	94303027		400.84	0.00	400.84			
118977	CHK	A	SHERWIN-WILLIAMS	1890	1	132.47	0.00	132.47	05/30/2024		45628
			PAINT - F&G	8645-3		132.47	0.00	132.47			
118978	CHK	A	SIMPLIFILE LC	4767	3	65.00	0.00	65.00	05/30/2024		45628
			RECORDING FEES	471380286299SFL		30.00	0.00	30.00			
			RECORDING FEES	471383568972SFL		20.00	0.00	20.00			
			RECORDING FEES	471386857273SFL		15.00	0.00	15.00			
118979	CHK	A	SITEONE LANDSCAPE SUPPLY	5284	1	415.80	0.00	415.80	05/30/2024		45628
			BULK/MASONRY SAND	141151511-001		415.80	0.00	415.80			
118980	CHK	A	SKAGGS COMPANIES, INC	635	2	224.49	0.00	224.49	05/30/2024		45628
			UNIFORM - WPPD	100_A_227184_1		132.04	0.00	132.04			
			UNIFORM - PD	100_A_231636_1		92.45	0.00	92.45			

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118981	CHK	A	SNO-WHITE LINEN & UNIFORM, INC	581	3	806.77	0.00	806.77	05/30/2024		45628
			CREDIT	C0184913		31.20-	0.00	31.20-			
			EVENT EXPENSE	S0183562		511.48	0.00	511.48			
			EVENT EXPENSE	S0186416		326.49	0.00	326.49			
118982	CHK	A	SOUTHWEST CONTRACTOR SUPPLIES	5115	1	1,552.60	0.00	1,552.60	05/30/2024		45628
			SUPPLIES - WWTP	2650		1,552.60	0.00	1,552.60			
118983	CHK	A	TELLER COUNTY WASTE	4158	1	1,100.00	0.00	1,100.00	05/30/2024		45628
			DUMPSTERS FOR PINE NEEDLES	66137		1,100.00	0.00	1,100.00			
118984	CHK	A	UBEO BUSINESS SERVICES	5490	1	118.58	0.00	118.58	05/30/2024		45628
			06/24 FORMAT PRINTER	4520947		118.58	0.00	118.58			
118985	CHK	A	ULINE	4606	1	152.18	0.00	152.18	05/30/2024		45628
			FREIGHT CHARGE	177824040		152.18	0.00	152.18			
118986	CHK	A	USA BLUEBOOK	5471	3	1,302.83	0.00	1,302.83	05/30/2024		45628
			LAB SUPPLIES - WTP	INV00354382		297.58	0.00	297.58			
			LAB SUPPLIES	INV00359887		751.61	0.00	751.61			
			MARKING FLAGS	INV00361769		253.64	0.00	253.64			
118987	CHK	A	WAGNER EQUIPMENT CO.	666	1	1,071.00	0.00	1,071.00	05/30/2024		45628
			TROUBLESHOOT ENGINE	S39W0809963		1,071.00	0.00	1,071.00			
REGISTER TOTALS Checks: 202 Voids: 0 297 664,616.89 0.00 664,616.89											

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
19274	Lifeguard	1	181.68	13.90	167.78	5/3/2024
19275	Lifeguard	1	424.97	43.50	381.47	5/3/2024
19276	Lifeguard	1	26.25	2.02	24.23	5/3/2024
19277	Lifeguard	1	609.25	70.37	538.88	5/3/2024
19278	Lifeguard	1	166.54	12.75	153.79	5/3/2024
19279	Lifeguard	1	90.13	6.88	83.25	5/3/2024
19280	Maint. Worker I - PBG	1	2,096.80	587.85	1,508.95	5/3/2024
19281	Administrative Assistance	1	826.40	153.89	672.51	5/3/2024
19282	Lifeguard	1	1,113.95	183.58	930.37	5/3/2024
19283	MWI	1	800.00	147.05	652.95	5/17/2024
19284	Municipal Judge	1	814.50	115.61	698.89	5/17/2024
19285	Code Enforcement	1	1,620.06	373.31	1,246.75	5/17/2024
19286	Lifeguard	1	45.42	3.48	41.94	5/17/2024
19287	Lifeguard	1	591.01	66.17	524.84	5/17/2024
19288	Lifeguard	1	131.25	10.04	121.21	5/17/2024
19289	Lifeguard	1	782.29	108.93	673.36	5/17/2024
19290	Lifeguard	1	227.10	19.38	207.72	5/17/2024
19291	Operator I	1	1,795.68	445.18	1,350.50	5/17/2024
19292	Lifeguard	1	102.20	7.82	94.38	5/17/2024
19293	Lifeguard	1	166.54	12.75	153.79	5/17/2024
19294	Maint. Worker I - PBG	1	2,096.80	587.86	1,508.94	5/17/2024
19295	Facilities Trainer	1	1,400.00	230.41	1,169.59	5/17/2024
19296	Lifeguard	1	865.20	126.56	738.64	5/17/2024
19297	Operator I	1	911.31	198.93	712.38	5/20/2024
19298	Lifeguard	1	295.23	27.58	267.65	5/31/2024
19299	Lifeguard	1	375.02	37.69	337.33	5/31/2024
19300	Lifeguard	1	126.00	9.64	116.36	5/31/2024
19301	Lifeguard	1	436.21	45.37	390.84	5/31/2024
19302	Lifeguard	1	230.89	20.65	210.24	5/31/2024
19303	Lifeguard	1	185.47	15.18	170.29	5/31/2024
19304	Lifeguard	1	276.31	26.13	250.18	5/31/2024
19305	Police Officer I	1	2,214.24	375.09	1,839.15	5/31/2024
19306	Maint. Worker I - PBG	1	2,096.80	507.97	1,588.83	5/31/2024
19307	Lifeguard	1	472.26	49.12	423.14	5/31/2024
55265	WWTO	1	1,574.40	689.91	884.49	5/3/2024
55266	Fleet Mechanic I	1	2,373.70	736.91	1,636.79	5/3/2024
55267	Permit Technician	1	1,797.60	584.39	1,213.21	5/3/2024
55268	Fitness Instructor	1	54.88	4.20	50.68	5/3/2024
55269	Captain	1	3,818.31	966.22	2,852.09	5/3/2024
55270	Police Officer I	1	-	-	-	5/3/2024
55271	Help Desk Technician	1	1,797.60	432.29	1,365.31	5/3/2024
55272	Lifeguard	1	266.77	24.41	242.36	5/3/2024
55273	Dispatcher I	1	2,037.36	531.36	1,506.00	5/3/2024
55274	Lifeguard	1	189.00	14.46	174.54	5/3/2024
55275	WTO	1	1,718.91	506.58	1,212.33	5/3/2024
55276	Utility Billing Techni	1	2,284.80	602.41	1,682.39	5/3/2024
55277	Planner II	1	3,102.83	975.41	2,127.42	5/3/2024
55278	Budget Manager	1	3,984.64	809.15	3,175.49	5/3/2024
55279	Crew Chief-Operators	1	3,612.60	1,021.92	2,590.68	5/3/2024
55280	Water Fitness Instruct	1	693.24	74.66	618.58	5/3/2024
55281	Dispatcher	1	1,998.63	391.51	1,607.12	5/3/2024
55282	MUNICIPAL COURT CLERK	1	1,778.01	383.78	1,394.23	5/3/2024
55283	MWII	1	1,888.80	468.79	1,420.01	5/3/2024
55284	Police Officer II	1	3,208.24	615.43	2,592.81	5/3/2024
55285	Lieutenant	1	3,638.31	744.12	2,894.19	5/3/2024
55286	MWI	1	2,232.70	525.65	1,707.05	5/3/2024
55287	Dispatcher II	1	2,575.02	837.38	1,737.64	5/3/2024
55288	Chief of Police	1	5,748.80	1,676.08	4,072.72	5/3/2024
55289	Police Officer II	1	3,208.24	666.97	2,541.27	5/3/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55290	Lifeguard	1	627.27	74.56	552.71	5/3/2024
55291	WW Plant Operator	1	3,408.00	882.14	2,525.86	5/3/2024
55292	Police Officer I	1	3,892.78	1,100.93	2,791.85	5/3/2024
55293	MWI	1	1,907.80	297.59	1,610.21	5/3/2024
55294	Lifeguard	1	18.03	1.38	16.65	5/3/2024
55295	Lifeguard	1	306.48	29.45	277.03	5/3/2024
55296	Operations Manager	1	4,132.91	1,009.92	3,122.99	5/3/2024
55297	Lifeguard	1	37.85	2.89	34.96	5/3/2024
55298	Lifeguard	1	609.39	70.41	538.98	5/3/2024
55299	PT Snow Plowing	1	1,326.24	214.78	1,111.46	5/3/2024
55300	Police Officer I	1	3,033.24	838.41	2,194.83	5/3/2024
55301	Lifeguard	1	389.34	39.79	349.55	5/3/2024
55302	Senior Planner	1	3,494.40	1,071.11	2,423.29	5/3/2024
55303	Lifeguard	1	147.81	11.31	136.50	5/3/2024
55304	MW I	1	1,732.80	650.53	1,082.27	5/3/2024
55305	Lifeguard	1	499.28	52.20	447.08	5/3/2024
55306	Dispatcher I	1	2,423.55	843.12	1,580.43	5/3/2024
55307	Communications Coordinator	1	2,654.22	711.98	1,942.24	5/3/2024
55308	Finance Admin. Asst./C	1	2,059.20	473.16	1,586.04	5/3/2024
55309	Dispatcher II	1	2,658.10	628.39	2,029.71	5/3/2024
55310	HR Manager	1	4,101.85	1,440.98	2,660.87	5/3/2024
55311	Police Officer II	1	2,782.92	557.46	2,225.46	5/3/2024
55312	Lifeguard	1	356.63	47.87	308.76	5/3/2024
55313	MWI	1	1,907.80	399.75	1,508.05	5/3/2024
55314	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	5/3/2024
55315	WWTO	1	1,787.14	362.13	1,425.01	5/3/2024
55316	Lifeguard	1	201.88	16.45	185.43	5/3/2024
55317	Lifeguard	1	579.11	64.06	515.05	5/3/2024
55318	MWII - Field Services	1	1,169.12	237.12	932.00	5/3/2024
55319	Event Center Coordinat	1	2,115.39	551.62	1,563.77	5/3/2024
55320	Associate Project Manager	1	3,028.80	1,163.38	1,865.42	5/3/2024
55321	Operator	1	2,214.40	464.33	1,750.07	5/3/2024
55322	Assistant Aquatics Manager	1	2,100.13	511.87	1,588.26	5/3/2024
55323	POIII	1	3,531.50	1,029.57	2,501.93	5/3/2024
55324	Deputy City Manager	1	5,993.77	3,405.50	2,588.27	5/3/2024
55325	Lifeguard	1	36.05	2.75	33.30	5/3/2024
55326	Lifeguard	1	540.96	57.38	483.58	5/3/2024
55327	Dispatcher II	1	2,672.51	752.31	1,920.20	5/3/2024
55328	WWTO	1	2,060.95	656.35	1,404.60	5/3/2024
55329	MWI	1	1,862.76	292.14	1,570.62	5/3/2024
55330	Police Officer III	1	4,703.33	994.50	3,708.83	5/3/2024
55331	Lifeguard	1	128.69	9.85	118.84	5/3/2024
55332	Lifeguard	1	104.55	8.00	96.55	5/3/2024
55333	Presiding Municipal Co	1	2,034.24	360.80	1,673.44	5/3/2024
55334	Sport Site Supervisor	1	274.38	25.00	249.38	5/3/2024
55335	P&R Sports Site Supv	1	145.92	61.17	84.75	5/3/2024
55336	UPCC-ASSISTANT	1	647.28	112.55	534.73	5/3/2024
55337	UPCC-ASSISTANT	1	378.00	29.92	348.08	5/3/2024
55338	Sports Site Supervisor	1	2,137.69	433.62	1,704.07	5/3/2024
55339	Program Coordinator	1	2,226.40	636.08	1,590.32	5/3/2024
55340	Lifeguard	1	144.20	11.03	133.17	5/3/2024
55341	Fleet Mechanic I	1	2,293.82	690.47	1,603.35	5/3/2024
55342	Training Manager	1	3,055.00	924.32	2,130.68	5/3/2024
55343	MWII Streets	1	2,381.94	470.56	1,911.38	5/3/2024
55344	Superintendent	1	3,615.20	1,187.86	2,427.34	5/3/2024
55345	Lifeguard	1	710.19	93.20	616.99	5/3/2024
55346	Lifeguard	1	351.67	34.90	316.77	5/3/2024
55347	Sergeant	1	3,172.68	708.11	2,464.57	5/3/2024
55348	Sales Tax Accountant	1	1,995.20	579.06	1,416.14	5/3/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55349	Lifeguard	1	1,140.36	230.47	909.89	5/3/2024
55350	Lifeguard	1	397.43	40.41	357.02	5/3/2024
55351	PO III	1	3,033.24	1,528.94	1,504.30	5/3/2024
55352	Dispatcher	1	2,260.05	801.26	1,458.79	5/3/2024
55353	CMO Admin Assist	1	2,255.83	455.65	1,800.18	5/3/2024
55354	Planning Director	1	4,756.82	2,407.97	2,348.85	5/3/2024
55355	Public Works Director	1	5,746.29	1,702.80	4,043.49	5/3/2024
55356	Dispatcher I	1	1,987.76	581.67	1,406.09	5/3/2024
55357	Systems Admin	1	2,625.25	573.76	2,051.49	5/3/2024
55358	MWII Streets	1	2,650.36	1,026.05	1,624.31	5/3/2024
55359	Utilities Assistance	1	379.67	38.05	341.62	5/3/2024
55360	Utilities Supervisor	1	3,100.47	1,287.95	1,812.52	5/3/2024
55361	Permit Technician	1	666.75	93.98	572.77	5/3/2024
55362	WWTO	1	3,040.38	1,210.97	1,829.41	5/3/2024
55363	GSI Tech	1	2,179.01	603.17	1,575.84	5/3/2024
55364	Lifeguard	1	385.74	38.51	347.23	5/3/2024
55365	Lead Lifeguard	1	1,096.32	199.97	896.35	5/3/2024
55366	Lifeguard	1	140.05	10.71	129.34	5/3/2024
55367	Fleet Crew Chief	1	3,132.00	1,063.80	2,068.20	5/3/2024
55368	Police Officer I	1	2,546.56	751.41	1,795.15	5/3/2024
55369	Lifeguard	1	374.72	37.67	337.05	5/3/2024
55370	General Ledger Accountant	1	2,409.60	596.21	1,813.39	5/3/2024
55371	Lifeguard	1	465.05	48.57	416.48	5/3/2024
55372	Support Servcs Manager	1	3,298.38	949.02	2,349.36	5/3/2024
55373	Police Officer I	1	3,869.00	636.42	3,232.58	5/3/2024
55374	Crew Chief - PBG	1	3,151.56	893.50	2,258.06	5/3/2024
55375	City Manager	1	6,876.92	2,216.06	4,660.86	5/3/2024
55376	Sergeant	1	4,151.43	1,112.79	3,038.64	5/3/2024
55377	PT Meter Reader	1	1,000.50	187.55	812.95	5/3/2024
55378	City Inspector	1	2,524.00	830.18	1,693.82	5/3/2024
55379	Aquatic Manager	1	3,303.02	1,032.88	2,270.14	5/3/2024
55380	WTP CHIEF OPERATOR	1	4,539.33	2,323.44	2,215.89	5/3/2024
55381	Utilities Director	1	5,748.93	2,618.55	3,130.38	5/3/2024
55382	Lifeguard	1	151.40	11.58	139.82	5/3/2024
55383	WTO A	1	2,409.60	684.59	1,725.01	5/3/2024
55384	Lifeguard	1	272.52	24.85	247.67	5/3/2024
55385	Sports Site Coordinator	1	278.42	26.30	252.12	5/3/2024
55386	Front Desk Representative	1	107.59	8.23	99.36	5/3/2024
55387	WWTO	1	1,869.01	725.45	1,143.56	5/17/2024
55388	Fleet Mechanic I	1	2,395.95	741.83	1,654.12	5/17/2024
55389	Permit Technician	1	1,797.60	584.38	1,213.22	5/17/2024
55390	Captain	1	3,818.31	966.22	2,852.09	5/17/2024
55391	Police Officer I	1	2,819.64	819.64	2,000.00	5/17/2024
55392	Help Desk Technician	1	1,797.60	432.28	1,365.32	5/17/2024
55393	Lifeguard	1	36.05	2.75	33.30	5/17/2024
55394	Dispatcher I	1	2,037.36	531.37	1,505.99	5/17/2024
55395	Lifeguard	1	120.75	9.25	111.50	5/17/2024
55396	WTO	1	1,718.91	506.59	1,212.32	5/17/2024
55397	Utility Billing Techni	1	2,284.80	602.42	1,682.38	5/17/2024
55398	Planner II	1	3,102.83	975.40	2,127.43	5/17/2024
55399	Budget Manager	1	3,809.64	766.76	3,042.88	5/17/2024
55400	Crew Chief-Operators	1	3,066.40	835.96	2,230.44	5/17/2024
55401	Water Fitness Instruct	1	636.00	62.57	573.43	5/17/2024
55402	Dispatcher	1	1,823.63	352.64	1,470.99	5/17/2024
55403	MUNICIPAL COURT CLERK	1	1,437.15	301.77	1,135.38	5/17/2024
55404	MWII	1	1,888.80	468.79	1,420.01	5/17/2024
55405	Police Officer II	1	4,080.43	775.83	3,304.60	5/17/2024
55406	Lieutenant	1	3,463.31	712.59	2,750.72	5/17/2024
55407	MWI	1	1,732.80	405.44	1,327.36	5/17/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55408	Dispatcher II	1	2,395.38	794.07	1,601.31	5/17/2024
55409	Chief of Police	1	5,748.80	1,676.08	4,072.72	5/17/2024
55410	Police Officer II	1	3,267.96	683.09	2,584.87	5/17/2024
55411	WW Plant Operator	1	3,759.45	967.21	2,792.24	5/17/2024
55412	Police Officer I	1	2,816.05	799.59	2,016.46	5/17/2024
55413	MWI	1	2,057.70	323.93	1,733.77	5/17/2024
55414	Lifeguard	1	18.03	1.37	16.66	5/17/2024
55415	Lifeguard	1	221.60	18.95	202.65	5/17/2024
55416	Operations Manager	1	3,957.91	968.53	2,989.38	5/17/2024
55417	Lifeguard	1	124.91	9.57	115.34	5/17/2024
55418	Lifeguard	1	533.69	56.83	476.86	5/17/2024
55419	PT Snow Plowing	1	1,277.12	204.10	1,073.02	5/17/2024
55420	Police Officer I	1	3,069.35	851.14	2,218.21	5/17/2024
55421	Lifeguard	1	569.59	61.39	508.20	5/17/2024
55422	Senior Planner	1	3,494.40	1,071.11	2,423.29	5/17/2024
55423	Lifeguard	1	418.18	42.99	375.19	5/17/2024
55424	MW I	1	1,732.80	650.53	1,082.27	5/17/2024
55425	Lifeguard	1	495.31	51.89	443.42	5/17/2024
55426	Dispatcher I	1	2,040.90	758.57	1,282.33	5/17/2024
55427	Communications Coordinator	1	2,654.22	711.97	1,942.25	5/17/2024
55428	Finance Admin. Asst./C	1	2,059.20	473.16	1,586.04	5/17/2024
55429	Dispatcher II	1	2,238.40	527.93	1,710.47	5/17/2024
55430	HR Manager	1	4,101.85	1,440.99	2,660.86	5/17/2024
55431	Police Officer II	1	2,782.92	557.47	2,225.45	5/17/2024
55432	Lifeguard	1	364.55	49.27	315.28	5/17/2024
55433	MWI	1	1,732.80	360.86	1,371.94	5/17/2024
55434	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	5/17/2024
55435	WWTO	1	1,787.14	362.13	1,425.01	5/17/2024
55436	Lifeguard	1	497.49	52.05	445.44	5/17/2024
55437	Lifeguard	1	563.97	60.39	503.58	5/17/2024
55438	MWII - Field Services	1	869.35	165.21	704.14	5/17/2024
55439	Event Center Coordinat	1	2,333.52	603.48	1,730.04	5/17/2024
55440	Associate Project Manager	1	3,028.80	1,163.38	1,865.42	5/17/2024
55441	Operator	1	2,422.00	514.14	1,907.86	5/17/2024
55442	Assistant Aquatics Manager	1	2,100.13	511.86	1,588.27	5/17/2024
55443	POIII	1	3,172.68	925.72	2,246.96	5/17/2024
55444	Deputy City Manager	1	5,993.77	3,405.50	2,588.27	5/17/2024
55445	Lifeguard	1	14.42	1.11	13.31	5/17/2024
55446	Lifeguard	1	323.80	31.78	292.02	5/17/2024
55447	Dispatcher II	1	2,461.54	680.75	1,780.79	5/17/2024
55448	WWTO	1	1,900.57	621.02	1,279.55	5/17/2024
55449	MWI	1	1,992.72	308.08	1,684.64	5/17/2024
55450	Police Officer III	1	4,297.09	922.86	3,374.23	5/17/2024
55451	Lifeguard	1	560.18	59.85	500.33	5/17/2024
55452	Lifeguard	1	354.90	35.15	319.75	5/17/2024
55453	Presiding Municipal Co	1	442.23	37.83	404.40	5/17/2024
55454	Sport Site Supervisor	1	161.40	12.34	149.06	5/17/2024
55455	P&R Sports Site Supv	1	173.28	63.25	110.03	5/17/2024
55456	UPCC-ASSISTANT	1	647.28	112.56	534.72	5/17/2024
55457	UPCC-ASSISTANT	1	378.00	29.91	348.09	5/17/2024
55458	Sports Site Supervisor	1	2,625.00	551.38	2,073.62	5/17/2024
55459	Program Coordinator	1	2,226.40	636.09	1,590.31	5/17/2024
55460	Lifeguard	1	191.07	15.61	175.46	5/17/2024
55461	Fleet Mechanic I	1	2,293.82	690.47	1,603.35	5/17/2024
55462	Training Manager	1	2,880.00	865.43	2,014.57	5/17/2024
55463	MWII Streets	1	1,900.80	355.01	1,545.79	5/17/2024
55464	Superintendent	1	3,615.20	1,187.85	2,427.35	5/17/2024
55465	Lifeguard	1	490.28	51.51	438.77	5/17/2024
55466	Lifeguard	1	270.96	24.73	246.23	5/17/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55467	Sergeant	1	3,210.45	716.87	2,493.58	5/17/2024
55468	Sales Tax Accountant	1	1,995.20	579.06	1,416.14	5/17/2024
55469	Lifeguard	1	839.80	157.40	682.40	5/17/2024
55470	Lifeguard	1	105.98	8.10	97.88	5/17/2024
55471	PO III	1	3,051.30	1,533.63	1,517.67	5/17/2024
55472	Dispatcher	1	1,903.20	680.46	1,222.74	5/17/2024
55473	CMO Admin Assist	1	2,080.83	434.26	1,646.57	5/17/2024
55474	Planning Director	1	4,756.82	2,407.96	2,348.86	5/17/2024
55475	Public Works Director	1	5,746.29	1,702.80	4,043.49	5/17/2024
55476	Dispatcher I	1	1,812.76	543.78	1,268.98	5/17/2024
55477	Systems Admin	1	2,625.25	573.75	2,051.50	5/17/2024
55478	MWII Streets	1	2,276.68	556.49	1,720.19	5/17/2024
55479	Utilities Assistane	1	905.36	135.64	769.72	5/17/2024
55480	Utilities Supervisor	1	3,100.47	1,287.96	1,812.51	5/17/2024
55481	WWTO	1	3,040.38	1,210.97	1,829.41	5/17/2024
55482	GSI Tech	1	2,179.01	603.18	1,575.83	5/17/2024
55483	Lifeguard	1	187.46	15.34	172.12	5/17/2024
55484	Lead Lifeguard	1	972.13	169.55	802.58	5/17/2024
55485	Lifeguard	1	195.17	15.93	179.24	5/17/2024
55486	Fleet Crew Chief	1	3,132.00	1,063.80	2,068.20	5/17/2024
55487	Police Officer I	1	2,352.80	713.18	1,639.62	5/17/2024
55488	Lifeguard	1	121.12	9.26	111.86	5/17/2024
55489	General Ledger Accountant	1	2,409.60	596.20	1,813.40	5/17/2024
55490	Lifeguard	1	248.75	22.03	226.72	5/17/2024
55491	Support Servcs Manager	1	3,298.38	949.03	2,349.35	5/17/2024
55492	Lifeguard	1	43.26	3.32	39.94	5/17/2024
55493	Police Officer I	1	2,832.62	449.87	2,382.75	5/17/2024
55494	Crew Chief - PBG	1	3,199.82	905.98	2,293.84	5/17/2024
55495	City Manager	1	6,876.92	2,216.06	4,660.86	5/17/2024
55496	Administrative Assistance	1	1,652.80	382.19	1,270.61	5/17/2024
55497	Sergeant	1	3,623.98	966.09	2,657.89	5/17/2024
55498	PT Meter Reader	1	960.48	183.47	777.01	5/17/2024
55499	City Inspector	1	2,524.00	830.17	1,693.83	5/17/2024
55500	Aquatic Manager	1	3,219.69	1,009.83	2,209.86	5/17/2024
55501	WTP CHIEF OPERATOR	1	4,539.33	2,323.44	2,215.89	5/17/2024
55502	Utilities Director	1	5,748.93	2,617.35	3,131.58	5/17/2024
55503	Lifeguard	1	230.89	20.66	210.23	5/17/2024
55504	WTO A	1	2,530.40	719.64	1,810.76	5/17/2024
55505	Lifeguard	1	181.68	13.89	167.79	5/17/2024
55506	Sports Site Coordinator	1	492.27	51.66	440.61	5/17/2024
55507	Front Desk Representative	1	33.98	2.60	31.38	5/17/2024
55508	PO III	1	3,051.30	1,533.63	1,517.67	5/17/2024
55509	Communications Coordinator	1	2,952.84	467.61	2,485.23	5/31/2024
55510	Water Fitness Instruct	1	381.60	31.19	350.41	5/31/2024
55511	Lifeguard	1	891.56	133.21	758.35	5/31/2024
55512	Lifeguard	1	371.32	37.41	333.91	5/31/2024
55513	Lifeguard	1	571.54	62.71	508.83	5/31/2024
55514	Sports Site Coordinator	1	387.36	38.63	348.73	5/31/2024
55515	WWTO	1	1,631.08	476.37	1,154.71	5/31/2024
55516	Fleet Mechanic I	1	2,373.70	502.26	1,871.44	5/31/2024
55517	MWI	1	1,660.00	382.28	1,277.72	5/31/2024
55518	Permit Technician	1	1,797.60	584.39	1,213.21	5/31/2024
55519	Captain	1	3,818.31	801.03	3,017.28	5/31/2024
55520	Police Officer I	1	2,819.64	532.72	2,286.92	5/31/2024
55521	Help Desk Technician	1	1,797.60	432.28	1,365.32	5/31/2024
55522	Lifeguard	1	281.19	26.52	254.67	5/31/2024
55523	Dispatcher I	1	2,572.23	702.09	1,870.14	5/31/2024
55524	Lifeguard	1	488.25	43.35	444.90	5/31/2024
55525	WTO	1	2,349.85	480.92	1,868.93	5/31/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55526	Utility Billing Techni	1	2,284.80	602.42	1,682.38	5/31/2024
55527	Planner II	1	3,102.83	718.85	2,383.98	5/31/2024
55528	Budget Manager	1	3,809.64	753.74	3,055.90	5/31/2024
55529	Crew Chief-Operators	1	5,078.73	1,530.58	3,548.15	5/31/2024
55530	Dispatcher	1	2,097.23	412.92	1,684.31	5/31/2024
55531	MUNICIPAL COURT CLERK	1	1,713.53	368.10	1,345.43	5/31/2024
55532	MWII	1	2,172.12	537.47	1,634.65	5/31/2024
55533	Police Officer II	1	3,186.71	616.63	2,570.08	5/31/2024
55534	Lieutenant	1	3,463.31	682.00	2,781.31	5/31/2024
55535	MWI	1	1,830.27	428.58	1,401.69	5/31/2024
55536	Dispatcher II	1	2,395.38	553.09	1,842.29	5/31/2024
55537	Chief of Police	1	5,748.80	1,446.19	4,302.61	5/31/2024
55538	Police Officer II	1	3,033.24	636.44	2,396.80	5/31/2024
55539	Lifeguard	1	162.23	12.41	149.82	5/31/2024
55540	Code Enforcement	1	2,090.40	506.44	1,583.96	5/31/2024
55541	WW Plant Operator	1	3,408.00	717.08	2,690.92	5/31/2024
55542	Police Officer I	1	2,782.92	653.71	2,129.21	5/31/2024
55543	MWI	1	1,797.78	284.17	1,513.61	5/31/2024
55544	Lifeguard	1	21.63	1.66	19.97	5/31/2024
55545	Lifeguard	1	241.60	21.48	220.12	5/31/2024
55546	Operations Manager	1	3,957.91	942.79	3,015.12	5/31/2024
55547	Lifeguard	1	90.84	6.94	83.90	5/31/2024
55548	Lifeguard	1	457.99	48.03	409.96	5/31/2024
55549	PT Snow Plowing	1	1,424.48	236.12	1,188.36	5/31/2024
55550	Police Officer I	1	3,349.20	830.74	2,518.46	5/31/2024
55551	Lifeguard	1	742.63	99.92	642.71	5/31/2024
55552	Senior Planner	1	3,494.40	829.13	2,665.27	5/31/2024
55553	Lifeguard	1	234.33	20.92	213.41	5/31/2024
55554	MW I	1	1,732.80	650.53	1,082.27	5/31/2024
55555	Dispatcher I	1	2,959.26	724.69	2,234.57	5/31/2024
55556	Finance Admin. Asst./C	1	2,059.20	473.16	1,586.04	5/31/2024
55557	Dispatcher II	1	2,406.28	567.90	1,838.38	5/31/2024
55558	HR Manager	1	4,101.85	1,228.71	2,873.14	5/31/2024
55559	Police Officer II	1	3,221.89	627.11	2,594.78	5/31/2024
55560	Lifeguard	1	213.98	18.37	195.61	5/31/2024
55561	MWI	1	2,073.95	403.71	1,670.24	5/31/2024
55562	Parks and Rec Director	1	4,716.61	1,504.79	3,211.82	5/31/2024
55563	WWTO	1	1,995.20	417.23	1,577.97	5/31/2024
55564	MWII - Field Services	1	1,147.71	231.91	915.80	5/31/2024
55565	Event Center Coordinat	1	2,115.39	551.62	1,563.77	5/31/2024
55566	Lifeguard	1	100.94	7.72	93.22	5/31/2024
55567	Associate Project Manager	1	3,057.20	927.98	2,129.22	5/31/2024
55568	Operator	1	3,107.08	740.88	2,366.20	5/31/2024
55569	Assistant Aquatics Manager	1	2,100.13	511.87	1,588.26	5/31/2024
55570	POIII	1	4,041.39	1,101.59	2,939.80	5/31/2024
55571	Deputy City Manager	1	5,993.77	3,270.56	2,723.21	5/31/2024
55572	Lifeguard	1	72.10	5.52	66.58	5/31/2024
55573	Lifeguard	1	355.86	35.22	320.64	5/31/2024
55574	Dispatcher II	1	2,735.80	762.69	1,973.11	5/31/2024
55575	WWTO	1	2,380.48	497.59	1,882.89	5/31/2024
55576	MWI	1	1,797.78	284.17	1,513.61	5/31/2024
55577	Police Officer III	1	3,033.24	430.04	2,603.20	5/31/2024
55578	Lifeguard	1	132.48	10.14	122.34	5/31/2024
55579	Lifeguard	1	341.25	33.10	308.15	5/31/2024
55580	Presiding Municipal Co	1	1,857.35	318.05	1,539.30	5/31/2024
55581	Sport Site Supervisor	1	807.00	114.29	692.71	5/31/2024
55582	P&R Sports Site Supv	1	310.08	73.72	236.36	5/31/2024
55583	Lifeguard	1	115.36	8.83	106.53	5/31/2024
55584	UPCC-ASSISTANT	1	647.28	112.56	534.72	5/31/2024

