

**WOODLAND PARK CITY COUNCIL
COUNCIL CHAMBERS - CITY HALL
MEETING MINUTES
March 16, 2017 – 7:00 P.M.**

1. CALL TO ORDER AND ROLL CALL: Mayor Pro-tem Harvey called the meeting to order at 7:00 P.M. with the following members of Council present: Val Carr, Ken Matthews, Paul Saunier, Noel Sawyer, and John Schafer. Mayor Levy was absent.

2. PLEDGE OF ALLEGIANCE: Cub Scout Pack 20 conducted the Flag Ceremony and led the Council in the Pledge of Allegiance. Mayor Levy thanked Pack 20 and gave each of the Cub Scouts a Mayor's Pin. The following Staff Members were also in attendance for this meeting:

City Manager David Buttery
City Clerk Suzanne Leclercq
Planning Director Sally Riley
Finance Director Mike Farina
Chief of Police Miles DeYoung
Deputy City Clerk Chrissy Stapleford

Utilities Director Kip Wiley
Special Projects Coordinator Jane Mannon
Lor Pellegrino, City Planner

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

A. Appointment to the Utility Advisory Committee.

City Clerk Leclercq reviewed with the Council that there are currently three vacancies on the UAS Board. Two Alternate positions and one Permanent Position. Leclercq noted that the Clerk's Office received an application from Patricia Stinner who was interested in being on the board as a permanent member.

Council invited Ms. Stinner to the podium where she gave a brief history of her background and desire to be on the UAC. Council thanked Ms. Stinner for her willingness to serve.

MOTION: To appoint Patricia Stinner to the Utility Advisory Board. Schafer/Saunier. 6-0.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

A. City Clerk Leclercq noted that the Statement of Expenditures for February needed to be added to the Consent Calendar.

5. CONSENT CALENDAR:

- A.** Approve minutes of the March 6, 2017 Regular Meeting. **(A)**
- B.** Approve Statement of Expenditures for February. **(A)**

MOTION: To approve the Consent Calendar as presented. Carr/Sawyer. 6-0. Motion carried.

6. UNFINISHED BUSINESS:

A. None

7. ORDINANCES ON INITIAL POSTING:

A. Consider Ordinance No. 1300 on initial posting amending various sections of Titles 16, 17 and 18 of the Municipal Code to address accessory buildings and setbacks in all zone districts and set the Public Hearing for April 6, 2017. **(L)**

City Planner Pellegrino reviewed the Staff Report on initial posting. Pellegrino noted that planning staff has reviewed accessory buildings and setbacks in all zone districts with a goal to support businesses through the implementation of appropriate zoning, and after work sessions and a public hearing before the Planning Commission, staff proposes the code amendments as specified in Ordinance No. 1300 being introduced this evening to the Council on initial posting.

Being initial posting of this Ordinance, Council had a brief discussion and there was no public comment.

MOTION: To Consider Ordinance No. 1300 on initial posting amending various sections of Titles 16, 17 and 18 of the Municipal Code to address accessory buildings and setbacks in all zone districts and set the Public Hearing for April 6, 2017 Matthews/Carr. 6-0. Motion carried.

Mayor Pro-tem Harvey read the QJ announcement regarding electronic devices into the record.

8. PUBLIC HEARINGS:

A. Approve Ordinance No. 1303 requesting a two-year extension of the Conditional Use Permit and Site Plan Review for Big O Tires to construct five additional service bays located at 555 Chester Avenue. **(QJ)**

Planning Director Sally Riley reviewed the Staff Report with the Council regarding this Ordinance.

Riley noted that on April 2, 2015 the City Council adopted Ordinance No. 1237, Series 2015 that granted Big O Tires a conditional use to add a 3,090-square foot building to include five automotive repair bays and associated site improvements to the existing automotive and vehicle repair business located at 555 Chester Avenue, Woodland Park,

Colorado within the Community Commercial Zone District, on property with a legal description of Lots 1A and 5, Block 18, Fosters Addition. Riley noted that the applicant has requested an extension due to fine-tuning his business priorities and investment decisions.

After a brief Council discussion mayor Pro-tem Harvey opened up the Public Hearing for Public Comment. There being no Public Comment Harvey closed the Public Meeting.

MOTION: Approve Ordinance No.1303 requesting a two-year extension of the Conditional Use Permit and Site Plan Review for Big O Tires to construct five additional service bays located at 555 Chester Avenue. Sawyer/Matthews. 6-0.

