

City of Woodland Park

August 15, 2024 at 6:30 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Following a joint worksession with the City Council and NETCO, Mayor Case called the meeting to order at 6:30 PM.

The following members of the Council were in attendance: Mayor Case, Mayor Pro-tem Nakai, Councilmember Baldwin, Councilmember Geer, Councilmember Harvey, Councilmember Jones and Councilmember Smith.

The following staff members were in attendance: City Manager Vassalotti, Deputy City Manager/City Clerk Leclercq, City Attorney Wilson, City Attorney Stewart, IT Technical Barnes, Utilities Director Wiley and Communications Coordinator Higgenbotham.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. Presentation on Telecommunications.
(Presenter City Attorney Feldman)

Ken Fellman an attorney from the City's law firm, gave a presentation on Telecommunications to the Council.

- B. Sales Tax Update - June 2024
(Presenter City Manager Vassalotti)

City Manager Vassalotti shared a Sales Tax Update for June 2024.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

- A. Approval of the July 2024 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Motion: to approve the July 2024 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. Geer/Harvey. Motion carried 7-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Don Dezellem thanked the City for the work on Lake Street and shared problems that he was having with his garbage pickup.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

- A. Discussion of the amended 1.09% Sales Tax IGA with the Woodland Park School District. (A)
(Presenter City Manager Vassalotti)

City Manager Vassalotti shared that Mayor Case, Councilmember Harvey, City attorney Wilson, School Board President Bates, School Board Vice President Kimbrell, Superintendent Witt and Merit Academy CFO Tally met to discuss an amended IGA. Vassalotti re-capped the meeting for the Council.

- Met to discuss Accounting and Reporting requirements for the 1.09% Sales Tx Funds to achieve increased accountability and understandability.
- Council requested for Accounting for the funds in a similar method to the City's 410 fund or how a grant would be tracked and recorded.
- Council requested for monthly reporting that would be posted on the District's website.
- 2 Phase Approach was discussed to accommodate the School District hiring and training a new CFO.
- Phase 1 - Present - June 30, 2025 or earlier if new School District Financial System was implemented prior to June 30, 2025.
- Phase 2 - July 1, 2025 - onward.
- Phase 1 - Grant Accounting - 1.09% Sales Tax Revenues and Expenditures will be setup using a 4 digit Designated Grant Project in the District's Financial/ERP System for revenues and expenditures, with the exception of payroll information. The district will produce a summarized report of the expenditures by category with the detailed ledger for each category. For payroll expenditures, the District will provide the total expenditures incurred and then will show a transfer for the amount allocated from the 1.09% Sales Tax. if requested, the District will provide the complete payroll register, but it is understood that there will be no delineation in the payroll register to reflect the 4 digit Designated Grant Project.
- Quarterly Reporting - the District will begin producing quarterly reporting reflecting the change to grant accounting for the 1.09% Sales Tax for Q1 2025. The Quarterly reporting will be available on the District's website.
- Phase 2 - Grant Accounting- 1.09% Sales Tax Revenues and Expenditures will be setup using a 4 digit Designated Grant Project in the District's Financial/ERP System for all revenues and expenditures, including payroll information. The District will produce a summarized report of the expenditures by category with the detailed ledger for each category.
- Monthly Reporting - the District will begin producing monthly reporting reflecting the change to grant accounting for the 1.09% Sales Tax beginning July 2025. The monthly reporting will be available on the District's website.
- Follow-up Communication - School District is requesting for the Quarterly Reporting to begin in January 2025 with earlier implementation contingent upon how quickly the new CFO is able to implement the changes.

Following Vassalotti's presentation, the Council gave the City Attorney to move forward with preparing the amended IGA for signature prior to the September 5 City Council Meeting.

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

- A.** Approval of Ordinance No. 1480, Series 2024, on initial posting, an Ordinance of the City Council of the City of Woodland Park, Colorado, Submitting a Ballot Question to the Electors of the City asking whether the 1.09% Sales Tax Adopted by City Voters in 2016 to Benefit the School District Ought to be

Repealed and set the Public Hearing for September 5, 2024. (L)
(Presenter City Attorney Wilson)

Following Council discussion and a few amendments to the ordinance, the following motion was made.

Motion: to approve Ordinance No. 1480, Series 2024, on initial posting and Ordinance of the City Council of the City of Woodland Park Colorado, Submitting a Ballot Question to the Electors of the City asking whether the 1.09% Sales Tax Adopted by City Voters in 2016 to Benefit the School District Ought to be Repealed and set the Public Hearing for September 5, 2024. Nakai/Geer. Motion carried 5-2 with Jones and Case voting no.

