

**WOODLAND PARK CITY COUNCIL  
COUNCIL CHAMBERS - CITY HALL  
MEETING MINUTES  
April 5, 2018 – 7:00 P.M.**

**1. ROLL CALL:** The following members of Council present were: Mayor Levy, Mayor Pro-tem Harvey, Noel Sawyer, John Schafer, Val Carr, Ken Matthews and Paul Saunier.

**2. PLEDGE OF ALLEGIANCE:** Mayor Levy led the Pledge of allegiance.

The following Staff Members were also in attendance for this meeting:

City Manager David Buttery  
City Clerk Suzanne Leclercq  
Finance Director Mike Farina  
Deputy City Clerk Chrissy Stapleford  
Planning Director Sally Riley

Police Chief Miles DeYoung  
Utilities Director Kip Wiley  
City Attorney, Erin Smith

**3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:**

**A.** Farewell statement by outgoing City Manager David Buttery. City Manager Buttery shared his thanks to the citizens, staff and council for their support over the past years as the Public Works Director and City Manager. Buttery shared that he will be in the office until April 13 at noon. His effective date of retirement is April 20, 2018.

**4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:**

**A.** None

**5. CONSENT CALENDAR**

**A.** Approve minutes of March 15, 2018 Regular Meeting. **(A)**

City Clerk Leclercq read the Consent Calendar into the record.

**MOTION:** To approve Consent Calendar. Matthews/Sawyer. 7-0. Motion carried.

**6. UNFINISHED BUSINESS**

**A.** Discussion of hiring a new City Manager. No discussion.

**7. ORDINANCES ON INITIAL POSTING:**

**A.** None

**8. PUBLIC HEARINGS:**

**A.** None

**9. NEW BUSINESS:**

A. None

**10. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

A. Stephanie Luck of Penrose shared that she is running for the State Senate Representative seat for our district and wanted to introduce herself to the Council and citizens of Woodland Park.

Mario Trimble, Derrick Carpenter, Kathryn Perry and Michael Dalton all shared their gratitude to retiring City Manager Buttery.

**11. REPORTS:**

A. Mayor's Report: Mayor Levy reviewed the upcoming events for the next two weeks.

B. Council Reports:

1. Mayor Levy and Councilmembers individually all wished City Manager Buttery their best on his retirement.

The Mayor and Council all congratulated Kellie Case and Hilary LaBarre on their election victory.

C. City Manager's and Department Manager's Report:

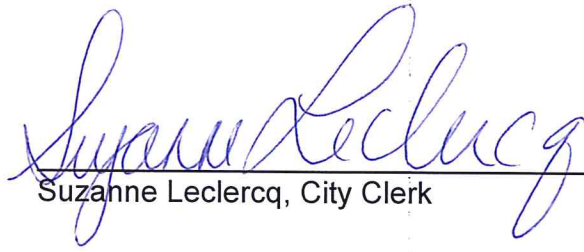
1. City Manager Buttery gave the election report update on behalf of City Clerk Leclercq who was suffering from laryngitis.

Buttery shared that 2,205 ballots had been cast for the election and that Mayor Levy had won the mayoral seat and Kellie Case and Hilary LaBarre had won council seats. Buttery shared the results of the election for the third council seat as currently being too close to call and that the Clerk's Office was waiting for the return of the UACOVA ballots and signature discrepancy ballots. Buttery shared that the City Charter provides that each existing Council Member's term continues until his/her successor shall have been elected and duly seated. The City looks to State law to determine when a new Council member is elected and duly seated. Under State law an existing Council Member's term is not up until elections have been returned and surveyed. Buttery added that after consultation with the City Attorney and reference the City Charter that the existing Council remain seated until the April 19 City Council meeting. The delay for the farewell of Councilmember Matthews has been postponed until that evening as well. The deadline for receiving overseas ballots and the signature discrepancies is at the end of the day, Wednesday, April 11. If the results after Wednesday, April 11 are still very close, a recount may be necessary. Buttery added that this could result in the timeline being altered again.

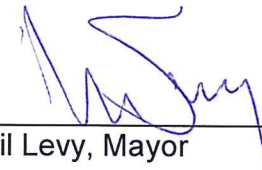
**12. WRITTEN CORRESPONDENCE:** None

**13. ADJOURNMENT:** The meeting adjourned at 8:06 PM.

Recorded by:

  
Suzanne Leclercq, City Clerk

APPROVED THIS 21<sup>st</sup> DAY OF April, 2018

  
Neil Levy, Mayor