9. NEW BUSINESS:

A. Approve Resolution No. 815 establishing water and sewer plant investment fees effective April 1, 2017. **(A)**

Utilities Director Kip Wiley reviewed the Staff Report with the Council noting that the Municipal Code of the City of Woodland Park requires the review of the Water Tap Management Plan and water plant investment fees on an annual basis. Wiley noted that the requirements for said review were established in Ordinance No. 703, Series 1997 and that the Utilities Department has completed the required review and analysis which have been reviewed by the Utilities Advisory Committee. Wiley also reviewed with the Council that the Council passed Ordinance No. 842, Series 2000, making more affordable commercial water and sewer taps available for the multi-family rental unit buildings and implemented that change by modifying the basis for tap fees to fixture unit counts. Wiley presented the following to review with the Council:

The following water and sewer plant investment fees represent a 5 percent increase over the previous fees and are hereby established by City Council:

	<u>Water Plant Investment Fee</u>	<u>Associated Sewer Plant Investment Fee</u>
Residential Tier I	\$ 8,366	\$ 5,241
Residential Tier II	\$ 12,005	\$ 7,518
Residential Tier III	\$ 16,002	\$ 10,022
¾" Commercial	\$ 12,005	\$ 7,518
1" Commercial	\$ 18,008	\$ 11,278
1½" Commercial	\$ 36,014	\$ 22,555
2" Commercial	\$ 60,023	\$ 37,592
3" Commercial	\$120,047	\$ 75,184

The following unit charges for water and sewer plant investment fees for commercial taps for multi-family rental unit buildings are hereby established by City Council:

Water Plant Investment Fee: \$360.20/fixture unit
Sewer Plant Investment Fee: \$225.54/fixture unit

Wiley noted that the City Council further directs that the water and sewer plant investment fees established in Section 1 of the Resolution shall be effective on April 1, 2017, and shall remain in effect for approximately one year.

After brief Council discussion and no public comment a motion was made.

MOTION: Approve Resolution No. 815 establishing water and sewer plant investment fees effective April 1, 2017. Saunier/Schafer. 6-0.

10. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

A. None

11. REPORTS:

A. Mayor's Report:

Mayor Pro-tem Harvey reviewed the upcoming events with the Council and audience.

B. Council Reports:

Councilmember Carr shared an upcoming event being put on by the Opera Theater of the Rockies called the Mikado. Carr will be performing in this event and encouraged people to attend.

Councilmember Matthews invited the community to participate in the Keep Woodland Park Beautiful spring cleanup on May 20. Matthews noted that this year they are partnering with Focus on the Forrest.

C. City Attorney's Report:

1. None

D. City Manager's and Department Manager's Report:

1. Finance Director Mike Farina shared with the Council that the City had received its credit rating from Standard and Poor's and that it has remained the same.

2. Special Projects Coordinator Jane Mannon briefed the Council on events and projects that her office is currently working on and involved with.

3. City Manager Buttery reminded the City residents that this March has been a dry month and that there is currently a high fire danger. Buttery asked the citizens to be fire wise.

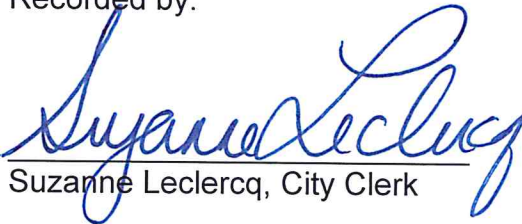
Buttery announced that he has spoken with the general contractor for the Aquatic Center and directed him to order all of the parts and pieces for the slide. Buttery noted that the fundraising has been very successful and that he was confident that all of the monies for the slide would be raised.

Bob Carlsen thanked City Manager Buttery and the citizens of Woodland Park for their outpouring of support and donations to the slide project.

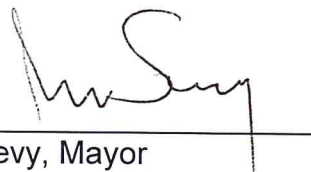
Mayor Pro-Tem Harvey shared the thank you notes with Council that have been received from the Community Cupboard, Junior Achievement, Mountain Top Cycling Club, Woodland Park Senior Citizen's Club, Teller County VITA, Woodland Park Community Church, Teller Senior Coalition, Help the Needy and Choices for the funds received from the Community Investment Fund.

12. ADJOURNMENT: Mayor Pro-tem Harvey adjourned the City Council meeting at 8:06 P.M.

Recorded by:


Suzanne Leclercq, City Clerk

APPROVED THIS 6th DAY OF April, 2017


Neil Levy, Mayor