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55585	UPCC-ASSISTANT	1	378.00	29.92	348.08	5/31/2024
55586	Sports Site Supervisor	1	1,962.69	389.43	1,573.26	5/31/2024
55587	Program Coordinator	1	2,226.40	460.82	1,765.58	5/31/2024
55588	Lifeguard	1	344.76	45.78	298.98	5/31/2024
55589	Lifeguard	1	421.79	43.26	378.53	5/31/2024
55590	Fleet Mechanic I	1	2,293.82	525.86	1,767.96	5/31/2024
55591	Training Manager	1	2,880.00	865.43	2,014.57	5/31/2024
55592	MWII Streets	1	2,613.60	526.08	2,087.52	5/31/2024
55593	Superintendent	1	3,615.20	1,035.15	2,580.05	5/31/2024
55594	Lifeguard	1	299.22	28.88	270.34	5/31/2024
55595	Lifeguard	1	230.60	20.64	209.96	5/31/2024
55596	Sergeant	1	4,268.01	968.08	3,299.93	5/31/2024
55597	Sales Tax Accountant	1	1,995.20	440.55	1,554.65	5/31/2024
55598	Lifeguard	1	932.62	179.65	752.97	5/31/2024
55599	Lifeguard	1	299.02	28.88	270.14	5/31/2024
55600	PO III	1	3,033.24	1,359.42	1,673.82	5/31/2024
55601	Dispatcher	1	2,188.68	713.60	1,475.08	5/31/2024
55602	CMO Admin Assist	1	2,080.83	434.27	1,646.56	5/31/2024
55603	Planning Director	1	4,756.82	2,407.96	2,348.86	5/31/2024
55604	Public Works Director	1	5,746.29	1,480.56	4,265.73	5/31/2024
55605	Dispatcher I	1	1,812.76	427.79	1,384.97	5/31/2024
55606	Systems Admin	1	2,625.25	573.75	2,051.50	5/31/2024
55607	MWII Streets	1	2,338.96	570.74	1,768.22	5/31/2024
55608	Utilities Assistance	1	1,148.73	192.41	956.32	5/31/2024
55609	Utilities Supervisor	1	3,100.47	1,274.82	1,825.65	5/31/2024
55610	Permit Technician	1	546.74	75.83	470.91	5/31/2024
55611	WWTO	1	3,126.40	1,092.53	2,033.87	5/31/2024
55612	GSI Tech	1	2,179.01	530.75	1,648.26	5/31/2024
55613	Lifeguard	1	93.73	7.17	86.56	5/31/2024
55614	Lead Lifeguard	1	835.09	136.78	698.31	5/31/2024
55615	Lifeguard	1	83.27	6.37	76.90	5/31/2024
55616	Fleet Crew Chief	1	3,132.00	901.77	2,230.23	5/31/2024
55617	Police Officer I	1	2,401.24	718.49	1,682.75	5/31/2024
55618	Lifeguard	1	477.63	49.54	428.09	5/31/2024
55619	General Ledger Accountant	1	2,409.60	596.21	1,813.39	5/31/2024
55620	Lifeguard	1	656.11	80.65	575.46	5/31/2024
55621	Support Servcs Manager	1	3,298.38	931.19	2,367.19	5/31/2024
55622	Lifeguard	1	111.76	8.55	103.21	5/31/2024
55623	Police Officer I	1	2,782.92	437.69	2,345.23	5/31/2024
55624	Facilities Trainer	1	2,205.00	422.20	1,782.80	5/31/2024
55625	Crew Chief - PBG	1	2,976.56	805.06	2,171.50	5/31/2024
55626	City Manager	1	6,876.92	2,048.32	4,828.60	5/31/2024
55627	Administrative Assistance	1	1,652.80	382.18	1,270.62	5/31/2024
55628	Sergeant	1	4,166.08	1,099.27	3,066.81	5/31/2024
55629	PT Meter Reader	1	1,020.51	190.07	830.44	5/31/2024
55630	City Inspector	1	2,524.00	631.00	1,893.00	5/31/2024
55631	Aquatic Manager	1	3,219.69	748.73	2,470.96	5/31/2024
55632	WTP CHIEF OPERATOR	1	4,539.33	2,188.49	2,350.84	5/31/2024
55633	Utilities Director	1	5,748.93	2,486.56	3,262.37	5/31/2024
55634	Lifeguard	1	306.59	29.46	277.13	5/31/2024
55635	WTO A	1	2,844.06	625.80	2,218.26	5/31/2024
55636	Lifeguard	1	463.55	48.47	415.08	5/31/2024
55637	Front Desk Representative	1	90.60	6.94	83.66	5/31/2024
55638	MWI	1	1,660.00	382.28	1,277.72	5/31/2024
Totals			798,965.54	220,719.37	578,246.17	



City of Woodland Park Staff Report for City Council

Meeting Date: July 18, 2024

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
	CMO/Finance	Aaron Vassalotti City Manager

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a summary of the Mayor and Council Expenses for May 2024.

May 2024

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	\$17,950.00	\$0.00	\$1,384.44	\$16,565.56	8%
Training/Travel	\$11,000.00	\$60.00	\$4,091.10	\$6,908.90	37%
Supplies	\$150.00	\$330.00	\$504.72	-\$354.72	336%
Meetings/Mileage/Meals	\$3,000.00	\$97.83	\$1,383.48	\$1,616.52	46%
Special Projects	\$500.00	\$0.00	\$0.00	\$500.00	0%
Total	\$32,600.00	\$487.83	\$7,363.74	\$25,236.26	23%



STAFF REPORT

TO: Mayor Case and City Council

FROM: Aaron Vassalotti, City Manager

DATE: July 18, 2024

SUBJECT: Approval of the June 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.

BACKGROUND: Approval of the June 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.

RECOMMENDATION: Approval of the June 2024 Statement of Expenditures and authorize the Mayor to sign warrants in payment thereof.

ATTACHMENTS: 1. Statement of Expenditures-June 2024



City of Woodland Park

Staff Report for City Council

Meeting Date: July 18, 2024

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
	CMO/Finance	Aaron Vassalotti City Manager

ITEM:

June 2024 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

June 2024	
Accounts Payable Checks	1,000,142.04
Payroll Checks	555,628.01
CEBT	90,448.56
Vectra Visa credit card	36,375.20
Total	1,682,593.81

The Elected Officials expenditures for June 2024 are attached as a separate report.

STAFF RECOMMENDATION:

Approve the June 2024 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
145	EFT	A	WEX BANK May 2024 Wex Bill	5187 05312024	1	13,999.63 13,999.63	0.00 0.00	13,999.63 13,999.63	06/03/2024	HP	45635
156	EFT	A	KEG 1 COLORADO LLC liquor delivery	5200 W-3711289	1	185.35 185.35	0.00 0.00	185.35 185.35	06/10/2024	HP	45733
118989	CHK	A	A&H MECHANICAL Replace 2-100 gal H2O heater +	5562 2024-1180	1	15,182.30 15,182.30	0.00 0.00	15,182.30 15,182.30	06/13/2024		45696
118990	CHK	A	AMERICAN LOCK AND KEY SVCS. CALL & LABOR-F&G SVCS.CALL &LABOR-F&G	5577 #INV-002439 #INV-002440	2	269.99 190.00 79.99	0.00 0.00 0.00	269.99 190.00 79.99	06/13/2024		45696
118991	CHK	A	AN ANIMAL & PEST CONTROL SPECI MWSC CRESTWOOD PARK RED MTN. PARK - F&G	5441 100421 100422 92843	3	4,000.00 1,000.00 500.00 2,500.00	0.00 0.00 0.00 0.00	4,000.00 1,000.00 500.00 2,500.00	06/13/2024		45696
118992	CHK	A	BADGER METER INC CELLULAR LTE SERV. UNIT	4278 80160052	1	2,765.70 2,765.70	0.00 0.00	2,765.70 2,765.70	06/13/2024		45696
118993	CHK	A	BEVERAGE DISTRIBUTORS LIQUOR DELIVERY	1132 116072184	1	347.56 347.56	0.00 0.00	347.56 347.56	06/13/2024		45696
118994	CHK	A	BIRCHAM'S 05/24 CHARGES	75 372401	1	567.89 567.89	0.00 0.00	567.89 567.89	06/13/2024		45696
118995	CHK	A	BRIAN E. BUNDY ACCT. SUPPORT	5208 06072024	1	840.00 840.00	0.00 0.00	840.00 840.00	06/13/2024		45696
118996	CHK	A	BURLAP BAG CLOTHING/BOOTS UNIFORM - WILSON UNIFORM - BROWN UNIFORM - KEES, LINDH	1356 24-13628 24-13629 24-13649	3	454.10 191.90 66.50 195.70	0.00 0.00 0.00 0.00	454.10 191.90 66.50 195.70	06/13/2024		45696
118997	CHK	A	CAPITAL ONE, N.A. 05/2024 CHARGES	5298 5192024	1	477.84 477.84	0.00 0.00	477.84 477.84	06/13/2024		45696
118998	CHK	A	CENTURYLINK 05/24 CHARGES 05/24 CHARGES	4342 5252024 5252024	2	441.61 441.61 441.61	0.00 0.00 0.00	441.61 151.38 290.23	06/13/2024		45696
118999	CHK	A	CHAD MILDBRANDT BARTENDING - UPCC	5159 06032024	1	224.20 224.20	0.00 0.00	224.20 224.20	06/13/2024		45696
119000	CHK	A	CINTAS CORPORATION NO 2 UNIFORMS - FLEET	4977 4194184172	1	146.17 146.17	0.00 0.00	146.17 146.17	06/13/2024		45696
119001	CHK	A	CIRSA 2023 WORKER COMP PAYROLL AUDIT	144 W24467	1	1,699.00 1,699.00	0.00 0.00	1,699.00 1,699.00	06/13/2024		45696
119002	CHK	A	COLO DEPT OF PUBLIC HEALTH 2023 BIOSOLIDS FEE	1057 WB241156222	1	609.15 609.15	0.00 0.00	609.15 609.15	06/13/2024		45696
119003	CHK	A	COLORADO WILDLIFE SCIENCE, LLC AVENGER BASELINE REPORT	5598 6021	1	3,001.25 3,001.25	0.00 0.00	3,001.25 3,001.25	06/13/2024		45696

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
119004	CHK	A	CORE ELECTRIC COOPERATIVE	5316	4	39,886.60	0.00	39,886.60	06/13/2024		45696
			06/2024 CHARGES	06032024		39,886.60	0.00	9,522.49			
			06/2024 CHARGES	06032024		39,886.60	0.00	11,978.16			
			06/2024 CHARGES	06032024		39,886.60	0.00	12,077.96			
			06/2024 CHARGES	06032024		39,886.60	0.00	6,307.99			
119005	CHK	A	DAVE HALTER	5424	1	292.50	0.00	292.50	06/13/2024		45696
			REPAIR - UPCC	05312024		292.50	0.00	292.50			
119006	CHK	A	ECONO SIGNS AND BARRICADE	4831	1	201.60	0.00	201.60	06/13/2024		45696
			SIGNAGE - ST.	10-989757		201.60	0.00	201.60			
119007	CHK	A	ENGER, JANE	3876	2	349.00	0.00	349.00	06/13/2024		45696
			INSTRUCTOR-P&R	06112024		179.75	0.00	179.75			
			INSTRUCTOR - P&R	06112024A		169.25	0.00	169.25			
119008	CHK	A	FLOWPOINT ENVIORNMENTAL SYSTEM	5354	1	1,095.00	0.00	1,095.00	06/13/2024		45696
			RENEWAL FEE 2024	#SU10107		1,095.00	0.00	1,095.00			
119009	CHK	A	FOCUSED CAR WASH SOLUTIONS COR	5585	2	533.76	0.00	533.76	06/13/2024		45696
			PARTS - F&G	3373		31.32	0.00	31.32			
			SERVICE F&G	3374		502.44	0.00	502.44			
119010	CHK	A	GOTO COMMUNICATIONS, INC.	5410	1	1,500.84	0.00	1,500.84	06/13/2024		45696
			06/24 CHARGES	IN7102962831		1,500.84	0.00	1,500.84			
119011	CHK	A	GOVOS	5349	1	56.00	0.00	56.00	06/13/2024		45696
			2023-2024 ACH FEE	INV-6127		56.00	0.00	56.00			
119012	CHK	A	GRAINGER INC.	282	1	53.52	0.00	53.52	06/13/2024		45696
			FUSE	9123253842		53.52	0.00	53.52			
119013	CHK	A	HARRELL'S INC	5104	1	1,613.08	0.00	1,613.08	06/13/2024		45696
			CHEMICALS - F&G	INV01897247		1,613.08	0.00	1,613.08			
119014	CHK	A	IMAGE BEARERS CLEANING LLC	5082	1	8,255.90	0.00	8,255.90	06/13/2024		45696
			06/24 CLEANING	3682		8,255.90	0.00	8,255.90			
119015	CHK	A	IRON MOUNTAIN	1376	1	93.39	0.00	93.39	06/13/2024		45696
			RETRIEVAL	JMDW017		93.39	0.00	93.39			
119016	CHK	A	KEEP AMERICA BEAUTIFUL INC	3105	1	66.00	0.00	66.00	06/13/2024		45696
			2024 SERVICE FEE	KAB2024-3910		66.00	0.00	66.00			
119017	CHK	A	KRISTEN VICE	5599	1	33.00	0.00	33.00	06/13/2024		45696
			BARTENDING - UPCC	06052024		33.00	0.00	33.00			
119018	CHK	A	LEXIS NEXIS ACCURINT	3379	2	86.50	0.00	86.50	06/13/2024		45696
			08/2023 CHARGES	1209360-20230831A		36.50	0.00	36.50			
			05/2024 CONTRACT	1209360-20240531		50.00	0.00	50.00			
119019	CHK	A	MACDOUGALL & WOLDRIDGE, PC	1228	2	3,394.00	0.00	3,394.00	06/13/2024		45696
			PROFESSIONAL FEE	162916		3,042.00	0.00	3,042.00			
			PROFESSIONAL FEES	162917		352.00	0.00	352.00			
119020	CHK	A	MELODY KLEMA	77	2	83.00	0.00	83.00	06/13/2024		45696

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			BARTENDING - UPCC	06042024		33.00	0.00	33.00			
			BARTENDING - UPCC	06092024		50.00	0.00	50.00			
119021	CHK	A	MICHOW COX & MCASKIN	5404	2	1,087.00	0.00	1,087.00	06/13/2024		45696
			04/2024 LEGAL FEES	WPDDA.APR2024.001		837.00	0.00	837.00			
			12/2023 LEGAL FEES	WPDDA.DEC2023.001		250.00	0.00	250.00			
119022	CHK	A	ED BURRIS	1	1	16.98	0.00	16.98	06/13/2024		45696
			REIMBURSEMENT	05172024		16.98	0.00	16.98			
119023	CHK	A	D&S TRAFFIC INVESTIGATIONS	1	1	357.50	0.00	357.50	06/13/2024		45696
			LEGAL FEES	05212024A		357.50	0.00	357.50			
119024	CHK	A	SEAN CUSHMAN	1	1	140.70	0.00	140.70	06/13/2024		45696
			MILEAGE REIMBURSEMENT	05302024		140.70	0.00	140.70			
119025	CHK	A	JASON DUKEK	1	1	110.00	0.00	110.00	06/13/2024		45696
			CDL PHYSICAL	05302024A		110.00	0.00	110.00			
119026	CHK	A	TAYLOR MOUNTAIN ENTERPRISES	1	1	14,480.53	0.00	14,480.53	06/13/2024		45696
			TIF REIMB. 2023 TAX YEAR	06042024		14,480.53	0.00	14,480.53			
119027	CHK	A	AARON VASSALOTTI	1	1	135.02	0.00	135.02	06/13/2024		45696
			REIMBURSEMENT	06042024A		135.02	0.00	135.02			
119028	CHK	A	JASON DUKEK	1	1	97.55	0.00	97.55	06/13/2024		45696
			REIMBURSEMENT	06052024		97.55	0.00	97.55			
119029	CHK	A	NICHOLE SAUER	1	1	86.46	0.00	86.46	06/13/2024		45696
			REIMB.-MTGS, MILEAGE, MEALS	06062024		86.46	0.00	86.46			
119030	CHK	A	WALMART RESTITUTION RECOVERY	1	1	73.94	0.00	73.94	06/13/2024		45696
			NATHAN MELTON-24 MD289 REST.	06062024A		73.94	0.00	73.94			
119031	CHK	A	STEVEN WALSH	1	1	71.94	0.00	71.94	06/13/2024		45696
			REIMBURSEMENT	06062024B		71.94	0.00	71.94			
119032	CHK	A	PEO SISTERHOODCHAPTER IL	1	1	94.00	0.00	94.00	06/13/2024		45696
			PEO DONATION	06092024		94.00	0.00	94.00			
119033	CHK	A	SCOTT ORTH	1	1	71.21	0.00	71.21	06/13/2024		45696
			UTILITY REFUND	141.04A		71.21	0.00	71.21			
119034	CHK	A	CHARLES & STEPHANIE PIENAAR	1	2	26.62	0.00	26.62	06/13/2024		45696
			UTILITY REFUND	1816.06		26.62	0.00	1.72			
			UTILITY REFUND	1816.06		26.62	0.00	24.90			
119035	CHK	A	MICHELLE & DOUGLAS SWANSON	1	3	83.57	0.00	83.57	06/13/2024		45696
			UTILITY REFUND	1911.20		83.57	0.00	57.34			
			UTILITY REFUND	1911.20		83.57	0.00	24.44			
			UTILITY REFUND	1911.20		83.57	0.00	1.79			
119036	CHK	A	LINDA GRIFFIN	1	2	119.71	0.00	119.71	06/13/2024		45696
			UTILITY REFUND	1986.03		119.71	0.00	118.38			
			UTILITY REFUND	1986.03		119.71	0.00	1.33			

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119037	CHK	A	DEBORAH MASON	1	3	75.19	0.00	75.19	06/13/2024		45696
			UTILITY REFUND	2026.02A		75.19	0.00	0.75			
			UTILITY REFUND	2026.02A		75.19	0.00	61.59			
			UTILITY REFUND	2026.02A		75.19	0.00	12.85			
119038	CHK	A	PAGE PROPERTIES CORP #10	1	2	222.77	0.00	222.77	06/13/2024		45696
			UTILITY REFUND	2134.01		222.77	0.00	161.60			
			UTILITY REFUND	2134.01		222.77	0.00	61.17			
119039	CHK	A	KIMBERLEE K RICH	1	3	134.14	0.00	134.14	06/13/2024		45696
			UTILITY REFUND	2332.08		134.14	0.00	31.45			
			UTILITY REFUND	2332.08		134.14	0.00	3.80			
			UTILITY REFUND	2332.08		134.14	0.00	98.89			
119040	CHK	A	STEVE PLUTT	1	1	192.39	0.00	192.39	06/13/2024		45696
			REIMBURSEMENT	24163		192.39	0.00	192.39			
119041	CHK	A	MARLENE & DENNIS KELLEY	1	1	18.56	0.00	18.56	06/13/2024		45696
			UTILITY REFUND	2563.08		18.56	0.00	18.56			
119042	CHK	A	ROBERT & TRACIE KERR	1	3	24.62	0.00	24.62	06/13/2024		45696
			UTILITY REFUND	2888.04		24.62	0.00	0.70			
			UTILITY REFUND	2888.04		24.62	0.00	10.48			
			UTILITY REFUND	2888.04		24.62	0.00	13.44			
119043	CHK	A	ROBERT MCCORNACK	1	3	11.00	0.00	11.00	06/13/2024		45696
			UTILITY REFUND	3614.01		11.00	0.00	0.37			
			UTILITY REFUND	3614.01		11.00	0.00	7.13			
			UTILITY REFUND	3614.01		11.00	0.00	3.50			
119044	CHK	A	DEBBIE CHANDLER	1	3	26.62	0.00	26.62	06/13/2024		45696
			UTILTIIY REFUND	3904.10		26.62	0.00	1.28			
			UTILTIIY REFUND	3904.10		26.62	0.00	2.12			
			UTILTIIY REFUND	3904.10		26.62	0.00	23.22			
119045	CHK	A	SAMANTHA KILGORE	1	3	34.73	0.00	34.73	06/13/2024		45696
			UTILITY REFUND	4096.19		34.73	0.00	1.09			
			UTILITY REFUND	4096.19		34.73	0.00	12.89			
			UTILITY REFUND	4096.19		34.73	0.00	20.75			
119046	CHK	A	HERMAN & ANN AHLBORN	1	1	29.94	0.00	29.94	06/13/2024		45696
			UTILITY DEPOSIT REFUND	4639.18		29.94	0.00	29.94			
119047	CHK	A	ELI & HAILEY ENTZ	1	3	34.00	0.00	34.00	06/13/2024		45696
			UTIILITY REFUND	4661.17		34.00	0.00	1.06			
			UTIILITY REFUND	4661.17		34.00	0.00	12.66			
			UTIILITY REFUND	4661.17		34.00	0.00	20.28			
119048	CHK	A	MICHAEL SAMP	1	2	25.17	0.00	25.17	06/13/2024		45696
			UTILITY REFUND	6007.01		25.17	0.00	3.72			
			UTILITY REFUND	6007.01		25.17	0.00	21.45			
119049	CHK	A	STEPHANIE ABBOTT	1	1	88.22	0.00	88.22	06/13/2024		45696
			UTILITY REFUND	6020.02		88.22	0.00	88.22			
119050	CHK	A	WALMART RESTITUTION RECOVERY	1	1	37.47	0.00	37.47	06/13/2024		45696

