

Woodland Park City Council
Council Chambers – City Hall
June 6, 2019, 7:00 PM

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video. Time stamp after each item is noted for your convenience and corresponds with recorded video.

6:00 PM Work Session Regarding the Woodland Park Downtown Development Authority.

1. ROLL CALL

- A. The following members of Council present were: Mayor Levy, Mayor Pro-Tem Carr, Kellie Case, Carrol Harvey, Hilary LaBarre, Paul Saunier and Noel Sawyer.

2. PLEDGE OF ALLEGIANCE

The following Staff Members were also in attendance for this meeting:

City Manager Darrin Tangeman	Planning Director Sally Riley
Assistant City Manager/City Clerk Suzanne Leclercq	City Planner Lor Pellegrino
City Attorney Jason Meyers	Deputy City Clerk Chrissy Stapleford
Public Works Director Kip Wiley	
Community Engagement Manager Karen Casey	

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

- A. Main Street Semi Annual Presentation (1:21)

Presenters: Lynn Jones & Stephanie Alfieri, WP Main Street Board Members

Lynn Jones and Stephanie Alfieri presented for Main Street's Semi Annual Presentation to City Council and recapped what Main Street has done for the community over the past six months and other projects that are in progress.

- B. Appointments to the Parks and Recreation Advisory Board, Utilities Advisory Committee and Board of Adjustment. (15:45)

Presenter: Suzanne Leclercq, Assistant City Manager / City Clerk

City Clerk Suzanne Leclercq reviewed the applicants for the Parks and Recreation Advisory Board, Utilities Advisory Committee and Board of Adjustment appointments.

MOTION: Parks and Recreation Advisory Board (PRAB) – Move to reappoint Gene Mertlick as a regular member through April 30, 2021. Sawyer/Case 7-0. Motion Carried.

MOTION: Utilities Advisory Committee (UAC) – Move to reappoint Richard McVey, Timothy Rhatigan and Patricia Stinner as regular members through May 31, 2022. LaBarre/Saunier 7-0. Motion Carried.

MOTION: Board of Adjustment (BOA) – Move to appoint Carroll Trader as an alternate member through January 1, 2021. Case/Carr 7-0. Motion Carried.

Leclercq administered the Oaths of Office to the members that were present.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

A. None.

5. CONSENT CALENDAR: (23:18)

A. Approve minutes of May 16, 2019 Council Meeting.

Administrative

Presenter: Suzanne Leclercq, Assistant City Manager / City Clerk

City Clerk Leclercq read the consent agenda into the record.

MOTION: To approve Consent Calendar. Case/Sawyer. 7-0. Motion carried.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: (24:17)

City Attorney Jason Meyers provided City Council with the appeal process for projects.

If approved, appeal by public

18.54.010 - Power to hear.

The board of adjustment shall have the power to hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative officer in the enforcement of this title. (Ord. 12-1973_§_1(part), 1973: Ord. 46-1969 § 804.I, 1969)

18.54.020 - Filing procedure.

Appeals to the board may be taken by any person aggrieved or by any officer, department, board, or bureau of the city affected by any decision of the administrative officer in administering this title. Such appeal shall be filed within ten days after the date of the decision by filing with the administrative officer and with the board a written notice of appeal specifying the grounds of the appeal, and by paying a filing fee, as provided in Chapter 18.63, at the time the notice is filed. The administrative officer shall forthwith transmit to the board certified copies of all the papers constituting the record of the matter, together with a copy of the ruling or order from which such appeal is taken. (Ord. 12-

1973 §_I(part), 1973: Ord. 46-1969 § 804.2, 1969)

If denied, Appeal by Applicant

18.34.090 - Appeals.

Any applicant aggrieved by the decision resulting from administrative review of a permitted use site plan may appeal said decision to the city council within ten working days of receipt of such written decision from the planning department. Such appeal shall be in writing and submitted to the city clerk within such time. Every appeal must be decided by city council within two regular meetings following the filing of the appeal. (Ord. No. 966- 2003, §_I, 4-3-2003)

A. Paul Neil would like Council to reconsider the process which bypasses a Public Hearing for Planning cases.

B. John Watson stated that the zoning process is confusing and the City needs to address it.

7. UNFINISHED BUSINESS:

A. None.

8. ORDINANCES ON INITIAL POSTING:

A. None.

9. PUBLIC HEARINGS:

A. Consider a request by Marty McKenna/Merry Jo Larsen, Woodland Park Saddle Club, to allow on-site camping from June 25, 2019 - July 2, 2019 for the 63rd Ute Trail Stampede Rodeo at 19250 E Hwy 24 in the Service Commercial (SC) zone. (39:07)

Administrative

Presenter: Lor Pellegrino, City Planner

Mayor Pro-Tem Carr asked if he should recuse himself because he is the treasurer of the applicant. City Attorney Jason Meyers advised if there is no monetary interest loss or gain then there is no legal conflict of interest.