- B.** Approval of Ordinance No. 1481, Series 2024, on initial posting, an Ordinance of the City Council of the City of Woodland Park pertaining to Fire Arms on City Property and set the Public Hearing for September 5, 2024. (L)
(Presenter City Attorney Wilson)

City Attorney Stewart introduced this ordinance on initial posting.

Motion: to approve Ordinance No. 1481, Series 2024, on initial posting, an Ordinance of the City Council of the City of Woodland Park pertaining to firearms on City Property and set the Public Hearing for September 5, 2024. Geer/Baldwin. Motion carried 7-0.

- C.** Approve Ordinance 1482, Series 2024, on initial posting, amending Title 13 of the Municipal Code concerning Utilities to adopt a new code Section 13.08.110 regarding financial relief for unexplained high water meter readings and set the Public Hearing for September 5, 2024. (A)
(Presenter Utilities Director Wiley)

Utilities Director Wiley introduced this ordinance on initial posting.

Motion: to approve Ordinance No. 1482, Series 2024, on initial posting, amending Title 13 of the Municipal Code concerning Utilities to adopt a new code Section 13.08.110 regarding financial relief for unexplained high water meter readings and set the Public Hearing for September 5, 2024. Harvey/Smith. Motion carried 7-0.

9. PUBLIC HEARINGS

(Public comment may be heard)

- A.** Approval of a transfer of a Hotel and Restaurant Liquor License from Good Thai Eats to Jess Place. (QJ)
(Presenter Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq reviewed the transfer of a liquor license for Jess Place.

Mayor Case opened the public comment portion of the public hearing. There being no public comment, Mayor Case closed the public hearing and the following motion was made.

Motion: to approve a transfer of a Hotel and Restaurant Liquor License from Good Thai Eats to Jess Place. Harvey/Smith. Motion carried 7-0.

- B.** Approval of Ordinance No. 1479, Series 2024, an Ordinance of the City Council for the City of Woodland Park, Colorado repealing and reenacting chapter 9.41 of the city municipal code to regulate noise within the city.
(Presenter City Attorney Wilson)

City Attorney Wilson reviewed Ordinance no. 1479, Series 2024 with the Council.

Following Wilson's presentation, Mayor Case opened the public comment portion of the public hearing.

Kevin Tobey shared that he felt the decibel level should be reduced.

Joe Fury shared that there should be an exception to this for the use of generators in a power failure.

Eric Lockman shared concerns about noise levels of horn honking.

City Attorney Wilson shared that the decibel level matches the state decibel level.

There being no further public comment, Mayor Case closed the public hearing.

Following Council discussion Council directed the City Attorney to change the time on the table to 9 pm and the decibel level to 40. The following motion was made.

Motion: to approve Ordinance No. 1479, 2024, an Ordinance of the City Council for the City of Woodland Park, Colorado repealing and reenacting chapter 9.41 of the city municipal code to regulate noise within the City. Nakai/Jones. Motion carried 7-0.

10. NEW BUSINESS

(Public comment may be heard)

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

Mayor Case shared the upcoming events for the next two weeks.

B. Council Reports

Councilmember Baldwin shared some new legislation going into effect.

Councilmember Geer shared that PRAB was reviewing the Meadow Wood Sports Complex Master Plan.

Councilmember Harvey shared an update on some military affairs.

Councilmember Jones thanked the City for the Volunteer Appreciation and shared a DDA update.

C. City Attorney's Report

None.

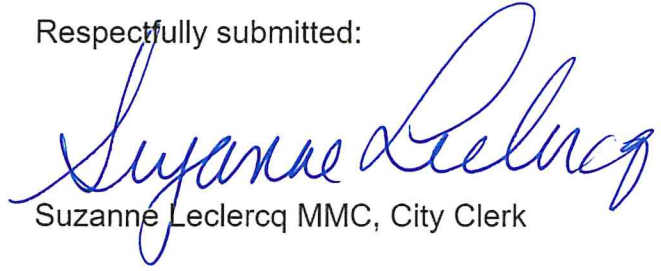
D. City Manager's Report

City Manager Vassalotti shared that PRAB would be taking the lead on visions for Bergstrom Park.

12. ADJOURNMENT

The time being 9:09 PM and there being no further city business, Mayor Case adjourned the City Council Meeting.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read 'Suzanne Leclercq', written in a cursive style.

Suzanne Leclercq MMC, City Clerk

APPROVED THIS 19th DAY OF Sept, 2024

A handwritten signature in blue ink, appearing to read 'Kellie Case', written in a cursive style.

Kellie Case, Mayor