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			JOSHUA PILLMAN-24MD195-REST.	61124		37.47	0.00	37.47			
119051	CHK	A	RUSSELL KELLER COMEDY SHOW HOST	1 61424-1	1	100.00 100.00	0.00 0.00	100.00 100.00	06/13/2024		45696
119052	CHK	A	LOUISA SCHUMACHER COMEDY SHOW PERFORMER	1 61424-2	1	50.00 50.00	0.00 0.00	50.00 50.00	06/13/2024		45696
119053	CHK	A	CEASAR GONZALEZ COMEDY SHOW PERFORMER	1 61424-3	1	50.00 50.00	0.00 0.00	50.00 50.00	06/13/2024		45696
119054	CHK	A	KELSEY ROSEN COMEDY SHOW PERFORMER	1 61424-4	1	100.00 100.00	0.00 0.00	100.00 100.00	06/13/2024		45696
119055	CHK	A	KELSEY ROSE COMEDY SHOW HEADLINER	1 61424-5	1	200.00 200.00	0.00 0.00	200.00 200.00	06/13/2024		45696
119056	CHK	A	UNITED STATES TREASURY 03/2024 FORM 941 UNPAID TAXES	1 CP161	1	2,419.33 2,419.33	0.00 0.00	2,419.33 2,419.33	06/13/2024		45696
119057	CHK	A	NAPA AUTO PARTS 05/2024 CHARGES 05/2024 CHARGES 05/2024 CHARGES	2048 5312024 5312024 5312024	3	917.85 917.85 917.85 917.85	0.00 0.00 0.00 0.00	917.85 177.05 697.48 43.32	06/13/2024		45696
119058	CHK	A	NE TELLER COUNTY FIRE DIST APPROVED GRANT-FIRE ENGINE	4116 06062024	1	150,000.00 150,000.00	0.00 0.00	150,000.00 150,000.00	06/13/2024		45696
119059	CHK	A	NICHOLE DEONN SAUER INSTRUCTOR - P&R	5572 06112024B	1	40.00 40.00	0.00 0.00	40.00 40.00	06/13/2024		45696
119060	CHK	A	O'REILLY AUTOMOTIVE STORES, IN 05/2024 CHARGES	4531 5282024	1	170.35 170.35	0.00 0.00	170.35 170.35	06/13/2024		45696
119061	CHK	A	PIKES PEAK AUTO BODY SPEC, INC PAINT PEN	862 05212024	1	23.98 23.98	0.00 0.00	23.98 23.98	06/13/2024		45696
119062	CHK	A	PRIORITY RESEARCH BACKGROUND CHECKS	4392 1169892	1	133.70 133.70	0.00 0.00	133.70 133.70	06/13/2024		45696
119063	CHK	A	RAMPART SURVEYS, LLC GOLD HILL TANK SITE-SURVEY	1501 6871	1	2,010.00 2,010.00	0.00 0.00	2,010.00 2,010.00	06/13/2024		45696
119064	CHK	A	SGS ACCUTEST INC. 04/24 WATER QUALITY TEST	4859 52160155353	1	383.75 383.75	0.00 0.00	383.75 383.75	06/13/2024		45696
119065	CHK	A	SIERRA HILGNER P&R OFFICIAL	5302 06062024	1	230.00 230.00	0.00 0.00	230.00 230.00	06/13/2024		45696
119066	CHK	A	SITEONE LANDSCAPE SUPPLY BULK SAND & CLAY	5284 142188083-001	1	1,152.60 1,152.60	0.00 0.00	1,152.60 1,152.60	06/13/2024		45696
119067	CHK	A	SNO-WHITE LINEN & UNIFORM, INC EVENT EXPENSE	581 S0187423	1	427.32 427.32	0.00 0.00	427.32 427.32	06/13/2024		45696
119068	CHK	A	SOUTHERN GLAZER'S WINE & SPIRI	2805	1	360.00	0.00	360.00	06/13/2024		45696

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			LIQUOR ORDER	5293573		360.00	0.00	360.00			
119069	CHK	A	SPRUCE NETWORKS, LLC	5437	2	3,893.75	0.00	3,893.75	06/13/2024		45696
			Network Engineering Support	1017		1,750.00	0.00	1,750.00			
			Rampart Range Network Engineer	1019		2,143.75	0.00	2,143.75			
119070	CHK	A	STANDARD INSURANCE COMPANY	1091	1	2,424.52	0.00	2,424.52	06/13/2024		45696
			06/24 STD & LTD CHARGES	06012024		2,424.52	0.00	2,424.52			
119071	CHK	A	STEWART GEER	5597	1	156.00	0.00	156.00	06/13/2024		45696
			P&R UMP & SCOREKEEPER	06062024		156.00	0.00	156.00			
119072	CHK	A	T-MOBILE	5494	4	4,575.86	0.00	4,575.86	06/13/2024		45696
			05/2024 CHARGES	5212024		4,575.86	0.00	354.37			
			05/2024 CHARGES	5212024		4,575.86	0.00	158.22			
			05/2024 CHARGES	5212024		4,575.86	0.00	162.04			
			05/2024 CHARGES	5212024		4,575.86	0.00	3,901.23			
119073	CHK	A	TDS BROADBAND LLC	5335	5	4,451.40	0.00	4,451.40	06/13/2024		45696
			06/24 CHARGES	05252024		638.78	0.00	638.78			
			06/24 CHARGES	05252024A		92.45	0.00	92.45			
			06/24 CHARGES	05252024B		833.18	0.00	833.18			
			05/24-06/24 CHARGES	05252024C		1,283.81	0.00	1,283.81			
			06/24 CHARGES	05252024D		1,603.18	0.00	1,603.18			
119074	CHK	A	TELLER CNTY SHERIFF'S OFFICE	2103	1	500.00	0.00	500.00	06/13/2024		45696
			TRAINING CLASS-CORA	INV2024-16A		500.00	0.00	500.00			
119075	CHK	A	TELLER COUNTY	1512	1	39,408.00	0.00	39,408.00	06/13/2024		45696
			2023 ANIMAL CONTROL CONTRACT	02282024		39,408.00	0.00	39,408.00			
119076	CHK	A	TELLER COUNTY WASTE	4158	5	1,702.10	0.00	1,702.10	06/13/2024		45696
			07/2024 CHARGES	05312024		1,062.00	0.00	230.00			
			07/2024 CHARGES	05312024		1,062.00	0.00	49.00			
			07/2024 CHARGES	05312024		1,062.00	0.00	114.00			
			07/2024 CHARGES	05312024		1,062.00	0.00	669.00			
			07/24 CHARGES RESTROOMS	70156		640.10	0.00	640.10			
119077	CHK	A	THE TRANSLATION & INTERPETING	5543	2	497.00	0.00	497.00	06/13/2024		45696
			INTERPRETER	18520		297.00	0.00	297.00			
			INTERPRETER	5543		200.00	0.00	200.00			
119078	CHK	A	TIMBER LINE ELEC/CONTROL CORP	1145	1	465.00	0.00	465.00	06/13/2024		45696
			REMOTE SUPPORT	8997		465.00	0.00	465.00			
119079	CHK	A	UNCC UTILITY NOTIFICATION CNTR	2012	2	290.25	0.00	290.25	06/13/2024		45696
			UTILITY LOCATES	224051573		290.25	0.00	101.59			
			UTILITY LOCATES	224051573		290.25	0.00	188.66			
119080	CHK	A	VERO BROADBAND, LLC	5423	3	7,876.69	0.00	7,876.69	06/13/2024		45696
			06/2024 CHARGES	51478		7,876.69	0.00	6,276.69			
			06/2024 CHARGES	51478		7,876.69	0.00	800.00			
			06/2024 CHARGES	51478		7,876.69	0.00	800.00			
119081	CHK	A	WAXIE SANITARY SUPPLY	4189	1	889.68	0.00	889.68	06/13/2024		45696
			CUSTODIAL SUPPLIES - F&G	82508766		889.68	0.00	889.68			

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119082	CHK	A	WEAR PARTS AND EQUIPMENT CO	4266	2	1,087.70	0.00	1,087.70	06/13/2024		45696
			PLOW PARTS	53763		28.68	0.00	28.68			
			#32	53770		1,059.02	0.00	1,059.02			
119083	CHK	A	WESTWOOD LAKES WATER DISTRICT	679	1	4,492.65	0.00	4,492.65	06/13/2024		45696
			04/24-05/24 WELLFIELD	05222024		4,492.65	0.00	4,492.65			
119084	CHK	A	WILSON & COMPANY, INC.	5212	4	126,321.66	0.00	126,321.66	06/13/2024		45696
			02/24-03/24 SVCS.	124755		18,129.50	0.00	18,129.50			
			01/24-08/24 PROF. SVCS.	124758		100,372.85	0.00	100,372.85			
			03/24-04/24 PROFESSIONAL SVCS.	126036		6,243.00	0.00	6,243.00			
			04/24-05/24 PROFESSIONAL SVCS	126455		1,576.31	0.00	1,576.31			
119085	CHK	A	WILSON WILLIAMS LLP	5287	1	14,157.12	0.00	14,157.12	06/13/2024		45696
			05/24 LEGAL EXPENSES	698		14,157.12	0.00	14,157.12			
119086	CHK	A	WOODLAND PARK SCHOOL DIST RE-2	1262	1	215,563.14	0.00	215,563.14	06/13/2024		45696
			04/24 SALES TAX	06102024		215,563.14	0.00	215,563.14			
119087	CHK	A	KALLAN REECE RODEBAUGH	1	1	200.00	0.00	200.00	06/13/2024		45702
			COMEDY SHOW HEADLINER	61424-5A		200.00	0.00	200.00			
119089	CHK	A	ALLIE OSSINGER	5542	1	90.00	0.00	90.00	06/20/2024		45754
			BARTENDING - UPCC	06122024		90.00	0.00	90.00			
119090	CHK	A	ALLY RUSSO	5556	1	97.25	0.00	97.25	06/20/2024		45754
			BARTENDING - UPCC	06152024		97.25	0.00	97.25			
119091	CHK	A	ANGEL ARMOR, LLC	5478	1	1,926.97	0.00	1,926.97	06/20/2024		45754
			VEST - WPPD	INV10049		1,926.97	0.00	1,926.97			
119092	CHK	A	AYDEN HANSON	5606	1	169.00	0.00	169.00	06/20/2024		45754
			OFFICIAL - P&R	06182024		169.00	0.00	169.00			
119093	CHK	A	BADGER METER INC	4278	1	1,833.79	0.00	1,833.79	06/20/2024		45754
			METER ITEM	1663807		1,833.79	0.00	1,833.79			
119094	CHK	A	CASELLE INC	2356	2	534.00	0.00	534.00	06/20/2024		45754
			07/24 CONTRACT	133297		534.00	0.00	347.10			
			07/24 CONTRACT	133297		534.00	0.00	186.90			
119095	CHK	A	CINTAS CORPORATION NO 2	4977	2	348.91	0.00	348.91	06/20/2024		45754
			UNIFORMS - FLEET	4194990315		161.16	0.00	161.16			
			UNIFORMS - FLEET	4195688386		187.75	0.00	187.75			
119096	CHK	A	DAIKIN APPLIED AMERICA INC	5563	1	3,286.90	0.00	3,286.90	06/20/2024		45754
			WAC HVAC annual maintenance	3449019		3,286.90	0.00	3,286.90			
119097	CHK	A	DALE WINTERS	5500	1	230.00	0.00	230.00	06/20/2024		45754
			OFFICIAL - P&R	06132024		230.00	0.00	230.00			
119098	CHK	A	DANIELS LONG CHEVROLET	203	1	48,265.95	0.00	48,265.95	06/20/2024		45754
			2024 Chevy 1500 w/lift gate	061224		48,265.95	0.00	48,265.95			
119099	CHK	A	DEEP ROCK	5263	1	178.85	0.00	178.85	06/20/2024		45754
			WATER SERVICE	21072370060824		178.85	0.00	178.85			

City of Woodland Park
Year End Payment Register

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
119100	CHK	A	DOUGLAS SATTERLY OFFICIAL - P&R	5607 06182024	1	258.00 258.00	0.00 0.00	258.00 258.00	06/20/2024		45754
119101	CHK	A	ECONO SIGNS AND BARRICADE SIGNAGE - STREETS	4831 10-989952	1	683.33 683.33	0.00 0.00	683.33 683.33	06/20/2024		45754
119102	CHK	A	EL PASO CTY PUBLIC HEALTH LABO 05/24 BACTERIOLOGICAL TESTS	241 EHS202118656	1	252.00 252.00	0.00 0.00	252.00 252.00	06/20/2024		45754
119103	CHK	A	ELIZABETH GEER OFFICIAL - P&R	5602 06132024	1	275.00 275.00	0.00 0.00	275.00 275.00	06/20/2024		45754
119104	CHK	A	EMBLEM ENTERPRISES NAME TAPES	5425 922399	1	104.73 104.73	0.00 0.00	104.73 104.73	06/20/2024		45754
119105	CHK	A	EMPLOYERS COUNCIL SERVICES, IN BACKGROUND CHECKS	5099 0000507427	1	186.00 186.00	0.00 0.00	186.00 186.00	06/20/2024		45754
119106	CHK	A	EVERBANK, N.A. 06/24 CONTRACT	5541 10020988	1	594.00 594.00	0.00 0.00	594.00 594.00	06/20/2024		45754
119107	CHK	A	FOXWORTH - GALBRAITH LUMBER CO 05/2024 CHARGES 05/2024 CHARGES 05/2024 CHARGES	96 5312024 5312024 5312024	3	1,146.78 1,146.78 1,146.78 1,146.78	0.00 0.00 0.00 0.00	1,146.78 482.20 163.08 501.50	06/20/2024		45754
119108	CHK	A	GAZETTE, THE LEGAL NOTICE	276 05312024	1	99.74 99.74	0.00 0.00	99.74 99.74	06/20/2024		45754
119109	CHK	A	GOVOS 06/24-07/24 MUNIREVS	5349 INV-6426	1	4,240.00 4,240.00	0.00 0.00	4,240.00 4,240.00	06/20/2024		45754
119110	CHK	A	GRAINGER INC. SUPPLIES - WWTP SUPPLIES - WWTP	282 9094454734 9141934738	2	347.41 171.53 175.88	0.00 0.00 0.00	347.41 171.53 175.88	06/20/2024		45754
119111	CHK	A	HACH COMPANY SUPPLIES - WTP WTP Compliance Turbidimeters	291 14057893 14061794	2	45,350.78 526.00 44,824.78	0.00 0.00 0.00	45,350.78 526.00 44,824.78	06/20/2024		45754
119112	CHK	A	HANNAH RICHTER BARTENDING - UPCC	5604 06182024	1	103.25 103.25	0.00 0.00	103.25 103.25	06/20/2024		45754
119113	CHK	A	HAYNES MECHANICAL SYSTEMS 04/24-06/24	3359 31151	1	10,624.75 10,624.75	0.00 0.00	10,624.75 10,624.75	06/20/2024		45754
119114	CHK	A	INTERSTATE CHEMICAL CO, INC. SODIUM HYPOCHLORITE - WWTP	2387 576885	1	6,418.59 6,418.59	0.00 0.00	6,418.59 6,418.59	06/20/2024		45754
119115	CHK	A	JEFFREY GEER OFFICIAL - P&R	5593 06132024	1	396.00 396.00	0.00 0.00	396.00 396.00	06/20/2024		45754
119116	CHK	A	JESSEE KAY BARLOW INSTRUCTOR - P&R	5573 06182024	1	435.00 435.00	0.00 0.00	435.00 435.00	06/20/2024		45754
119117	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	06/20/2024		45754

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			KYOCERA COPIER - WAC	57341-7-2024		377.98	0.00	377.98			
119118	CHK	A	LBX2DESIGNS	1	1	166.00	0.00	166.00	06/20/2024		45754
			DESIGN & LAYOUT OF BANNER	#24-50		166.00	0.00	166.00			
119119	CHK	A	SAFEWAY STORES	1	1	718.52	0.00	718.52	06/20/2024		45754
			ADMIN. FEE REFUND	06112024		718.52	0.00	718.52			
119120	CHK	A	PETER HITCHCOCK	1	1	158.62	0.00	158.62	06/20/2024		45754
			UTILITY REFUND	316.05		158.62	0.00	158.62			
119121	CHK	A	TOM & GLENA KEARNS	1	1	15.11	0.00	15.11	06/20/2024		45754
			UTILITY DEPOSIT REFUND	4658.08		15.11	0.00	15.11			
119122	CHK	A	NDTCO INC SBO	1	3	922.52	0.00	922.52	06/20/2024		45754
			UTILITY REFUND	4827.02		922.52	0.00	46.72			
			UTILITY REFUND	4827.02		922.52	0.00	152.95			
			UTILITY REFUND	4827.02		922.52	0.00	722.85			
119123	CHK	A	NDTCO INC SBO	1	3	990.89	0.00	990.89	06/20/2024		45754
			UTILITY REFUND	4828.02		990.89	0.00	55.78			
			UTILITY REFUND	4828.02		990.89	0.00	107.59			
			UTILITY REFUND	4828.02		990.89	0.00	827.52			
119124	CHK	A	NDTCO INC. SBO	1	3	812.20	0.00	812.20	06/20/2024		45754
			UTILITY REFUND	4925.02		812.20	0.00	46.24			
			UTILITY REFUND	4925.02		812.20	0.00	103.74			
			UTILITY REFUND	4925.02		812.20	0.00	662.22			
119125	CHK	A	NDTCO INC. SBO	1	3	855.65	0.00	855.65	06/20/2024		45754
			UTILITY REFUND	5093.02		855.65	0.00	26.35			
			UTILITY REFUND	5093.02		855.65	0.00	406.39			
			UTILITY REFUND	5093.02		855.65	0.00	422.91			
119126	CHK	A	NDTCO INC. SBO	1	3	938.26	0.00	938.26	06/20/2024		45754
			UTILITY REFUND	5320.02		938.26	0.00	48.20			
			UTILITY REFUND	5320.02		938.26	0.00	245.71			
			UTILITY REFUND	5320.02		938.26	0.00	644.35			
119127	CHK	A	NPG BROADCAST	4663	1	1,000.00	0.00	1,000.00	06/20/2024		45754
			05/24 WEATHER CAMERA	678471-4		1,000.00	0.00	1,000.00			
119128	CHK	A	OLGOONIK ENTERPRISES, LLC	5522	2	107,993.52	0.00	107,993.52	06/20/2024		45754
			Cog car relocation	06142024		30,725.10	0.00	30,725.10			
			Construction HWY 67 project	25165		77,268.42	0.00	77,268.42			
119129	CHK	A	PAVEMENT REPAIR & SUPPLIES INC	3202	1	1,388.00	0.00	1,388.00	06/20/2024		45754
			PERMA PATCH REPAIR	2024-974		1,388.00	0.00	1,388.00			
119130	CHK	A	RAMPART SUPPLY, INC.	528	1	1,634.38	0.00	1,634.38	06/20/2024		45754
			HEATER PUMP	S6311413.001		1,634.38	0.00	1,634.38			
119131	CHK	A	RAMPART SURVEYS, LLC	1501	1	1,500.00	0.00	1,500.00	06/20/2024		45754
			LAND SURVEY	6831		1,500.00	0.00	1,500.00			
119132	CHK	A	SCHMIDT CONSTRUCTION	559	1	345.44	0.00	345.44	06/20/2024		45754

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			ASPHALT - ST	2899186		345.44	0.00	345.44			
119133	CHK	A	SGS ACCUTEST INC. 05/24 WATER QUALITY TEST	4859 52160155682	1	378.75 378.75	0.00 0.00	378.75 378.75	06/20/2024		45754
119134	CHK	A	SIERRA HILGNER OFFICIAL - P&R	5302 06132024	1	213.00 213.00	0.00 0.00	213.00 213.00	06/20/2024		45754
119135	CHK	A	SNO-WHITE LINEN & UNIFORM, INC EVENT EXPENSE - UPCC	581 S0190248	1	85.71 85.71	0.00 0.00	85.71 85.71	06/20/2024		45754
119136	CHK	A	STERICYCLE, INC SHREDDING SERVICES	5526 8007381712	1	117.81 117.81	0.00 0.00	117.81 117.81	06/20/2024		45754
119137	CHK	A	TDS BROADBAND LLC 06/24-07/24 CHARGES	5335 06062024	1	89.95 89.95	0.00 0.00	89.95 89.95	06/20/2024		45754
119138	CHK	A	THE AQUEOUS SOLUTION, INC. CHEMICALS - WAC	3016 INS-15898	1	1,389.87 1,389.87	0.00 0.00	1,389.87 1,389.87	06/20/2024		45754
119139	CHK	A	USA BLUEBOOK EQUIPMENT - WTP	5471 INV00381443	1	2,579.61 2,579.61	0.00 0.00	2,579.61 2,579.61	06/20/2024		45754
119140	CHK	A	WASTE MANAGEMENT WOODLAND PARK DEER DISPOSAL	3004 0006470-2517-0	1	103.98 103.98	0.00 0.00	103.98 103.98	06/20/2024		45754
119141	CHK	A	WAXIE SANITARY SUPPLY CUSTODIAL SUPPLIES - WAC	4189 82502907	1	56.52 56.52	0.00 0.00	56.52 56.52	06/20/2024		45754
119142	CHK	A	WOODLAND HARDWARE & RENTAL 05/2024 CHARGES 05/2024 CHARGES 05/2024 CHARGES	2739 5312024 5312024 5312024	3	1,148.91 1,148.91 1,148.91 1,148.91	0.00 0.00 0.00 0.00	1,148.91 918.86 97.08 132.97	06/20/2024		45754
119143	CHK	A	WOODLAND PARK CHAMBER COMMERCE 07/24-06/25 PARTNER INVESTMENT	688 24545	1	535.00 535.00	0.00 0.00	535.00 535.00	06/20/2024		45754
146	EFT	A	TRACTOR SUPPLY COMPANY May 2024 Tractor Supply Bill	4753 05302024	1	127.96 127.96	0.00 0.00	127.96 127.96	06/24/2024	HP	45639
157	EFT	A	KEG 1 COLORADO LLC Keg 1 Colorado 6.24.2024	5200 W-3718018	1	227.50 227.50	0.00 0.00	227.50 227.50	06/24/2024	HP	45785
119144	CHK	A	AMERICAN LOCK AND KEY SVCS. CALL/LABOR	5577 #INV-002450	1	372.50 372.50	0.00 0.00	372.50 372.50	06/27/2024		45781
119145	CHK	A	BLACK HILLS ENERGY 06/2024 CHARGES 06/2024 CHARGES 06/2024 CHARGES 06/2024 CHARGES	4035 6272024 6272024 6272024 6272024	4	6,151.01 6,151.01 6,151.01 6,151.01 6,151.01	0.00 0.00 0.00 0.00 0.00	6,151.01 3,652.91 366.12 218.99 1,912.99	06/27/2024		45781
119146	CHK	A	BRIAN E. BUNDY ACCT. SUPPORT	5208 06212024	1	840.00 840.00	0.00 0.00	840.00 840.00	06/27/2024		45781
119147	CHK	A	CHAD MILDBRANDT	5159	1	362.00	0.00	362.00	06/27/2024		45781

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			BARTENDING - UPCC	06242024		362.00	0.00	362.00			
119148	CHK	A	CHANEY PEST ELIMINATION 06/24 SERVICE	5484 29369	1	90.00 90.00	0.00 0.00	90.00 90.00	06/27/2024		45781
119149	CHK	A	CINTAS CORPORATION NO 2 UNIFORMS - FLEET	4977 4196379402	1	161.16 161.16	0.00 0.00	161.16 161.16	06/27/2024		45781
119150	CHK	A	CINTAS FIRE PROTECTION INSPECTION - WAC	3604 0F47576331	1	153.82 153.82	0.00 0.00	153.82 153.82	06/27/2024		45781
119151	CHK	A	COLORADO ANALYTICAL LAB LAB SERVICES - WWTP LAB SERVICES - WWTP	4028 240603101 240603108	2	524.00 272.00 252.00	0.00 0.00 0.00	524.00 272.00 252.00	06/27/2024		45781
119152	CHK	A	ELM AVE GREENHOUSES SEASONAL BEDDING PLANTS	4965 2034A	1	5,240.00 5,240.00	0.00 0.00	5,240.00 5,240.00	06/27/2024		45781
119153	CHK	A	ERIN O' CONNELL COMMUNITY CONCERT PERFORMANCE	5610 71024	1	400.00 400.00	0.00 0.00	400.00 400.00	06/27/2024		45781
119154	CHK	A	LECLERCQ, SUZANNE MILEAGE REIMBURSEMENT	3399 06242024	1	237.18 237.18	0.00 0.00	237.18 237.18	06/27/2024		45781
119155	CHK	A	LEXIPOL POLICY & SOP MANUALS	4661 INVLEX11234473	1	10,651.40 10,651.40	0.00 0.00	10,651.40 10,651.40	06/27/2024		45781
119156	CHK	A	LOGAN SIMPSON DESIGN INC MWSC Master Plan	5282 34529	1	4,498.20 4,498.20	0.00 0.00	4,498.20 4,498.20	06/27/2024		45781
119157	CHK	A	MEDICINE FOR BUSINESS AND INDU DRUG SCREEN	5476 877420	1	65.00 65.00	0.00 0.00	65.00 65.00	06/27/2024		45781
119158	CHK	A	MICHOW GUCKENBERGER MCASKIN LL 03/2024 LEGAL FEES 05/2024 LEGAL FEES	5609 WPDDA.MAR2024.001 WPDDA.MAY2024.001	2	810.00 513.00 297.00	0.00 0.00 0.00	810.00 513.00 297.00	06/27/2024		45781
119159	CHK	A	JASON DUKEK SENSOR - WWTP	1 #113-3321050-1206610143.55	1	143.55 143.55	0.00 0.00	143.55 143.55	06/27/2024		45781
119160	CHK	A	BILL KEES REIMB. COLLECTIONS 1 TEST	1 06182024	1	154.00 154.00	0.00 0.00	154.00 154.00	06/27/2024		45781
119161	CHK	A	COLORADO COMMUNICATIONS & UTIL 2023 CCUA MEMBERSHIP	1 1553	1	550.00 550.00	0.00 0.00	550.00 550.00	06/27/2024		45781
119162	CHK	A	JASON DUKEK BLOWER WHEEL - WWTP	1 19-11701-30528	1	54.37 54.37	0.00 0.00	54.37 54.37	06/27/2024		45781
119163	CHK	A	GEOFFREY & KATRINA MACK UTILITY REFUND	1 5291.06	1	300.00 300.00	0.00 0.00	300.00 300.00	06/27/2024		45781
119164	CHK	A	WOODLAND PROFESSIONAL BLDG. RESTITUTION-GABRIELLA MEDLOCK	1 61924	1	50.00 50.00	0.00 0.00	50.00 50.00	06/27/2024		45781
119165	CHK	A	MOUNTAIN VIEW UNITED METHODIST	2964	1	90.00	0.00	90.00	06/27/2024		45781

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			FACILITY FEE-TEEN ROOM	06252024		90.00	0.00	90.00			
119166	CHK	A	OCCUPATIONAL HEALTH CENTERS OF PRE-EMPLOYMENT TESTING	5300 17511499	1	259.00 259.00	0.00 0.00	259.00 259.00	06/27/2024		45781
119167	CHK	A	PIONEER LANDSCAPE CENTERS INC MASON SAND-MEMORIAL PARK	5608 PSI1868037	1	653.02 653.02	0.00 0.00	653.02 653.02	06/27/2024		45781
119168	CHK	A	PITNEY BOWES GLOBAL FINANCIAL 07/24 POSTAGE METER LEASE	2479 3319230221	1	90.00 90.00	0.00 0.00	90.00 90.00	06/27/2024		45781
119169	CHK	A	RE/SPEC INC. 05/24 GENERAL ENGINEERING	4817 INV-0524-1203	1	183.75 183.75	0.00 0.00	183.75 183.75	06/27/2024		45781
119170	CHK	A	REMCO EQUIPMENT CO SUPPLIES - WTP	534 36595	1	196.00 196.00	0.00 0.00	196.00 196.00	06/27/2024		45781
119171	CHK	A	ROSZCZEWSKI, ALICE JEAN FAMILY DOG TRAINING	4440 06252024	1	315.00 315.00	0.00 0.00	315.00 315.00	06/27/2024		45781
119172	CHK	A	SKAGGS COMPANIES, INC UNIFORMS - WPPD UNIFORMS - WPPD UNIFORMS-SERMENO	635 100_A_227184_2 100_A_231636_3 100_A_231636_4	3	725.65 109.19 352.46 264.00	0.00 0.00 0.00 0.00	725.65 109.19 352.46 264.00	06/27/2024		45781
119173	CHK	A	SNO-WHITE LINEN & UNIFORM, INC EVENT EXPENSE - UPCC	581 S0191084	1	300.87 300.87	0.00 0.00	300.87 300.87	06/27/2024		45781
119174	CHK	A	SOLITUDE LAKE MANAGEMENT 06/24 POND MANAGEMENT	5073 PSI077369	1	440.96 440.96	0.00 0.00	440.96 440.96	06/27/2024		45781
119175	CHK	A	SOUTHERN GLAZER'S WINE & SPIRI LIQUOR DELIVERY	2805 3464107	1	319.28 319.28	0.00 0.00	319.28 319.28	06/27/2024		45781
119176	CHK	A	THE AQUEOUS SOLUTION, INC. CHEMICALS - WAC	3016 INS-15878	1	489.91 489.91	0.00 0.00	489.91 489.91	06/27/2024		45781
119177	CHK	A	USA BLUEBOOK LAB SUPPLIES - WTP SUPPLIES - WWTP	5471 INV00383826 INV00386070	2	387.39 259.35 128.04	0.00 0.00 0.00	387.39 259.35 128.04	06/27/2024		45781
REGISTER TOTALS			Checks: 192 Voids: 0		276	1,000,142.04	0.00	1,000,142.04			

