WOODLAND PARK CITY COUNCIL
COUNCIL CHAMBERS - CITY HALL
MEETING MINUTES
April 20, 2017 – 7:00 P.M.

1. CALL TO ORDER AND ROLL CALL: Mayor Levy called the meeting to order at 7:00 P.M. with the following members of Council present: Mayor Pro-tem Harvey, Val Carr, Ken Matthews, Paul Saunier, John Schafer and Noel Sawyer.

2. PLEDGE OF ALLEGIANCE: Mayor Levy led the audience in the Pledge of Allegiance. The following Staff Members were also in attendance for this meeting:

City Manager David Buttery
Planning Director Sally Riley
Finance Director Mike Farina
Chief of Police Miles DeYoung
Deputy City Clerk Chrissy Stapleford
Parks and Recreation Director Cindy Keating
Director of Special Projects Jane Mannon

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

A. Appointment to the Parks and Recreation Advisory Board. City Clerk Leclercq reviewed with the Council that there were currently three positions on this board that would expire this month. Leclercq reviewed with the Council that these positions were advertised and letters to re-apply were sent to the incumbents. Leclercq shared with the Council that the City Clerk's Office had received three applications. Applications from two of the incumbents Bill Sinclair and Gene Mertlick and a new application from Danna Weber. Leclercq noted that all three applicants were in the audience this evening and available if Council wanted to ask them any questions.

Council invited new applicant Danna Weber to the podium to speak. Ms. Weber shared with the Council why she wanted to be on the Parks and Recreation Advisory Board. After no further questions from the Council a motion to approve was made.

MOTION: Motion to appoint Bill Sinclair, Gene Mertlick and Danna Webber to the Parks and Recreation Advisory Board. Carr/Schafer. 7-0. Motion carried.

B. Best of Teller County Awards by the Mountain Jackpot. Rick Langenberg from the Mountain Jackpot awarded the Best of Teller County Awards for 2016. The Woodland Park recipients were Darlene Jensen, 2nd place for Best Public Servant, Best Event awards were given to Cruise Above the Clouds for 1st place and to the 4th of July Celebration for 2nd Place.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

A. None

5. CONSENT CALENDAR:

A. Approve minutes of the April 6, 2017Regular Meeting. ***(A)***
B. Approve March 2017 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. ***(A)***

C. Approve the Construction contract with A-1 Chip Seal in the amount of $401,175.72 for the chip seal resurfacing of City Streets in 2017. ***(A)***

MOTION: To approve the Consent Calendar as presented. Matthews/Schafer. 7-0. Motion carried.

6. UNFINISHED BUSINESS:

A. None

7. ORDINANCES ON INITIAL POSTING:

A. None.

8. PUBLIC HEARINGS:

A. Approve Ordinance No. 1305 expanding the boundaries of Woodland Park Downtown Development Authority by amending Ordinance 914, Series 2001 and the Foundation Plan of the Authority. ***(L)***

Councilmember Noel Sawyer recused himself. City Clerk Leclercq reviewed the Staff Report for Ordinance No. 1305 with the Council. Leclercq reviewed that at its regular meeting on March 7, 2017, the DDA voted unanimously to recommend to City Council the inclusion of the property listed above into the DDA boundary area. Leclercq noted that Mr. Kuyper has petitioned the DDA to expand the current DDA boundary to include Lot 3 Paradise Lodge Marketplace Subdivision, Woodland Park, Teller County Colorado. The present owner of Lot 3 and party requesting inclusion is Parvest LLC, Pete Kuyper. Said property is 53,548 square feet or 1.23 acres. Said property borders Lot 4 to the north and Lot 5 to the east which are already included in the DDA boundary. Leclercq noted that Mr. Kuyper believes that including Lot 3 in the DDA will enable comprehensive planning with Lot 4 which is already within the boundary. Mr. Kuyper believes that this is a very natural extension that will allow any potential user to more effectively design a project that benefits and enhances the community.

There being no Council discussion Mayor Levy opened up the Public Hearing for Public Comment. There being no Public Comment Mayor Levy closed the Public Hearing and a motion was made.

MOTION: To Consider Ordinance No. 1305 expanding the boundaries of Woodland Park Downtown Development Authority by amending Ordinance 914, Series 2001 and the Foundation Plan of the Authority. ***(L)*** Matthews/Saunier. 6-0. Motion carried.

