

**WOODLAND PARK CITY COUNCIL  
COUNCIL CHAMBERS - CITY HALL  
MEETING MINUTES  
April 6, 2017 – 7:00 P.M.**

**1. CALL TO ORDER AND ROLL CALL:** Mayor Levy called the meeting to order at 7:00 P.M. with the following members of Council present: Mayor Pro-tem Harvey, Val Carr, Ken Matthews, Paul Saunier, and John Schafer. Noel Sawyer was absent.

**2. PLEDGE OF ALLEGIANCE:** Mayor Levy led the audience in the Pledge of Allegiance. The following Staff Members were also in attendance for this meeting:

City Manager David Buttery  
Planning Director Sally Riley  
Finance Director Mike Farina  
Chief of Police Miles DeYoung

Utilities Director Kip Wiley  
Special Projects Coordinator Jane Mannon  
City Planner Lor Pellegrino

Deputy City Clerk Chrissy Stapleford

**3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:**

**A. Appointment to the Keep Woodland Park Beautiful Committee.**

Planning Director Sally Riley reviewed with the Council that there are currently five vacancies on the KWPB Committee. Five Permanent Positions. Riley noted that the Clerk's Office received an application from Sandy Crisp who was interested in being on the board as a permanent member. Riley noted that Ms. Crisp was unable to be at Council this evening. Council acknowledged Ms. Crisp's qualifications and made the following motion.

**MOTION:** A motion was made to appoint Sandy Crisp to the Keep Woodland Park Beautiful Committee. Matthews/Carr. 6-0. Motion carried.

**4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:**

**A. None**

**5. CONSENT CALENDAR:**

**A. Approve minutes of the March 16, 2017 Regular Meeting. (A)**

**MOTION:** To approve the Consent Calendar as presented. Schafer/Harvey. 6-0. Motion carried.

**6. UNFINISHED BUSINESS:**

**A. None**

## **7. ORDINANCES ON INITIAL POSTING:**

**A.** Consider Ordinance No. 1305 on initial posting expanding the boundaries of Woodland Park Downtown Development Authority by amending Ordinance 914, Series 2001 and the Foundation Plan of the Authority and set the Public Hearing for April 20, 2017. **(L)**

Planning Director Sally Riley reviewed the Staff Report on Ordinance No. 1305 being introduced this evening to the Council on initial posting. Being initial posting of this Ordinance, Council had a brief discussion.

Pete Kuyper owner of Lot 3 Paradise Market Place was present for public comment and discussed with Council his reasoning for wanting his property included in the DDA Boundary.

**MOTION:** To Consider Ordinance No. 1305 on initial posting expanding the boundaries of Woodland Park Downtown Development Authority by amending Ordinance 914, Series 2001 and the Foundation Plan of the Authority and set the Public Hearing for April 20, 2017. **(L)** Matthews/Schafer. 6-0. Motion carried.

## **8. PUBLIC HEARINGS:**

**A.** Ordinance No. 1300 amending various sections of Titles 16, 17 and 18 of the Municipal Code to address accessory buildings and setbacks in all zone districts. **(L)**

City Planner Pellegrino reviewed the Staff Report on public hearing. Pellegrino noted that planning staff has reviewed accessory buildings and setbacks in all zone districts with a goal to support businesses through the implementation of appropriate zoning. After work sessions and a public hearing before the Planning Commission, staff proposes the code amendments as specified in Ordinance No. 1300.

After a brief Council discussion, Mayor Levy opened public comment.

Mr. Jerry Good, owner of William's Brothers Furniture approached the podium to state his opposition to the Ordinance.

Mr. Jon DeVaux spoke as the Chairman of the Planning Commission. He stated that the Planning Commission voted 7-1 to approve this Ordinance, and that the majority of the Commissioners believe the standards are reasonable.

There being no further public comment, Mayor Levy closed public comment. The following motion was made:

**MOTION:** Approve Ordinance No. 1300 on initial posting amending various sections of Titles 16, 17 and 18 of the Municipal Code to address accessory buildings and setbacks in all zone districts. **(L)** Harvey/Matthews. 6-0.

## **9. NEW BUSINESS:**

A. None

**10. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

A. None

**11. REPORTS:**

A. Mayor's Report:

Mayor Levy reviewed the upcoming events with the Council and audience.

B. Council Reports:

Councilmember Carr reported that Main Street is moving forward.

Councilmember Matthews invited the community to participate in the Keep Woodland Park Beautiful spring cleanup on May 20, 2017

Councilmember Saunier thanked everyone for participating tonight.

C. City Attorney's Report: None

D. City Manager's and Department Manager's Report: None

**12. WRITTEN CORRESPONDENCE**

Mayor Levy shared a thank you note with Council that had been received from the Little Chapel Food Pantry for the funds received from the Community Investment Fund.

**13. ADJOURN TO EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402 4 (f) (I) TO DISCUSS THE EVALUATION PROCESS FOR THE CITY MANAGER.**

Tanner Coy DDA Board Member added public comment prior to adjourning to executive session. Mr. Coy first offered that he is available to discuss TIF regulations to anyone who wants to know more. Also Coy mentioned that multiple people would like to speak regarding the executive session.

Levy read the purpose of the Executive Session into the record at 7:55 PM.

**MOTION:** To adjourn to Executive Session pursuant to C.R.S. 24-6-402 (4) (f) (I) to discuss the evaluation of the City Manager. Harvey/Schafer. Motion carried 5-1 with Saunier voting no.

**13. RECONVENE REGULAR MEETING:** Levy reconvened the meeting at 9:19 P.M. with the above stated members of Council present. He announced that City Council met in Executive Session from 7:58 P.M. to 9:18 P.M. and requested Executive

Session participants announce themselves. Participants included Harvey, Carr, Matthews, Saunier, Schafer, Levy & Buttery. Levy reported that Council discussed the evaluation of the City Manager and stated that no formal action was taken during Executive Session.

**A.** Consider City Manager's salary adjustment.

Buttery publicly acknowledged to Council that he receive no raise this year. There being no public comment, Mayor Levy entertained a motion.

**MOTION:** Request that there be no increase in the City Manager's salary in the coming year. (L) Matthews/Schafer. 5-1 with Harvey voting no.

**13. ADJOURNMENT:** The meeting adjourned at 9:22 P.M.

Recorded by:

  
Chrissy Stapleford, Deputy City Clerk

APPROVED THIS 20<sup>th</sup> DAY OF April, 2017

  
Neil Levy, Mayor