

City of Woodland Park

April 3, 2025 at 6:30 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor Case called the regularly scheduled City Council Meeting to order at 6:30 PM with the following Councilmembers in attendance: Mayor Case, Mayor Pro-tem Nakai, Councilmember Geer, Councilmember Harvey, Councilmember Jones and Councilmember Smith.

The following staff members were also in attendance: City Manager Vassalotti, Deputy City Manager/City Clerk Leclercq, IT Technician Barnes, Deputy City Clerk Sauer, Communications Manager Higginbotham and Planning Director Schminke appeared via zoom.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. Celebration of a Proclamation declaring the week of May 5th through May 9th, 2025, as National Small Business Week. (A)
(Presenter Deb Miller, President of the Greater Woodland Park Chamber)

Debbie Miller, President of the Greater Woodland Park Chamber of Commerce, shared information with the Council regarding National Small Business Week. Mayor Case read a proclamation into the record declaring the week of May 5th through May 9th, 2025, as National Small Business Week.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

Deputy City Manager/City Clerk Leclercq shared there was a correction to the type of license on 9A. Leclercq shared that it should be a fermented beer and wine license off-premise. Correction was noted by the Mayor.

5. CONSENT CALENDAR

- A. Approval of the March 20, 2025 City Council Meeting Minutes. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)

Mayor Case read the Consent Agenda into the record and the following motion was made.

Motion: to approve the March 20, 2025, City Council Meeting Minutes. Geer/Smith. Motion carried 6-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Jason Friesema shared that he attended the Natural Medicine workshop and that the first Healing Center was opening in Denver this week.

Arnie Sparnins thanked the City Staff for enforcing the Short Term Rental ordinance and

keeping the STRs from disrupting neighborhoods. He also thanked the Council for taking the right action for the right reasons.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

None.

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

- A.** Approval of Ordinance No. 1494, Series 2025, on initial posting, an Ordinance of the Woodland Park City Council Amending Title 18 of the City's Municipal Code by Adopting a New Chapter 18.80 Regarding Local Regulation of Natural Medicine and Amending Chapter 18.06 Regarding Zoning Definitions and Chapter 18.09.090 Regarding Table of Permitted Uses, and set the Public Hearing for April 17, 2025. (L)
(Presenter Planning Director Schminke)

Planning Director Schminke introduced this ordinance on initial posting and the following motion was made.

Motion: to approve Ordinance No. 1494, Series 2025, on initial posting, an Ordinance of the Woodland Park City Council Amending Title 18 of the City's Municipal Code by Adopting a New Chapter 18.80 Regarding Local Regulation of Natural Medicine and Amending Chapter 18.06 Regarding Zoning Definitions and Chapter 18.09.090 Regarding Table of Permitted Uses, and set the Public Hearing for April 17, 2025. Geer/Smith. Motion carried 6-0.

- B.** Approval of Ordinance No. 1495, Series 2025, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado Amending Title 17 and Title 18 of the Woodland Park Municipal Code, Concerning Subdivisions and Zoning, to Address Water Availability Necessary for Future Development and Expansion of Uses and Impact, and set the Public Hearing for April 17, 2025, and set the Public Hearing for April 17, 2025. (L)
(Presenter Planning Director Schminke)

Planning Director Schminke introduced this ordinance on initial posting and the following motion was made.

Motion: to approve Ordinance No. 1495, Series 2025, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado, Amending Title 17 and Title 18 of the Woodland Park Municipal Code, Concerning Subdivisions and Zoning, to Address Water Availability Necessary for Future Development and Expansion of Uses and Impact, and set the Public Hearing for April 17, 2025. Nakai/Geer. Motion carried 6-0.

9. PUBLIC HEARINGS

(Public comment may be heard)

- A.** Approval of a new Beer & Wine Liquor License for Feather Petroleum dba Stop N Save #28, located at 519 W. US Highway 24, Woodland Park, Colorado 80863. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq introduced this liquor license for Public Hearing. Leclercq reviewed the application with the Council, stating that Feather Petroleum dba Stop N Save #28, located at 519 West US Highway 24, Woodland Park, CO, is applying for a fermented beer and wine off-premise liquor license. Leclercq shared that the corporation has

a current sales tax license and FEIN number. Leclercq shared that a petition of needs and desires had been completed with 33 signatures on it. The location is eligible to be licensed and possession of the property is documented by a lease starting May 2, 2034. Leclercq reviewed that all applicable postings were completed and that the character of the applicant was not an issue for this hearing. Leclercq also shared that all applicable fees have been paid.

Following her presentation, Leclercq shared that the applicant was on Zoom should the Council have any questions. There being no questions from the Council, Mayor Case opened up the Public Comment portion of the Public Hearing. There being no Public Comment, Mayor Case closed the Public Hearing and the following motion was made.

Motion: to approve a new fermented beer and wine off-premise liquor license for Feather Petroleum dba Stop N Save #28, located at 519 W. US Highway 24, Woodland Park, Colorado. Nakai/Smith. Motion carried 6-0.

10. NEW BUSINESS

(Public comment may be heard)

None.

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

Mayor Case shared the upcoming events for the next two weeks.

Mayor Case also shared a thank-you card that was received from Community Partnership thanking the City for participating in their toy/food/blanket drive. Mayor Case thanked employee Christie Huber for organizing the drive for the City, and delivering all the goods to Community Partnership. Mayor Case shared that Christie does this each year and always does it all on her own time.

B. Council Reports

Mayor Pro-tem shared that there would be a Charter Review Committee meeting next week, April 9, at 2:30 PM.

Councilmember Geer shared the upcoming events and activities for Parks and Recreation.

Councilmember Harvey shared information on the legislative committee and the lobbyist that the City is working with.

Councilmember Jones shared information on the DDA micro grants.

Councilmember Smith shared the poster of historic women that was produced by the Historical Society.

C. City Attorney's Report

None.

D. City Manager's Report

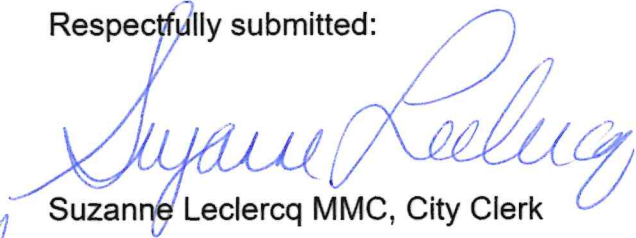
City Manager Vassalotti shared that the DDA meeting had been re-scheduled. Vassalotti also shared that the Pine Beetle Study had been completed.

Communications Manager Higginbotham shared changes that will be made to Facebook and live video. She shared that the live videos will continue to be viable on You Tube.

12. ADJOURNMENT

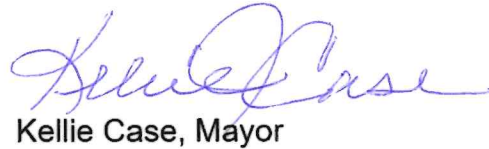
The time being 7:08 PM and there being no further City business, Mayor Case adjourned the Public Meeting.

Respectfully submitted:



Suzanne Leclercq MMC, City Clerk

APPROVED THIS 17th DAY OF April, 2025



Kellie Case, Mayor