9. NEW BUSINESS:

A. Request to streamline the process of permission to serve alcohol in Memorial Park. ***(A)***

City Clerk Leclercq reviewed with the Council that the City's Municipal Code contains Rules and Regulations for City Parks and Community Buildings. Specifically, Section 14.04.030 (15) provides Council with the opportunity to consider requests for alcohol in the City parks. Leclercq noted as a result of the renovation of Memorial park the City is receiving numerous requests for alcohol in the park for events such as weddings, family reunions and HOA picnics. Leclercq noted that the City

Clerk's Office would like to streamline the process by approving these requests for Memorial Park internally. The main goal for this new process is to improve customer service by expediting the customer's park application approval. Leclercq noted that the City Clerk's Office would review each application to ensure that it provides for the proper controls of alcohol in the park.

After Council discussion the Council agreed to approve this process adding that the City Clerk will provide the Council with a report of any approvals that the City Clerk's Office makes for alcohol in the park.

MOTION: Approve request to streamline the process of permission to serve alcohol in Memorial Park and that the City Clerk's Office will provide Council with updated reports of the events that are approved. Schafer/Carr. 7-0. Motion carried.

10. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

A. None

11. REPORTS:

A. Mayor's Report:

Mayor Levy reviewed the upcoming events with the Council and audience.

B. Council Reports:

Councilmember Carr reported that Main Street is moving forward and that they now have a vision statement. Carr reported that the Ute Pass Saddle Club has many events scheduled for the upcoming summer. Carr reported that VURC met and they now have the first set of data to focus on analyzing.

At this time Mayor Pro-tem Harvey asked Councilmember Carr questions regarding the photo'ing of the City vehicles to include the tool boxes. Harvey also asked Carr if he was aware of the cost to the staff to this point to collect the data for VURC? After brief discussion Mayor Pro-tem Harvey made the following motion:

MOTION: To direct the City Staff to bring to Council at the next Council Meeting a Resolution to dissolve VURC. This motion was seconded by Matthews. No vote at this point was taken. Further Council discussion occurred.

Council voiced their concerns and opinions on the need for VURC. Discussion included the need for the committee, the staff time that it is taking to compile the data, the message of distrust it is sending to the staff and the baseline that has not been set for the data to date. Councilmember Carr and Councilmember Schafer spoke in favor of the VURC and the need to give it some time. They voiced their concern that they do not have enough data to provide any analysis yet to the Council and that it is not appropriate to make a conclusion at this time. After a lengthy Council discussion an amended motion was made by Mayor Pro-tem Harvey:

MOTION: To direct the City Staff to bring to Council at the May 18, 2017 City Council Meeting a Resolution to dissolve VURC. Matthews seconded this motion. Motion carried 6-1 with Councilmember Carr voting against it.

Councilmember Matthews invited the community to participate in the Keep Woodland Park Beautiful spring cleanup on May 20, 2017 and noted that this year they are working with Friends of the Forest to also clean up litter in the forest.

Councilmember Saunier thanked everyone for participating tonight.

C. City Attorney's Report: None

D. City Manager's and Department Manager's Report:

1. Jane Mannon, Office of Special Projects gave an update on the upcoming events that will be occurring to include the Broncos 7k and overlay that CDOT is planning for Kelly's Road North to West Creek and the grand opening of Memorial Park.

2. Sally Riley, Planning Director shared a memo with the Council that she had received an application for permitted use for a Natural Grocers store and that part of the requirement was that she notify Council and that they could make comments.

3. Chief DeYoung shared with the Council the 4-20 Dodge ball event held earlier this evening was a success.

4. City Manager Buttery shared with the Council that City Clerk Leclercq has been appointed to the CIRSA Board of Directors. Leclercq shared with the Council that Deputy City Clerk Stapleford had received a $1,500 scholarship from CIRSA for her to attend Clerk's Institute this summer.

12. WRITTEN CORRESPONDENCE: None.

13. ADJOURNMENT: The meeting adjourned at 8:18 P.M.

Recorded by:

Suzanne Leclercq, City Clerk

APPROVED THIS 4 DAY OF May, 2017

Neil Levy, Mayor