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Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
19309	Lifeguard	1	721.41	95.18	626.23	45457
19310	Lifeguard	1	126.00	9.63	116.37	45457
19311	Lifeguard	1	515.52	54.44	461.08	45457
19312	Lifeguard	1	385.49	38.49	347.00	45457
19313	Lifeguard	1	174.11	13.33	160.78	45457
19314	Lifeguard	1	75.71	5.79	69.92	45457
19315	Maint. Worker I - PBG	1	2,136.12	596.59	1,539.53	45457
19316	Lifeguard	1	140.60	10.76	129.84	45457
19317	Lifeguard	1	645.30	78.75	566.55	45457
19318	Sports Site Coordinator	1	321.30	31.58	289.72	45457
19319	Lifeguard	1	18.03	1.38	16.65	45471
19320	Lifeguard	1	187.46	15.34	172.12	45471
19321	Lifeguard	1	450.00	39.43	410.57	45471
19322	Lifeguard	1	63.00	4.83	58.17	45471
19323	Lifeguard	1	443.70	60.94	382.76	45471
19324	Lifeguard	1	513.75	54.29	459.46	45471
19325	Lifeguard	1	702.12	90.77	611.35	45471
19326	Lifeguard	1	431.49	44.01	387.48	45471
19327	Lifeguard	1	52.99	4.05	48.94	45471
19328	Lifeguard	1	375.00	37.69	337.31	45471
19329	Lifeguard	1	461.44	48.30	413.14	45471
19330	Seasonal MW	1	480.00	50.72	429.28	45471
19331	Operator	1	963.84	190.34	773.50	45471
19332	Operator	1	798.08	118.95	679.13	45471
19333	Maint. Worker I - PBG	1	2,096.80	587.85	1,508.95	45471
19334	Lifeguard	1	1,081.50	176.20	905.30	45471
19335	Seasonal MW	1	75.00	5.74	69.26	45471
19336	Seasonal MW	1	645.00	78.69	566.31	45471
19337	Lifeguard	1	515.52	54.44	461.08	45457
55639	WWTO	1	2,174.97	541.99	1,632.98	45457
55640	Fleet Mechanic I	1	2,373.70	736.91	1,636.79	45457
55641	MWI	1	1,675.00	386.23	1,288.77	45457
55642	Permit Technician	1	1,831.31	593.01	1,238.30	45457
55643	Captain	1	3,818.31	1,133.22	2,685.09	45457
55644	Police Officer I	1	2,886.78	836.38	2,050.40	45457
55645	Help Desk Technician	1	1,797.60	432.28	1,365.32	45457
55646	Lifeguard	1	731.82	98.01	633.81	45457
55647	Dispatcher I	1	2,438.51	656.44	1,782.07	45457
55648	Lifeguard	1	183.75	14.05	169.70	45457
55649	WTO	1	2,160.55	615.97	1,544.58	45457
55650	Utility Billing Techni	1	2,284.80	602.42	1,682.38	45457
55651	Planner II	1	3,102.83	975.40	2,127.43	45457
55652	Budget Manager	1	3,984.64	809.14	3,175.50	45457
55653	Crew Chief-Operators	1	4,072.56	1,178.29	2,894.27	45457
55654	Water Fitness Instruct	1	616.92	59.20	557.72	45457
55655	Dispatcher	1	2,129.73	411.08	1,718.65	45457
55656	MUNICIPAL COURT CLERK	1	1,123.93	226.24	897.69	45457
55657	MWI	1	2,021.61	500.89	1,520.72	45457
55658	Police Officer II	1	3,424.90	625.06	2,799.84	45457
55659	Lieutenant	1	3,638.31	744.12	2,894.19	45457
55660	MWI	1	2,135.23	502.51	1,632.72	45457

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55661	Dispatcher II	1	2,417.84	799.49	1,618.35	45457
55662	Chief of Police	1	5,748.80	1,676.08	4,072.72	45457
55663	Police Officer II	1	5,129.84	1,155.71	3,974.13	45457
55664	Lifeguard	1	36.05	2.76	33.29	45457
55665	Code Enforcement	1	2,265.40	547.82	1,717.58	45457
55666	WW Plant Operator	1	3,408.00	882.15	2,525.85	45457
55667	Police Officer I	1	2,782.92	791.80	1,991.12	45457
55668	MWI	1	1,907.80	297.58	1,610.22	45457
55669	Operations Manager	1	4,132.91	1,009.93	3,122.98	45457
55670	Lifeguard	1	75.70	5.79	69.91	45457
55671	Lifeguard	1	302.80	29.16	273.64	45457
55672	Lifeguard	1	757.00	103.46	653.54	45457
55673	PT Snow Plowing	1	712.24	120.49	591.75	45457
55674	Police Officer I	1	5,374.61	1,644.51	3,730.10	45457
55675	Lifeguard	1	342.48	33.19	309.29	45457
55676	Senior Planner	1	3,494.40	1,071.11	2,423.29	45457
55677	Lifeguard	1	241.54	21.49	220.05	45457
55678	MW I	1	1,732.80	650.52	1,082.28	45457
55679	Lifeguard	1	721.18	95.13	626.05	45457
55680	Dispatcher I	1	2,442.68	847.68	1,595.00	45457
55681	Communications Coordinator	1	2,654.22	711.98	1,942.24	45457
55682	Finance Admin. Asst./C	1	2,059.20	473.16	1,586.04	45457
55683	Dispatcher II	1	2,399.29	554.22	1,845.07	45457
55684	HR Manager	1	4,101.85	1,440.99	2,660.86	45457
55685	Police Officer II	1	2,799.49	561.87	2,237.62	45457
55686	Lifeguard	1	527.01	85.93	441.08	45457
55687	MWI	1	1,907.80	399.75	1,508.05	45457
55688	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	45457
55689	WWTO	1	1,995.20	417.22	1,577.98	45457
55690	Lifeguard	1	245.14	21.75	223.39	45457
55691	Lifeguard	1	1,347.20	240.43	1,106.77	45457
55692	MWII - Field Services	1	886.48	168.58	717.90	45457
55693	Event Center Coordinat	1	2,274.03	665.14	1,608.89	45457
55694	Associate Project Manager	1	3,028.80	1,163.37	1,865.43	45457
55695	Operator	1	2,297.44	484.66	1,812.78	45457
55696	Assistant Aquatics Manager	1	2,100.13	511.86	1,588.27	45457
55697	POIII	1	3,795.88	1,069.03	2,726.85	45457
55698	Deputy City Manager	1	5,993.77	3,405.50	2,588.27	45457
55699	Lifeguard	1	612.85	71.02	541.83	45457
55700	Lifeguard	1	240.41	21.38	219.03	45457
55701	Dispatcher II	1	3,235.11	933.14	2,301.97	45457
55702	WWTO	1	2,214.40	703.54	1,510.86	45457
55703	MWI	1	1,797.78	284.17	1,513.61	45457
55704	Police Officer III	1	4,405.42	912.92	3,492.50	45457
55705	Lifeguard	1	784.88	109.38	675.50	45457
55706	Presiding Municipal Co	1	353.78	27.07	326.71	45457
55707	Sport Site Supervisor	1	819.11	116.42	702.69	45457
55708	Lifeguard	1	273.98	24.96	249.02	45457
55709	UPCC-ASSISTANT	1	647.28	112.55	534.73	45457
55710	UPCC-ASSISTANT	1	378.00	29.92	348.08	45457
55711	Sports Site Supervisor	1	2,137.69	433.62	1,704.07	45457

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55712	Program Coordinator	1	2,226.40	636.09	1,590.31	45457
55713	Lifeguard	1	97.24	7.43	89.81	45457
55714	Lifeguard	1	688.25	88.32	599.93	45457
55715	Fleet Mechanic I	1	2,293.82	690.47	1,603.35	45457
55716	Training Manager	1	3,055.00	924.32	2,130.68	45457
55717	MWII Streets	1	1,900.80	355.01	1,545.79	45457
55718	Superintendent	1	3,615.20	1,187.86	2,427.34	45457
55719	Lifeguard	1	545.16	57.71	487.45	45457
55720	Lifeguard	1	201.78	16.44	185.34	45457
55721	Sergeant	1	3,843.10	859.01	2,984.09	45457
55722	Sales Tax Accountant	1	1,995.20	579.06	1,416.14	45457
55723	Lifeguard	1	1,158.04	233.95	924.09	45457
55724	Lifeguard	1	715.37	94.10	621.27	45457
55725	PO III	1	3,033.24	1,528.93	1,504.31	45457
55726	Dispatcher	1	2,039.99	717.75	1,322.24	45457
55727	CMO Admin Assist	1	2,255.83	455.65	1,800.18	45457
55728	Planning Director	1	4,756.82	2,407.96	2,348.86	45457
55729	Public Works Director	1	5,746.29	1,702.80	4,043.49	45457
55730	Dispatcher I	1	2,344.66	660.87	1,683.79	45457
55731	Systems Admin	1	2,969.86	656.47	2,313.39	45457
55732	Police Officer I	1	2,603.42	421.84	2,181.58	45457
55733	MWII Streets	1	2,505.04	613.29	1,891.75	45457
55734	Utilities Assistance	1	1,372.64	246.43	1,126.21	45457
55735	Utilities Supervisor	1	3,100.47	1,287.96	1,812.51	45457
55736	Permit Technician	1	266.70	45.40	221.30	45457
55737	Operator	1	3,126.40	1,243.82	1,882.58	45457
55738	GSI Tech	1	2,179.01	603.17	1,575.84	45457
55739	Lifeguard	1	313.64	29.99	283.65	45457
55740	Lead Lifeguard	1	809.39	131.24	678.15	45457
55741	Lifeguard	1	225.04	19.22	205.82	45457
55742	Fleet Crew Chief	1	3,132.00	1,063.80	2,068.20	45457
55743	Police Officer I	1	2,325.12	705.29	1,619.83	45457
55744	Lifeguard	1	75.70	5.79	69.91	45457
55745	General Ledger Accountant	1	2,409.60	596.20	1,813.40	45457
55746	Lifeguard	1	172.35	13.19	159.16	45457
55747	Support Servcs Manager	1	3,298.38	949.03	2,349.35	45457
55748	Lifeguard	1	126.18	9.65	116.53	45457
55749	Lifeguard	1	367.15	37.08	330.07	45457
55750	Police Officer I	1	2,957.92	469.22	2,488.70	45457
55751	Facilities Trainer	1	1,872.50	341.87	1,530.63	45457
55752	Crew Chief - PBG	1	3,374.82	947.36	2,427.46	45457
55753	City Manager	1	6,876.92	2,216.07	4,660.85	45457
55754	Administrative Assistance	1	1,652.80	382.20	1,270.60	45457
55755	Sergeant	1	4,825.39	1,258.94	3,566.45	45457
55756	PT Meter Reader	1	880.44	173.35	707.09	45457
55757	City Inspector	1	2,524.00	830.17	1,693.83	45457
55758	Aquatic Manager	1	3,303.02	1,032.87	2,270.15	45457
55759	WTP CHIEF OPERATOR	1	4,539.33	2,323.44	2,215.89	45457
55760	Utilities Director	1	5,748.93	2,614.60	3,134.33	45457
55761	Lifeguard	1	734.29	98.45	635.84	45457
55762	WTO A	1	3,859.49	1,043.04	2,816.45	45457

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55763	Lifeguard	1	67.36	5.15	62.21	45457
55764	Sports Site Coordinator	1	234.03	20.91	213.12	45457
55765	Front Desk Representative	1	79.28	6.06	73.22	45457
55766	WWTO	1	1,765.69	492.66	1,273.03	45471
55767	Fleet Mechanic I	1	2,373.70	736.91	1,636.79	45471
55768	MWI	1	2,260.00	526.18	1,733.82	45471
55769	Permit Technician	1	1,797.60	584.38	1,213.22	45471
55770	Fitness Instructor	1	27.44	2.10	25.34	45471
55771	Captain	1	4,818.31	1,378.12	3,440.19	45471
55772	Police Officer I	1	2,819.64	723.66	2,095.98	45471
55773	Help Desk Technician	1	1,797.60	432.29	1,365.31	45471
55774	Lifeguard	1	677.74	85.47	592.27	45471
55775	Lifeguard	1	1,139.29	190.57	948.72	45471
55776	Dispatcher I	1	2,495.82	676.43	1,819.39	45471
55777	Lifeguard	1	178.50	13.66	164.84	45471
55778	WTO	1	2,259.31	638.38	1,620.93	45471
55779	Utility Billing Techni	1	2,284.80	602.42	1,682.38	45471
55780	Planner II	1	3,102.83	975.42	2,127.41	45471
55781	Budget Manager	1	3,809.64	766.76	3,042.88	45471
55782	Crew Chief-Operators	1	3,066.40	835.97	2,230.43	45471
55783	Water Fitness Instruct	1	540.60	50.35	490.25	45471
55784	Dispatcher	1	1,823.63	352.63	1,471.00	45471
55785	MUNICIPAL COURT CLERK	1	1,741.16	374.51	1,366.65	45471
55786	MWI	1	1,888.80	468.80	1,420.00	45471
55787	Police Officer II	1	3,033.24	583.89	2,449.35	45471
55788	Lieutenant	1	3,463.31	712.59	2,750.72	45471
55789	MWI	1	1,732.80	405.42	1,327.38	45471
55790	Dispatcher II	1	2,754.66	880.69	1,873.97	45471
55791	Chief of Police	1	5,748.80	1,676.08	4,072.72	45471
55792	Code Enforcement	1	2,090.40	506.44	1,583.96	45471
55793	WW Plant Operator	1	3,408.00	882.14	2,525.86	45471
55794	Police Officer I	1	2,782.92	791.80	1,991.12	45471
55795	MWI	1	1,732.80	276.21	1,456.59	45471
55796	Lifeguard	1	584.25	64.96	519.29	45471
55797	Operations Manager	1	3,957.91	968.54	2,989.37	45471
55798	Lifeguard	1	545.79	57.75	488.04	45471
55799	Lifeguard	1	488.79	51.40	437.39	45471
55800	Lifeguard	1	1,071.16	174.18	896.98	45471
55801	Lifeguard	1	18.03	1.38	16.65	45471
55802	Senior Planner	1	3,494.40	1,071.11	2,423.29	45471
55803	Lifeguard	1	547.96	57.91	490.05	45471
55804	MW I	1	1,732.80	650.53	1,082.27	45471
55805	Lifeguard	1	740.99	99.63	641.36	45471
55806	Dispatcher I	1	2,193.96	792.59	1,401.37	45471
55807	Communications Coordinator	1	2,654.22	711.97	1,942.25	45471
55808	Finance Admin. Asst./C	1	2,059.20	473.15	1,586.05	45471
55809	Dispatcher II	1	2,238.40	527.92	1,710.48	45471
55810	HR Manager	1	4,101.85	1,657.99	2,443.86	45471
55811	Police Officer II	1	3,246.74	644.51	2,602.23	45471
55812	Lifeguard	1	423.99	62.76	361.23	45471
55813	MWI	1	1,862.76	389.80	1,472.96	45471

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55814	Parks and Rec Director	1	4,716.61	1,639.75	3,076.86	45471
55815	WWTO	1	1,995.20	417.21	1,577.99	45471
55816	Lifeguard	1	1,192.71	203.06	989.65	45471
55817	MWII - Field Services	1	1,190.54	242.33	948.21	45471
55818	Event Center Coordinat	1	2,115.39	626.97	1,488.42	45471
55819	Associate Project Manager	1	3,028.80	1,163.39	1,865.41	45471
55820	Operator	1	2,401.24	509.03	1,892.21	45471
55821	Assistant Aquatics Manager	1	2,100.13	511.87	1,588.26	45471
55822	POIII	1	5,221.71	1,516.70	3,705.01	45471
55823	Deputy City Manager	1	5,993.77	3,405.50	2,588.27	45471
55824	Lifeguard	1	292.01	27.33	264.68	45471
55825	Lifeguard	1	317.94	30.33	287.61	45471
55826	Dispatcher II	1	2,493.18	691.14	1,802.04	45471
55827	WWTO	1	2,214.40	703.54	1,510.86	45471
55828	MWI	1	2,122.68	323.02	1,799.66	45471
55829	Police Officer III	1	5,976.21	1,287.62	4,688.59	45471
55830	Lifeguard	1	242.57	21.55	221.02	45471
55831	Presiding Municipal Co	1	1,945.79	339.42	1,606.37	45471
55832	Sport Site Supervisor	1	443.85	45.96	397.89	45471
55833	UPCC-ASSISTANT	1	647.28	112.57	534.71	45471
55834	UPCC-ASSISTANT	1	378.00	29.92	348.08	45471
55835	Sports Site Supervisor	1	1,962.69	394.39	1,568.30	45471
55836	Program Coordinator	1	2,226.40	636.08	1,590.32	45471
55837	Lifeguard	1	238.68	22.05	216.63	45471
55838	Lifeguard	1	43.26	3.32	39.94	45471
55839	Fleet Mechanic I	1	2,293.82	690.46	1,603.36	45471
55840	Training Manager	1	1,949.76	566.61	1,383.15	45471
55841	MWII Streets	1	2,388.01	475.91	1,912.10	45471
55842	Superintendent	1	3,615.20	1,187.86	2,427.34	45471
55843	Lifeguard	1	468.06	48.81	419.25	45471
55844	Lifeguard	1	344.33	34.34	309.99	45471
55845	Sergeant	1	4,268.01	977.65	3,290.36	45471
55846	Sales Tax Accountant	1	1,995.20	579.06	1,416.14	45471
55847	Lifeguard	1	1,007.76	198.41	809.35	45471
55848	Lifeguard	1	775.93	107.80	668.13	45471
55849	PO III	1	3,033.24	1,528.93	1,504.31	45471
55850	Dispatcher	1	1,921.04	685.75	1,235.29	45471
55851	CMO Admin Assist	1	2,080.83	434.26	1,646.57	45471
55852	Planning Director	1	4,756.82	2,407.95	2,348.87	45471
55853	Public Works Director	1	5,746.29	1,702.80	4,043.49	45471
55854	Dispatcher I	1	1,812.76	543.78	1,268.98	45471
55855	Systems Admin	1	2,625.25	573.76	2,051.49	45471
55856	Police Officer I	1	2,349.34	405.28	1,944.06	45471
55857	MWII Streets	1	2,214.40	541.25	1,673.15	45471
55858	Utilities Assistance	1	1,652.80	382.18	1,270.62	45471
55859	Utilities Supervisor	1	3,100.47	1,287.96	1,812.51	45471
55860	Permit Technician	1	173.36	38.27	135.09	45471
55861	Operator	1	3,126.40	1,243.82	1,882.58	45471
55862	GSI Tech	1	2,179.01	603.18	1,575.83	45471
55863	Lead Lifeguard	1	762.29	120.92	641.37	45471
55864	Fleet Crew Chief	1	3,132.00	1,063.80	2,068.20	45471

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
55865	Police Officer I	1	2,442.76	732.45	1,710.31	45471
55866	Lifeguard	1	408.78	41.28	367.50	45471
55867	Lifeguard	1	177.05	13.54	163.51	45471
55868	General Ledger Accountant	1	2,409.60	596.20	1,813.40	45471
55869	Support Servcs Manager	1	3,298.38	1,504.65	1,793.73	45471
55870	Lifeguard	1	623.67	73.92	549.75	45471
55871	Lifeguard	1	204.39	16.64	187.75	45471
55872	Police Officer I	1	2,782.92	437.68	2,345.24	45471
55873	Facilities Trainer	1	1,435.00	238.59	1,196.41	45471
55874	Crew Chief - PBG	1	2,976.56	852.11	2,124.45	45471
55875	City Manager	1	6,876.92	2,216.05	4,660.87	45471
55876	Administrative Assistance	1	1,652.80	382.19	1,270.61	45471
55877	Sergeant	1	4,092.82	1,096.04	2,996.78	45471
55878	PT Meter Reader	1	970.49	184.24	786.25	45471
55879	City Inspector	1	2,624.80	858.42	1,766.38	45471
55880	Aquatic Manager	1	3,219.69	1,009.84	2,209.85	45471
55881	WTP CHIEF OPERATOR	1	4,539.33	2,323.42	2,215.91	45471
55882	Lifeguard	1	385.74	38.50	347.24	45471
55883	Utilities Director	1	5,748.93	2,615.17	3,133.76	45471
55884	Lifeguard	1	416.35	42.85	373.50	45471
55885	WTO A	1	2,844.06	798.50	2,045.56	45471
55886	Lifeguard	1	1,202.59	205.00	997.59	45471
55887	Sports Site Coordinator	1	371.22	37.39	333.83	45471
55888	Sports Site Coordinator	1	589.05	65.81	523.24	45471
Totals			555,628.01	156,301.10	399,326.91	



City of Woodland Park

Staff Report for City Council

Meeting Date: July 18, 2024

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
	CMO/Finance	Aaron Vassalotti City Manager

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a summary of the Mayor and Council Expenses for June 2024.

June 2024

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	\$17,950.00	\$0.00	\$1,384.44	\$16,565.56	8%
Training/Travel	\$11,000.00	\$0.00	\$4,091.10	\$6,908.90	37%
Supplies	\$150.00	\$0.00	\$504.72	-\$354.72	336%
Meetings/Mileage/Meals	\$3,000.00	\$65.42	\$1,448.90	\$1,551.10	48%
Special Projects	\$500.00	\$0.00	\$0.00	\$500.00	0%
Total	\$32,600.00	\$65.42	\$7,429.16	\$25,170.84	23%

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1471
(Series of 2024)

**AN ORDINANCE OF THE CITY COUNCIL OF WOODLAND PARK, COLORADO,
REDUCING THE CITY SALES TAX BY 1.09%, EFFECTIVE JANUARY 1, 2025.**

WHEREAS, the City Council of the City approved an ordinance placing before the City's voters the proposition of increasing the City Sales Tax by 1.09% commencing July 1, 2016 , for “educational purposes” of the District; and

WHEREAS, the voters of the City approved such proposition at the April 5, 2016, election; and

WHEREAS, in order to formalize the understanding of the City and the District regarding the collection and administration of this tax, the Parties entered into an intergovernmental agreement on June __, 2016, and

WHEREAS, the ensuing seven years of administration of this tax for the benefit of the District have revealed to the City Council some shortcomings in the original agreement and the need for said agreement to be updated, and

WHEREAS, The City Council has been trying to reach agreement with the District on reasonable amendments to the intergovernmental agreement that would address (a) a fair allowance to cover the City’s costs for collection and transmittal of tax proceeds to the District, (b) an annual accounting prepared for the Council by the District, which details how the tax proceeds were spent for educational purposes, as directed by voters, and (c) clarification that voters approved only that tax proceeds be spent to discharge debt in existence at the time the tax was approved by said voters, and

WHEREAS, The District has not been agreeable these modest requirements, which oversight Council regards as necessary to fulfillment of its public trust responsibility, insofar as nearly \$4 million of City tax revenues are pledged to the District, with the understanding that these funds will only be spent for “educational purposes” and limited debt relief, and the collection of this tax results in City merchants collecting one of the highest aggregate sales tax rates in Colorado, and

WHEREAS, the City tax was never intended as a means for allowing the District to backfill non-educational expenses, such as paying defense costs in lawsuits against the District; the proposed annual accounting will enable the City to determine whether these City tax proceeds are instead being spent as voters intended, and

WHEREAS, the District has numerous alternative means to generate its own tax revenue, means ably used by virtually every other school district in Colorado, and

WHEREAS, accordingly, the City Council, in order to reduce the tax burden on City taxpayers and businesses, wishes to repeal the 1.09% City “school” tax.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated as conclusions, determinations, facts and findings of the City Council.

Section 2. Effective January 1, 2025, Section 3.08.030(A) of the Woodland Park Code shall be amended as follows:

- A. There is levied a tax or excise upon all sales of tangible personal property and services specified in Section 3.08.050. Except as provided in this subparagraph, the rate levied shall be ~~four and nine-hundredths (4.09)~~ three (3.00) percent.

THE FOREGOING ORDINANCE IS HEREBY ADOPTED BY THE CITY COUNCIL OF WOODLAND PARK, COLORADO ON THIS ____DAY OF _____, 2024.

City of Woodland Park

Hilary LaBarre, Mayor

ATTEST:

City Clerk, Suzanne Leclercq

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1476
(Series of 2024)

**AN ORDINANCE OF THE CITY COUNCIL OF WOODLAND PARK, COLORADO,
ADOPTING BY REFERENCE THE 2024 EDITION OF THE MODEL TRAFFIC
CODE; PROVIDING PENALTIES FOR THE VIOLATIONS THEREOF; AND
MAKING CONFORMING AMENDMENTS TO THE WOODLAND PARK
MUNICIPAL CODE; REPEALING ALL ORDINANCES IN CONFLICT
THEREWITH; AND PROVIDING PENALTIES FOR VIOLATION THEREOF AND
ADDING CHAPTER 10.14 TRAFFIC REGULATIONS TO THE WOODLAND PARK
MUNICIPAL CODE**

WHEREAS, the City of Woodland Park, Colorado (the “City”) has been duly organized and is validly existing as a home rule city under Article XX, Section 6 of the Colorado Constitution and the City Charter; and

WHEREAS, pursuant to C.R.S. § 31-15-401, the City by and through its City Council (“Council”), possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, pursuant to C.R.S. § 42-4-110(1)(b), local governments may, consistent with the procedural requirements of C.R.S. §§ 31-16-201, *et seq.*, adopt by reference all or any part of a model municipal traffic code that embodies the rules of the road and vehicle requirements as set out in the State of Colorado’s traffic laws, and

WHEREAS, the Colorado Department of Transportation has prepared and adopted a 2024 revised edition of the Model Traffic Code for Colorado (the “2024 Model Traffic Code”), and

WHEREAS, The City previously adopted the 2010 edition of the Model Traffic Code for Colorado, and

WHEREAS, a public hearing on this Ordinance at second reading, and proper notice thereof, was provided in accordance with Colorado Revised Statutes section 31-16-203, and

WHEREAS, penalties for violating the Model Traffic Code adopted hereby are set forth in full in this Ordinance and shall be published in full after final adoption in accordance with C.R.S. § 31-16-204, and

WHEREAS, certified copies of the Code adopted hereby were filed with the City Clerk at least fifteen (15) days prior to public hearing on this Ordinance and such codes remain open to public inspection and purchase, and

WHEREAS, this Ordinance is intended to repeal and restate Chapter 10.04 of the Woodland Park Municipal Code, and

WHEREAS, this Ordinance is intended to adopt by reference the 2024 Edition of the Model Traffic Code for Colorado, subject to the identified additions, modifications, and deletions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:

Section 1. Chapter 10.04, “Traffic Code” is hereby repealed in its entirety.

Section 2. The new Chapter 10.04, “Traffic Code” is hereby added to the Code of the City of Woodland Park, as follows:

CHAPTER 10.04
MODEL TRAFFIC CODE

Sec. 10.04.001 – Short Title.

This chapter may be known and cited as the “Municipal Traffic Code.”

Sec. 10.04.002 – Adoption.

Pursuant to Parts 1 and 2 of Article 16 of Title 31, C.R.S., as amended, there is hereby adopted by reference Articles I and II, inclusive, of the 2024 edition of the Model Traffic Code for Colorado, promulgated and published as such by the Colorado Department of Transportation, Safety and Traffic Engineering Branch, 2829 W Howard Place, Denver, CO 80204. The subject matter of the Model Traffic Code relates primarily to comprehensive traffic control regulations for the City. The purpose of this Article and the code adopted herein is to provide a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the State and the Nation. Three (3) copies of the Model Traffic Code adopted herein are now filed in the office of the City Manager and may be inspected during regular business hours.

