



Keep Woodland Park Beautiful Meeting Minutes

Sep 12, 2024 – 5 P.M.

Upstairs Conference Room, 220 W. South Avenue, Woodland Park, CO

1. Call to Order and Roll Call:

- The meeting was called to order at 5:05 P.M. Voting members attending were Sarah Horwood, Kassidi Gilgenast, Claudia Miller, Lisa Parnell and Leah Watters, City Staff Liaison Kristen Higginbotham, and City Council Liaison, Carrol Harvey were also in attendance.

2. Approval of Minutes — June 2024— approved.

3. Public Comment on Items not on the agenda:

4. Sub-committee Reports and Ongoing Projects

- Annual Budget/Proposals
 - Committee agreed that an increase to the annual budget for 2025 was going to be requested, in part to increase Education Programs, to drive more awareness at younger population.
 - a. Committee to reach out to Aaron Saltz the contact at the school district and discussed checking with science teachers to see what projects/programs we can collaborate with them on. An idea was the Earth Project in school. In the past, there was a drawing contest, where our committee to go to the schools and ask kids to give 5 principles for handling a bear and they would demonstrate in a drawing and the committee would vote on it, and each age group winner - got a pin from mayor and paintings in the library. The committee will determine if this would be possible again. Also discussed was the Bear Aware program and whether this partnership could be revisited/strengthened to do projects together.
 - b. For 2024 remaining budget, the committee agreed to use the rest for promo items and t-shirts. For 2025, Carol suggested that the city buy native perennials for 2025 flower gardens.
 - Right now, the city is discussing a community garden and maybe that is something KWPB could get involved in.
- Annual City-Wide Clean-Up Lessons Learned- this will be discussed at the next meeting.

- Cemetery Clean Up
 - Committee agreed they would do the clean up on 20Sep, around 10am. Kristen to confirm this is possible. (Post-meeting update: this was confirmed via email).
- Adopt A Garden
 - The map for the gardens needs to be updated. Reconciliation of all the gardens needs to be completed. Reaching out to all the adoptees in the signs and confirming continuous involvement. Create a master DL so it's easier to reach out each year. Also, look into whether they want to have specific plants, and expect adoptees to maintain them.
- Adopt A Spot
 - Committee to decide at the next meeting how to split tasks and write them down. Lisa can contribute time to clean up the program. There is no one working on it and manning it currently. The committee is trying to decide if we want to just keep up manning it regularly, or if we just want to do more cleanups as a group and do 2 cleanups each year. If we want to discontinue it – we will need to review the signs around the city and remove them. Next year, do 2 clean-ups.
- Hallow palooza- Kristen to find out if we can have a tent to promote the committee. Lisa and Claudia are interested in supporting.

5. Other Committee Business:

- A. KAB affiliation – continues and committee met President Circle criteria for the 2023-2024 year.
- B. Promo Items- discussed in previous section to pursue purchasing promo items by end of the year.
- C. Continue Planning Beautification Project Ideas
 - Welcome to WP sign. This would be something that comes from the city budget.

6. City Liaison Report: None.

7. Council Liaison Report: None.

8. Adjournment: The meeting adjourned at 06:15 P.M. The next meeting was scheduled for - Oct 10 P.M.