

City of Woodland Park

November 21, 2024 at 6:30 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Following a 2025 Budget worksession of the City Council, Mayor Case called the regularly scheduled Council Meeting to order.

The following Councilmembers were in attendance: Mayor Case, Mayor Pro-tem Nakai, Councilmember Baldwin, Councilmember Geer, Councilmember Harvey, Councilmember Jones and Councilmember Smith.

The following staff members were in attendance: City Manager Vassalotti, Deputy City Manager/City Clerk Leclercq, Communications Coordinator Higgenbotham, Planning Director Schminke, (via zoom), Code Enforcement Officer Deiter, IT Technician Barnes and Deputy City Clerk Sauer.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A.** Congratulations to Rylan Gibson on his Eagle Scout project at Meadow Wood Sports Complex Hockey Rink (A)
(Presenter Communications Coordinator Kristen Higgenbotham)

Communications Coordinator Higgenbotham introduced Eagle Scout Rylan Gibson and shared information and pictures on the project that Rylan worked on for his Eagle Scout Badge. Rylan erected a flagpole at Meadow Wood Sports Complex Hockey Rink so that the National Anthem could be sung prior to the start of any hockey games. Fellow Boy Scouts that worked on the project were also introduced. Mayor Case thanked Rylan and his fellow Boy Scouts and presented them with City Coins.

- B.** Re-appointment of Linda Allred and Larry Black to the Historical Preservation Committee. (A)
(Presenter, Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq shared that she had received applications from incumbents of the Historical Preservation Committee Larry Black and Linda Allred to re-apply for their terms to the Committee. Leclercq shared that their terms would be expiring on January 1, 2025, and that they are both not term-limited. Their terms would be for four years. The council invited both Black and Allred to the podium to share why they were interested in re-applying for the committee. Following questions from the Council, the following motions were made.

Motion: to re-appoint Larry Black to the Historical Preservation Committee. Nakai/Baldwin. Motion carried 7-0.

Motion: to re-appoint Linda Allred to the Historical Preservation Committee. Nakai/Geer. Motion carried 7-0.

C. Short-Term Rental Outreach for 2025 Permits and Licenses.
(Presenter Planning Director Schminke)

Planning Director Schminke gave a report on the Short Term Rental Outreach for 2025 permits and licenses that her Department has been working on. Schminke shared the following information.

- Due to the Citizen's initiative and new a new Title 5 ordinance things are different now.
- Three different letters were sent out depending on how the property was zoned.
 - o Multi-family zones – cease and desist
 - o Single-family zones – only Primary residence STRs may be permitted
 - o Commercial zones – either non-primary residence or primary residence STR may be permitted
 - o Letters directed folks to STR resource center on City website
 - o Requested applications be submitted by Nov 15th to ensure adequate time for processing
- Expect to send follow-up letter to cease and desist operations December 31st to STRs that did not get a license for 2025.
- It is the applicant/property owner's responsibility to demonstrate compliance with the requirements to operate an STR.
- Once an applicant/property owner/operator obtains the necessary license, they are responsible for staying in compliance with the regulations.

Council thanked Schminke for her presentation.

D. Sales Tax Update and Report for September 2024.
(City Manager Vassalotti)

City Manager Vssalotti shared the Sales Tax update and Report for September 2024.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

A. Approval of the November 7, 2024, regularly scheduled City Council Meeting minutes.

Mayor Case read the Consent Calendar into the record and the following motion was made.

Motion: to approve the November 7, 2024, regularly scheduled City Council Meeting minutes. Geer/Smith. Motion carried 7-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Colter Montgomery shared that he hopes now that the Sales Tax Initiative has been voted on that things could calm down in the Community and the nastiness and hate would stop.

Arnie Sparnins talked about the Ordinance regarding STR's that will come into effect on January 1, 2025.

Nicole Brauchi shared that she would like to see different speakers at the magic mushroom work session the Council is holding so that all different points of view are heard.

Jerry Penland spoke regarding the Citizens Initiative regarding STR's and reporting that was done in the Courier. Penland shared that he would like the Editor to give the citizens an

opportunity to refute the article.

Debbie Miller shared information on Shop Small/Shop Local Saturday.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

- A.** Approval of Ordinance No. 1485, Series 2024, on initial posting, an Ordinance Appropriating Sums of Money to the Various Funds, for the City of Woodland Park, Colorado, for the 2025 Budget Year for the General Fund (100), and set the Public Hearing for December 5, 2024. (A)
(Presenter, City Manager Vassalotti)

City Manager Vassalotti presented Ordinance No. 1485, Series 2024. The following motion was made on initial posting.

Motion: to Approve Ordinance No. 1485, Series 2024 as presented on initial posting and set the Public Hearing for December 5, 2024. Harvey/Smith. Motion carried 7-0.

The council thanked Vasslotti for a great budget document that was easy to understand.

- B.** Approval of Ordinance No. 1486, Series 2024, on initial posting, an Ordinance Appropriating Sums of Money to the Various funds Except the General Fund (100), and set the Public Hearing for December 5, 2024. (A)
(Presenter, City Manager Vassalotti)

City Manager Vassalotti presented Ordinance No. 1486, Series 2024. The following motion was made on initial posting.

Motion: to Approve Ordinance No. 1486, Series 2024 as presented on initial posting and set the Public Hearing for December 5, 2024. Nakai/Geer. Motion carried 7-0.

9. PUBLIC HEARINGS

(Public comment may be heard)

None.

10. NEW BUSINESS

(Public comment may be heard)

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report

Mayor Case shared the upcoming events for the next two weeks.

- B.** Council Reports

Councilmember Baldwin wanted to give a shout-out to the Parks and Recreation program on a very successful inaugural Flag Football Season.

Baldwin also thanked the Senior Center, Pikes Peak Regional Hospital and those that reached out to her during her surgery.

Councilmember Geer shared upcoming events on behalf of the Parks and Recreation Program.

Councilmember Harvey shared information from Keep Woodland Park Beautiful regarding a second cleanup and also information regarding a meeting she attended with former City Manager Buttery, City Manager Vassolotti and Mayor Case to help re-establish the relationship between the City and three 4th Engineers Battalion.

Councilmember Smih thanked the Masonic Lodge for their donation of \$700 to the community Cupboard.

C. City Attorney's Report

None.

D. City Manager's Report

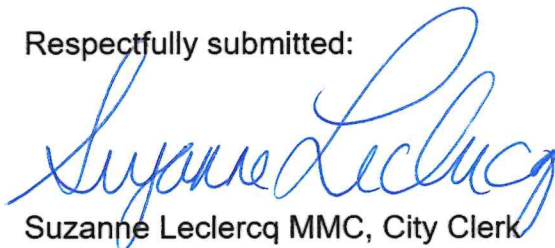
City Manager Vassalotti shared that the Citizens Academy was filling up fast. Vassalotti also shared that all of the financial on the City's Website were up to date.

Deputy City Manager shared some information on Eleciton results for the Coordinated Election and information on the Charter REview Committee.

12. ADJOURNMENT

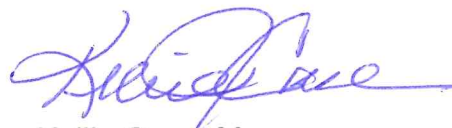
The time being 7:36 pm and there being no further City business, Mayor Case adjourned the Council Meeting.

Respectfully submitted:



Suzanne Leclercq MMC, City Clerk

APPROVED THIS 5th DAY OF December, 2024



Kellie Case, Mayor