Sec. 10.04.003 – Deletions.

The 2024 edition of the Model Traffic Code is adopted as if set out at length, save and except the following articles and/or section which are declared to be inapplicable to this municipality and are expressly deleted: Section 1702.

Sec. 10.04.004 – Additions or modifications.

The Model Traffic Code as adopted herein is subject to the following amendments, additions or modifications:

(a) Section 103(2) and 103(2)(b), Scope and effect of Model Traffic Code, is amended to read as follows:

“(2) The provisions of this code relating to the operation of vehicles and the movement of pedestrians shall apply to every street, highway, alley, sidewalk, driveway, park and to every other public way or public place or public parking area, either within or outside the corporate limits of the city, the use of which the city has jurisdiction and authority to regulate except:

(b) Sections 1401, 1402 and 1413 of this code pertaining to reckless driving, careless driving and eluding a police officer shall apply to all land, areas, and property (including private) within or outside the corporate limits of the city, the use of which the city has jurisdiction and the authority to regulate.”

(b) Section 103 (3) and (4), Scope and effect of Code – Exceptions to provisions, are added to read as follows:

“(3) All references in this code to “official sign(s),” “official signal(s),” “official traffic control devices,” “official devices(s),” or “official marking(s),” shall be construed to refer to any and all signs, signals, devices or markings that have been placed on or about roadways, highways and other public property within the city by authority of the city, or other proper governmental official or agency, whether or not the city or such other proper governmental official or agency exercised such authority by resolution or ordinance. It is the intent of this section that the “official” nature of any sign, signal, device or marking not be construed to be an element of any traffic offense or other provision or violation of this code. Any and all references in this code to acts of a municipality “by resolution,” “by ordinance,” or “by local ordinance,” are repealed and to be construed only to guide administrative action and not as an element of any traffic offense or violation of this code.

(4) All provisions in this code establishing fines and other sentencing conditions are repealed in their entirety, it being the intent that any violation of this code be subject to the penalty provision as set forth in Section 10.04.005 of the Woodland Park Municipal Code. To the extent any notice or other procedures set forth in this code's Appendices conflict with the requirements or procedures set forth in the City's Home Rule Charter or the Woodland Park Municipal Code, the Charter and Municipal Code shall prevail.”

(c) Section 236, Child restraint systems required – definitions – exemptions, are amended by the addition of the following:

“(11) To the extent any provision herein is inconsistent with C.R.S. 42-2-236, the provisions of C.R.S. 42-2-236 shall apply and they are hereby adopted.”

(d) Section 1203, Parking or leaving vehicle unattended; leaving the scene of an accident, is amended to read as follows:

“(1) It is unlawful for any person to:

(a) Park or leave any vehicle unattended upon any bridge, viaduct, tunnel, or where such vehicle constitutes an obstruction of traffic.

(b) Park or leave any vehicle unattended upon a street or parked illegally so as to constitute a definite hazard or obstruction to the normal movement of traffic, or leave on any public street with engine running, or with a key in the ignition, or both, or park in any area designated by the city engineer as a “tow-away” area; or leave any vehicle unattended or parked so as to block ingress or egress from driveways so as to obstruct sidewalk pedestrian traffic.

(c) Leave any vehicle parked in the same place upon a street or street right-of-way continuously for a period of 72 hours, or leave any vehicle parked upon a street fronting on a business zone or continuously for a period of 24 hours or more.

(d) Park construction or heavy equipment on a street or street right-of-way continuously for a period of 72 hours.

(e) Park a vehicle upon the roadway or in a community parking lot in violation of the prohibitions or restrictions posted on official signs.

(f) Park a vehicle upon a roadway or in a community parking lot for the purpose of:

(i) Displaying the vehicle for sale, although displaying a “For Sale” sign in a vehicle that is using the community parking lot for the purposes normally associated with a parking lot shall not be a violation;

(ii) Washing, greasing, painting, or repairing a vehicle except repairs as necessitated by an emergency; or

(iii) A display or advertisement that requires a permit from the City.

(2) Where a vehicle is reasonably believed to have been involved in an accident, it is unlawful for the driver of any such vehicle, or the vehicle which he or she is driving, to have left the scene of an accident without reporting the accident to the proper authorities.”

(e) Section 1209, Owner liability for parking violations, is amended by the addition of the following:

“In any prosecution charging a violation of any provision of this Part 12 governing the stopping, standing, or parking of a vehicle, proof that the particular vehicle described in the complaint was parked in violation of any such regulation, together with proof that the defendant named in the complaint was at the time of such parking the registered owner of such vehicle, shall constitute an evidentiary prima facie presumption that the registered owner of such vehicle was the person who parked or placed such vehicle at the location where, and for the time during which, such violation occurred.”

(f) Appendices Definitions of the Model Traffic Code, are amended to add the following new definitions:

A. "Anywhere within this municipality" includes any property, public or private, located within the incorporated city limits of Woodland Park, Colorado.

B. "Code" as used herein, is synonymous and interchangeable with the Municipal Traffic Code and Model Traffic Code as adopted and set forth in Chapter 10.04 of the Woodland Park Municipal Code.

C. "Street" means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel; or the entire width of every way declared to be a public street or highway by any law of this state; provided, however, that this definition shall include any publicly used way open to the public for purposes of vehicular travel on any public school ground whether or not such way is publicly maintained.

D. "Community parking lot" means an area not within a building that is controlled, maintained and/or owned by the City where motor vehicles may be left for the purposes of temporary off-street parking use when such use is not accessory to any other use. A parking fee may or may not be charged.”

Section 10.04.005 – Penalties.

Section 1701 of the Model Traffic Code is repealed and reenacted to provide for the following penalties, herewith set forth in full, which shall apply to all violations of the Model Traffic Code adopted herein:

“1701. Traffic offenses classified – Schedule of fines.

(A) It is a traffic infraction for any person to violate any of the provisions of Parts 1 to 3 and 5 to 19 of the Model Traffic Code as adopted and set forth in this Chapter 10.04 unless such violation is, by the Model Traffic Code, the City Charter, the Woodland Park Municipal Code, any city ordinance or by any law of this state, declared to be a felony, misdemeanor, petty offense, or misdemeanor traffic offense. Such traffic infraction shall constitute a civil matter.

(B) It shall be unlawful for any person to violate, disobey, omit, neglect, refuse or fail to comply with or resist the enforcement of any provision of the Municipal Traffic Code, or to commit any

act or omission declared to be a misdemeanor, except that unless conduct is specifically designated criminal herein, any offense which is not punishable by imprisonment in jail is not criminal and is deemed decriminalized and unless a specific lesser penalty is specifically provided for the violation of any specific portion of this Municipal Traffic Code, the City Charter or any other ordinance of the city, the violation of any provision of this Municipal Traffic Code shall be punishable as follows:

Except as hereinafter provided, every person convicted of a violation of any provision of the Municipal Traffic Code of Woodland Park, Colorado, and/or Model Traffic Code for Colorado as adopted and set forth in Chapter 10.04 of the Woodland Park Municipal Code, shall be punished by a fine not exceeding two thousand six hundred and fifty dollars except any person convicted of a traffic misdemeanor. The following violations shall be deemed traffic misdemeanors: Violating Section 1101(12)(b) driving twenty-five miles per hour or more in excess of the reasonable and prudent speed; Violating Section 1105, speed contest; Violating Section 1203(2), leaving the scene of an accident; Violating Section 1401, reckless driving; Violating Section 1402, careless driving; Violating Section 1409, compulsory insurance; and Violating Section 1413, eluding a police officer, all being violations of the Model Traffic Code for Colorado as adopted. A person convicted of a traffic misdemeanor shall be punished by a fine not exceeding two thousand six hundred and fifty dollars or by imprisonment not exceeding one (1) year, or by both such fine and imprisonment.

(C) In addition to the above penalties and fines, the city may obtain enforcement of its ordinances by seeking injunctive or other appropriate relief in a court of proper jurisdiction.

(D) Each day or portion thereof, during which any violation is committed, continued or permitted shall constitute a separate offense and shall be punishable as a separate offense.

(E) Any person who commits a moving traffic violation in violation of any of the provisions of Parts 7, 9, 11, 14 or 19 in a designated school zone is subject to increased penalties.

(F) Any person who commits a traffic violation of any of the provisions of Parts 7, 9, 11, 14 or 19 in a designated maintenance, repair or construction zone is subject to increased penalties.”

Section 10.04.006 – Application.

This Article shall apply to every street, alley, sidewalk area, driveway, park and to every other public way or public place or public parking area, either within or outside the corporate limits of this municipality, the use of which this municipality has jurisdiction and authority to regulate. The provisions of Sections 236, 1211, 1401, 1402, 1409(3) and 1413 of the code, respectively concerning child restraint systems, safety belt systems, reckless driving, careless driving, compulsory insurance and eluding a police officer, shall apply not only to public places and ways but also throughout this municipality. In addition, any provisions of the Model Traffic Code specifically made applicable to public property or private property shall apply throughout this municipality.

Section 10.04.007 – Notice to appear in court.

Except when authorized or directed to take a person before a magistrate or other court, as provided in the Municipal Traffic Code, any police officer upon making an arrest for any violation of the Municipal Traffic Code, shall take the name, address and operator's license number of said

person, the registered number of the motor vehicle involved, and such other pertinent information as may be necessary, and shall prepare and issue a notice or summons to said person in writing on the authorized form of notice or summons to respond and answer to the charge against said person at a place and at a time to be specified in the notice or summons, and if the arrested person does not possess a valid Colorado driver's license, such arrested person, in order to secure release, must give his or her written promise to appear in court by signing the penalty assessment notice or summons. If the arrested person does possess a valid Colorado driver's license the person shall not be required to give his or her written acknowledgment or promise to appear, on the penalty assessment notice or summons.

Section 10.04.008 – Failure to obey summons or notice.

For the purposes of the Municipal Traffic Code, tender by an arresting officer of the summons or penalty assessment notice shall constitute notice to the violator to appear in court at the time specified on such summons or notice or to pay the required fine. It is a violation of this section for any person to fail to appear to answer any offense charged under this code.

Section 3. The new Chapter 10.14, “Traffic Regulations” is hereby added to the Code of the City of Woodland Park, as follows:

CHAPTER 10.14
TRAFFIC REGULATIONS

Section 10.14.001 – Snowmobiles.

A. Operation of Snowmobiles Within the city.

1. A snowmobile may be operated on the streets anywhere in this municipality, provided that:

2. Snowmobiles are operated over a route as far to the right of the roadway as possible;

3. When driven on the right-of-way, snowmobiles are operated so the units are moving in the same direction as the nearest lane of traffic at all times;

4. All operators under the age of sixteen years riding on the roadway shall be preceded at a distance of no more than fifty feet by a snowmobile operator in possession of a valid Colorado driver's license.

5. Snowmobile operators shall comply with all traffic regulations required of other motorized vehicles within the city;

6. Snowmobile operators shall allow sufficient space between units to allow other motorized traffic to pass the units singularly;

7. Snowmobiles shall comply with all regulations provided for snowmobiles in Title 33, Article 14.5, C.R.S. 2013 and subsequent amendments thereto, which are not in conflict with those regulations set forth in this chapter;

8. Snowmobile operators shall exercise due safety precautions at all times and shall proceed through all intersections at a reduced rate of speed;

9. No snowmobile shall be operated on private property not owned or under the control of the operator, unless permission has been obtained from the owner or the owner's agent, which evidence of permission must be supplied in writing upon request of peace officers investigating such operation of snowmobiles.

10. Headlights shall be illuminated at all times while being operated anywhere in this municipality.

B. Required Equipment. All snowmobiles operated anywhere in this municipality shall be equipped as required by laws of the state.

C. Excessive Noise Prohibited. Excessive noise shall not be permitted and all snowmobiles operated anywhere in this municipality shall be equipped with an adequate muffler in constant operation.

Section 10.14.002 – Licenses for drivers required – penalty – definition.

A. Except as otherwise provided for commercial drivers, no person shall drive any motor vehicle upon a highway anywhere in this municipality unless such person has been issued a currently valid driver's license or an instruction permit by the department under this chapter.

B. No person shall drive any motor vehicle upon a highway in this municipality if such person's driver's or minor driver's license has been for one year or less and such person has not been issued another such license by the department or by another state or country subsequent to such expiration.

C. No person shall drive any motor vehicle upon a highway in this municipality unless such person has in his or her immediate possession a current driver's or minor driver's license or an instruction permit issued by the department.

D. A charge of a violation on subsection (B) of this section shall be dismissed by the court if the defendant elects not to pay the penalty assessment and, at or before the defendant's scheduled court appearance, exhibits to the court a currently valid driver's or minor driver's license.

E. The conduct of a driver of a motor vehicle which would otherwise constitute a violation of this section is justifiable and not unlawful when:

1. It is necessary as an emergency measure to avoid an imminent public or private injury which is about to occur by reason of a situation occasioned or developed through no conduct of said driver and which is of sufficient gravity that, according to ordinary standards of intelligence and morality, the desirability and urgency of avoiding the injury clearly outweigh the desirability of avoiding the injury sought to be prevented by this section.

F. Any person who violates any provision of this section commits a class A traffic infraction.

Section 10.14.003 – Unregistered vehicles on public property.

No person shall operate, leave, or deposit upon the public property in the City any vehicle which is not registered and/or licensed by the State or which does not display vehicle license plates belonging to such vehicle. The owner of such vehicle shall be presumed to be the person who deposited or left the same upon the public way contrary to the preceding sentence, and State motor vehicle records identifying the owner of such vehicle shall create a presumption that the person name in those records the true owner.

Section 4. The City Clerk shall cause at least one certified copy of the Code adopted by reference by this Ordinance to be on file in his or her office at least fifteen (15) days prior to the public hearing on this Ordinance and, after adoptions, shall maintain a reasonable supply of copies of such Codes available for purchase by the public at a moderate price.

Section 5. If any section, provision, paragraph, clause or phrase of this Ordinance is held, or decided to be unconstitutional, invalid or enforceable for any reason, such decision shall not affect the constitutionality, validity, or enforceability of the remaining portion of this Ordinance.

Section 6. All other ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

THE FOREGOING ORDINANCE IS HEREBY ADOPTED BY THE CITY COUNCIL OF WOODLAND PARK, COLORADO ON THIS ____DAY OF _____, 2024.

City of Woodland Park

Kellie Case, Mayor

ATTEST:

City Clerk, Suzanne Leclercq

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1477
(Series of 2024)

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WOODLAND PARK,
COLORADO AMENDING TITLE 5 OF THE WOODLAND PARK MUNICIPAL
CODE, REGARDING WIRELESS COMMUNICATION FACILITY REGULATIONS,
TO ESTABLISH REGULATIONS FOR WIRELESS COMMUNICATION FACILITIES**

WHEREAS, the City of Woodland Park, Colorado (the “City”) has been duly organized and is validly existing as a home rule city under Article XX, Section 6 of the Colorado Constitution and the City Charter;

WHEREAS, pursuant to C.R.S. § 31-15-401, the City possesses the authority to adopt laws and ordinances within its police power in furtherance of the public welfare;

WHEREAS, pursuant to C.R.S. § 31-23-301, the City possesses the authority to regulate and restrict the height, size, location, and uses of buildings and other structures in furtherance of the public welfare;

WHEREAS, further, pursuant to C.R.S. § 29-20-104, the City possesses the authority to regulate the use of land on the basis of the impact thereof on the community;

WHEREAS, the City has no existing regulations concerning Wireless Communications Facilities that are consistent with federal law;

WHEREAS, the City Council finds it desirable and prudent to accommodate, but also regulate Wireless Communication Facilities to provide for managed development, installation, maintenance, modification, and removal of Wireless Communication Facilities that is consistent with the City’s character and to protect the welfare of the public;

WHEREAS, at the same time, the City Council recognizes the importance of modern, reliable wireless connectivity for its residents and endeavors to not unreasonably or materially inhibit the development of a competitive wireless communications marketplace in the City;

WHEREAS, the City Council finds it desirable and appropriate, and in the best interest of the general welfare of its citizens to amend Title 5 of the Woodland Park Municipal Code (the “Code”), by amending Chapter 5.24, to expand the already existing regulations to Small Cell Facilities to incorporate all Wireless Communication Facilities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated as conclusions, facts, determinations, and findings by the City Council.

Section 2. Chapter 5.24 of the Code, concerning wireless communication facilities, is hereby amended to read as follows:

**Chapter 5.24 - ~~SMALL CELL FACILITIES~~ WIRELESS COMMUNICATION FACILITIES
(WFCs)**

Sections:

5.24.010 - Definitions.

As used in this chapter, the following words and phrases shall have the meaning ascribed to them as follows, unless the context clearly indicates otherwise:

Alternative Tower Structure means any manmade trees, clock towers, bell steeples, light poles, water towers, farm silos, or similar alternative design mounting structures that conceal where technically feasible the presence of WCFs to make them architecturally compatible with the surrounding area pursuant to this Chapter. A stand-alone pole in the Right-of-Way that accommodates Small Cell Facilities is considered an Alternative Tower Structure provided it meets the concealment standards of this Chapter. Alternative Tower Structures are not considered Towers, for the purposes of this Chapter.

Antenna means a device used to transmit or receive radio or electromagnetic waves including without limitation panel antennas, reflecting discs, microwave dishes, whip antennas, directional and non-directional antennas consisting of one (1) or more elements, multiple antenna configurations, and other similar devices and configurations, and exterior apparatus designed for telephone, radio, or television communications through the sending or receiving of wireless communications signals.

Antennas, panel means an array of antennas, rectangular in shape, used to transmit and receive telecommunication signals.

Antenna, whip means a single antenna that is cylindrical in shape and omni-directional.

Base Station means a structure or equipment at a fixed location that enables FCC-licensed or authorized wireless communications between user equipment and a communications network. The definition of Base Station does not include or encompass a Tower as defined herein or any equipment associated with a Tower. Base Station does include, without limitation:

A. Equipment associated with wireless communications services such as private broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul that, at the time the relevant application is filed with the city, has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

B. Radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplied, and comparable equipment, regardless of technological configuration (including Distributed Antenna Systems (“DAS”) and small-cell networks) that, at the time the relevant application is filed with the city, has been reviewed and approved under the applicable zoning or siting process, or under another state or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

Camouflage or Camouflage Design Techniques means measures used in the design and siting of WCFs with the intent to minimize or eliminate the visual impact of such facilities to surrounding uses. A WCF site utilizes Camouflage Design Techniques when it (i) is integrated as an architectural feature of an existing structure, or (ii) is integrated in an outdoor fixture such as a flagpole, while still appearing to some extent as a WCF. This definition does not include Concealment Design Techniques where a facility is designed to look like something other than a WCF.

Concealment or Concealment Design Techniques means utilization of elements of stealth design in a facility such that the facility looks like something other than a WCF. Concealment can further include a design which mimics and is consistent with the nearby natural or architectural features (such as an artificial tree), is incorporated into existing permitted facilities (such as being attached to the exterior of such facility and painted to match it), or replaces existing permitted facilities (such as traffic signs or freestanding light standards) so that the presence of the WCF is not apparent. This definition does not include conditions that merely minimize visual impact but do not incorporate Concealment Design Techniques such that the facility looks like something other than a WCF.

Eligible Facilities Request means any request for modification of an existing Tower or Base Station that does not Substantially Change the physical dimensions of such Tower or Base Station involving:

- A. Collocation of new Transmission Equipment;
- B. Removal of Transmission Equipment; or
- C. Replacement of Transmission Equipment.

A request for modification of an Existing Tower or Base Station that does not comply with the generally applicable building, structural, electrical, and safety codes or with other laws codifying objective standards, or does not comply with any relevant federal requirements, is not an Eligible Facilities Request.

Eligible Support Structure means any Tower or Base Station as defined herein, provided that it is existing at the time the relevant application is filed with the city.

Existing means, for purposes of this Chapter, a constructed Tower or Base Station that was reviewed, approved, and lawfully constructed in accordance with all requirements of applicable law as of the time of an Eligible Facilities Request, provided that a Tower that exists as a legal, non-conforming use and was lawfully constructed is existing for purposes of this definition.

OTARD means Over-the-air receiving device.

OTARD Antenna means:

- A. An antenna that is designed to receive direct broadcast satellite service, including direct-to-home satellite services, that is one (1) meter or less in diameter; or
- B. An antenna that is designed to receive video programming services via multipoint distribution services, including multichannel multipoint distribution services, instruction television fixed services, and local multipoint distribution services, and that is one (1) meter or less in diameter or diagonal measurement; or
- C. An antenna that is designed to receive television broadcast signals.

OTARD antenna structure means any pole, Tower, or other structure designed and intended to support an OTARD Antenna

Related Accessory Equipment means the Transmission Equipment customarily used with, and incidental to Wireless Communication Facilities antennas, including by way of example, coaxial or fiber-optic cable, regular and backup power supply and remote radio units.

Right-of-Way means, in the context of this Chapter, any public street or road that is dedicated to public use for vehicular traffic except for those rights-of-way owned by the Colorado Department of Transportation within the City limits.

Site means, in the context of this Chapter for Towers and Eligible Support Structures, the current boundaries of the leased or owned property surrounding the Tower or Eligible Support Structure and any access or utility easements currently related to the Site. For Alternative Tower Structures, Base Stations and Small Cell Facilities in the Right-of-Way, a Site is further restricted to that area comprising the base of the structure and to other Related Accessory Equipment already installed on the ground.

Small cell facility means a wireless service facility that meets both of the following qualifications:

- A. Each antenna is located inside an enclosure of no more than three (3) cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three (3) cubic feet; and
- B. Primary equipment enclosures are no larger than seventeen (17) cubic feet in volume as measured on the exterior surface of the enclosure. The following associated equipment may be located outside of the primary equipment enclosure and, if so located, is not included in the calculation of equipment volume: Electric meter, concealment, telecommunications demarcation box, ground-based enclosures, back-up power systems, grounding equipment, power transfer switch, and cut-off switch.

Substantial Change means a modification substantially changes the physical dimensions of an Eligible Support Structure if, after the modification, the structure meets any of the following criteria:

A. For Towers, other than Towers in the right-of-way, it increases the height of the Tower by more than ten (10) percent or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty (20) feet, whichever is greater, as measured from the top of an existing antenna to the bottom of a proposed new antenna; for other Eligible Support Structures, including Towers in the right-of-way, it increases the height of the structure by more than ten (10) percent or more than ten (10) feet, whichever is greater, as measured from the top of an existing antenna to the bottom of a proposed new antenna;

B. For Towers, it involves adding an appurtenance to the body of the Tower that would protrude from the edge of the Tower more than twenty (20) feet, or more than the width of the Tower structure at the level of the appurtenance, whichever is greater; for Eligible Support Structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six (6) feet;

C. For any Eligible Support Structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, as determined on a case-by-case basis based on the location of the Eligible Support Structure but not to exceed four (4) cabinets per application; or for Base Stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than ten (10) percent larger in height or overall volume than any other ground cabinets associated with the structure;

D. For any Eligible Support Structure, it entails any excavation or deployment outside the current site;

E. For any Eligible Support Structure, it would defeat the Concealment elements of the Eligible Support Structure by causing a reasonable person to view the structure's intended stealth design as no longer effective;

F. For any Eligible Support Structure, it does not comply with the conditions associated with the siting approval of the construction or modification of the Eligible Support Structure or Base Station equipment, unless the non-compliance is due to an increase in height, increase in width, addition of cabinets, or new excavation that would not exceed the thresholds identified in paragraphs (A), (B), and (C) of this definition.

For purposes of determining whether a Substantial Change exists, changes in height are measured from the original support structure in cases where deployments are or will be separated horizontally, such as on building rooftops; in other circumstances, changes in height are measured from the dimensions of the Tower or Base Station.

Tower means any structure that is designed and built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. The term includes radio

and television transmission towers, self-supporting lattice towers, guy towers, monopoles, microwave towers, common carrier towers, cellular telephone towers, and other similar facilities. Small Cell Facilities in rights-of-way are not Towers.

Transmission Equipment means equipment that facilitates transmission for any FCC licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

Wireless Communications Facility or WCF means a facility used to provide personal wireless services as defined in 47 U.S.C. 332(c)(7)(C); or wireless information services provided to the public or to such classes of users as to be effectively available directly to the public via licensed or unlicensed frequencies; or wireless utility monitoring and control services. A WCF does not include a facility entirely enclosed within a permitted building where the installation does not require a modification of the exterior of the building; nor does it include a device attached to a building used for serving that building only. A WCF includes antennas (including without limitation, directions, omni-directions, and parabolic antennas), Base Stations, Transmission Equipment, Small Cell Facilities, Towers, and support equipment. It does not include the support structure to which the WCF or its components are attached if the use of such structures for WCFs is not the primary use. The term does not include mobile transmitting devices used by wireless service subscribers, such as vehicle or handheld radios and their associated transmitting antennas.

5.24.020 - Purpose.

The purpose of this chapter is to regulate the placement, construction, and modification of **Wireless Communication Facilities with the goal to:** ~~Small Cell Facilities to protect the welfare of the public and to provide for managed development, installation, maintenance, modification, and removal of Small Cell Facilities that is consistent with the city's character, while at the same time not unreasonably interfering with or materially inhibiting the development of a competitive wireless communications marketplace in the city.~~

- A. **Provide for the managed development and installation, maintenance, modification, and removal of wireless communications infrastructure in the City with the fewest number of WCFs to complete a network without unreasonably discriminating against wireless communications providers of functionally equivalent services including all of those who install, maintain, operate, and remove WCFs.**
- B. **Promote and protect the public health, safety, and welfare by reducing the visibility of WCFs to the fullest extent possible through techniques including, but not limited to, concealment design techniques and undergrounding of WCFs and the equipment associated therewith.**
- C. **Encourage the deployment of smaller, less intrusive WCFs to supplement existing larger WCFs.**
- D. **Encourage the use of wall mounted panel antennas.**
- E. **Encourage roof mounted antennas only when wall mounted antennas will not**

- provide adequate service or are not otherwise feasible.
- F. Encourage the location of Towers in non-residential areas, in a manner that minimizes the total number of Towers needed throughout the community.
 - G. Strongly encourage the collocation of WCFs on new and existing Sites.
 - H. Encourage owners and users of antennas and Towers to locate them, to the extent possible, in areas where the adverse impact on the community is minimized.
 - I. Enhance the ability of wireless communication service providers to provide such services to the community quickly, effectively, and efficiently.
 - J. Effectively manage WCFs in the Right-of-Way.

5.24.030 - Scope ~~and applicability; waiver; exemptions.~~

No person shall construct a Wireless Communication Facility ~~Small Cell Facility~~ in the city except in compliance with the provisions of this chapter. Wireless communications providers shall request permission to locate WCFs ~~Small Cell Facilities~~ or modify existing WCFs ~~Small Cell Facilities~~ pursuant to the requirements of this chapter. The siting, mounting, placement, construction, and operation of WCFs ~~Small Cell Facilities~~ is a permitted use by right in any zone, provided that the conditions of this chapter are satisfied.

The requirements set forth in this Section shall not apply to:

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- A. Amateur Radio Antennas. Amateur radio antennas that are owned and operated by a federally license amateur radio station operator or are used exclusively for receive-only antennas, provided that the requirement that the height be no more than the distance from the base of the antenna to the property line is met. The City or its designee has the authority to approve modifications to the height restriction, in in the reasonable discretion of the City, modifications are necessary to comply with federal law.
 - B. Pre-existing WCFs. Any WCF for which a permit has been properly issued shall not be required to meet the requirements of this Section, other than the requirements of subparagraph's Section 5.24.070(A), Section 5.24.070(E), and Section 5.24.070(F) below. Changes and additions to pre-existing WCFs (including trading our of antennas for an equal number of antennas) shall meet applicable requirements of this Section.
 - C. Miscellaneous Antennas. Antennas used for reception of television, multi-channel video programming and radio such as OTARD antennas, television broadcast band antennas, and broadcast radio antennas, provided that the requirement that the height be no more than the distance from the base to the property line are met. The City Manager or his/her designee has the authority to approve modifications to the height restriction related to OTARD antennas and OTARD antenna structures, if in the reasonable discretion of the City, modifications are necessary to comply with federal law.