Merry Jo Larsen introduced the 63rd Rodeo Queen, Sidney and the Rodeo Hand, Ginger Patrick for the 2019 Rodeo Year. Ms. Patrick spoke of the history of rodeo.

City Planner Lor Pellegrino stated the requirements for the Camping permit for the 63rd annual rodeo on the Saddle Club site.

MOTION: To approve a request by Marty McKenna/Merry Jo Larsen, Woodland Park Saddle Club, to allow on-site camping from June 25, 2019 - July 2, 2019 for the 63rd Ute Trail Stampede Rodeo at 19250 E Hwy 24 in the Service Commercial (SC) zone. Sawyer/Harvey. 7-0. Motion carried.

10. NEW BUSINESS:

A. None.

11. REPORTS:

(Public comment not necessary)

A. Mayor's Report. (52:41)

i. Mayor Levy read the events for the next two weeks.

B. Council Reports.

i. Mayor Pro-Tem Carr reported that the KWPB newsletter has come out. The Ute Trail Stampede Rodeo is coming up. Thank you to the Streets crews for keeping up on the potholes.

ii. Councilmember Case reported that the DDA has purchased a stagecoach and it will be placed at the rest area in Bergstrom park.

iii. Councilmember Saunier reminded everyone that 75 years ago was D-Day and thanked everyone for their service.

iv. Councilmember Sawyer reported that the grand opening of Golden Meadows Dog Park was a success.

C. City Attorney's Report.

D. City Manager's Report.

i. City Manager Darrin Tangeman reminded Council that there will be a strategic planning session on 06/10/2019 from 4:30 -8:30 PM in Council Chambers. The next Council Meeting is Wednesday June 26, 2019. The City will be hosting Dr. John Moeller, Garrison Commander from 06/24 to 06/28.

ii. Assistant City Manager / City Clerk Suzanne Leclercq Thanked Council for participation in the doodle poll, there will be a deer work session on 06/25.

12. **ADDED ITEM AGENDA:**

A. None.

13. **EXECUTIVE SESSION:** to be held in the upstairs conference room of City Hall, pursuant to C.R.S. Section 24-6-402(4)(b) for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions regarding pending litigation.

AT 8:15 PM A MOTION WAS MADE TO ADJOURN TO EXECUTIVE SESSION *to be held in the upstairs conference room of City Hall, pursuant to C.R.S. Section 24-6-402(4)(b) for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions regarding pending litigation.* Case/Carr. 7-0. Motion carried.

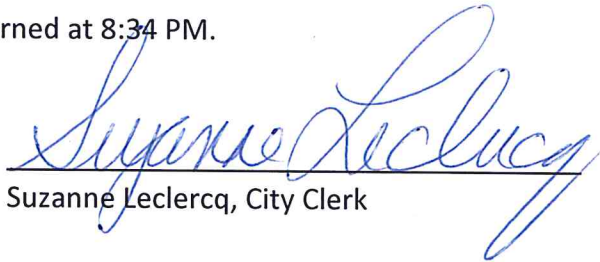
The following were present for the executive session Mayor Levy, Mayor Pro-Tem Carr, Councilmember Case, Councilmember Harvey, Councilmember LaBarre, Councilmember Saunier, Councilmember Sawyer, City Manager Darrin Tangeman, City Clerk Suzanne Leclercq and City Attorney Jason Meyers.

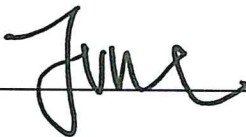
The executive session concluded at 8:32PM.

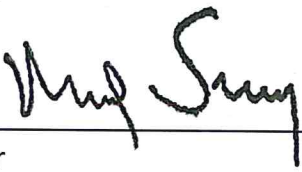
14. **COMMENTS ON WRITTEN CORRESPONDENCE:**

A. None.

15. **ADJOURNMENT:** The meeting adjourned at 8:34 PM.


Suzanne Leclercq, City Clerk

APPROVED THIS  DAY OF , 2019


Neil Levy, Mayor