5.24.040 - Procedures for review.

A. **Wireless Communication Facilities** ~~Small-Cell Facilities~~ - Generally. No new **WCF** ~~Small Cell Facility~~ shall be constructed except after a written request from an applicant, reviewed and approved by the city in accordance with the procedures set forth in this subsection (A), unless eligible for review as an Eligible Facilities Request as set forth in subsection (B).

1. Within ten (10) business days of receipt of an application for a new **WCF** ~~Small Cell Facility~~, the city manager shall provide written comments to the applicant determining completeness of the application and setting forth any modifications required to complete the application to bring the proposal into full compliance with the requirements of this chapter.

a. To toll the timeframe for incompleteness, the city must provide written notice to the applicant within ten (10) business days of receipt of the application, specifically delineating all missing documents or information required in the application.

b. The timeframe for review resets to zero (0) when the applicant makes a supplemental written submission in response to the city's notice of incompleteness.

c. Following a supplemental submission, the city will notify the applicant within ten (10) business days whether the supplemental submission provided the information identified in the original notice delineating missing information. If the application remains incomplete, the timeframe is tolled pursuant to the procedures identified in the foregoing paragraphs. In the case of a second or subsequent notice of incompleteness, the city may not specify missing information or documents that were not delineated in the original notice of incompleteness.

2. Subject to tolling, the city shall approve or deny an application for a new **WCF** ~~Small Cell Facility~~ within ninety (90) calendar days of the date on which the city receives such an application.

B. **Wireless Communication Facilities** ~~Small-Cell Facilities~~ - Eligible Facilities Requests. No collocation of a **WCF** ~~Small Cell Facility~~ nor modification to any existing **WCF** ~~Small Cell Facility~~ shall occur except after a written request from an applicant, reviewed and approved by the city in accordance with the procedures for Eligible Facilities Requests set forth in this subsection (B).

1. Upon receipt of an application for an Eligible Facilities Request, the city shall review such application to determine whether the application so qualifies. An application for an Eligible Facilities Request does not qualify as such if the modification would result in a Substantial Change to an Eligible Support Structure or would violate a generally applicable building, structural, electrical, or safety code or other law codifying objective standards.

2. Subject to tolling, the city shall approve an Eligible Facilities Request within sixty (60) calendar days of the date on which the city receives such an application, unless it determines that the request is not properly classified as an Eligible Facilities Request. The sixty (60) calendar day review period begins to run when the application is filed with the city, and may be tolled by mutual agreement of the city and the applicant or where the city determines that the application is incomplete, as follows:

a. To toll the timeframe for incompleteness, the city must provide written notice to the applicant within thirty (30) calendar days of receipt of the application, specifically delineating all missing documents or information required in the application;

b. Upon notice of incompleteness to the applicant, the timeframe for review pauses. The timeframe for review begins running again, but does not reset to zero (0), when the applicant makes a supplemental written submission in response to the city's notice of incompleteness; and

c. Following a supplemental submission, the city will notify the applicant within ten (10) calendar days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in the foregoing paragraphs. In the case of a second or subsequent notice of incompleteness, the city may not specify missing documents or information that were not delineated in the original notice of incompleteness.

3. In the event the city fails to act on an Eligible Facilities Request within the timeframe for review (accounting for any tolling), the request shall be deemed granted. The deemed grant of approval becomes effective when the applicant notifies the city in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.

C. The city manager shall be the final approval authority for all ~~WCFs Small-Cell Facilities~~ and Eligible Facilities Requests and, upon approval, shall issue a permit to the applicant to deploy or modify a ~~WCF Small-Cell Facility~~.

1. Applications for Base Stations, Alternative Tower Structures, and Alternative Tower Structures within Right-of-Way. In all zoning districts and Planned Unit Developments, each application for a Base Station, Alternative Tower Structure, or Alternative Tower Structure within Right-of-Way shall be reviewed and considered for approval by the City for conformance with this Section. Except for WCFs in the Right-of-Way that meet the requirements of this Section or Eligible Facilities Requests, the City may refer to application to the Planning Commission and City Council for approval if the City finds the proposed WCF to have a significant visual impact (e.g., proximity to historic or designated view corridors, or on significant community features) or otherwise substantially incompatible with the structure on which the WCF will be installed, or it does not meet the clear intent of this Section.
2. Applications for Towers. In all zoning districts and Planned Unit Developments, Towers may be permitted only as a special use approved by the City Council with a recommendation from the Planning Commission. Such Towers shall be reviewed for conformance to this Section using the use by special review procedures set forth in Chapter 18.57 and Chapter 18.61 of the City Code in conjunction with the application sections of this Section. All applications for Towers shall demonstrate that other alternative design options such as Base Stations or Alternative Tower Structures are not viable options.

D. Where an applicant seeks approval for more than one (1) ~~WCF Small Cell Facility~~, the city shall allow the applicant, at the applicant's discretion, to file a consolidated application for ~~WCFs Small Cell Facilities~~ and receive a single approval for multiple Small Cell Facilities in a consolidated application. For a consolidated application, each ~~WCF Small Cell Facility~~ within the consolidated application remains subject to review for compliance with the requirements of this chapter. The denial of any individual ~~WCF Small Cell Facility~~ is not a basis to deny the consolidated application as a whole or any other ~~WCF Small Cell Facility~~ incorporated within the consolidated application.

E. The city manager may apply reasonable conditions to the approval of a ~~WCF Small Cell Facility~~ application or an Eligible Facilities Request to ensure conformance with applicable design criteria or to advance a legitimate city interest related to welfare, except where the city's authority is limited with respect to Eligible Facilities Requests.

F. Prior to approval, affidavits shall be required from the owner of the property and from the Applicant acknowledging that each is responsible for the removal of a WCF, including Related Accessory Equipment, that is abandoned or is unused for a period of six (6) months.

~~G.~~ F. The approval under this chapter for any ~~WCF Small Cell Facility~~ expires if the ~~WCF Small Cell Facility~~ is not established within one (1) year of the approval or if it is abandoned or unused for a period of six (6) months.

H. Compliance with Applicable Law. Notwithstanding the approval of an application for collocation as described herein, all work done pursuant to WCF applications must be completed in accordance with all applicable building and safety requirements as set forth in the City Code, and any other applicable regulations. In addition, all WCF applications shall comply with the following:

1. Comply with any permit or license issued by a local, state or federal agency with jurisdiction of the WCF;
2. Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;
3. Be maintained in good working condition and to the standards established at the time of application approval or as otherwise required by applicable law; and
4. Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten (10) days from the time of notification by the City or after discovery by the owner or operator of the Site.

I. Compliance Report. Upon request of the City, the Applicant shall provide a compliance report within forty-five (45) days after installation of a WCF, demonstrating that as installed and in operation, the WCF complies with all conditions of approval, applicable City requirements and standard regulations.

5.24.050 - Application contents; fees.

A. An application for a **Wireless Communication Facility** ~~Small Cell Facility~~ or an Eligible Facilities Request shall include the following information and materials:

1. The applicant's name, address, and telephone number and the name, address, and telephone number of any representative authorized to act on behalf of the applicant.
2. A description of the property on which the **WCF** ~~Small Cell Facility~~ is proposed for development.
3. A disclosure of the ownership of the property on which the **WCF** ~~Small Cell Facility~~ is proposed for development, and a demonstration of the applicant's right to install a **WCF** ~~Small Cell Facility~~ on such property.
4. An eight and one-half (8½) inches by eleven (11) inches vicinity map locating the subject property within the city.
5. A written description of the proposal and a written explanation of how the proposed **WCF** ~~Small Cell Facility~~ complies with the requirements for **WCFs** ~~Small Cell Facilities~~ or, if applicable, Eligible Facilities Requests.
6. A signed statement from a qualified radio frequency engineer, certifying that a technical evaluation of proposed **WCF** ~~Small Cell Facility~~ indicates no potential interference problems and that the site will comply with all applicable regulations for radio frequency emissions promulgated by the FCC.
7. A signed statement from the applicant certifying the accuracy of the information contained in the application.

B. An applicant for a **WCF** ~~Small Cell Facility~~ or Eligible Facilities Request shall pay the required fees as set forth in the city's fee schedule. An application submitted without the required fees shall be deemed incomplete.

C. All applications are public records and the information contained therein is subject to disclosure, except such information that is protected from public disclosure by applicable law.

5.24.060 - Design standards.

~~Small Cell Facilities shall conform to the following design standards:~~

~~A. Trees. Existing trees shall be preserved to the maximum extent possible.~~

~~B. Height limitation. The maximum height of any Small Cell Facility shall either not exceed the maximum structure height established for the zoning district in which the facility is to be located or not extend beyond five (5) feet taller than any other utility poles or traffic signals within five hundred (500) feet of the proposed Small Cell Facility located within the same zone district.~~

~~C. Camouflage/concealment required. Small Cell Facilities shall, to the maximum extent possible, use Concealment Design Techniques, such as incorporating the facility into the built environment, using a pole painted a color consistent with other utility poles in the vicinity (with all antennas and related equipment located within the pole structure), or replacing existing permitted facilities with Small Cell Facilities located within the replaced poles, so that the presence of the Small Cell Facility is not apparent. Where Concealment Design Techniques are not possible, Small Cell Facilities shall utilize Camouflage Design Techniques. Camouflage Design Techniques include, but are not limited to using materials, colors, textures, screening, undergrounding, landscaping, or other design options that will blend the site to the surrounding natural setting and built environment.~~

~~D. Non-reflective materials. The visible exterior surfaces of Small Cell Facilities, such as poles, antennas, vaults, and equipment enclosure structures shall be constructed out of or finished with non-reflective materials and shall be painted to match as closely as possible the color and texture of the vertical infrastructure on which it is mounted.~~

~~E. Equipment vaults below grade. Except for equipment that is expressly permitted above grade for a Small Cell Facility, equipment vaults and other Transmission Equipment shall be placed below grade when located within the right-of-way. Such equipment may be placed above grade outside of the right-of-way, provided Concealment/Camouflage Design Techniques are utilized.~~

~~F. Multiple users. To the extent practicable, all Small Cell Facilities shall be designed and constructed to permit such facilities to accommodate at least two (2) wireless service providers on the same facility.~~

~~G. Separation. All stand-alone Small Cell Facilities located within the right-of-way shall be separated from other stand-alone Small Cell Facilities by a distance of at least six hundred (600) feet. In determining compliance with this separation requirement, the city manager may consider approved and pending applications for other Small Cell Facilities.~~

~~H. Residential property. When located adjacent to a residential property, a Small Cell Facility must be placed in front of the common side yard property line between adjoining residential properties. In the case of a corner lot, a Small Cell Facility must be placed in front of the common side yard property line adjoining residential properties or on the corner formed by two intersecting streets.~~

~~I. Any other administratively approved Small Cell Facility design standards adopted by the city manager.~~

The requirements set forth in this Section shall apply to the location and design of all Wireless Communications Facilities governed by this Section as specified below; provided, however, that the City may waive one (1) or more of these requirements if it determines that the goals of this Section are better served thereby. WCFs shall be designed and located to minimize the impact on surrounding properties and residential neighborhoods and to maintain the character and appearance of the City consistent with other provisions of this Code.

- A. Camouflage/Concealment. All WCFs and any Related Accessory Equipment shall, to the maximum extent possible, use Concealment design techniques, and where not possible utilize Camouflage Design Techniques. Camouflage Design Techniques include, but are not limited to using materials, colors, textures, screening, undergrounding, landscaping, or other design options that will blend the WCF to the surrounding natural setting and built environment.
1. Where WCFs are located in areas of high public visibility, they shall, where physically possible, be designed to be concealed, and where not possible to be concealed, to minimize the WCF profile through placement of equipment fully or partially underground, or by way of example and not limitation, behind landscape berms.
 2. A concealment design may include the use of Alternative Tower Structures should the City determine that such design meets the intent of this Code and the community is better served thereby.
 3. All WCFs, such as antennas, vaults, equipment enclosures, and Towers shall be constructed of non-reflective materials (visible exterior surfaces only) and, where applicable, shall be painted to match as closely as possible the color and texture of any infrastructure on which it is mounted.
- B. Siting.
1. No portion of any WCF may extend beyond the property line.
 2. WCFs shall be required to be designed and constructed to permit the facility to accommodate WCFs from at least two (2) wireless service providers and the same WCF unless the City approves an alternative design. No WCF owner or operator shall unfairly exclude a competitor from using the same facility of Site.
 3. WCFs shall be sited in a location that does not reduce the parking for the other principal uses on the parcel below Code standards.
 4. WCFs shall not encroach into any sight triangles.
- C. Lighting. WCFs shall not be artificially lighted, unless required by the FM or other applicable governmental authority, or the WCF is mounted on a light pole or other similar structure primarily used for lighting purposes. If lighting is required, the City may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Lighting shall be shielded or directed to the greatest extent possible so as to minimize the amount of glare and light falling onto nearby properties, particularly residences.
- D. Landscape and Fencing Requirements.
1. WCFs shall be sited in a manner that does not reduce the landscaped areas for the other principal uses on the lot or parcel, below any applicable Code standards including without limitation, Planned Unit Development standards.
 2. The Site of the WCF shall be landscaped with a buffer of plant materials that effectively screen the view of the WCF from adjacent residential property. The standard buffer shall consist of the front, side, and rear landscaped setback on the perimeter of the Site.
 3. In locations where the visual impact of the WCF would be minimal, the landscaping requirement may be reduced or waived in whole or in part by the City.

4. Existing mature tree growth and natural landforms on the Site shall be preserved to the maximum extent possible. In some cases, such as WCFs sited on large, wooded lots, natural growth around the Site perimeter may be sufficient to buffer. Applicant's plan minimizes the number of trees to be removed and any trees removed are replaced at a ratio of two (2) to one (1).
- E. Specific Design Requirements. Additional design requirements shall be applicable to the types of WFCs as specified below:
1. Base Stations.
 - a. Base Stations shall be architecturally compatible with respect to attachments, and colored to match the building or structure to which they are attached;
 - b. The maximum protrusion of such facilities from the building or structure face to which they are attached shall be two (2) feet;
 - c. Wall-mounted WCFs shall not extend above the roofline unless mounted to a penthouse; and
 - d. Roof-mounted WCFs shall be approved only where an Applicant demonstrates a wall mounted WCF is inadequate to provide service and shall be evaluated for approval based upon the following criteria:
 - i. Roof-mounted whip antennas shall extend no more than twelve (12) feet above the parapet of any flat roof or ridge of a sloped roof or penthouse to which they are attached;
 - ii. Roof-mounted panel antennas shall extend no more than seven (7) feet above the parapet of a flat roof or ridge of a sloped roof to which they are mounted; and
 - iii. Other roof-mounted Related Accessory Equipment shall extend no more than seven (7) feet above any parapet of a flat roof upon which they may be placed, and shall not be permitted on a sloped roof.
 2. Alternative Tower Structures (ATS) and Small Cell Facilities.
 - a. ATS shall be designed and constructed to look like a building, facility, or structure typically found in the area in order that the WCF is concealed;
 - b. Height or size of the proposed ATS or Small Cell Facility should be minimized as much as possible and shall be subject to the maximum height restrictions of the zoning district in which they are located, subject to maximum height limit of fifty (50) feet;
 - c. ATS shall be sited in a manner that is least obtrusive to residential structures and residential district boundaries;
 - d. ATS should take into consideration the uses on adjacent and nearby property and the compatibility of the facility to these uses;
 - e. ATC and Small Cell Facilities shall be compatible with the surrounding topography, tree coverage, and foliage;
 - f. ATS and Small Cell Facilities shall be designed utilizing design characteristics that have the effect of concealing where technically feasible and generally reducing or eliminating visual obtrusiveness; and

- g. Visual impacts of the proposed ingress and egress shall be minimized.
- 3. Alternative Tower Structures (ATS) and Small Cell Facilities located in the Right-of-Way.
 - a. No ATS pole shall be higher than thirty-five (35) feet including any cannister or antennas located on top of a pole;
 - b. No pole or structure shall be more than ten (10) feet higher (as measured from the ground to the top of the pole or structure) than any existing utility or traffic signal within five hundred (500) feet of the pole or structure;
 - c. Any new pole for ATS or Small Cell Facilities shall be separated from any other existing WCF facility by a distance of at least six hundred (600) feet, unless the new pole replaces an existing traffic signal, street light pole, or similar structure determined by the City;
 - d. With respect to pole-mounted components, Small Cell Facilities shall be located on an existing utility pole serving another utility; or be located on a new utility pole where other utility distribution lines are aerial, if there are no reasonable alternatives;
 - e. ATS must be concealed consistent with other existing natural or manmade features in the Right-of-Way near the location where the ATS will be located;
 - f. To the extent reasonable feasible, be consistent with the size and shape of the pole-mounted equipment installed by communications companies on utility poles near the ATS;
 - g. When placed near a residential property, any ATS or Small Cell Facilities must be placed in front of the common side yard property line between adjoining residential properties. In the case of a corner lot, the facility must be placed in front of the common side yard property line adjoining residential properties, or on the corner formed by two (2) intersecting streets;
 - h. Small Cell Facilities shall:
 - i. Be designed such that antenna installations on traffic signals are placed in a manner so that the size, appearance, and function of the signal will be considerably altered; and
 - ii. Be designed such that all antennas, mast arms, equipment, and other facilities are sized to minimize visual clutter, and where possible, concealed within the structure; and
 - iii. Be consistent with the size and shape of the pole-mounted equipment installed by communications companies on utility poles near the ATS; and
 - iv. Require that any ground mounted equipment be installed in an underground or partially underground equipment vault (projecting not more than thirty-six (36) inches above grade), or co-located within a traffic cabinet of a design approved by the City, unless a use by special review is obtained subject to the requirements of the City Code; and
 - v. Not alter vehicular circulation or parking within the Right-of-Way; and

- vi. Comply with the federal Americans With Disabilities Act and all applicable local, state, and federal laws and regulations; and
- vii. Not be located or maintained in a manner that causes unreasonable interference. Unreasonable interference means any use of the Right-of-Way that disrupts or interferes with its use by the City, the general public, or other person authorized to use or be present upon the Right-of-Way, when there exists an alternative that would result in less disruption or interference. Unreasonable interference includes any use of the Right-of-Way that disrupts vehicular or pedestrian traffic, any interference with public utilities, and any other activity that will present a hazard to public health, safety, or welfare.

4. Towers.

- a. Towers shall either maintain a galvanized steel finish, or, subject to any applicable FAA standards, be painted a neutral color so as to reduce visual obtrusiveness as determined by the City;
- b. Tower structures should use existing landforms, vegetation, and structures to aid in concealing the facility from view or blending in with the surrounding built and natural environment;
- c. Monopole support structures shall taper from the base to the tip;
- d. All Towers shall be enclosed by security fencing or wall at least six (6) feet in height and shall also be equipped with an appropriate anti-climbing device. No security fencing or any portion thereof shall consist of barbed wire or chain link material unless temporary and approved by the City;
- e. Towers shall be subject to the maximum height restrictions of the zoning district in which they are located, subject to a maximum height limit of fifty (50) feet;
- f. Towers should be sited in a manner that is least obtrusive to residential structures and residential district boundaries where feasible;
- g. Towers should take into consideration the uses on adjacent and nearby properties and the compatibility of the Tower to these uses;
- h. Towers should be designed utilizing design characteristics that have the effect of reducing or eliminating visual obtrusiveness;
- i. Visual impacts of the proposed ingress and egress shall be minimized;
- j. No new Towers shall be permitted unless the Applicant demonstrates to the reasonable satisfaction of the City that no existing WCFs can accommodate the needs that the Applicant proposed to address with its Tower application. Evidence submitted to demonstrate that no existing WCFs can accommodate these needs may consist of the following:
 - i. No existing WCFs are of sufficient height and are located within the geographic area required to meet the Applicant's engineering requirements;

- ii. Existing WCFs do not have sufficient structural strength to support Applicant's proposed WCF;
 - iii. The Applicant's proposed WCF would cause electromagnetic interference with the WCFs or the existing WCFs would cause interference with the Applicant's proposed WCFs' or
 - iv. The Applicant demonstrates that there are other limiting factors that render existing WCFs unsuitable for collocation.
 - k. A Tower shall meet the greater of the following minimum setbacks from all property lines:
 - i. The setback for a principal building within the applicable zoning;
 - ii. Twenty-five (25) percent of the facility height, including WCFs and Transmission Equipment; or
 - iii. The Tower height, including antennas if the Tower is in or adjacent to residential district or residential zoned property.
 - iv. Towers fifty (50) feet in height shall not be located within one-quarter mile from an existing Tower that is fifty (50) feet in height, unless the Applicant has shown to the satisfaction of the City that there are no reasonably suitable alternative sites in the required geographic area which can meet the Applicant's needs.
 - l. No Towers shall be permitted in the Right-of-Way.
5. Related Accessory Equipment – Related Accessory Equipment for all WCFs shall meet the following requirements:
- a. All buildings, shelters, cabinets, and other accessory components shall be grouped as closely as technically possible;
 - b. The total footprint coverage area of the WCF's Related Accessory Equipment shall not exceed three hundred fifty (350) square feet;
 - c. No Related Accessory Equipment or accessory structure shall exceed twelve (12) feet in height; and
 - d. Related accessory Equipment shall be located out of sight wherever possible by locating behind parapet walls or within equipment enclosures. Where such alternate locations are not available, the Related Accessory Equipment shall be concealed where technically feasible or otherwise camouflaged in a manner appropriate for the specific site.

5.24.070 - Operational standards.

A. Federal requirements. All Wireless Communication Facilities ~~Small-Cell Facilities~~ shall meet the current standards and regulations of the Federal Aviation Administration, the Federal Communications Commission, and any other agency of the federal government with the authority to regulate WCFs ~~Small-Cell Facilities~~. If such standards and regulations are changed, then the owners of the WCF ~~Small-Cell Facility~~ shall bring such facility into compliance with such revised standards and regulations within the time period mandated by the controlling federal agency. Failure to meet such revised standards and regulations shall constitute grounds for the removal of

the ~~WCF Small-Cell Facility~~ at the applicant's expense.

B. Radio frequency standards. All ~~WCFs Small-Cell Facilities~~ shall comply with federal standards for radio frequency emissions. **If concerns regarding compliance with radio frequency emissions standards for a WCF have been made to the City, the City may request that the owner or operator of the WCF provide information demonstrating compliance. If such information is not sufficient in the reasonable discretion of the City, to demonstrate compliance, the City may request and the owner or operator of the WCF shall submit a project implementation report which provides cumulative field measurements of radio frequency emissions f all antennas installed at the subject Site, and which compares the results with established federal standards. If, upon review, the City finds that the facility does not meet federal standards, the City may require corrective action within a reasonable period of time, and if not corrected, may require removal of the WCF. Any reasonable costs incurred by the City, including reasonable consulting costs to verify compliance with these requirements, shall be paid by the Applicant.**

C. Signal interference. All ~~WCFs Small-Cell Facilities~~ shall be designed and sited, consistent with applicable federal regulations, so as not to cause interference with the normal operation of radio, television, telephone, public safety communications, and other services utilized by adjacent residential and non-residential properties. **The applicant shall provide a written statement from a qualified radio frequency engineer, certifying that a technical evaluation of existing and proposed facilities indicates no potential interference problems, and shall allow the city to monitor interference levels with public safety communications during this process.**

D. Legal Access. In all applications for WCFs outside of the Right-of-Way, an Applicant shall demonstrate that it owns or has lease rights to the Site.

~~E.~~ **D.** Operation and maintenance. All ~~WCFs Small-Cell Facilities~~ shall be maintained in compliance with standards contained in applicable local building and safety codes. If upon inspection, the city concludes that a ~~WCFs Small-Cell Facility~~ fails to comply with such codes and constitutes a danger to persons or property, then, **upon written notice being provided to the owner of the WCF, the owner shall have thirty (30) days from the date of notice to bring such WCF into compliance. If the Owner fails to bring such WCF into compliance in the required time period,** the city may take any action with respect to such violation as provided by applicable law, including removal of the ~~WCF Small-Cell Facility~~ at the applicant's expense.

~~F.~~ **E.** Abandonment and removal. Any ~~WCF Small-Cell Facility~~ that is not used for a period of six (6) months or more shall be deemed to be abandoned. No applicant shall fail to remove a ~~WCF Small-Cell Facility~~ that is abandoned. If a ~~WCF Small-Cell Facility~~ applicant fails to remove an abandoned facility at the request of the city manager, the city may remove the ~~WCF Small-Cell Facility~~ at the applicant's expense.

~~G.~~ **F.** Hazardous materials. No hazardous materials shall be permitted in association with ~~WCFs Small-Cell Facilities~~, except those necessary for the operation of ~~WCFs Small-Cell Facilities~~ and only in accordance with all applicable laws governing such materials.

H. ~~G.~~ Collocation. No ~~WCF Small-Cell Facility~~ applicant shall unreasonably exclude a communications competitor from using the same facility or location. Upon request by the city

manager, the applicant shall provide evidence explaining why collocation is not possible at a particular facility or location.

~~L. H.~~ Compliance with other laws. All ~~WCFs~~ ~~Small Cell Facilities~~ shall meet the requirements of the city design and construction standards, the requirements of Title 12, “Streets and Sidewalks,” and all other applicable local, state, and federal laws.

5.24.080 - Indemnification.

As a condition of its permit, the applicant for any ~~Wireless Communication Facility~~ ~~Small Cell Facility~~ shall, at its sole cost and expense, indemnify, hold harmless and faithfully defend the city, its officials, boards, commissions, commissioners, agents, and employees against any claims, suits, causes of action, proceedings, and judgments for damages or equitable relief arising out of the construction, maintenance, or operation of its equipment authorized by this chapter. This indemnification requirement will apply whether the act or omission complained of is authorized, allowed, or prohibited by applicable law, except in cases where liability is solely caused by the negligence of the person or persons covered by the indemnity.

5.24.090 - Waiver.

The city manager shall have the authority to waive any requirement or standard set forth in this chapter if the city manager makes a determination that the specific requirement or standard is preempted by federal or state law. Prior to applying the waiver to any pending application, the city manager shall, in consultation with the city attorney, make a written preemption determination which written determination shall identify the specific requirement or standard that is being waived and cite to the specific federal or state law provision that preempts the specific city requirement or standard set forth in this chapter.

Section 3. *Severability.* The provisions of this ordinance are severable and the invalidity of any section, phrase, clause, or portion of the ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the ordinance.

Section 4. *Effective Date.* This ordinance shall be in full force and effect upon its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS ____ DAY OF _____, 2023.

City of Woodland Park

Kellie Case, Mayor

ATTEST:

City Clerk, Suzanne Leclercq



STAFF REPORT

TO: Mayor Case and City Council

FROM:

DATE: July 18, 2024

SUBJECT: Approval of a Festival Permit for Vino and Notes (A).
(Presenter Deputy City Manager/City Clerk Leclercq)

BACKGROUND: CITY OF WOODLAND PARK Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give Council and citizens the public content of the issue at hand.

=====

Type of Action Requested: Grant a Festival Permit for the 2024 Vino & Notes.

Applicant: Tracy and Dan Vinton with Barn & Barrel, LLC dba 2024 Vino & Notes.

Applicant Details:

- The Barn & Barrel, LLC dba 2024 Vino & Notes is a for-profit organization with a Certificate of Good Standing from the Secretary of State.

Event Details:

- 2024 Vino & Notes will be held at Memorial Park on Saturday, August 3, 2024 from 11:00am – 5:00pm.

Factual Findings:

- The Festival Application was submitted to the City on May 31, 2024.
- The Festival Application was submitted to the State July 1, 2024.
- Subject property was posted on July 1, 2024, as required by law.

- Character of the applicant is not an issue for this hearing.
- All applicable fees have been paid.

Recommended Action:

As per section 44-3-404 of the Colorado State Liquor Code, Festival Permits - rules, the applicant meets all criteria, and Staff is asking permission to issue a Festival Permit for 2024 Vino & Notes.

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

TO: Mayor Case and City Council

FROM: Karen Schminke, Director of Planning & Building Services

DATE: July 18, 2024

SUBJECT: Approve a Rock, Gem & Jewelry Show TUP - a request from Kim Packham (Applicant), Peter LaBarre, David Banker, and Kevin Maddox (property owners) for on-site vendor camping August 12-19, 2024 for the Woodland Park Rock, Gem and Jewelry Show special event at 19250 E US Hwy 24 in the Service Commercial (SC) zone district. (QJ) (Presenter: Planning Director, Karen Schminke, AICP)

BACKGROUND: Pursuant to Municipal Code §8.12 Camping in Designated Areas, City Council may permit self-contained camping units in designated locations other than licensed campgrounds. This is a request to allow camping by vendors in conjunction with the annual Woodland Park Rock, Gem, and Jewelry show.

See attached detailed report.

RECOMMENDATION: Approve camping on the Ute Pass Saddle Club grounds (19250 E US Hwy 24) in conjunction with the Woodland Park Rock, Gem and Jewelry Show special event Temporary Use Permit subject to the following conditions:

1. Camping shall occur only between 9 a.m. August 12 through 9 p.m. August 19, 2024.
2. Camping shall be for event volunteers and vendors only with no more than 45 camping units permitted on-site at any given time.
3. Camping units shall include tents, camper trailers, recreational vehicles and pickup campers.
4. Camping units shall not be connected to City water or sewer and shall be self-contained.
5. On and off-site trash, garbage or debris shall be cleaned up during and upon cessation of camping. On-site clean-up shall be coordinated with and enforced by the property owner and event coordinator.
6. The event coordinator shall be responsive to complaints received, if any.
7. All lighting for the camping and event areas, if any, shall be downcast, fully shielded, and turned off by 9 p.m. each night.
8. All generators (if any) shall be turned off by 9 p.m.
9. The event coordinator and all campers shall at all times be subject to Municipal Code §9.41 Noise.
10. At no time shall campers, vendors, event volunteers or guests/participants obstruct access to the City of Woodland Park lift station.

- ATTACHMENTS:**
1. CC SR Rock Gem Camping 2024
 2. CC SR Rock Gem Camping 2024 - Site Plan



Planning and
Building

City of Woodland Park Staff Report

City Council Meeting – July 18th, 2024

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
10.A.	Planning	Karen Schminke, AICP Planning Director

ITEM: Consider a request by Kim Packham (Applicant) and Peter LaBarre, David Banker, and Kevin Maddox (property owners) for on-site vendor camping from August 12 - 19, 2024 for the Woodland Park Rock, Gem and Jewelry Show special event at 19250 E US Hwy 24 in the Service Commercial (SC) zone district. (QJ)

BACKGROUND: Pursuant to Municipal Code §8.12 Camping in Designated Areas, City Council may permit self-contained camping units in designated locations other than licensed campgrounds. The City has received a written request to camp overnight in conjunction with the Rock, Gem and Jewelry Show. Camping for approximately 45 vendors is scheduled to occur from August 12 through August 19 (7 nights). Overnight camping is limited to show vendors and event volunteers only and camp sites are proposed to be located within the designated vendor spaces to provide maximum merchandise security and vendor convenience. This will be the fourteenth (14th) year for camping in conjunction with the Woodland Park Rock, Gem and Jewelry show at this location.

City staff has reviewed this request for compliance with Municipal Code §8.12.020. Public notice of this request was provided by publication as an agenda item, and letters mailed to all property owners within 150 feet. As of the writing of this staff report, no written comments or concerns were received.

STAFF RECOMMENDATION

Motion to **APPROVE** camping on the Ute Pass Saddle Club grounds (19250 E US Hwy 24) in conjunction with the Woodland Park Rock, Gem and Jewelry Show special event subject to the following conditions:

1. Camping shall occur only between 9 a.m. August 12 through 9 p.m. August 19, 2024.
2. Camping shall be for event volunteers and vendors only with no more than 45 camping units permitted on-site at any given time.
3. Camping units shall include tents, camper trailers, recreational vehicles and pickup campers.
4. Camping units shall not be connected to City water or sewer and shall be self-contained.
5. On and off-site trash, garbage or debris shall be cleaned up during and upon cessation of camping. On-site clean-up shall be coordinated with and enforced by the property owner and event coordinator.
6. The event coordinator shall be responsive to complaints received, if any.
7. All lighting for the camping and event areas, if any, shall be downcast, fully shielded, and turned off by 9 p.m. each night.
8. All generators (if any) shall be turned off by 9 p.m.
9. The event coordinator and all campers shall at all times be subject to Municipal Code §9.41 Noise.
10. At no time shall campers, vendors, event volunteers or guests/participants obstruct access to the City of Woodland Park lift station.

Attachment: Site Plan



WOODLAND PARK ROCK SHOW

Parking



2 TOILET
FACING IN

Entrance

1 TOILET
FACING IN



25' →

35' →

20' isle

20' isle

20' isle

20' isle

TRASH

DRAINAGE DITCH

HWY 24

1 TOILET
FACING IN



1 TOILET
FACING IN



25'

2 TOILET
FACING IN



1 TOILET
FACING IN



35X25

FOOD

TENTS
2

MARGRETS
MUNCHIES

FLINT
KNAPPER

GOLD
PANNERS

KIDS
DIGGIN

CITY OF WOODLAND PARK, COLORADO
RESOLUTION NO. 924, SERIES 2024

A RESOLUTION ADOPTING BOB’S RULES OF ORDER AS COUNCIL RULES OF PROCEDURE.

WHEREAS the City Council wishes to adopt as its baseline rules of parliamentary procedure Bob’s Rules of Order, in place of Robert’s Rules of Order,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO:

Section 1. The 2024 revised Woodland Park City Council Rules of Procedure, as set forth in Appendix A to this Resolution, are adopted by the City Council of the City of Woodland Park, Colorado hereby adopts Bob’s Rules of Order as its direction on matters of parliamentary procedure when a rule adopted by Council does not provide sufficient guidance.

The foregoing Resolution was adopted by the City Council of, Woodland Park, Colorado, on the 18th day of July, 2024.

Honorable Mayor Case

ATTEST:

Suzanne Leclercq, City Clerk

**CITY OF WOODLAND PARK, COLORADO
RESOLUTION NO. 923, SERIES 2024**

A RESOLUTION ADOPTING THE 2024 REVISED COUNCIL RULES OF PROCEDURE.

WHEREAS the City Council revisits and revises its Rules of Procedure from time to time,
and

WHEREAS the City Council has recently agreed on revisions to the Rules and wishes to
formally adopt the 2024 revised Rules of Procedure,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND
PARK, COLORADO:**

Section 1. The 2024 revised Woodland Park City Council Rules of Procedure, as set forth in
Appendix A to this Resolution, are adopted by the City Council of the City of Woodland Park,
Colorado.

The foregoing Resolution was adopted by the City Council of, Woodland Park, Colorado, on the
18th day of July, 2024.

Honorable Mayor Case

ATTEST:

Suzanne Leclercq, City Clerk

REDLINE: changes agreed upon at 06/06/2024 Council Retreat

**WOODLAND PARK CITY COUNCIL
COUNCIL RULES OF PROCEDURE
Rev. July 18, 2024**

		Exhibit A Page
Section 1.	Purpose and Effect	Page 2
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Section 1. Purpose and Effect. These Rules of Procedure ("Rules") constitute the official rules of procedure for the Woodland Park City Council and are adopted for the sole benefit of the members of the City Council to assist in the orderly conduct of Council business. These rules do not grant rights or privileges to members of the public or third parties.

These Rules shall be periodically reviewed as needed, but at least every [Posted] five years; therefore, the Rules shall be reviewed in the month of ~~June~~ ~~January~~ of every year ending in zero (0) or five (5), or as soon thereafter as practicable and may be reviewed any other time that Council shall choose to review them.

These Rules do not supersede the provisions of the Home Rule Charter of the City of Woodland Park, Colorado, ("Charter") but are only intended to supplement the provisions of the Charter and Woodland Park Municipal Code ("Code").

References herein to "he" or "his" are not intended to be gender specific and instead shall be read as "he or she" and "hers or his".

Section 2. Parliamentary Authority. In all decisions arising from points of order, the Council may consult the most current edition of ~~Bob's~~ ~~Robert's~~ Rules of Order ~~Newly Revised (currently the 11th edition)~~, a copy of which is maintained in the office of the Woodland Park City Clerk ("Clerk"). Any reference to ~~Bob's~~ ~~Robert's~~ Rules of Order in these rules means the most current edition of ~~Robert's~~ ~~Bob's~~ Rules of Order. A majority of a quorum of Councilmembers present at a meeting may waive any rule.

Section 3. Duties of Officers.

a. Presiding Officers.

The Mayor shall be the presiding officer of the Council. He shall preside at meetings of the Council, and shall have the same right to speak and vote therein as any member. (Charter § 3.2)

The Mayor Pro Tem shall act as Mayor during the absence or disability of the Mayor. In the event of absence or disability of both the Mayor and the Mayor Pro Tem, the Council shall designate another of its members to serve as Acting Mayor during such absence or disability. Any Mayor Pro Tem or Acting Mayor, while serving as Mayor, shall retain all powers granted herein to Councilmen. (Charter § 3.3)

b. Presiding Officer's Duties. It will be the duty of the Presiding Officer to:

- i. Call the meeting to order.

- ii. Keep the meeting to its order of business.
- iii. Control discussion in an orderly manner.
 - 1. Give every Councilmember who wishes an opportunity to speak when individually recognized by the Presiding Officer.
 - 2. Allow city staff participation when recognized by the Presiding Officer.
 - 3. Permit audience participation at the appropriate times.
 - 4. Require all speakers to identify themselves by name and current municipality of residence for the record, and at the speaker's option, his or her street address, speak to the question and observe the rules of order.
- iv. Request that the City Clerk state each motion before it is discussed and before it is voted upon.
- v. Put motions to a vote and City Clerk announce the outcome.
- vi. Confirm that a Councilmember's request of staff is agreeable to a majority of Council present. The City Manager shall first consider a request requiring extensive staff effort or study. On any request, staff may seek clear direction from a majority of the Council.
- vii. Allow any Councilmember to request a roll call vote.
- c. Presiding Officer-Question of Order. The Presiding Officer shall decide all questions of order, subject to the right of appeal to the Council by any member. A majority vote of Council present in favor of an appeal may overrule the Presiding Officer's ruling.

A speaker is out of order when speaking of matters foreign to the issue.

~~On questions that are debatable, the minority has the undeniable right to deliberate.~~

- d. ATTENDANCE. In the event an member of Council is unable to attend and meeting of the Council, such member is requested to make a reasonable effort to so advise the City Clerk, City Manager, or Mayor in advance of the meeting. In the event a Councilmember is not in attendance at a meeting, such absence shall be considered excused, unless any Councilmember objects to the excusal of such absence.
 - i. In the event of objection, the City Council shall determine by majority vote whether the absence is excused or unexcused.
 - ii. In the event a Council member is absent for three (3) regular meetings in a two-year term, any absence thereafter shall be considered unexcused unless

the City Council has previously approved the extended absences.

- iii. When a member's absence from a meeting is declared unexcused by the City Council, at the next succeeding regular meeting attended by the unexcused member, the member may explain the reason for the subject absence and request that the City Council for reconsideration. Such reconsideration may occur upon the concurrence of a majority of the councilmembers present.
- iv. If a member accrues more than three (3) unexcused absences within a two-year term may subject a Councilmember to disciplinary action by a majority vote of the rest of the Council. If a member accrues more than four (4) unexcused absences or eight (8) total absences within a two-year term the Council may declare the seat vacant.
- v. If any Councilmember is absent for three successive meetings, without prior approval by the Council in advance of such, and fails to attend the fourth meeting, the seat shall be declared vacant.

Except in the event of a personal need or emergency, no member may leave the meeting while a meeting is in progress without the request and permission of the Mayor. In such event, the Mayor may delay Council action, or proceed without the absent member(s) unless the matter before Council is quasi-judicial.

Section 4. Meeting Provisions. All Council Meetings shall comply with the requirements of the Colorado Open Meetings Law, § 24-6-401 and § 24-6-402, C.R.S. (All regular, special and emergency meetings of the Council shall be open to the public and citizens shall have an opportunity to be heard under such rules and regulations as the Council may prescribe. (Charter § 3.11)).

- a. Quorum. A majority of the members of the Council including the Mayor in office at the time shall constitute a quorum for the transaction of business at all Council meetings. A quorum shall be present at all regular, special and emergency meetings before any formal or legally binding action shall be taken by the Council. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date. In the absence of all members, the Clerk may adjourn any meeting for not longer than one (1) week. (Charter § 3.12).
- b. Seating Arrangement. The Mayor shall sit at the center of the Council dais, and the Mayor Pro Tem shall sit at the right hand of the Mayor. The City Attorney shall sit at the left hand of the Presiding Officer, to readily assist in consultations for order of the meeting. The City Manager shall sit at the left hand of the City Attorney. The remaining Councilmembers shall be seated to the right of the Mayor Pro Tem in descending alphabetical order ~~of seniority on the Council. If two or more Councilmembers have identical seniority, they shall be seated in alphabetical order by last name.~~ with any non-elected or appointed Councilmember(s) seated in the last remaining seats on the dais in alphabetical order should there be multiple non-elected/appointed Councilmember(s).

- e. Forms of Address. Council members may address each other by first name, full name, or by formal title, always doing so in a respectful manner. ~~shall always address each other in a respectful manner.~~
- d. Dissents and Protests. Any Councilmember shall have the right to express dissent from any ordinance or resolution of the Council and have the reason entered in the minutes, if requested by the dissenting Councilmember.
- e. Voting. The votes during all Council Meetings and Committee balloting shall be transacted as follows:
 - i. Unless otherwise provided for by Charter, ordinance, or resolution, all votes shall be by a roll call vote taken by the Clerk, except that at the request of the City Clerk or any Councilmember, either a voice vote or show of hands vote may be taken by the Clerk, and the City Council may, in voting upon appointments to Council, (Boards and Commissions, vote by paper ballot and may vote for any one of the candidates for appointment. The paper ballot shall have the name of the Council Person casting the vote upon it and at the conclusion of the vote, the paper ballots shall be collected and given to the City Clerk who shall read the vote cast by each Council Person into the record. Each candidate receiving a majority of present Council Members votes shall be appointed to the Board or Commission. (Charter § 7.14)). (In all roll call votes during a meeting, the names of the members of the Council shall be called in alphabetical order and the name to be called first shall be advanced one (1) position alphabetically in each successive roll call vote. (Charter § 7.3 (c)).

On any matter upon which a tie vote is recorded, the matter shall be included on the agenda of the next succeeding regular meeting of the Council. If the result of the vote at the succeeding meeting is again a tie, the matter shall fail. (Any member refusing to vote, except when not so required by this Charter, shall be considered delinquent in his duties and an affirmative vote shall be cast and recorded in his name. (Charter § 7.3 (a), last sentence)).

In the event the Mayor or any Councilmember, or any member of his immediate family, has or could potentially be construed as having a conflict of interest, said Mayor or Councilmember shall declare such interest. If the Mayor or any Councilmember fails to declare such interest, the remaining members of the Council shall determine by a majority vote whether said interest does in fact constitute a conflict of interest. ((b) Neither the Mayor nor any member of the Council shall vote on any question in which he has a conflict of interest, other than the common public interest, or on any question concerning his own conduct. (Charter § 3.14))

A vote by "Yes" or "No" shall be taken upon the passage of all ordinances, resolutions and motions, and entered upon the minutes of the Council proceedings. (Every member, when present, must *vote* upon ordinances, resolutions and motions, except a member shall be excused from *voting* on any question in which he has a conflict of interest or on any question

concerning his own conduct. Each member of the Council who is present shall *vote* when his name is called, unless excused by the unanimous consent of the remaining members present. Any member refusing to *vote*, except when not so required by this Charter, shall be considered delinquent in his duties and an affirmative *vote* shall be cast and recorded in his name. (Charter § 7.3 (a)).

(The "Yes" and "No" votes upon all ordinances, resolutions and motions shall be entered upon the minutes, except that where the *vote* is unanimous it shall only be necessary to state that the *vote* was unanimous. (Charter § 7.3 (b)).

Debate. The Presiding Officer should offer the maker of the motion the opportunity to speak first during discussion on the motion. Individual Councilmembers, after recognition by the Presiding Officer, may each speak.

- ii. Where electronic voting mechanisms are utilized, the final vote will be held privately by the Clerk until all members have finalized their vote electronically, after which the individual Councilmember votes will be announced and posted publicly.

f. General Meeting Decorum.

- i. While the Council is in session, the members must preserve order and decorum. A member should not by conversation or otherwise (a) delay or interrupt the proceedings; (b) disrupt any member while speaking or the peace of the Council; or (c) refuse to obey the orders of the Council or the Presiding Officer, except as otherwise provided in these rules.
- ii. Persons may address the City Council regarding any action of the City Council, individual Councilmember, or individual staff member. However, they shall direct their remarks to the entire City Council and shall exercise proper respect and decorum. A person (or persons) disrupting a Council meeting shall be asked by the Presiding Officer to cease the disruptive behavior. The Presiding Officer, in the event of any disturbance or disorderly conduct in Council Chambers, shall have the power to order the same to be cleared and shall have authority to appoint a member of the Police Department as a temporary sergeant at arms for the purpose of preserving order in and near the Council Chambers.

g. Confidentiality.

- i. Councilmembers shall keep confidential all written materials and verbal information provided to them during executive sessions. Confidentiality also covers information provided to Councilmembers outside of executive sessions when the information is exempt from disclosure under law.
- ii. A decision to breach confidentiality, or to waive a privilege, such as the attorney-client privilege, shall only be made by the Council acting as a whole, whenever the

confidentiality requirement or the privilege applies to the city as a whole or to the Council as a whole. Any Councilmember who individually breaches such confidentiality, or who purports to waive such a privilege will be considered to be acting outside the performance of the councilor's authority. Further, the intentional dissemination of confidential information received in executive session, whether oral or written, shall constitute misconduct of office.

- iii. Following an executive session, the designated City staff representative handling the issue shall manage the contact with any other party. Any Councilmember having any contact or discussion shall make full disclosure to the City Manager and/or the Council in a timely manner.

h. Comfort Recesses.

A break may be taken at 9:00pm.

i. Seating and other arrangements.

Council chambers shall consist of general public seating arranged in a manner to maximize the seating and allow for comfortable spacing.

- i. The city staff who sit at the dais are the City Manager, City Attorney, City Clerk, and ~~the designated sergeant-at-arms (Chief of Police or their law enforcement designee)~~ and other presenting staff when additional seating is available. Remaining staff shall sit at a staff table.
- ii. Council may designate a staff table to allow room for additional staff presenting to place their materials and limit the use thereof to staff only.
- iii. Council may designate a press table to be utilized by credentialed members of the press including, for example, newspaper and radio staff and reporters.

Section 5. Council Meetings, Occurrence, Notice Provisions, and Minutes.

- a. Regular Meetings. Regular Meetings are held the first and third Thursdays of the month at 6:30 p.m., except that Council meetings times may be adjusted to accommodate holding executive session(s) prior to the order of business.
- b. Special Meetings. Special meetings of the Council shall be called by the Clerk on the written request of the Mayor, or by any two (2) members of the Council, on not less than twenty-four (24) hours written notice to each member of the Council, served personally or left at his usual place of residence or place of business, and written notice posted in not less than three (3) public places. (Charter § 3.8 (a)). (No business shall be transacted at any special meeting of the Council unless the same has been stated in the notice of such meeting. (Charter § 3.8 (b)). For purposes of the noticing of special meetings, an e-mail, and a text message, followed by an acknowledgement, shall be considered a written notice.

- c. Work or Study Sessions. References to “Work Sessions” for the purpose of these procedures are equally applied to “Study Sessions”. The Council, at its sole discretion, may schedule and hold Work or Study Sessions as it deems necessary. Work or Study Sessions are informal meetings for the purpose of review or discussion of certain topics: i.e. programs, projects, or issues; the upcoming Regular Business Meeting preliminary agenda; forthcoming programs and future Council agenda items; progress on current programs or projects. The City Manager may request to provide other information they feel is appropriate for consideration for a Work Session. Work or Study Sessions are intended to provide information or to develop policy consensus, and are not generally used for final actions.
- d. Executive Sessions. The Council may meet in executive session only under those circumstances allowable by the laws of the State of Colorado; provided, however, that no formal or legally binding action by the Council for the City shall be taken at any such executive session. (Charter § 3.11 (a).

The Council may hold executive sessions from which the public may be excluded, for those purposes allowable by the laws of the State of Colorado.

- e. Public Notice. The City shall comply with the provisions of § 24-6-402, C.R.S. to provide notice of Council meetings.
- f. Minutes. The City Clerk shall prepare action minutes for all regular and special meetings. Action minutes will minimally include the following items:
 - i. Place of the meeting;
 - ii. Time the meeting started and ended;
 - iii. Which members of Council were present and, if relevant, any absences;
 - iv. The fact that a quorum was present;
 - v. Text of all main motions taken up by the Council and their disposition (passed, failed, referred to a committee, postponed, etc.);
 - vi. Any points of order that were made and their resolution; and
 - vii. Any other notations required under Charter, Code, or these Rules; and
 - viii. If Council went into executive session, the time of entering and the time of leaving such session. (See “Mastering Council Meetings” by Ann G. McFarlane)
- g. Recordings. At a minimum, the City Clerk shall audio record all regular, special, and work session meetings in an archival media form. Video recordings that include audio are an acceptable alternative for documenting the meeting/session. For purpose of retention, work sessions shall comply with the statute retention requirements of regular meetings.
 - i. All recordings shall be retained by the City Clerk in accordance with existing statute requirements.
 - ii. All recordings shall be available for public records requests in compliance with existing statutes.
 - iii. When digital recordings are available, endeavor to have them available on the city web site as soon as possible.

Section 6. Council Meeting Agenda and Order of Business.

- a. Order of Business for Regular Business Meetings. The typical order of business for each Regular Business Meeting shall be as follows:
- i. Call to Order
 - ii. Roll Call
 - iii. Pledge of Allegiance
 - iv. Ceremonies, Presentations, and Appointments
 - v. Approval of Agenda Order & Content (Additions, Deletions or Corrections to Agenda)
 - vi. Consent Calendar (Public Comment May Be Heard)
 - vii. Public Comment on Items Not On the Agenda.
 - viii. Unfinished Business (Including Public Hearings)
 - ix. Ordinances on Initial Posting (Public Comment May Be Heard)
 - x. Public Hearings (Public Comment May Be Heard)
 - xi. New Business (Public Comment May Be Heard)
 - xii. REPORTS:
Reports should be confined to Public Service Announcements, Liaison reports, and other community based announcements or presentations. No personal or ad hominem attacks or election campaigning shall be allowed.
 1. Mayor's Report
 2. Council Reports
 3. City Attorney's Report
 4. City Manager's Report(s)
 - xiii. Executive Session (if necessary). (Executive Sessions may also be held first or prior to the order of business).
 - xiv. Adjournment
- This Order of Business may be changed from time to time upon majority vote or consensus of the City Council.
- The agenda of a Special Meeting shall generally follow the same format as that provided for Regular Business meetings.
- b. Order of Business for Work or Study Sessions. The order of business for each Work or Study Session shall be flexible to better accommodate discussion and time sensitive issues and may be changed upon majority approval of the Council. The typical agenda order will be as follows:
- i. Call to Order
 - ii. Roll Call
 - iii. Pledge of Allegiance (optional)
 - iv. Approval of Agenda Order & Content (Additions, Deletions or Corrections to Agenda)
 - v. Study Session Items for Discussion or Review
 - vi. Public Comments (optional)

vii. Adjournment

c. Precedence of Motions.

Motions are to be phrased in an affirmative grammatical manner; and avoidance of any “double negative” type grammar in motions is encouraged.

A Councilmember may withdraw his/her motion at any time before it is put to a vote.

When any motion is upon the floor and the question is under debate, no motions shall be received but the following, and they shall generally have precedence in the following order, to wit:

Not debatable

- To adjourn.
- To call for the previous question.
- To postpone to a date certain.

Debatable

- To postpone a legislative matter indefinitely.
- To recess for a definite time.
- To refer.
- To amend.
- To amend the motion to amend.
- To lay on the table.

- d. Council Agenda. No item shall be voted upon which is not on the agenda as approved by the Council at the meeting, except that Council may vote to hold an executive session that is not on the agenda as approved by the Council at the meeting.

- e. Consent Calendar. The items on the consent calendar include those that: (a) have been previously discussed by the Council; (b) can be reviewed by the Council without further explanation based on the information delivered to the Council by the administration; or (c) are so routine or technical in nature that passage is likely.

Ordinances on initial posting shall appear on the consent calendar. As public comment is customarily heard on Second Reading of the ordinance, which occurs at the meeting following initial posting, public comment will ordinarily not be taken at the meeting when initial posting occurs. Notwithstanding this customary practice, the presiding officer may choose to receive public comment on initial posting, should the circumstances warrant.

Councilmembers may ask questions about items on initial posting, but staff presentations will not be scheduled at initial posting. Background information on the item may be included in the packet for the meeting at which initial posting

occurs.

The motion to adopt the consent calendar shall be non-debatable and have the effect of moving to adopt all items on the consent calendar. Since adoption of any item on the consent calendar implies unanimous consent, any member of the Council shall have the right to remove any item from the consent calendar. Therefore, under the item "Approval of Agenda Order & Content," the Presiding Officer should inquire if any Councilmember wishes an item to be withdrawn from the consent calendar. If any matter is withdrawn, the Presiding Officer shall place the item at an appropriate place on the agenda for deliberation at the current or a future Council meeting.

Under the item "Consent Calendar," the Presiding Officer should inquire if any Councilmember wishes to record a "no" vote. If a Councilmember wishes to record a "no" vote without withdrawing the item from the consent calendar, the Councilmember may do so by identifying the agenda item number and stating that intention at the time the Presiding Officer inquires whether any items are to be withdrawn from the consent calendar. The City Clerk records any "no" vote for any remaining Consent Calendar item(s), noting which item(s) have a specific "no" vote registered by dissenting Councilmember(s) along with the dissenting Councilmember name. The Consent Calendar adoption motion vote shall include the voting of all Councilmembers, dissenting to individual items or not.

f. Public Comments.

- i. Oral and Written Comments. Any citizen or his or her designated spokesperson may speak under public comments for no more than three minutes, unless this rule is suspended by the Council. A speaker may read written comments they have authored themselves. In the case of a disability prohibiting a written comment speaker from speaking, they may designate a citizen spokesperson to execute the reading of their comments. Suspension of the three minute rule will require agreement by the majority of the Council present. A citizen or his/her designees may speak once per public comment period.

Persons present at a Council meeting and who have signed up shall be heard first in public comment. Next, persons present who have not signed up but indicate a desire to speak will be heard. Next, persons who have signed up to speak and are present remotely will be heard. Finally, Council will hear from those participating remotely who have not signed up to speak but indicate a desire to do so by raising their hand.

If a citizen or his/her designee appearing before the Council has used three minutes, that person, after all those who have signed up to speak have done so, may continue to address the Council if Council votes to suspend the rule.

All other written comments shall be handed to council, but no other written comments or correspondence shall be read into the record.

Public comment will not be taken in connection with items designated on the Council Agenda as Initial Posting or First Reading, Unfinished Business or New Business, except with ~~special~~ permission of the presiding officer.

The Presiding Officer may ~~shall have the discretion to~~ address any issue raised by a citizen during public comments, refer the matter to the staff, or a future study session for discussions and/or thank the citizen for his or her comments.

Councilmembers may ask citizens clarification questions, during public comment, however public comment is not intended to be a dialogue or debate between the witness and Councilmembers.

The Council may more informally take public comments at a study session, when appropriate and practical.

- ii. Identification of Speakers. Persons testifying shall identify themselves for the record by name and municipality of residence, and at the person's option, his or her street address. If representing an organization, the speaker shall also identify the location of the organization.
 - iii. Instructions for Speakers. Instructions for speakers will be affixed to the podium. The Presiding Officer will advise speakers that their comments are being recorded and are a matter of public record.
 - iv. Addressing Council Outside of a Public Hearing or Public Comments. No person may address the Council while it is in session without the recognition of the Presiding Officer.
- g. Reports of the Mayor and Councilmembers. Reports of the Mayor and Councilmembers shall be directly related to City business. Such reports may include, but are not limited to: request for future agenda items; report on events or meetings of outside municipal boards or groups to which a Council member has been assigned or appointed; announce community-wide events; introduce citizen concerns or inquiries about City services; or to make simple information requests that can be easily answered by City staff at the City Council Meeting or by later communication. Council should endeavor to give City Staff advance notice of any staff requests made during these Reports, when possible.

The Mayor and Councilmembers shall not use this portion of the Meeting to make political statements; to rebut, respond to, or refute actions previously taken by the City Council; or to comment about or respond to the actions or comments of a fellow Councilmember.

Section 7. Agenda Preparation. The Council's agenda for meetings belongs to the Council whose purpose is to conduct the business of the City for the benefit of the citizens. In order for the Council to have sufficient advance knowledge of and preparation time for the upcoming agenda, the following procedure shall be followed for generating a future agenda for any Regular Council meeting:

- a. The City Clerk, under direction of the City Manager, will maintain an informal, draft, preliminary agenda for the next several regular Council meetings that includes dates and anticipated agenda items for said meetings. The preliminary agenda shall also include pending agenda items that have not been scheduled. ~~This preliminary agenda shall be provided to Council on a weekly basis for review, information, comment, and to allow modifications to be made by Council.~~
- b. An item for a Council meeting may be placed or modified on the ~~informal, preliminary~~ agenda ~~list~~, via email request to the City Manager and City Clerk, by any of the following methods:
 - i. A majority vote of the Council at a prior meeting.
 - ii. Council consensus at a prior meeting.
 - iii. By the Mayor or any two Councilmembers. The names of the requester Councilmembers shall be set forth on the agenda.
- c. Agenda items that are continued from one meeting to another will be placed on an available future meeting agenda based upon workloads, priorities, and other scheduling considerations, as determined by the Mayor or Mayor Pro-tem in the absence of the Mayor, in consultation with the City Manager.
- d. ~~Regular meeting agendas shall become finalized at the Mayor's meeting 8 days before the regular meeting with the Mayor, Mayor Pro-tem, City Manager, City Clerk, and City Attorney. The agenda will then be provided to City Council who will review and provide any additional comments within 24 hours after which the Mayor or Mayor Pro-tem in the absence of the Mayor and City Clerk shall finalize the agenda and packet which should be available at city hall by 5:00 p.m. at least 6 days before the next Council meeting or delivered electronically to Councilmembers.~~
[Re-letter succeeding subsections]
- e. Special meeting agendas shall become finalized by the Mayor or Mayor Pro-tem in the absence of the Mayor and consensus of Council and posted as soon as practicable, and in compliance with Colorado law, before the meeting.
- f. In the event of emergency or time sensitive matters, any agenda may be amended with concurrence of at least two Councilmembers or the Mayor and a Councilmember and posted as soon as possible in compliance with Colorado law. Matters that can practically be held at a later date should be placed upon the preliminary agenda for later scheduling to ensure proper due diligence.
- g. Public Requests for Presentations and Proclamations.
 - i. It is the policy of the City to only consider requests to allow presentations or to make proclamations for events, issues, or causes that directly affect Woodland Park residents, businesses, and organizations.
 - ii. The City Council will only consider requests that are timely and have potential relevance to a majority of Woodland Park's residents, businesses,

- and organizations. Requests to make a formal presentation to Council must be accepted only from individuals or organizations located in Teller County.
- iii. Each presentation or proclamation has a five (5) minute time limit.
 - iv. In order for any PowerPoint or similar visual aid to be used as part of any presentation to Council, a copy of such presentation must have been included in the packet distributed to the Council before the meeting at which such visual aid is proposed to be used.
 - v. No action will be taken immediately following a presentation. Any action by the Council will be made an agenda item for a future meeting of the Council.
 - vi. Presentations that include a request for some sort of official action by the Council shall be placed on the agenda under the “New Business” heading.
 - vii. Presentations, ceremonies, and proclamations shall be limited to three (3) agenda items per meeting unless approved by the Mayor and two Councilmembers in advance per the process described above.

Section 8. Conducting Public Hearings.

- a. Rules for conducting Public Hearings. Generally, and except where the Code specifies different procedures, the following rules of procedure will apply to public hearings (and public comment on items on the agenda for which the Council accepts public comment). However, these rules may be altered, amended, or revised upon consensus of the City Council.
 - 1. Presiding Officer shall declare the public hearing open and ask for Councilmembers to disclose any ex parte communications or conflict of interest that may result in recusals.
 - 2. Staff’s review of the Staff Report with project description, findings and recommendation.
 - 3. Applicant’s presentation and justification for their request. (Note: The applicant may present first followed by the staff report, if preferred.)
 - 4. Presiding Officer shall recognize questions from the Council to the applicant and staff, as needed, during the presentations.
 - 5. Presiding Officer shall open the Public Comment portion of the hearing.
 - 6. Presiding Officer shall close the Public Comment portion of the hearing.
 - 7. The applicant may then present rebuttal evidence and additional information to further clarify any questions that may have been raised by the public.
 - 8. Presiding Officer may recognize any final questions from the Council and conclude the evidentiary portion of the hearing.
 - 9. Upon closure of the evidentiary portion of the hearing, the Presiding Officer encourages deliberations on the findings of the application.
 - 10. Presiding Officer encourages a Motion and second to the Motion.
 - 11. Presiding Officer requests any further discussion on the Motion.
 - 12. Motion is voted upon, making a determination on the request.
- b. Rules for conducting Quasi-Judicial Hearings. The following additional rules shall be observed during any Council quasi-judicial public hearing:

- i. Public oral testimony shall not be given on quasi-judicial matters outside of a public hearing except on matters of procedure. If a quasi-judicial matter is on the agenda, the City Attorney, or the City Clerk, in the absence of the City Attorney, shall inform the public what the Charter and Code permit as to public comments on quasi-judicial matters. If comments are provided in writing, such written comments must be filed with the Clerk no later than 1:00 p.m. of the Wednesday preceding the hearing. No material submitted later than that time will be considered by the Council unless permitted by the Presiding Officer.
- ii. The Presiding Officer shall declare the public hearing open, and ask councilmembers to disclose ex parte oral or written communications.

Section 9. City Council Committees.

- a. To help the City Council complete its work and to make City Council Meetings more efficient, the Council may form Committees to gather information; consider project/program options; or other duties as may be assigned by the City Council. Any such Committee shall only be authorized to investigate and evaluate those matters referred to it by the City Council.
- b. Each Councilmember shall be notified when a Council Committee meets and shall receive a copy of the Meeting Agenda. After a Council Committee has met, the Committee Chair shall report the Committee's activities to the entire Council at the next Regular Meeting; or the assigned staff support employee shall prepare a written summary of the Committee's activities for distribution to the entire Council.
- c. The following basic rules shall apply to City Council Committees:
 - i. Ad Hoc Committee Assignments. Ad hoc committees of not more than three Councilmembers may be appointed by the Presiding Officer, with the concurrence of the Council, from time to time as the need arises. The Presiding Officer, with the concurrence of the Council, shall also appoint the chair of any such ad hoc committees. ~~Example: Vehicle Usage Review Committee (VURC).~~

The City Manager may be an ex-officio member of any and all such committee(s).

- ii. Standing Committee Assignments. If standing committees are formed, their members shall be appointed by the Presiding Officer, with the concurrence of the Council. The Presiding Officer, with the concurrence of the Council, shall also appoint the chair of such standing committees.
- iii. Committee Meetings Open to Public. All meetings of committees designated pursuant to this Section shall comply with the requirements of the Open

Meetings Law §24-6-401 and §24-6-402, C.R.S.

Section 10. Additional Items.

- a. Decorum - General. Councilmembers are strongly encouraged to exercise principles of general decorum in all aspects of their official City conduct, including but not limited to public statements, press releases, media interviews and written correspondence constituting a public record. For purposes of this subsection, "general decorum" shall mean politeness, courtesy, professionalism, and avoidance of personal insults, ridicule, bullying, slanderous remarks and ad hominem attacks with respect to other City officials, employees, and fellow Councilmembers.
- b. Electronic Devices. Councilmembers may use computers, electronic tablets, smart phones, personal digital assistants and similar devices, whether personal or City-issued, to access data during council meetings in a manner that is not distracting to others or disruptive to the meeting. Councilmembers shall not communicate using telephonic, text messaging, video chat/streaming, or any form of social media during a council meeting. During quasi-judicial matters, Council members shall not make or receive personal, private phone calls, text messages, or emails while at the Council dais. Outside quasi-judicial matters, Councilmembers should keep personal communication to a minimum for urgent family or personal communications and not use electronic means to avoid the open discussion of public business. Councilmembers shall not communicate in any electronic format with another Councilmember during a council meeting.
- c. Social media. This policy applies to any pre-existing or proposed social media tools including but not limited to: social media websites, blog, microblogging, discussion forums, photo and video sharing websites, wiki, and virtual worlds used to conduct official city business including matters effecting the City Council's policy making functions consisting of the discussion or undertaking of a rule, regulation, ordinance, or formal action of the City Council or the exercise of functions required or authorized by law or involving the receipt or expenditure of public funds
 - i. Officials must not reveal any confidential or privileged information about the city, its constituents, its employees, or its contractors.
 - ii. Officials should be honest and accurate to the best of their ability when posting information or news, and should correct any mistakes, misstatements and/or factual errors in content upon discovery and in a timely manner. Officials should not post or share information known to be false or intentionally misleading.
 - iii. Unless the official has been designated to serve as a spokesperson, officials should never represent themselves as a spokesperson for the City Council, a board or committee, the city administration, or any city department.
 - iv. Officials are expressly prohibited from using personal or professional social media to engage in any activity or conduct that violates federal, state, or local law. as such, officials are prohibited from deleting posts and related comments

regarding any city-related matters and are prohibited from convening and discussing substantive issues online to avoid violation of Colorado open records act and Colorado sunshine law.

- v. Officials are strongly encouraged to separate personal social media accounts from professional social media accounts so that city-related matters and all public records generated from those posts are easily archived and not intermingled with personal posts not related to city matters.
 - vi. Officials are strongly encouraged to consider the potential impact of social media statements prior to posting. The city strives to be professional in its operations and processes.
 - vii. Officials are prohibited from deleting comments that do not violate stated posting restrictions from Woodland Park city residents or blocking said residents on official social media websites, blog, microblogging, discussion forums, photo and video sharing websites, wiki, and virtual worlds. Officials may not violate the free speech rights of members of the public by removing comment based on the viewpoint or opinion expressed.
- d. Conduct outside of meetings. Councilmembers are constantly being observed by the community every day that they serve in office. Their behaviors and comments serve as models for proper decorum in the City of Woodland Park. Honesty and respect for the dignity of each Councilmember and community member should be reflected in every word and action taken by Councilmembers, 24 hours a day, seven days a week. It is a serious and continuous responsibility.
- i. Councilmembers should not make promises or guarantees on behalf of the city, staff, other city boards, committees or commissions, or the City Council.
 - ii. Councilmembers should not make personal comments, attacks, or derogatory remarks about other Councilmembers. While it can be acceptable to publically disagree about an issue, it is unacceptable to make derogatory remarks about others, their opinions and actions.
 - iii. When appearing in a non-official representation capacity before another governmental agency or organization the Councilmember shall clearly state that the statement is their own. Councilmembers should be cautious that even when they represent their own opinions, it still may reflect upon the city. Councilmembers may relate official actions and positions taken by the City Council.
- e. Conduct with city staff. Per the City Charter, the City of Woodland Park is a Council-Manager form of government which requires separation of certain responsibilities. Governance of the city relies upon the cooperative efforts of elected officials, who set policy, and city staff, who implements and administers the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect

for the contributions made by each individual for the good of the community.

- i. Councilmembers should treat all staff as professionals and practice clear and honest communication that respects the abilities, experience, and dignity of each staff member. Unprofessional or abrasive conduct to staff is not acceptable. If an employee behaves unprofessionally towards Council or the public, Councilmembers should inform the City Manager or City Attorney directly and immediately, in some form of confidential communication.
- ii. Information requests should be handled through the City Manager, City Attorney, or Municipal Judge as appropriate unless these direct reports have provided additional guidelines and directions for staff interactions. Requests for follow-up or directions to staff should be made only through the City Manager or City Attorney. When in doubt about if it is appropriate to have contact with staff, Councilmembers should ask the City Manager or City Attorney.
- iii. Unless the charter or ordinances require, or if expressly invited to participate, Councilmembers should avoid being involved in administrative functions. Councilmembers should not attempt to influence city staff on the making of appointments, awarding of contracts, selection of city consultants, processing of development applications or granting of licenses or permits.
- iv. Council should avoid being involved in employment issues. Councilmembers should not express concerns or criticize the performance of any city employee(s) in a public forum or in a public manner. If a Councilmember has concern with an employee, the Councilmember should report the same in private communication to the City Manager or City Attorney. Councilmembers should report contact with city employees to the City Manager or City Attorney as appropriate.
- v. Councilmembers should not solicit political support from staff in any form including financial contributions, display of posters or lawn signs, name on support lists, etc. City staff may, as private citizens with constitutional rights, support political candidates but all such activities shall be done away from the work place and on private time.
- vi. The City Manager and City staff should likewise treat all Council members as professionals and practice clear and honest communication that respects the abilities, experience, and dignity of each Council member. Unprofessional or abrasive conduct by staff toward Council is not acceptable. The City Manager should immediately take corrective action if an employee behaves unprofessionally towards Council or the public.

Section 11. Sanctions.

- a. City Council acting by a super majority (2/3 or greater) vote~~majority~~, may impose sanctions on fellow Councilmembers; including reprimand, or public censure,

pursuant to the following:

- i. Councilmembers who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the council. Serious infractions of the city charter, city ordinances, the code of ethics, or these rules of procedures, could lead to sanctions as deemed appropriate by the council.
- ii. Councilmembers should first point out infractions to the offending Councilmember(s). If the offences continue, the matter should then be referred to the Mayor in private. If the Mayor is the offender, then the Councilmember should refer the matter to the Mayor Pro-tem.
- iii. It is the responsibility of the Mayor (or Mayor Pro-tem if appropriate) to initiate action if a Councilmember's behavior may warrant sanction. If no action is taken by the Mayor, the allegations may be brought to a public meeting at the request of at least two (2) Councilmembers. Any sanction shall be by super majority (2/3 or greater) vote of the Council.
- iv. If the alleged violation occurred outside the direct observation of the Mayor or Councilmembers, the matter should be referred to the Mayor. The Mayor, or the majority of Council, may request the matter be referred to a third party investigator to determine if a violation occurred.



STAFF REPORT

TO: Mayor Case and City Council

FROM: Ben Schmitt, City Engineer

DATE: July 18, 2024

SUBJECT: Security Improvements and Park and Recreation Door Contract Between Fortis General Contracting and the City of Woodland Park in the amount of \$112,698 (Presenter Director of Public Works Ben Schmitt)

BACKGROUND: To foster a safer and more comprehensive building layout for City Council, Staff, and City Hall patrons, a project was designed and approved through Pikes Peak Regional Building Department to install security improvements throughout the building. These improvements include a secure vestibule, Council Chamber updates, ADA accommodations, and new security doors to be installed on the lower and upper levels of the building. Also included was a fire door install between the Parks and Recreation office and the multi-use workout room to facilitate better access for programming. Work will be completed within 60 calendar days, at night to minimally impact staff.

Competitive bids (for a contractor to complete this project) were solicited through the City's online Bid Portal. Fortis General Contracting was the only responsive bidder in the amount of \$97,998.34, and staff is asking for a 15% contingency (to be managed by staff) for a total of \$112,698.

RECOMMENDATION: Approve the Security Improvements and Park and Recreation Door Contract Between Fortis General Contracting and the City of Woodland Park in the amount of \$112,698

ATTACHMENTS: 1. Construction Contract City Hall Security Improvements Signed



CONSTRUCTION AGREEMENT

This **CONSTRUCTION AGREEMENT** (this “Agreement”) is entered into this ____ day of _____, 2024 by and between the City of Woodland Park, Colorado (hereinafter referred to as the “Owner”) and **Fortis General Contracting**

(hereinafter referred to as the “Contractor”).

Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 WORK

- 1.01 Contractor shall complete all work as specified or indicated in the Contract Documents (defined below). The work is generally described as follows: City Hall Security Improvements and Recreation Door.

ARTICLE 2 THE PROJECT

- 2.01 The project for which the work under the Contract Documents may be the whole or only a part is generally described as follows: _ City Hall Security Improvements (security vestibule in lobby and additional security in council chamber) and Recreation Door (between recreation office and workout studio) __ (the “Project”).

ARTICLE 3 ENGINEER

- 3.01 Public Works Director or Designated Appointy shall serve as construction management engineer who is hereinafter called Engineer and who is to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the work in accordance with the Contract Documents.

ARTICLE 4 WORKER WITHOUT AUTHORIZATION EMPLOYMENT

- 4.01 Contractor shall not knowingly employ or contract with a worker without authorization to perform work under this Agreement. Contractor shall not contract with a subcontractor that fails to certify that the subcontractor does not knowingly employ or contract with workers without authorization to work within the State of Colorado. By entering into this Agreement, Contractor certifies that as of the date of this Agreement it does not knowingly employ or contract with anyone not authorized to perform work within the State of Colorado who will perform work under the public contract for services.

ARTICLE 5 CONTRACT TIMES

5.01 Time is of the Essence

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

5.02 Days to Achieve Substantial Completion and Final Payment



- A. Contractor shall achieve Substantial Completion within 60 calendar days of the issuance by the Owner of a Notice to Proceed and shall finally complete the Work so that it is ready for final payment within 60 calendar days of the issuance by the Owner of a Notice to Proceed.

5.03 Liquidated Damages

- A. Contractor understands and agrees that time is an essential condition of this Agreement. Contractor further understands and agrees that delay in completion of the project will cause Owner to suffer substantial losses and damages which cannot be measured, including without limitation the loss of revenues for services, loss of other revenue incidental to the operation of the facility, additional engineering, legal, accounting and administrative costs, reduced public confidence and adverse public relations which would reduce future revenues, and additional interest and financing costs and charges if the Work is not completed within the times specified above, plus any extensions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or mediation proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring proof of such losses and damages, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay two hundred fifty dollars (\$250.00) for each day that expires after the time specified above for Substantial Completion until the Work is substantially complete.
- B. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the contract time or any proper extension thereof granted by Owner, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay two hundred fifty dollars (\$250.00) for each day that expires after the time specified above for final completion and readiness for final payment until the Work is finally complete and ready for final payment.
- C. Owner shall have the right to deduct the liquidated damages from any money in its hands, otherwise due, or to become due, to Contractor, or to sue for and recover compensation for damages for nonperformance of this Contract.
- D. Any liquidated damages payable by Contractor may, at Owner's election be deducted from any amounts owed to Contractor. In the event no funds are due Contractor at a time when Contractor becomes liable to Owner for liquidated damages, then Contractor agrees to pay all accrued liquidated damages to Owner on the first (1st) day and on the fifteenth (15th) day of each month when Contractor is liable to Owner for liquidated damages. Permitting Contractor to continue and finish the Work or any part thereof after the deadline for completion of the Work shall not act as a waiver of these liquidated damages provisions.
- E. The aggregate liability of Contractor to pay liquidated damages pursuant to this Article shall not exceed an amount equal to fifty percent (50%) of the Contract Price. This Article shall not be construed to limit Contractor's other obligations or liabilities arising under or in connection with this Contract.
- F. In the event that this section conflicts with any other provisions regarding liquidated damages within the Contract Documents, this section shall control.

ARTICLE 6 CONTRACT PRICE



- 6.01 Owner shall pay Contractor Foryis General Contracting dollars (\$ 97,988.00) for completion of the Work as full compensation for everything furnished and done by Contractor under this Agreement, including all loss or damage arising out of the work or from the action of the elements; for any unforeseen obstruction or difficulty encountered in the prosecution of the work, including increased prices for or shortages of materials for any reason, including natural disasters; for all risks of every description associated with the work; for all expenses incurred due to the suspension or discontinuation of the work; and for well and faithfully completing the work as provided in this Agreement.

ARTICLE 7 PAYMENT PROCEDURES

7.01 Submittal and Processing of Payments

- A. Contractor shall submit Applications for Payment to the Owner on a monthly basis, which shall be processed by the Engineer.

7.02 Progress Payments; Retainage

- A. Owner shall make progress payments towards the Contract Price, less five percent (5%) for retainage, on the basis of Contractor's Applications for Payment, as verified and recommended by Engineer, on or about the twenty-fifth (25th) day of each month during performance of the Work. In the Engineer's discretion, the Owner may withhold some or all of a progress payment where the Contractor's Application for Payment does not reflect the actual amount of the Work completed.

7.03 Final Payment

- A. Upon final completion and acceptance of the Work as recommended by the Engineer, Owner shall pay the remainder of the Contract Price, including any retainage previously withheld.

ARTICLE 8 PROJECT WARRANTIES

- 8.01 Contractor's warranties in respect of the Work (the "Project Warranties") are as follows: Contractor warrants to Owner that the Work shall be fit for its intended purposes, that materials and equipment furnished under this Agreement shall be of good quality and new, that all Work shall be free from defects and that all Work shall meet all of the requirements of this Agreement. Contractor shall furnish satisfactory evidence that it has met the Project Warranties. The Project Warranties shall commence on the date Contractor achieves final completion of the Work satisfactorily to Owner. If at any time within two (2) years after the date on which the Project Warranties commenced, any portion of the Work is found to be not in accordance with the Project Warranties, Contractor shall correct it promptly after receipt of notice from Owner to do so unless Owner has previously given Contractor a written acceptance of such condition.

ARTICLE 9 INSURANCE

- 9.01 Insurance Requirements. Contractor shall not commence work under this Agreement until Contractor has obtained all insurance required under this Article and the insurance has been approved by the City Administrator or his designee. The City of Woodland Park shall be named as an additional insured. Certificates of insurance shall be issued prior to



execution of the Notice to Proceed. Additionally, Contractor shall not allow any approved subcontractor to commence work on his or her subcontract until all similar insurance required of subcontractor has been so obtained and approved. The following insurance shall be required:

- A. Commercial General Liability Insurance: At a minimum, combined single limits of \$1,000,000 per occurrence and \$1,000,000 for general aggregate for bodily injury and property damage, which coverage shall include products/completed operations, independent contractors, and contractual liability each at \$1,000,000 per occurrence.
- B. Workers' Compensation and Employer's Liability: Workers' compensation insurance for all of Contractor's employees engaged in work at the site of the project including occupational disease coverage in accordance with scope and limits as required by the State of Colorado.
- C. Comprehensive Automobile Liability Insurance: Liability insurance with minimum combined single limits for bodily injury of not less than One Hundred Thousand Dollars (\$100,000.00) each person and each accident and for property damage of not less than Fifty Thousand Dollars (\$50,000.00) each accident with respect to each of the Contractor's owned, hired and non-owned vehicles assigned or used in performance of the Services. The policy shall contain a severability of interests provision. Such insurance coverage must extend to all levels of subcontractors. Such coverage must include all automotive equipment used in the performance of the Agreement, both on the work site and off the work site, and such coverage shall include non-ownership and hired cars coverage. Such insurance shall be endorsed to name the Owner as Certificate Holder and name the Owner, and its elected officials, officers, employees, and agents as additional insured parties.

ARTICLE 10 CONTRACTOR'S REPRESENTATIONS

10.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local laws and regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has obtained and carefully studied (or assumes responsibility for having done so) any examinations, investigations, explorations, tests, studies, and data concerning conditions at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by Contractor, and safety precautions and programs incident thereto.
- E. Contractor does not consider that any further examinations, investigations, explorations, tests,



studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

- F. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- G. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- J. Contractor warrants and guarantees to Owner and Engineer that all Work will be in accordance with the Contract Documents and will not be defective within two (2) years of Substantial Completion.
- K. Contractor is organized, validly existing and in good standing under the laws of the State of Colorado and has all requisite power to own its properties and assets and carry on its business as now conducted or proposed to be conducted.

ARTICLE 11 CONTRACT DOCUMENTS

11.01 Contents

- A. The Contract Documents consist of the following:
 - 1. This Agreement;
 - 2. Bidding Documents;
 - 3. General Conditions;
 - 4. Supplementary Conditions;
 - 5. Technical Specifications;
 - 6. Measurement and Payment Provisions;
 - 7. Construction Plans;
 - 8. Labor & Materials Payment Bond;
 - 9. Performance Bond;
 - 10. _____;
 - 11. _____; and
 - 12. Any written amendments or work change orders which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto.
- B. There are no Contract Documents other than those listed above in this Article.
- C. The Contract Documents may only be amended, modified, or supplemented by written agreement signed by both parties.

ARTICLE 12 PERFORMANCE BOND



- A. To secure performance of Contractor's obligations under this Agreement, the Contractor shall provide the Owner with a Performance Bond in the amount of the full contract price. Prior to execution of this Agreement, the Contractor shall provide the form of the Performance Bond to the City for its review and approval. The City shall be authorized to draw upon the Performance Bond to correct any default by Builder under this Agreement, which default shall be determined and substantiated by an Affidavit of Default signed by the Engineer. The Performance Bond shall be held by the City through the two (2) year Project Warranties period specified in this Agreement.

ARTICLE 13 MISCELLANEOUS

13.01 Indemnification

- A. The Contractor agrees to indemnify, save, and hold harmless the Owner, its officers, employees, and agents from any and all liability, loss, costs, charges, obligations, expenses, attorney's fees, litigation, judgments, damages, claims, and demands of any kind arising from or out of any negligent act, error, omission or other tortious conduct of the Contractor, its officers, subcontractors, employees, or agents in the performance or non-performance of its obligations under this Agreement.

13.02 Assignment of Contract

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

13.03 Successors and Assigns

- A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

13.04 Severability

- A. Any provision or part of the Contract Documents held to be void or unenforceable by any court of competent jurisdiction shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

13.05 Independent Contractor

The Contractor shall perform the Services as an independent contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee



relationship with the Owner other than as a contracting party and independent contractor/ The Owner shall not be obligated to secure, and shall not provide, any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, contractors, agents, or representatives, including coverage benefits related but not limited to: local, state, or federal income or other tax contributions; insurance contributions (e.g., FICA); workers' compensation; disability, injury, or health; professional liability insurance, errors, and omissions insurance; or retirement account contributions.

13.06 No Waiver of Governmental Immunity

Nothing herein is intended as nor shall it be construed as a waiver of the protections and immunities afforded the Owner pursuant to the Colorado Governmental Immunity Act, Sections 24-10-101, et seq., Colorado Revised Statutes, or pursuant to any other applicable laws.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, Owner and Contractor have signed and executed this Agreement in duplicate on the date first written above. One counterpart each has been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

CITY OF WOODLAND PARK

Name: _____
Title: _____

ATTEST:

CONTRACTOR



Name: Robert S Billings
Title: General Manager

ATTEST:

