



City of Woodland Park

City Council

July 17, 2025 at 6:30 PM

AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
 - A. Acknowledgment and Appreciation of Team Rubicon for Fire Mitigation at the Avenger Open Space.
(Presenters Parks and Recreation Director Keating and Budget Director Burleson)
 - B. Appointments to the Utility Advisory Committee. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)
 - C. Appointment to the Downtown Development Authority. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)
 - D. Proclamation declaring July as Parks and Recreation Month. (A)
(Parks and Recreation Director Keating)
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
 - A. Review and Acceptance of the Statement of Expenditures for June 2025. (A)
(Presenter City Manager Vassalotti)
 - B. Approval of the June 19, 2025 Regularly Scheduled City Council Meeting. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**
(Public Comment may be heard)
8. **ORDINANCES ON INITIAL POSTING**
(Public comment may be heard)
9. **PUBLIC HEARINGS**
(Public comment may be heard)
 - A. Approval of Ordinance No. 1498, Series 2025, an Ordinance Granting a Special Use Permit for the Purpose of CORE Electric Cooperative to Replace an Existing 63-foot Lattice Communication Tower with a New 120-foot Lattice Communication Tower (130 Feet to Top of Appurtenances). The Subject Property is Located in the SE4SE4 Sec. 23 and that Portion of the E2NE4 Sec. 26 Lying North of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek

Road, Woodland Park, CO) in the Agricultural (AG) Zone. (QJ) (Presenter Senior Planner, CJ Gates)

10. NEW BUSINESS

(Public comment may be heard)

- A.** Approve a Rock, Gem & Jewelry Show Temporary Use Permit (TUP) - a request from Kim Packham (Applicant) and Peter LaBarre (property owner) for on-site vendor camping August 11-18, 2025 for the Woodland Park Rock, Gem and Jewelry Show special event at 19250 E US Hwy 24 in the Service Commercial (SC) zone district. (QJ) (Presenter: Permit Technician, Grant Ahtye)
- B.** Approve Resolution No. 932 a Resolution Establishing Expedited Review Policies for Future Affordable Housing Projects. (Presenter Budget Director / Kimberly Burleson)

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report
- B.** Council Reports
- C.** City Attorney's Report
- D.** City Manager's Report

12. ADJOURNMENT

Key to agenda abbreviations:

(A) Administrative- matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial



STAFF REPORT

TO: Mayor Case and City Council

FROM: Suzanne Leclercq, Deputy City Manager/City Clerk

DATE: July 17, 2025

SUBJECT: Appointments to the Utility Advisory Committee. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)

BACKGROUND: There are currently two positions with terms expired as of June 2025 for the Utility Advisory Committee. They are for Cindy Rumsey and Tim Rhatigan. The City Clerks Office has advertised the position as per City Council's policy and has received applications from both incumbents Cindy Rumsey and Tim Rhatigan to re-apply.

Following the Council's interviews of the applicants, the City Clerk is prepared to administer the Oath of Office to both of the incumbents.

RECOMMENDATION: Approve incumbents Cindy Rumsey and Tim Rhatigan to the Utility Advisory Committee.

ATTACHMENTS: None



STAFF REPORT

TO: Mayor Case and City Council

FROM: Suzanne Leclercq, Deputy City Manager/City Clerk

DATE: July 17, 2025

SUBJECT: Appointment to the Downtown Development Authority. (A)
(Presenter Deputy City Manager/City Clerk Leclercq)

BACKGROUND: As the Council is aware, there are currently openings on the DDA. Al Born's term has expired as of June 30, 2025, and he would like to re-apply for a position on the DDA. Mr. Born is eligible to re-apply and meets all the requirements to be on the DDA.

Following the Council's interview of Mr. Born, the City Clerk is prepared to administer the Oath of Office to Mr. Born if he is re-appointed.

RECOMMENDATION: Approval of Al Born to the DDA.

ATTACHMENTS: None



PROCLAMATION OF JULY AS PARKS AND RECREATION MONTH

WHEREAS parks and recreation is an integral part of communities throughout this country, including the City of Woodland Park; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS park and recreation programming and education activities, such as out of-school time programming, youth sports, environmental, arts and cultural education, are critical to childhood development; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the City of Woodland Park recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY the Mayor and City Council that July is recognized as Park and Recreation Month in the City of Woodland Park, Teller County.

Kellie Case, Mayor

Attest: _____
July 17, 2025



City of Woodland Park

Staff Report for City Council

Meeting Date: July 17th, 2025

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
	CMO/Finance	Jessica Scott Accounting Director

ITEM:

June 2025 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

June 2025	
Accounts Payable Checks	654,130.55
Payroll Checks	572,136.73
CEBT	100,392.39
Wire-DDA x9005	299,753.66
Wire-DDA x9004	59,603.55
Vectra Visa credit card EFT	40,264.09
Total	1,726,280.97

The Elected Officials expenditures for June 2025 are attached as a separate report.

STAFF RECOMMENDATION:

Approve the June 2025 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
121223	CHK	A	AFFORDABLE FLAGS & FIREWORKS	24	1	3,354.30	0.00	3,354.30	06/05/2025		47265
			CITY FLAGS	639		3,354.30	0.00	3,354.30			
121224	CHK	A	ANTONIA RAMIREZ	5703	1	81.00	0.00	81.00	06/05/2025		47265
			CLEAN UP/SET UP	05282025		81.00	0.00	81.00			
121225	CHK	A	ASHLEY FARRELL	5670	1	162.33	0.00	162.33	06/05/2025		47265
			BARTENDING - UPCC	05272025		162.33	0.00	162.33			
121226	CHK	A	BRIAN E. BUNDY	5208	1	672.00	0.00	672.00	06/05/2025		47265
			05/22-06/04 ACCT. SUPPORT	06042025		672.00	0.00	672.00			
121227	CHK	A	BUSINESS LAW GROUP	5566	1	112.50	0.00	112.50	06/05/2025		47265
			04/25 LEGAL FEES	7112		112.50	0.00	112.50			
121228	CHK	A	CEM SALES & SERVICE	5373	1	4,838.24	0.00	4,838.24	06/05/2025		47265
			NEW MOTOR	12500373		4,838.24	0.00	4,838.24			
121229	CHK	A	CHANEY PEST ELIMINATION	5484	1	90.00	0.00	90.00	06/05/2025		47265
			05/25 SERVICE - MEADOWOOD	34108		90.00	0.00	90.00			
121230	CHK	A	CINTAS CORPORATION NO 2	4977	1	172.21	0.00	172.21	06/05/2025		47265
			UNIFORM - FL	4231318468		172.21	0.00	172.21			
121231	CHK	A	CINTAS FIRE PROTECTION	3604	3	3,798.65	0.00	3,798.65	06/05/2025		47265
			INSPECTION, PARTS, LABOR - WAC	0F47057782		2,500.00	0.00	2,500.00			
			ALARM REPAIR - UPCC	0F47582541		752.64	0.00	752.64			
			INSPECTION - WWTP	0F47582974		546.01	0.00	546.01			
121232	CHK	A	COLORADO ANALYTICAL LAB	4028	1	252.00	0.00	252.00	06/05/2025		47265
			LAB SERVICES - WWTP	250508115		252.00	0.00	252.00			
121233	CHK	A	COLORADO BUILDING SUPPLY	5700	2	923.75	0.00	923.75	06/05/2025		47265
			05/2025 CHARGES	6012025		923.75	0.00	58.25			
			05/2025 CHARGES	6012025		923.75	0.00	865.50			
121234	CHK	A	CORE ELECTRIC COOPERATIVE	5316	4	38,652.24	0.00	38,652.24	06/05/2025		47265
			06/2025 CHARGES	06232025		38,652.24	0.00	9,848.53			
			06/2025 CHARGES	06232025		38,652.24	0.00	9,743.52			
			06/2025 CHARGES	06232025		38,652.24	0.00	6,367.68			
			06/2025 CHARGES	06232025		38,652.24	0.00	12,692.51			
121235	CHK	A	CREATIVE CONCEPTS OF AMERICA	2676	1	392.00	0.00	392.00	06/05/2025		47265
			WP STICKERS	3188		392.00	0.00	392.00			
121236	CHK	A	GRAINGER INC.	282	1	107.52	0.00	107.52	06/05/2025		47265
			PARTS	9514069104		107.52	0.00	107.52			
121237	CHK	A	HAYNES MECHANICAL SYSTEMS	3359	1	607.50	0.00	607.50	06/05/2025		47265
			UPCC - REPAIR	51847		607.50	0.00	607.50			
121238	CHK	A	JOHNSON CONTROLS SECURITY SOLU	5259	1	641.02	0.00	641.02	06/05/2025		47265
			2025	41342870		641.02	0.00	641.02			
121239	CHK	A	KAIDEN KENYON	5657	1	72.00	0.00	72.00	06/05/2025		47265
			SET UP/CLEAN UP	05282025		72.00	0.00	72.00			

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121240	CHK	A	LEILANI COLEMAN	5613	1	1,690.50	0.00	1,690.50	06/05/2025		47265
			INSTRUCTOR - P&R	05292025		1,690.50	0.00	1,690.50			
121241	CHK	A	MEDICINE FOR BUSINESS AND INDU	5476	1	167.00	0.00	167.00	06/05/2025		47265
			DRUG SCREEN	979502		167.00	0.00	167.00			
121242	CHK	A	SOUTHWEST PARK & RECREATION TR	1	1	450.00	0.00	450.00	06/05/2025		47265
			TRAINING REG. MICHAEL CORNELL	03802		450.00	0.00	450.00			
121243	CHK	A	LARRY SHELTON	1	1	110.00	0.00	110.00	06/05/2025		47265
			REIMBURSEMENT	06022025		110.00	0.00	110.00			
121244	CHK	A	AARON VASSALOTTI	1	1	243.00	0.00	243.00	06/05/2025		47265
			TRAVEL EXPENSE REIMBURSEMENT	06042025		243.00	0.00	243.00			
121245	CHK	A	KANDICE & CALEB BARCUS	1	1	176.09	0.00	176.09	06/05/2025		47265
			UTILITY REFUND	3104.04		176.09	0.00	176.09			
121246	CHK	A	DOROTHY COTHRAN	1	1	40.00	0.00	40.00	06/05/2025		47265
			UTILITY REFUND	4131.15		40.00	0.00	40.00			
121247	CHK	A	KURT & WENDY DAHL	1	1	150.00	0.00	150.00	06/05/2025		47265
			UTILITY REFUND	451.17		150.00	0.00	150.00			
121248	CHK	A	CINDY MCNEESE	1	1	21.88	0.00	21.88	06/05/2025		47265
			UTILITY REFUND	5056.07		21.88	0.00	21.88			
121249	CHK	A	JANELLE KRZYSIK	1	1	200.00	0.00	200.00	06/05/2025		47265
			UTILITY REFUND	554.19		200.00	0.00	200.00			
121250	CHK	A	JOHN & JOAN LOFTIS	1	1	40.00	0.00	40.00	06/05/2025		47265
			UTILITY REFUND	5759.02		40.00	0.00	40.00			
121251	CHK	A	AMBER KOEHLER	1	1	55.00	0.00	55.00	06/05/2025		47265
			REFUND - TENNIS	87451866		55.00	0.00	55.00			
121252	CHK	A	ALLISON HANSON	1	1	120.00	0.00	120.00	06/05/2025		47265
			TENNIS CLASS REFUND	87462079		120.00	0.00	120.00			
121253	CHK	A	AMY KAUFMANN	1	1	120.00	0.00	120.00	06/05/2025		47265
			ADULT SPORTS CREDIT	87834057		120.00	0.00	120.00			
121254	CHK	A	NAPA AUTO PARTS	2048	3	1,356.23	0.00	1,356.23	06/05/2025		47265
			05/2025 CHARGES	5312025		1,356.23	0.00	1,126.94			
			05/2025 CHARGES	5312025		1,356.23	0.00	25.18			
			05/2025 CHARGES	5312025		1,356.23	0.00	204.11			
121255	CHK	A	OCCUPATIONAL HEALTH CENTERS OF	5300	1	271.00	0.00	271.00	06/05/2025		47265
			PRE-EMPLOYMENT	18217163		271.00	0.00	271.00			
121256	CHK	A	PRIORITY RESEARCH	4392	1	32.70	0.00	32.70	06/05/2025		47265
			BACKGROUND CHECKS	1291928		32.70	0.00	32.70			
121257	CHK	A	RAMPART SUPPLY, INC.	528	1	167.83	0.00	167.83	06/05/2025		47265
			PARTS - URINAL	S7233856.001		167.83	0.00	167.83			

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121258	CHK	A	SECURITAS TECHNOLOGY CORPORATI	4042	1	398.82	0.00	398.82	06/05/2025		47265
			06/25 MONITORING	6004993321		398.82	0.00	398.82			
121259	CHK	A	SKAGGS COMPANIES, INC	635	7	555.60	0.00	555.60	06/05/2025		47265
			UNIFORM - WPPD	100_A_275300_5		210.00	0.00	210.00			
			CREDIT	100_A_275300_6		50.00-	0.00	50.00-			
			UNIFORMS - WPPD	100_A_282396_6		173.00	0.00	173.00			
			UNIFORM - WPPD	100_A_282396_7		73.00	0.00	73.00			
			UNIFORM - WPPD	100_A_282396_8		69.60	0.00	69.60			
			UNIFORM - WPPD	100_A_283587		50.00	0.00	50.00			
			UNIFORM - WPPD	100_A_283587_2		30.00	0.00	30.00			
121260	CHK	A	SNO-WHITE LINEN & UNIFORM, INC	581	1	529.56	0.00	529.56	06/05/2025		47265
			EVENT EXPENSE - UPCC	S0251657		529.56	0.00	529.56			
121261	CHK	A	SPRUCE NETWORKS,LLC	5437	1	1,845.00	0.00	1,845.00	06/05/2025		47265
			Network Engineering Support	1037		1,845.00	0.00	1,845.00			
121262	CHK	A	STANDARD INSURANCE COMPANY	1091	1	2,528.75	0.00	2,528.75	06/05/2025		47265
			06/2025 STD & LTD	05192025		2,528.75	0.00	2,528.75			
121263	CHK	A	SUN BADGE CO	5427	1	2,760.25	0.00	2,760.25	06/05/2025		47265
			BADGES - WPPD	422945		2,760.25	0.00	2,760.25			
121264	CHK	A	THE AQUEOUS SOLUTION, INC.	3016	1	1,946.50	0.00	1,946.50	06/05/2025		47265
			CHEMICALS - WAC	INV/2025/00892		1,946.50	0.00	1,946.50			
121265	CHK	A	THOMAS C. EVANS	5711	1	400.00	0.00	400.00	06/05/2025		47265
			COMMUNITY CONCERT PERFORMANCE	61125		400.00	0.00	400.00			
121266	CHK	A	WAXIE SANITARY SUPPLY	4189	2	559.92	0.00	559.92	06/05/2025		47265
			CUSTODIAL SUPPLIES - F&G	83237734		122.40	0.00	122.40			
			CUSTODIAL SUPPLIES - F&G	83253706		437.52	0.00	437.52			
121267	CHK	A	WOODLAND PARK SCHOOL DIST RE-2	1262	1	73,637.57	0.00	73,637.57	06/05/2025		47265
			03/25 SALES TAX	06032025		73,637.57	0.00	73,637.57			
121268	CHK	A	AMARRA WINTERS	5679	1	307.50	0.00	307.50	06/12/2025		47295
			SCOREKEEPER	06042025		307.50	0.00	307.50			
121269	CHK	A	ANTONIA RAMIREZ	5703	1	99.00	0.00	99.00	06/12/2025		47295
			SET UP/CLEAN UP - UPCC	06042025		99.00	0.00	99.00			
121270	CHK	A	APEX WASTE SYSTEMS	5664	3	504.61	0.00	504.61	06/12/2025		47295
			150 YARD ROLL OFF	400561		490.00	0.00	490.00			
			LATE CHARGE	402450		7.01	0.00	7.01			
			LATE CHARGE	445337		7.60	0.00	7.60			
121271	CHK	A	BADGER METER INC	4278	1	2,988.44	0.00	2,988.44	06/12/2025		47295
			LTE SERVICE UNIT	80196279		2,988.44	0.00	2,988.44			
121272	CHK	A	CENTURYLINK	4342	2	636.06	0.00	636.06	06/12/2025		47295
			05/2025 CHARGES	5252025		636.06	0.00	462.52			
			05/2025 CHARGES	5252025		636.06	0.00	173.54			
121273	CHK	A	CHANEY PEST ELIMINATION	5484	1	90.00	0.00	90.00	06/12/2025		47295

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			06/25 SERVICE CHARGE	34255		90.00	0.00	90.00			
121274	CHK	A	CHEYENNE BECKER	5709	1	171.00	0.00	171.00	06/12/2025		47295
			SUPPORT/DISHES	06042025		171.00	0.00	171.00			
121275	CHK	A	CINTAS CORPORATION NO 2	4977	2	344.42	0.00	344.42	06/12/2025		47295
			UNIFORM - FLEET	4231958060		172.21	0.00	172.21			
			UNIFORM - FL	4232802881		172.21	0.00	172.21			
121276	CHK	A	CINTAS FIRE PROTECTION	3604	1	2,115.10	0.00	2,115.10	06/12/2025		47295
			INSPECTION - BACKFLOW	0F47583208		2,115.10	0.00	2,115.10			
121277	CHK	A	COLORADO ANALYTICAL LAB	4028	1	53.00	0.00	53.00	06/12/2025		47295
			LAB SERVICES	250520108		53.00	0.00	53.00			
121278	CHK	A	COLORADO DEPT OF REVENUE	885	1	761.00	0.00	761.00	06/12/2025		47295
			UPCC LIQUOR LICENSE RENEWAL	06052025		761.00	0.00	761.00			
121279	CHK	A	CORE & MAIN LP	4980	2	1,467.66	0.00	1,467.66	06/12/2025		47295
			CHESTER SEWER REPAIR	W980645		1,029.96	0.00	1,029.96			
			CHESTER SEWER REPAIR	W994682		437.70	0.00	437.70			
121280	CHK	A	CPS DISTRIBUTORS, INC	194	2	3,368.48	0.00	3,368.48	06/12/2025		47295
			TURF SUPPLIES	0020285890-001		2,795.32	0.00	2,795.32			
			TURF TOOLS	0020596101-001		573.16	0.00	573.16			
121281	CHK	A	DAIKIN APPLIED AMERICA INC	5563	1	3,452.00	0.00	3,452.00	06/12/2025		47295
			Maintenance agreement renewal	3529439		3,452.00	0.00	3,452.00			
121282	CHK	A	DAVE HALTER	5424	1	341.00	0.00	341.00	06/12/2025		47295
			SVCS. & MATERIALS - BERGSTROM	06042025		341.00	0.00	341.00			
121283	CHK	A	DOCUMART COPIES & PRINTING	3252	1	131.73	0.00	131.73	06/12/2025		47295
			WATER QUALITY REPORT	380490		131.73	0.00	131.73			
121284	CHK	A	EMPLOYERS COUNCIL SERVICES, IN	5099	1	768.00	0.00	768.00	06/12/2025		47295
			BACKGROUND CHECK	0000550956		768.00	0.00	768.00			
121285	CHK	A	ENGER, JANE	3876	1	213.50	0.00	213.50	06/12/2025		47295
			INSTRUCTOR - P&R	06052025		213.50	0.00	213.50			
121286	CHK	A	FARIS MACHINERY CO.	1712	1	967.37	0.00	967.37	06/12/2025		47295
			SWEEPER BROOM	A18360		967.37	0.00	967.37			
121287	CHK	A	FIRST CITIZENS BANK AND TRUST	5683	1	1,017.44	0.00	1,017.44	06/12/2025		47295
			06/25 KYOCERA	47167129		1,017.44	0.00	1,017.44			
121288	CHK	A	FLOWPOINT ENVIORNMENTAL SYSTEM	5354	1	1,095.00	0.00	1,095.00	06/12/2025		47295
			RENEWAL FEE 2025	#SU10475		1,095.00	0.00	1,095.00			
121289	CHK	A	GAZETTE, THE	276	1	101.98	0.00	101.98	06/12/2025		47295
			LEGAL NOTICE - PL	05312025		101.98	0.00	101.98			
121290	CHK	A	GOAT PATCH BREWING COMPANY	5712	1	210.15	0.00	210.15	06/12/2025		47295
			BEER DELIVERY	E-18889		210.15	0.00	210.15			

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121291	CHK	A	GRAINGER INC. PARTS	282 9514201996	1	41.51 41.51	0.00 0.00	41.51 41.51	06/12/2025		47295
121292	CHK	A	INDIGO WATER GROUP, LLC OPERATOR TRAINING CLASSES OPERATOR TRAINING CLASSES TRAINING CLASSES	5174 7925 7925 8336	3	2,860.00 2,420.00 2,420.00 440.00	0.00 0.00 0.00 0.00	2,860.00 1,210.00 1,210.00 440.00	06/12/2025		47295
121293	CHK	A	INTERSTATE CHEMICAL CO, INC. SODA ASH - WTP	2387 610156	1	18,678.00 18,678.00	0.00 0.00	18,678.00 18,678.00	06/12/2025		47295
121294	CHK	A	KAIDEN KENYON SET UP/CLEAN UP - UPCC	5657 06042025	1	117.00 117.00	0.00 0.00	117.00 117.00	06/12/2025		47295
121295	CHK	A	KIERA L. ELLER BARTENDER - UPCC	5654 06022025	1	101.00 101.00	0.00 0.00	101.00 101.00	06/12/2025		47295
121296	CHK	A	LAW FIRM OF SUZANNE M. ROGERS, 05/2025 LEGAL SERVICES	5054 06042025	1	3,000.00 3,000.00	0.00 0.00	3,000.00 3,000.00	06/12/2025		47295
121297	CHK	A	MARY MOODEY SITE SUPERVISOR	5480 05222025A	1	280.48 280.48	0.00 0.00	280.48 280.48	06/12/2025		47295
121298	CHK	A	MELODY CAMPBELL BARTENDING	77 06092025	1	24.00 24.00	0.00 0.00	24.00 24.00	06/12/2025		47295
121299	CHK	A	STEVE VARNER UNIFORM REIMBURSEMENT	1 05242025	1	88.32 88.32	0.00 0.00	88.32 88.32	06/12/2025		47295
121300	CHK	A	JOEL SMITH CONCERT CLEANUP	1 06052025	1	36.00 36.00	0.00 0.00	36.00 36.00	06/12/2025		47295
121301	CHK	A	KATHY BOSCHE CEMETERY PLOT BUY BACK	1 06062025	1	1,500.00 1,500.00	0.00 0.00	1,500.00 1,500.00	06/12/2025		47295
121302	CHK	A	TOWN OF JOHNSTOWN REIMB. HOTEL ROOM-SETH BRYANT	1 06062025A	1	293.96 293.96	0.00 0.00	293.96 293.96	06/12/2025		47295
121303	CHK	A	ALEJANDRO & MARIA VERDUZCO UTILITY REFUND	1 121.04	1	201.36 201.36	0.00 0.00	201.36 201.36	06/12/2025		47295
121304	CHK	A	JEFF LARSEN UTILITY REFUND	1 1244.04	1	271.96 271.96	0.00 0.00	271.96 271.96	06/12/2025		47295
121305	CHK	A	CHRIS & TRACEY KENNON UTILITY REFUND	1 85.14	1	42.25 42.25	0.00 0.00	42.25 42.25	06/12/2025		47295
121306	CHK	A	MOUNTAIN VIEW UNITED METHODIST FAMILY DOG TRAINING	2964 06092025	1	90.00 90.00	0.00 0.00	90.00 90.00	06/12/2025		47295
121307	CHK	A	NICHOLE DEONN SAUER MILEAGE REIMBURSEMENT	5572 06042025	1	87.10 87.10	0.00 0.00	87.10 87.10	06/12/2025		47295
121308	CHK	A	O'REILLY AUTOMOTIVE STORES, IN 05/2025 CHARGES 05/2025 CHARGES	4531 5282025 5282025	2	139.50 139.50 139.50	0.00 0.00 0.00	139.50 91.76 47.74	06/12/2025		47295

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121309	CHK	A	PEO SISTERHOOD CHAPTER IL COLO	5600	1	29.00	0.00	29.00	06/12/2025		47295
			DONATION BAR	2506125		29.00	0.00	29.00			
121310	CHK	A	PIKES PEAK REGIONAL BUILDING D	4647	1	177.00	0.00	177.00	06/12/2025		47295
			ELEVATOR INSPECTION	2142565		177.00	0.00	177.00			
121311	CHK	A	PURCELL TIRE & RUBBER COMPANY	5638	1	786.68	0.00	786.68	06/12/2025		47295
			RIM GUARDS	48801344		786.68	0.00	786.68			
121312	CHK	A	QUADIENT FINANCE USA, INC	5204	1	500.00	0.00	500.00	06/12/2025		47295
			POSTAGE MACHINE REFILL	05282025		500.00	0.00	500.00			
121313	CHK	A	RE/SPEC INC.	4817	1	15,156.75	0.00	15,156.75	06/12/2025		47295
			Respec Contract Glen Asp Dam	INV04250945		15,156.75	0.00	15,156.75			
121314	CHK	A	ROSZCZEWSKI, ALICE JEAN	4440	1	180.00	0.00	180.00	06/12/2025		47295
			INSTRUCTOR - P&R	06092025		180.00	0.00	180.00			
121315	CHK	A	SKAGGS COMPANIES, INC	635	2	236.00	0.00	236.00	06/12/2025		47295
			UNIFORM - WPPD	100_A_282396_10		98.00	0.00	98.00			
			UNIFORM - WPPD	100_A_282396_9		138.00	0.00	138.00			
121316	CHK	A	SNO-WHITE LINEN & UNIFORM, INC	581	1	665.91	0.00	665.91	06/12/2025		47295
			EVENT EXPENSE	S0252446		665.91	0.00	665.91			
121317	CHK	A	SOLITUDE LAKE MANAGEMENT	5073	1	458.60	0.00	458.60	06/12/2025		47295
			06/25 POND MAINTENANCE	PSI172418		458.60	0.00	458.60			
121318	CHK	A	SULLIVAN GREEN SEAVY JARVIS, L	5578	1	562.50	0.00	562.50	06/12/2025		47295
			MATTER 881 GENERAL BUSINESS	1542		562.50	0.00	562.50			
121319	CHK	A	TDS BROADBAND LLC	5335	3	1,603.21	0.00	1,603.21	06/12/2025		47295
			05/2025 CHARGES	05252025		132.45	0.00	132.45			
			06/25 CHAGES - CITY HALL	05252025A		832.50	0.00	832.50			
			06/25 CHARGES - BALDWIN	05252025B		638.26	0.00	638.26			
121320	CHK	A	TELLER COUNTY HONORARY DEPUTY	2946	1	1,500.00	0.00	1,500.00	06/12/2025		47295
			DONATION-SHOP WITH A HERO PROG	06052025		1,500.00	0.00	1,500.00			
121321	CHK	A	TERRAGENESIS	5627	3	7,842.59	0.00	7,842.59	06/12/2025		47295
			BIOSOLIDS TRANSPORT	J000449		3,367.47	0.00	3,367.47			
			BIOSOLIDS TRANSPORT	J000462		2,243.79	0.00	2,243.79			
			BIOSOLIDS TRANSPORT	J000489		2,231.33	0.00	2,231.33			
121322	CHK	A	TIMBER LINE ELEC/CONTROL CORP	1145	1	28,814.61	0.00	28,814.61	06/12/2025		47295
			Replacement Pump for NWFPS	22524		28,814.61	0.00	28,814.61			
121323	CHK	A	UNCC UTILITY NOTIFICATION CNTR	2012	2	241.06	0.00	241.06	06/12/2025		47295
			4TH BILLING TIER ASSESSMENT	225051553		241.06	0.00	84.38			
			4TH BILLING TIER ASSESSMENT	225051553		241.06	0.00	156.68			
121324	CHK	A	UNDERGROUND SOLUTIONS	1260	1	1,493.74	0.00	1,493.74	06/12/2025		47295
			WPPD SEPTIC REPAIR	25-0601		1,493.74	0.00	1,493.74			
121325	CHK	A	USA BLUEBOOK	5471	2	1,903.75	0.00	1,903.75	06/12/2025		47295
			SUPPLIES - WTP	INV00642484		1,272.20	0.00	1,272.20			

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			LAB SUPPLIES		INV00704776	631.55	0.00	631.55			
121326	CHK	A	UTE PASS SAND & GRAVEL	655	4	2,719.15	0.00	2,719.15	06/12/2025		47295
			SQUEEGEE	0529202504		727.50	0.00	727.50			
			SQUEEGEE	0529202519		611.46	0.00	611.46			
			SQUEEGEE	0530202502		653.30	0.00	653.30			
			SQUEEGEE	0530202505		726.89	0.00	726.89			
121327	CHK	A	VIVID ENGINEERING GROUP	5171	1	4,082.50	0.00	4,082.50	06/12/2025		47295
			Geo Tech work Reservoir Eng	D242753-3		4,082.50	0.00	4,082.50			
121328	CHK	A	WAGNER EQUIPMENT CO.	666	2	1,054.36	0.00	1,054.36	06/12/2025		47295
			PARTS	P39C0424022		534.63	0.00	534.63			
			PARTS	P39C0424509		519.73	0.00	519.73			
121329	CHK	A	WAXIE SANITARY SUPPLY	4189	1	59.70	0.00	59.70	06/12/2025		47295
			CUSTODIAL SUPPLIES - F&G	83282339		59.70	0.00	59.70			
121330	CHK	A	WEAR PARTS AND EQUIPMENT CO	4266	1	174.02	0.00	174.02	06/12/2025		47295
			BOBCAT PARTS	64052		174.02	0.00	174.02			
121331	CHK	A	WESTWOOD LAKES WATER DISTRICT	679	1	5,500.75	0.00	5,500.75	06/12/2025		47295
			04/25-05/25 WELLFIELD	05212025		5,500.75	0.00	5,500.75			
121332	CHK	A	WOODLAND HARDWARE & RENTAL	2739	3	1,432.66	0.00	1,432.66	06/12/2025		47295
			05/2025 CHARGES	5312025		1,432.66	0.00	1,345.25			
			05/2025 CHARGES	5312025		1,432.66	0.00	39.45			
			05/2025 CHARGES	5312025		1,432.66	0.00	47.96			
121333	CHK	A	BIRCHAM'S	75	1	499.90	0.00	499.90	06/19/2025		47368
			05/25-06/25 CHARGES	386586		499.90	0.00	499.90			
121334	CHK	A	BLUE BLOSSOM CLEANING	5617	1	8,764.02	0.00	8,764.02	06/19/2025		47368
			05/25 CLEANING	4013		8,764.02	0.00	8,764.02			
121335	CHK	A	BUSINESS LAW GROUP	5566	1	750.00	0.00	750.00	06/19/2025		47368
			05/25 LEGAL FEES	7419		750.00	0.00	750.00			
121336	CHK	A	CINTAS CORPORATION NO 2	4977	1	204.10	0.00	204.10	06/19/2025		47368
			UNIFORM - FLEET	4233539350		204.10	0.00	204.10			
121337	CHK	A	CINTAS FIRE PROTECTION	3604	1	156.40	0.00	156.40	06/19/2025		47368
			INSPECTION - WAC	0F47583233		156.40	0.00	156.40			
121338	CHK	A	CIRSA	144	1	2,500.00	0.00	2,500.00	06/19/2025		47368
			DEDUCTIBLE PC6025676-1	INV1001929		2,500.00	0.00	2,500.00			
121339	CHK	A	COLORADO ANALYTICAL LAB	4028	2	974.80	0.00	974.80	06/19/2025		47368
			LAB SERVICES	250424068		701.20	0.00	701.20			
			LAB SERVICES	250424075		273.60	0.00	273.60			
121340	CHK	A	CROSS POINT SOLUTIONS LLC	5294	1	400.00	0.00	400.00	06/19/2025		47368
			POLYGRAPHS	W-240880		400.00	0.00	400.00			
121341	CHK	A	CROWN TROPHY	4177	1	26.75	0.00	26.75	06/19/2025		47368
			NAME BADGE = SCOTT	62650		26.75	0.00	26.75			

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121342	CHK	A	DANIELS LONG CHEVROLET	203	2	116,270.00	0.00	116,270.00	06/19/2025		47368
			2025 Chevy Silverado 1500	061325A		58,135.00	0.00	58,135.00			
			2025 Chevy Silverado 1500	061325B		58,135.00	0.00	58,135.00			
121343	CHK	A	DOCUMART COPIES & PRINTING	3252	1	165.00	0.00	165.00	06/19/2025		47368
			BUSINESS CARDS	380615		165.00	0.00	165.00			
121344	CHK	A	EL PASO CTY PUBLIC HEALTH LABO	241	1	207.00	0.00	207.00	06/19/2025		47368
			05/25 BACTERIOLOGICAL TESTS	EHS202125926		207.00	0.00	207.00			
121345	CHK	A	ELM AVE GREENHOUSES	4965	1	6,435.00	0.00	6,435.00	06/19/2025		47368
			CITY FLOWERS	11		6,435.00	0.00	6,435.00			
121346	CHK	A	FELSBURG HOLT & ULLEVIG INC	5705	1	14,840.00	0.00	14,840.00	06/19/2025		47368
			05/25 PROGRESS REPORT	45148		14,840.00	0.00	14,840.00			
121347	CHK	A	GAZETTE, THE	276	1	129.00	0.00	129.00	06/19/2025		47368
			DISPLAY AD - UPCC	05312025A		129.00	0.00	129.00			
121348	CHK	A	GREAT PLAINS STRUCTURES	5718	1	104,800.20	0.00	104,800.20	06/19/2025		47368
			Gold Hill Water-Tank Dwn Pymnt	1.0		104,800.20	0.00	104,800.20			
121349	CHK	A	HPI2,LLC	5425	1	344.44	0.00	344.44	06/19/2025		47368
			UNIFORM - WPPD	954279		344.44	0.00	344.44			
121350	CHK	A	IRON MOUNTAIN	1376	1	15.24	0.00	15.24	06/19/2025		47368
			RE BOXING	KKTC862		15.24	0.00	15.24			
121351	CHK	A	JOHNSON CONTROLS SECURITY SOLU	5259	1	18,498.37	0.00	18,498.37	06/19/2025		47368
			UPCC Card Readers & hardware	41338615		18,498.37	0.00	18,498.37			
121352	CHK	A	KEEP AMERICA BEAUTIFUL INC	3105	1	66.00	0.00	66.00	06/19/2025		47368
			2025 SERVICE FEE	KAB2025-4422		66.00	0.00	66.00			
121353	CHK	A	LAND TITLE GUARANTEE COMPANY	5715	1	3,732.00	0.00	3,732.00	06/19/2025		47368
			03/24 LEGAL FEES	55115321		3,732.00	0.00	3,732.00			
121354	CHK	A	MACDOUGALL & WOLDRIDGE, PC	1228	1	740.92	0.00	740.92	06/19/2025		47368
			05/25 PROFESSIONAL FEES	163130		740.92	0.00	740.92			
121355	CHK	A	MEBULBS	3794	1	398.22	0.00	398.22	06/19/2025		47368
			LIGHTING - F&G	49790417-01		398.22	0.00	398.22			
121356	CHK	A	PRIMO BRANDS	1	1	301.76	0.00	301.76	06/19/2025		47368
			WATER COOLER SERVICE	05F8700030168		301.76	0.00	301.76			
121357	CHK	A	PAGE CONSTRUCTION, INC	1	1	4,410.00	0.00	4,410.00	06/19/2025		47368
			SEWER TAP FEE PARTIAL REFUND	06112025		4,410.00	0.00	4,410.00			
121358	CHK	A	KRIS GODFRYT	1	1	63.50	0.00	63.50	06/19/2025		47368
			REFUND REAINING PUNCH PASS	06132025		63.50	0.00	63.50			
121359	CHK	A	MICHAEL MAHONEY	1	1	19.18	0.00	19.18	06/19/2025		47368
			UTILITY REFUND	1806.04		19.18	0.00	19.18			
121360	CHK	A	RYAN & REBECCA EDGIN	1	1	48.31	0.00	48.31	06/19/2025		47368

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			UTILITY REFUND	3973.05		48.31	0.00	48.31			
121361	CHK	A	CARLOS ROBERTO CASTILLO	1	1	75.00	0.00	75.00	06/19/2025		47368
			REFUND - OVERPAY 25TR245	61725		75.00	0.00	75.00			
121362	CHK	A	IRON MOUNTAIN	1	1	45.36	0.00	45.36	06/19/2025		47368
			UTILITY REFUND	6224.01A		45.36	0.00	45.36			
121363	CHK	A	MUTCH GOVERNMENT RELATIONS, LLC	5651	1	1,500.00	0.00	1,500.00	06/19/2025		47368
			06/25 PROFESSIONAL SVCS.	06052025		1,500.00	0.00	1,500.00			
121364	CHK	A	NICOLETTI-FLATER ASSOCIATES	4698	1	95.00	0.00	95.00	06/19/2025		47368
			PD COUNSELING SESSION	3767		95.00	0.00	95.00			
121365	CHK	A	NPG BROADCAST	4663	1	1,100.00	0.00	1,100.00	06/19/2025		47368
			05/25 WEATHER CAMERA	716326-5		1,100.00	0.00	1,100.00			
121366	CHK	A	OCCUPATIONAL HEALTH CENTERS OF	5300	2	542.00	0.00	542.00	06/19/2025		47368
			PRE-EMPLOYMENT - SCREEN	18331934		271.00	0.00	271.00			
			PRE-EMPLOYMENT TESTING	18352651		271.00	0.00	271.00			
121367	CHK	A	ROOFCRAFT, LLC	5590	1	2,500.00	0.00	2,500.00	06/19/2025		47368
			GUTTER REPAIR - UPCC	INV/2025/00149		2,500.00	0.00	2,500.00			
121368	CHK	A	SECURITAS TECHNOLOGY CORPORATI	4042	1	398.82	0.00	398.82	06/19/2025		47368
			07/25 MONITORING	6005103848		398.82	0.00	398.82			
121369	CHK	A	SKAGGS COMPANIES, INC	635	3	19.00	0.00	19.00	06/19/2025		47368
			CREDIT	100_A_275300		10.00-	0.00	10.00-			
			CREDIT	100_A_282396_11		69.00-	0.00	69.00-			
			UNIFORM - WPPD	100_A_291939_1		98.00	0.00	98.00			
121370	CHK	A	TDS BROADBAND LLC	5335	2	2,228.63	0.00	2,228.63	06/19/2025		47368
			06/25 CHARGES - PD	05252025C		2,102.50	0.00	2,102.50			
			06/25 CHARGES - MIDLAND AVE	06062025		126.13	0.00	126.13			
121371	CHK	A	USA BLUEBOOK	5471	3	845.49	0.00	845.49	06/19/2025		47368
			PUOMP	INV00735340		334.95	0.00	334.95			
			FLOAT SWITCH	INV00735754		510.54	0.00	443.74			
			FLOAT SWITCH	INV00735754		510.54	0.00	66.80			
121372	CHK	A	WILSON WILLIAMS LLP	5287	1	13,310.91	0.00	13,310.91	06/19/2025		47368
			05/25 LEGAL EXPENSE	1695		13,310.91	0.00	13,310.91			
121373	CHK	A	WOODLAND PARK CHAMBER COMMERCE	688	1	545.00	0.00	545.00	06/19/2025		47368
			07/25-06/26 PARTNER INVESTMENT	24969		545.00	0.00	545.00			
195	EFT	A	TRACTOR SUPPLY COMPANY	4753	1	199.90	0.00	199.90	06/24/2025	HP	47243
			June 2025 Tractor Supply	06242025		199.90	0.00	199.90			
121374	CHK	A	ANTONIA RAMIREZ	5703	1	216.00	0.00	216.00	06/26/2025		47386
			SET UP/CLEAN UP - UPCC	06152025		216.00	0.00	216.00			
121375	CHK	A	APEX WASTE SYSTEMS	5664	2	235.38	0.00	235.38	06/26/2025		47386
			06/25 CHARGES-MEADOWOOD	454395		115.00	0.00	115.00			
			DEER DISPOSAL	457818		120.38	0.00	120.38			

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121376	CHK	A	BADGER METER INC	4278	1	1,301.76	0.00	1,301.76	06/26/2025		47386
			METERS	1736251		1,301.76	0.00	1,301.76			
121377	CHK	A	BLACK HILLS ENERGY	4035	8	11,221.52	0.00	11,221.52	06/26/2025		47386
			05/2025 CHARGES	06162025		6,565.82	0.00	2,420.13			
			05/2025 CHARGES	06162025		6,565.82	0.00	3,589.53			
			05/2025 CHARGES	06162025		6,565.82	0.00	232.24			
			05/2025 CHARGES	06162025		6,565.82	0.00	323.92			
			06/2025 CHARGES	7102025		4,655.70	0.00	2,278.75			
			06/2025 CHARGES	7102025		4,655.70	0.00	491.72			
			06/2025 CHARGES	7102025		4,655.70	0.00	225.27			
			06/2025 CHARGES	7102025		4,655.70	0.00	1,659.96			
121378	CHK	A	BURLAP BAG CLOTHING/BOOTS	1356	2	503.50	0.00	503.50	06/26/2025		47386
			UNIFORM - BURRIS	25-15572		291.65	0.00	291.65			
			UNIFORM - GAVALDON	25-15573		211.85	0.00	211.85			
121379	CHK	A	CASELLE INC	2356	2	714.00	0.00	714.00	06/26/2025		47386
			07/25 CONTRACT	INV-07296		714.00	0.00	249.90			
			07/25 CONTRACT	INV-07296		714.00	0.00	464.10			
121380	CHK	A	CINTAS CORPORATION NO 2	4977	1	172.21	0.00	172.21	06/26/2025		47386
			UNIFORM - FLEET	4234260348		172.21	0.00	172.21			
121381	CHK	A	COLORADO ANALYTICAL LAB	4028	1	18.00	0.00	18.00	06/26/2025		47386
			LAB SERVICES	250612122		18.00	0.00	18.00			
121382	CHK	A	DAVE HALTER	5424	1	415.00	0.00	415.00	06/26/2025		47386
			REPAIR FLOWER BED SYSTEMS	06202025		415.00	0.00	415.00			
121383	CHK	A	KAIDEN KENYON	5657	1	72.00	0.00	72.00	06/26/2025		47386
			SET UP/CLEAN UP - UPCC	06152025		72.00	0.00	72.00			
121384	CHK	A	LOGAN SIMPSON DESIGN INC	5282	1	10,875.44	0.00	10,875.44	06/26/2025		47386
			Bergstrom Park Master Plan	37160		10,875.44	0.00	10,875.44			
121385	CHK	A	MCCANDLESS TRUCK CENTER LLC	2792	2	153.42	0.00	153.42	06/26/2025		47386
			BRAKE SHOE/CORE	P103139500:01		254.22	0.00	254.22			
			CREDIT - CORE RETURN	P103139523:01		100.80-	0.00	100.80-			
121386	CHK	A	NORTHWEST PARKWAY LLC	1	1	8.00	0.00	8.00	06/26/2025		47386
			TOLL CHARGE - WWTP	15377024		8.00	0.00	8.00			
121387	CHK	A	SAMANTHA KELLEY	1	1	18.85	0.00	18.85	06/26/2025		47386
			UTILITY REFUND	2044.03		18.85	0.00	18.85			
121388	CHK	A	CRAIG'S POWER EQUIPMENT LLC	1	1	329.70	0.00	329.70	06/26/2025		47386
			PARTS/REPAIR	240292		329.70	0.00	329.70			
121389	CHK	A	NORTHERN SAFETY & INDUSTRIAL CO	2417	1	412.40	0.00	412.40	06/26/2025		47386
			SAFETY VESTS	906952573		412.40	0.00	412.40			
121390	CHK	A	PINYON ENVIROMENTAL, INC	5699	1	4,168.05	0.00	4,168.05	06/26/2025		47386
			Avenger NEPA	307924		4,168.05	0.00	4,168.05			
121391	CHK	A	PIONEER ATHLETICS & MTP	2628	1	1,628.00	0.00	1,628.00	06/26/2025		47386

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			RETROFIT GUARDRAIL	INV-253281		1,628.00	0.00	1,628.00			
121392	CHK	A	RE/SPEC INC.	4817	1	18,567.50	0.00	18,567.50	06/26/2025		47386
			Respec Contract Glen Asp Dam	INV05250953		18,567.50	0.00	18,567.50			
121393	CHK	A	SCHMIDT CONSTRUCTION	559	2	1,399.20	0.00	1,399.20	06/26/2025		47386
			ASPHALT - ST	3005069		1,022.20	0.00	1,022.20			
			ASPHALT	3005492		377.00	0.00	377.00			
121394	CHK	A	SCHWING BIOSET	5226	1	10,782.59	0.00	10,782.59	06/26/2025		47386
			EQUIPMENT - WWTP	61438648		10,782.59	0.00	10,782.59			
121395	CHK	A	SHERWIN - WILLIAMS	1890	1	244.93	0.00	244.93	06/26/2025		47386
			PAINT SUPPLIES - CITY HALL	8269-6		244.93	0.00	244.93			
121396	CHK	A	SITEONE LANDSCAPE SUPPLY	5284	1	2,505.91	0.00	2,505.91	06/26/2025		47386
			GRANITE DELIVERY	155100367-001		2,505.91	0.00	2,505.91			
121397	CHK	A	SNO-WHITE LINEN & UNIFORM, INC	581	1	61.81	0.00	61.81	06/26/2025		47386
			EVENT EXPENSE	S0255041		61.81	0.00	61.81			
121398	CHK	A	SOUTHERN GLAZER'S WINE & SPIRI	2805	1	509.60	0.00	509.60	06/26/2025		47386
			LIQUOR DELIVERY	3777295		509.60	0.00	509.60			
121399	CHK	A	STANDARD INSURANCE COMPANY	1091	1	2,359.54	0.00	2,359.54	06/26/2025		47386
			07/25 STD & LTD	06162025		2,359.54	0.00	2,359.54			
121400	CHK	A	RED BARON CAR WASH	4191	2	778.00	0.00	778.00	06/26/2025		47386
			05/25 CHARGES	2711		778.00	0.00	771.00			
			05/25 CHARGES	2711		778.00	0.00	7.00			
121401	CHK	A	TDS BROADBAND LLC	5335	1	102.45	0.00	102.45	06/26/2025		47386
			07/25 CHARGES	06132025		102.45	0.00	102.45			
121402	CHK	A	THE TRANSLATION & INTERPETING	5543	1	751.20	0.00	751.20	06/26/2025		47386
			INTEERPRETING SVCS.	18764		751.20	0.00	751.20			
121403	CHK	A	UNCC UTILITY NOTIFICATION CNTR	2012	2	239.51	0.00	239.51	06/26/2025		47386
			UTILITY LOCATES	225041576		239.51	0.00	155.67			
			UTILITY LOCATES	225041576		239.51	0.00	83.84			
121404	CHK	A	WAXIE SANITARY SUPPLY	4189	2	827.64	0.00	827.64	06/26/2025		47386
			CUSTODIAL SUPPLIES - WAC	83298996		576.30	0.00	576.30			
			CUSTODIAL SUPPLIES - WAC	83299035		251.34	0.00	251.34			
121405	CHK	A	XEROX BUSINESS SOLUTIONS SOUTH	5336	1	1,638.34	0.00	1,638.34	06/26/2025		47386
			06/25-07/25 CHARGES	IN5704421		1,638.34	0.00	1,638.34			
REGISTER TOTALS			Checks: 184 Voids: 0		244	654,130.55	0.00	654,130.55			

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Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
19589	Bartender	1	267.30	20.45	246.85	6/13/2025
19590	Lifeguard	1	71.37	5.45	65.92	6/13/2025
19591	Program Coordinator	1	961.20	144.59	816.61	6/13/2025
19592	Lifeguard	1	692.37	86.51	605.86	6/13/2025
19593	Seasonal MW I	1	825.00	115.92	709.08	6/13/2025
19594	Sports Official	1	470.00	39.95	430.05	6/13/2025
19595	Lifeguard	1	681.26	88.55	592.71	6/13/2025
19596	Lifeguard	1	124.40	9.52	114.88	6/13/2025
19597	Lifeguard	1	117.23	8.97	108.26	6/13/2025
19598	Lifeguard	1	777.53	105.54	671.99	6/13/2025
19599	Accounting Director	1	2,211.48	451.05	1,760.43	6/13/2025
19600	Maint. Worker I - PBG	1	2,247.01	640.03	1,606.98	6/13/2025
19601	Seasonal MW I	1	1,065.00	168.87	896.13	6/13/2025
19602	Lifeguard	1	65.88	5.05	60.83	6/27/2025
19603	Seasonal MW I	1	480.00	49.72	430.28	6/27/2025
19604	Sports Official	1	756.00	73.84	682.16	6/27/2025
19605	WWTO	1	968.26	151.20	817.06	6/27/2025
19606	Lifeguard	1	225.85	18.27	207.58	6/27/2025
19607	Lifeguard	1	558.77	58.75	500.02	6/27/2025
19608	Lifeguard	1	807.15	111.77	695.38	6/27/2025
19609	Maint. Worker I - PBG	1	2,192.21	624.84	1,567.37	6/27/2025
19610	Lifeguard	1	188.83	14.45	174.38	6/27/2025
58877	WWTO	1	2,366.35	589.66	1,776.69	6/13/2025
58878	Fleet Mechanic I	1	2,481.70	802.56	1,679.14	6/13/2025
58879	MWI	1	1,812.00	424.38	1,387.62	6/13/2025
58880	Permit Technician	1	1,973.74	566.26	1,407.48	6/13/2025
58881	Fitness Instructor	1	63.11	4.83	58.28	6/13/2025
58882	Captain	1	4,191.65	1,258.30	2,933.35	6/13/2025
58883	Lifeguard	1	118.48	9.06	109.42	6/13/2025
58884	Lifeguard	1	759.01	101.27	657.74	6/13/2025
58885	Lifeguard	1	125.89	9.63	116.26	6/13/2025
58886	Evidence Technician	1	2,236.80	584.23	1,652.57	6/13/2025
58887	Water Fitness Instruct	1	296.46	22.68	273.78	6/13/2025
58888	WTO	1	3,112.63	881.72	2,230.91	6/13/2025
58889	Utility Billing Techni	1	2,508.38	656.15	1,852.23	6/13/2025
58890	Planner II	1	3,406.28	1,094.81	2,311.47	6/13/2025
58891	Budget Director	1	4,536.15	1,142.89	3,393.26	6/13/2025
58892	Crew Chief-Operators	1	4,347.92	1,093.02	3,254.90	6/13/2025
58893	Water Fitness Instruct	1	445.55	37.09	408.46	6/13/2025
58894	Lifeguard	1	840.47	119.65	720.82	6/13/2025
58895	Event Center Coordinat	1	2,280.77	668.81	1,611.96	6/13/2025
58896	Assistant Aquatics Manager	1	2,142.40	522.09	1,620.31	6/13/2025
58897	POI	1	2,662.20	559.55	2,102.65	6/13/2025
58898	Dispatcher	1	2,127.49	701.15	1,426.34	6/13/2025
58899	MUNICIPAL COURT CLERK	1	1,801.28	386.23	1,415.05	6/13/2025
58900	Head Lifeguard	1	520.93	91.92	429.01	6/13/2025
58901	MWII	1	2,043.44	509.88	1,533.56	6/13/2025
58902	Police Officer II	1	3,346.25	644.52	2,701.73	6/13/2025
58903	Lieutenant	1	3,976.94	822.54	3,154.40	6/13/2025
58904	MWI	1	1,986.65	522.92	1,463.73	6/13/2025
58905	Dispatcher II	1	2,692.17	907.86	1,784.31	6/13/2025

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
58906	Operator III	1	4,274.07	1,119.51	3,154.56	6/13/2025
58907	Chief of Police	1	6,207.48	1,902.75	4,304.73	6/13/2025
58908	Code Enforcement Officer	1	2,469.36	602.77	1,866.59	6/13/2025
58909	Operator I	1	2,035.20	449.54	1,585.66	6/13/2025
58910	WW Plant Operator	1	4,526.40	1,124.76	3,401.64	6/13/2025
58911	Police Officer I	1	3,563.28	1,087.54	2,475.74	6/13/2025
58912	MWI	1	2,168.60	354.17	1,814.43	6/13/2025
58913	Lifeguard	1	37.03	2.84	34.19	6/13/2025
58914	Lifeguard	1	62.20	4.76	57.44	6/13/2025
58915	Assistant City Manager	1	4,954.38	1,410.73	3,543.65	6/13/2025
58916	PT Snow Plow	1	1,512.64	251.61	1,261.03	6/13/2025
58917	Head Lifeguard	1	970.94	147.68	823.26	6/13/2025
58918	Senior Planner	1	3,653.40	1,156.43	2,496.97	6/13/2025
58919	Scorekeeper	1	210.00	16.06	193.94	6/13/2025
58920	Scorekeeper	1	285.00	25.81	259.19	6/13/2025
58921	Lifeguard	1	544.27	56.65	487.62	6/13/2025
58922	Swim Instructor	1	23.45	1.79	21.66	6/13/2025
58923	Dispatcher I	1	2,373.79	869.80	1,503.99	6/13/2025
58924	Communications Manager	1	3,467.79	881.67	2,586.12	6/13/2025
58925	Finance Admin. Asst./C	1	2,220.17	512.68	1,707.49	6/13/2025
58926	Dispatcher II	1	2,486.50	573.09	1,913.41	6/13/2025
58927	HR Director	1	4,682.71	1,619.34	3,063.37	6/13/2025
58928	Police Officer II	1	3,591.79	816.06	2,775.73	6/13/2025
58929	POI	1	2,659.72	554.26	2,105.46	6/13/2025
58930	Utilities Assistant	1	1,685.60	545.45	1,140.15	6/13/2025
58931	MWI	1	2,168.60	463.44	1,705.16	6/13/2025
58932	Parks and Rec Director	1	5,170.38	1,599.98	3,570.40	6/13/2025
58933	WWTO	1	2,388.88	512.47	1,876.41	6/13/2025
58934	Head Lifeguard	1	2,095.62	537.59	1,558.03	6/13/2025
58935	Lifeguard	1	514.65	53.37	461.28	6/13/2025
58936	Associate Project Manager	1	3,611.89	1,347.91	2,263.98	6/13/2025
58937	Operator II	1	3,092.05	690.68	2,401.37	6/13/2025
58938	Dispatcher I	1	1,790.95	492.81	1,298.14	6/13/2025
58939	POIII	1	4,284.54	1,074.11	3,210.43	6/13/2025
58940	Deputy City Manager	1	6,463.61	3,555.70	2,907.91	6/13/2025
58941	Lifeguard	1	668.70	81.32	587.38	6/13/2025
58942	Lifeguard	1	565.35	59.24	506.11	6/13/2025
58943	Dispatcher II	1	3,205.85	839.54	2,366.31	6/13/2025
58944	WWTO	1	2,575.20	925.01	1,650.19	6/13/2025
58945	PO I	1	2,903.76	652.84	2,250.92	6/13/2025
58946	MWI	1	1,811.65	288.17	1,523.48	6/13/2025
58947	POIII	1	3,236.52	861.19	2,375.33	6/13/2025
58948	Lifeguard	1	292.50	26.38	266.12	6/13/2025
58949	Lifeguard	1	394.06	39.14	354.92	6/13/2025
58950	Presiding Municipal Co	1	1,017.17	125.23	891.94	6/13/2025
58951	Lifeguard	1	77.75	5.95	71.80	6/13/2025
58952	Lifeguard	1	499.84	52.24	447.60	6/13/2025
58953	Lifeguard	1	282.27	25.59	256.68	6/13/2025
58954	Lifeguard	1	255.47	22.54	232.93	6/13/2025
58955	Lifeguard	1	285.09	25.81	259.28	6/13/2025
58956	Sports Official	1	100.00	7.65	92.35	6/13/2025

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Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
58957	Lifeguard	1	322.12	30.64	291.48	6/13/2025
58958	Fleet Mechanic I	1	2,398.19	746.12	1,652.07	6/13/2025
58959	MWII Streets	1	2,294.36	479.15	1,815.21	6/13/2025
58960	Superintendent	1	3,876.00	1,286.59	2,589.41	6/13/2025
58961	Operator	1	1,356.88	239.22	1,117.66	6/13/2025
58962	Lifeguard	1	1,152.00	189.98	962.02	6/13/2025
58963	Sergeant	1	3,236.13	801.35	2,434.78	6/13/2025
58964	Police Officer I	1	-	-	-	6/13/2025
58965	Budget Analyst	1	2,300.00	670.15	1,629.85	6/13/2025
58966	Lifeguard	1	93.44	7.15	86.29	6/13/2025
58967	Dispatcher	1	2,089.27	719.64	1,369.63	6/13/2025
58968	Deputy City Clerk	1	2,429.18	491.24	1,937.94	6/13/2025
58969	Planning Director	1	5,170.38	2,502.95	2,667.43	6/13/2025
58970	Seasonal MW I	1	640.00	75.27	564.73	6/13/2025
58971	Head Lifeguard	1	954.86	144.83	810.03	6/13/2025
58972	Systems Admin	1	2,744.70	621.30	2,123.40	6/13/2025
58973	Operator	1	2,892.67	486.75	2,405.92	6/13/2025
58974	Operator	1	2,698.62	659.37	2,039.25	6/13/2025
58975	Utilities Technician	1	2,086.08	519.37	1,566.71	6/13/2025
58976	Operator	1	2,294.36	561.51	1,732.85	6/13/2025
58977	PT WWTO	1	12,569.61	3,481.44	9,088.17	6/13/2025
58978	GSI Tech	1	2,547.20	717.06	1,830.14	6/13/2025
58979	Lifeguard	1	777.53	105.54	671.99	6/13/2025
58980	Sales Tax Accountant	1	2,047.92	549.72	1,498.20	6/13/2025
58981	Head Lifeguard	1	733.74	112.35	621.39	6/13/2025
58982	PT WWTO	1	303.60	23.22	280.38	6/13/2025
58983	Fleet Crew Chief	1	3,274.51	1,132.86	2,141.65	6/13/2025
58984	PO II	1	2,989.20	816.51	2,172.69	6/13/2025
58985	Lifeguard	1	384.00	37.38	346.62	6/13/2025
58986	Lifeguard	1	480.00	49.72	430.28	6/13/2025
58987	General Ledger Accountant	1	2,678.39	684.19	1,994.20	6/13/2025
58988	Support Servcs Manager	1	3,620.88	1,093.83	2,527.05	6/13/2025
58989	Police Officer I	1	3,084.54	821.90	2,262.64	6/13/2025
58990	Lifeguard	1	777.53	105.53	672.00	6/13/2025
58991	Crew Chief - PBG	1	3,286.99	927.65	2,359.34	6/13/2025
58992	City Manager	1	8,878.84	2,765.40	6,113.44	6/13/2025
58993	Administrative Assistant	1	1,813.84	424.82	1,389.02	6/13/2025
58994	Sergeant	1	3,431.45	869.43	2,562.02	6/13/2025
58995	PT Meter Reader	1	1,025.08	210.23	814.85	6/13/2025
58996	IT Intern	1	1,241.82	211.61	1,030.21	6/13/2025
58997	Aquatic Manager	1	3,449.51	1,111.99	2,337.52	6/13/2025
58998	Lifeguard	1	122.18	9.34	112.84	6/13/2025
58999	Lifeguard	1	1,184.80	198.40	986.40	6/13/2025
59000	Utilities Director	1	6,207.64	2,747.94	3,459.70	6/13/2025
59001	Lifeguard	1	1,512.24	276.75	1,235.49	6/13/2025
59002	Seasonal MW I	1	496.00	50.94	445.06	6/13/2025
59003	Seasonal MW I	1	256.00	22.58	233.42	6/13/2025
59004	Sport Site Supervisor	1	371.00	36.39	334.61	6/13/2025
59005	Front Desk Representative	1	201.28	15.40	185.88	6/13/2025
59006	WWTO	1	2,216.73	571.22	1,645.51	6/27/2025
59007	Fleet Mechanic I	1	2,481.70	802.56	1,679.14	6/27/2025

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
59008	MWI	1	1,812.00	424.37	1,387.63	6/27/2025
59009	Permit Technician	1	1,973.74	566.27	1,407.47	6/27/2025
59010	Fitness Instructor	1	57.38	4.39	52.99	6/27/2025
59011	Captain	1	4,191.65	1,258.31	2,933.34	6/27/2025
59012	Lifeguard	1	114.78	8.79	105.99	6/27/2025
59013	Lifeguard	1	399.25	39.55	359.70	6/27/2025
59014	Lifeguard	1	536.86	56.07	480.79	6/27/2025
59015	Lifeguard	1	855.25	122.26	732.99	6/27/2025
59016	Evidence Technician	1	2,404.56	624.21	1,780.35	6/27/2025
59017	Water Fitness Instruct	1	247.05	18.90	228.15	6/27/2025
59018	WTO	1	2,538.64	743.93	1,794.71	6/27/2025
59019	Utility Billing Techni	1	2,508.38	656.14	1,852.24	6/27/2025
59020	Planner II	1	3,406.28	1,094.82	2,311.46	6/27/2025
59021	Budget Director	1	4,361.15	1,100.48	3,260.67	6/27/2025
59022	Crew Chief-Operators	1	3,746.87	947.92	2,798.95	6/27/2025
59023	Water Fitness Instruct	1	598.50	54.77	543.73	6/27/2025
59024	Lifeguard	1	862.68	124.58	738.10	6/27/2025
59025	Event Center Coordinat	1	2,211.64	651.02	1,560.62	6/27/2025
59026	Assistant Aquatics Manager	1	2,142.40	522.10	1,620.30	6/27/2025
59027	POI	1	2,632.62	581.74	2,050.88	6/27/2025
59028	Lifeguard	1	2,002.34	684.32	1,318.02	6/27/2025
59029	MUNICIPAL COURT CLERK	1	1,830.18	392.92	1,437.26	6/27/2025
59030	Head Lifeguard	1	622.00	109.18	512.82	6/27/2025
59031	MWII	1	2,348.71	581.68	1,767.03	6/27/2025
59032	Police Officer II	1	2,265.25	390.35	1,874.90	6/27/2025
59033	Lieutenant	1	3,801.94	791.00	3,010.94	6/27/2025
59034	MWI	1	2,168.39	566.64	1,601.75	6/27/2025
59035	Dispatcher II	1	2,504.37	862.95	1,641.42	6/27/2025
59036	Chief of Police	1	6,207.48	1,902.74	4,304.74	6/27/2025
59037	Code Enforcement Officer	1	2,294.36	560.39	1,733.97	6/27/2025
59038	Operator I	1	2,056.71	454.76	1,601.95	6/27/2025
59039	WW Plant Operator	1	4,526.40	1,124.78	3,401.62	6/27/2025
59040	Police Officer I	1	3,726.90	1,116.55	2,610.35	6/27/2025
59041	Bartender	1	111.54	8.54	103.00	6/27/2025
59042	Lifeguard	1	271.20	23.74	247.46	6/27/2025
59043	MWI	1	1,993.60	318.19	1,675.41	6/27/2025
59044	Assistant City Manager	1	4,779.38	1,350.83	3,428.55	6/27/2025
59045	PT Snow Plow	1	1,512.64	251.59	1,261.05	6/27/2025
59046	Head Lifeguard	1	211.25	17.16	194.09	6/27/2025
59047	Senior Planner	1	3,653.40	1,156.43	2,496.97	6/27/2025
59048	Scorekeeper	1	190.00	14.53	175.47	6/27/2025
59049	Lifeguard	1	847.87	120.94	726.93	6/27/2025
59050	Swim Instructor	1	160.21	12.26	147.95	6/27/2025
59051	Program Coordinator	1	1,922.40	373.42	1,548.98	6/27/2025
59052	Dispatcher I	1	2,733.84	953.02	1,780.82	6/27/2025
59053	Communications Manager	1	4,111.74	977.54	3,134.20	6/27/2025
59054	Lifeguard	1	733.10	95.70	637.40	6/27/2025
59055	Finance Admin. Asst./C	1	2,152.89	493.50	1,659.39	6/27/2025
59056	Dispatcher II	1	2,340.25	550.22	1,790.03	6/27/2025
59057	HR Director	1	4,682.71	1,619.34	3,063.37	6/27/2025
59058	Police Officer II	1	3,064.42	717.64	2,346.78	6/27/2025

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
59059	POI	1	2,484.72	522.72	1,962.00	6/27/2025
59060	Utilities Assistant	1	1,685.60	545.45	1,140.15	6/27/2025
59061	MWI	1	1,993.60	424.55	1,569.05	6/27/2025
59062	Parks and Rec Director	1	5,170.38	1,600.00	3,570.38	6/27/2025
59063	Dispatcher	1	2,222.20	472.72	1,749.48	6/27/2025
59064	Head Lifeguard	1	1,851.20	475.51	1,375.69	6/27/2025
59065	Lifeguard	1	251.77	22.26	229.51	6/27/2025
59066	Associate Project Manager	1	3,166.61	1,240.40	1,926.21	6/27/2025
59067	Operator II	1	2,645.60	582.93	2,062.67	6/27/2025
59068	Dispatcher I	1	1,685.60	476.39	1,209.21	6/27/2025
59069	POIII	1	4,728.80	1,185.22	3,543.58	6/27/2025
59070	Deputy City Manager	1	6,463.61	3,555.68	2,907.93	6/27/2025
59071	Lifeguard	1	109.43	8.38	101.05	6/27/2025
59072	Lifeguard	1	620.48	70.83	549.65	6/27/2025
59073	Dispatcher II	1	2,970.57	795.23	2,175.34	6/27/2025
59074	WWTO	1	2,575.20	924.99	1,650.21	6/27/2025
59075	PO I	1	2,543.88	616.58	1,927.30	6/27/2025
59076	MWI	1	1,811.65	288.18	1,523.47	6/27/2025
59077	POIII	1	3,236.52	861.19	2,375.33	6/27/2025
59078	Lifeguard	1	873.79	126.53	747.26	6/27/2025
59079	Lifeguard	1	621.56	71.02	550.54	6/27/2025
59080	Presiding Municipal Co	1	1,109.64	145.54	964.10	6/27/2025
59081	Lifeguard	1	485.03	50.10	434.93	6/27/2025
59082	Lifeguard	1	322.12	30.64	291.48	6/27/2025
59083	Lifeguard	1	225.85	18.29	207.56	6/27/2025
59084	Lifeguard	1	29.62	2.26	27.36	6/27/2025
59085	Lifeguard	1	510.95	53.09	457.86	6/27/2025
59086	Fleet Mechanic I	1	2,398.19	746.12	1,652.07	6/27/2025
59087	MWII Streets	1	2,294.36	479.15	1,815.21	6/27/2025
59088	Superintendent	1	3,876.00	1,286.57	2,589.43	6/27/2025
59089	Operator	1	922.19	137.07	785.12	6/27/2025
59090	Lifeguard	1	768.00	102.85	665.15	6/27/2025
59091	Sergeant	1	4,180.12	1,014.94	3,165.18	6/27/2025
59092	Police Officer I	1	59.16	5.58	53.58	6/27/2025
59093	Budget Analyst	1	2,300.00	670.14	1,629.86	6/27/2025
59094	Lifeguard	1	295.68	32.57	263.11	6/27/2025
59095	Dispatcher	1	1,989.79	704.83	1,284.96	6/27/2025
59096	Deputy City Clerk	1	2,254.18	469.87	1,784.31	6/27/2025
59097	Sports Coordinator	1	210.36	17.10	193.26	6/27/2025
59098	Planning Director	1	5,170.38	2,502.95	2,667.43	6/27/2025
59099	Seasonal MW I	1	584.00	62.39	521.61	6/27/2025
59100	Accounting Director	1	4,423.08	1,074.93	3,348.15	6/27/2025
59101	Head Lifeguard	1	752.88	100.19	652.69	6/27/2025
59102	Systems Admin	1	2,744.70	621.30	2,123.40	6/27/2025
59103	Operator	1	5,716.34	1,266.11	4,450.23	6/27/2025
59104	Operator	1	2,488.80	608.51	1,880.29	6/27/2025
59105	Utilities Technician	1	2,086.08	519.38	1,566.70	6/27/2025
59106	Operator	1	2,294.36	561.51	1,732.85	6/27/2025
59107	Permit Technician	1	223.04	42.06	180.98	6/27/2025
59108	GSI Tech	1	2,547.20	717.05	1,830.15	6/27/2025
59109	Sales Tax Accountant	1	2,035.20	546.66	1,488.54	6/27/2025

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
59110	Head Lifeguard	1	886.60	146.66	739.94	6/27/2025
59111	PT WWTO	1	177.10	13.55	163.55	6/27/2025
59112	Fleet Crew Chief	1	3,274.51	1,132.87	2,141.64	6/27/2025
59113	PO II	1	2,770.70	819.47	1,951.23	6/27/2025
59114	Lifeguard	1	1,056.00	167.10	888.90	6/27/2025
59115	Lifeguard	1	795.00	109.63	685.37	6/27/2025
59116	General Ledger Accountant	1	2,645.32	674.25	1,971.07	6/27/2025
59117	Seasonal MW I	1	1,200.00	201.40	998.60	6/27/2025
59118	Support Servcs Manager	1	3,620.88	1,093.85	2,527.03	6/27/2025
59119	Police Officer I	1	2,909.54	790.36	2,119.18	6/27/2025
59120	Lifeguard	1	454.35	46.76	407.59	6/27/2025
59121	Crew Chief - PBG	1	3,111.99	886.27	2,225.72	6/27/2025
59122	City Manager	1	8,878.84	2,765.40	6,113.44	6/27/2025
59123	Administrative Assistant	1	1,813.84	424.82	1,389.02	6/27/2025
59124	Sergeant	1	3,513.15	892.06	2,621.09	6/27/2025
59125	PT Meter Reader	1	1,004.16	205.54	798.62	6/27/2025
59126	IT Intern	1	1,449.14	261.35	1,187.79	6/27/2025
59127	Aquatic Manager	1	3,366.18	1,088.95	2,277.23	6/27/2025
59128	Lifeguard	1	477.62	49.53	428.09	6/27/2025
59129	Lifeguard	1	1,184.80	198.41	986.39	6/27/2025
59130	Utilities Director	1	6,207.64	2,746.16	3,461.48	6/27/2025
59131	Lifeguard	1	618.11	70.40	547.71	6/27/2025
59132	Seasonal MW I	1	384.00	37.38	346.62	6/27/2025
59133	Seasonal MW I	1	1,280.00	221.12	1,058.88	6/27/2025
59134	Sport Site Supervisor	1	637.50	68.76	568.74	6/27/2025
59135	Front Desk Representative	1	130.24	9.96	120.28	6/27/2025
Totals			572,136.73	154,171.07	417,965.66	



City of Woodland Park Staff Report for City Council

Meeting Date: July 17th, 2025

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
	CMO/Finance	Jessica Scott Accounting Director

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a summary of the Mayor and Council Expenses for June 2025.

June 2025

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	\$17,950.00	\$0.00	\$203.03	\$17,746.97	1%
Training/Travel	\$11,000.00	\$293.96	\$293.96	\$10,706.04	3%
Supplies	\$150.00	\$0.00	\$164.68	-\$14.68	110%
Meetings/Mileage/Meals	\$3,000.00	\$0.00	\$538.21	\$2,461.79	18%
Special Projects	\$500.00	\$0.00	\$0.00	\$500.00	0%
Total	\$32,600.00	\$293.96	\$1,199.88	\$31,400.12	4%



City of Woodland Park

June 19, 2025 at 6:30 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor Case called the regularly scheduled City Council Meeting to order at 6:30 PM. The following members of Council were in attendance.

Mayor Case, Mayor Pro-tem Nakai, Councilmember Bryant, Councilmember Geer and Councilmember Smith. Councilmember Jones was absent.

The following staff members were in attendance: Deputy City Manager/City Clerk Leclercq, Assistant City Manager Felts and Communications Manager Higginbotham. City Manager Vassalotti and City Planner Gates appeared via zoom.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A.** Approval of appointments to the Downtown Development Authority (DDA). (A)
(Presenter Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq reviewed the openings on the DDA with the Council. Leclercq shared that she had received two applications. One application was from Saraha Salazar and the other was from John Hughes. Leclercq shared that both applicants were eligible to apply for the positions on the DDA. Following Council interviews, the following motions were made.

Motion: to appoint Sarah Salazar to the DDA Board. Nakai/Smith. Motion carried 3-2 with Geer and Bryant voting no.

Motion: to appoint John Hugh to the DDA Board. Geer/Bryant. Motion carried 5-0.

Following the appointments, Deputy City Manager/City Clerk Leclercq administered the Oath of Office to both applicants.

- B.** Oath of Office to new City of Woodland Park Police Officers.
(Presenter Chief Deisler)

Chief Deisler administered the Oath of Office to the new police officers at the Woodland Park Police Department. Following the Oath of Offices, Chief Deisler handed out Police Department awards.

- C.** Presentation of the inaugural America's Mountain Festival poster. (A)
(Presenter Mike Perini)

Mike Perini presented the inaugural America's Mountain Festival poster to Mayor Case.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

- A.** Approval of the June 3, 2025, regularly scheduled City Council Meeting. (A)
(Presenter Deputy City Manager/City clerk Leclercq)

Mayor Case introduced the Consent Calendar items and the following motion was made.

Motion: to approve the June 3, 2025, City Council meeting Minutes and the May 2025 Statement of Expenditures. Geer/Smith. Motion carried 5-0.

- B.** Approve the May 2025 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. (A)
(Presenter City Manager Vassalotti)

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Derek Rodriquez approached Council to ask them to consider appointing someone to the Council rather than leaving the seat vacant. Mr. Rodriquez shared he would be interested in filling the position and shared information on himself with the Council.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

- A.** Approval of Ordinance No. 1498, Series 2025, on initial posting, an Ordinance Granting a Special Use Permit for the Purpose of CORE Electric Cooperative to Replace an Existing 63-foot Lattice Communication Tower with a New 120-foot Lattice Communication Tower (130 Feet to Top of Appurtenances). The Subject Property is Located in the SE4SE4 Sec. 23 and that Portion of the E2NE4 Sec. 26 Lying North of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) Zone and set the Public Hearing for July 17, 2025. (QJ) (Presenter Senior Planner, CJ Gates)

City Planner Gates introduced Ordinance No. 1498, Series 2025, on initial posting. The following motion was made.

Motion: to approve Ordinance No. 1498, Series 2025, on initial posting, an Ordinance Granting a Special Use Permit for the Purpose of CORE Electric Cooperative to Replace an Existing 63-foot Lattice Communication Tower with a New 120-foot Lattice Communication Tower. The Subject Property is located in SE4SE4 Sec. 23 and that portion of the E2NE4 Sec. 26 Lying North of Highway 24 in T12S, R69W at the 6th PM in the Agricultural Zone and set the Public Hearing for July 17, 2025. Geer/Smith. Motion carried 5-0.

9. PUBLIC HEARINGS

(Public comment may be heard)

- A.** Approval of a Special Event Liquor License for the Tails and Tunes event to be held on July 26, 2025, at the Ute Pass Cultural Center. (QJ).
(Presenter Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq reviewed the application submitted by Tails and Tunes for a Special Event Liquor License on July 26, 2025, at the Ute Pass Cultural Center. Following Leclercq's report, Mayor Case opened the public comment portion of the public hearing. There being no public comment, Mayor Case closed the public hearing and the following motion was made.

Motion: to approve a Special Event Liquor License for the Tails and Tunes event to be held on July 26, 2025, at the Ute Pass Cultural Center. Nakai/Smith. Motion carried 5-0.

- B.** Approval of Ordinance No. 1497, Series 2025 to amend the 2025 Budget Expenditure Appropriations (Budget Supplemental Ordinance). (A)
(Presenter City Manager Vassalotti)

City Manager Vassalotti presented Ordinance No. 1497, Series 2025. There being no questions from the Council, Mayor Case opened the public comment portion of the public hearing. There being no public comment, Mayor Case closed the public hearing and the following motion was made.

Motion: to approve Ordinance No. 1497, Series 2025 to amend the 2025 Budget Expenditure Appropriations (Budget Supplemental Ordinance). Geer/Nakai. Motion carried 5-0.

10. NEW BUSINESS

(Public comment may be heard)

None.

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

Mayor Case shared the upcoming events for the next two weeks. Mayor Case also shared that US Congressional representative Brittney Petterson held a Town Hall meeting at the Cultural Center.

B. Council Reports

Mayor Pro-tem Nakai shared that there was a Charter Review Committee meeting on July 9 and information on the Edge Teen Center.

Councilmember Geer shared the upcoming events of Parks and Recreation.

C. City Attorney's Report

City attorney Wilson shared that he was looking forward to seeing Council at CML.

D. City Manager's Report

Deputy City Manager/City Clerk Leclercq asked Council if they would consider canceling the July 3, 2025, City Council Meeting. Council agreed by consensus.

City Manager Vassalotti thanked the crews and the community for planting the flowers this past week.

12. ADJOURNMENT

There being no further City business, Mayor Case adjourned the City Council Meeting at 7:39 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____, 2025

Kellie Case, Mayor



STAFF REPORT

TO: Mayor Case and City Council

FROM: CJ Gates, Senior Planner

DATE: July 17, 2025

SUBJECT: Approval of Ordinance No. 1498, Series 2025, an Ordinance Granting a Special Use Permit for the Purpose of CORE Electric Cooperative to Replace an Existing 63-foot Lattice Communication Tower with a New 120-foot Lattice Communication Tower (130 Feet to Top of Appurtenances). The Subject Property is Located in the SE4SE4 Sec. 23 and that Portion of the E2NE4 Sec. 26 Lying North of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) Zone. (QJ) (Presenter Senior Planner, CJ Gates)

BACKGROUND: See attached detailed report.

RECOMMENDATION: Approve Ordinance No. 1498, Series 2025, an Ordinance Granting a Special Use Permit for the Purpose of CORE Electric Cooperative to Replace an Existing 63-foot Lattice Communication Tower with a New 120-foot Lattice Communication Tower (130 Feet to Top of Appurtenances). The Subject Property is Located in the SE4SE4 Sec. 23 and that Portion of the E2NE4 Sec. 26 Lying North of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) Zone.

ATTACHMENTS:

1. Ordinance 1498, Series 2025 CORE Tower Replacement SUP
2. CORE Communications Cell Tower SUP CC Staff Report
3. 2025.06.12 PC Meeting Minutes - DRAFT

CITY OF WOODLAND PARK
ORDINANCE NO. 1498, SERIES 2025

AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR THE PURPOSE OF CORE ELECTRIC COOPERATIVE TO REPLACE AN EXISTING 63-FOOT LATTICE COMMUNICATION TOWER WITH A NEW 120-FOOT LATTICE COMMUNICATION TOWER (130 FEET TO TOP OF APPURTENANCES). THE SUBJECT PROPERTY IS LOCATED IN THE SE4SE4 SEC. 23 AND THAT PORTION OF THE E2NE4 SEC. 26 LYING NORTH OF HIGHWAY 24 IN T12S, R69W OF THE 6TH P.M., (5955 TROUT CREEK ROAD, WOODLAND PARK, CO) IN THE AGRICULTURAL (AG) ZONE.

WHEREAS, there is currently a disruption to the communication frequencies of CORE's existing radio and microwave systems that require line-of-site between towers; and

WHEREAS, CORE Electric Cooperative currently has a 63-foot tall lattice communication tower on the parcel of land known as 5955 Trout Creek Road, Woodland Park, CO; and

WHEREAS, the City of Woodland Park has received a request for a Special Use Permit for the purpose of replacing the existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to top of appurtenances) located at the subject property located in the SE4SE4 Sec. 23 and that portion of the E2NE4 Sec. 26 lying north of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) within the Agricultural (AG) Zone District as a permanent solution; and

WHEREAS, an application to establish said special use has been accepted and considered pursuant to Municipal Code Chapters 18.61 and 5.24; and

WHEREAS, pursuant to Municipal Code Sections 18.61.020 and 18.72.060 and Charter Sections 7.6 and 15.7.b.1, a notice of the public hearings was published, a sign was posted, letters were mailed to adjacent property owners; and

WHEREAS, the Woodland Park Planning Commission considered the request on June 12, 2025 and recommended approval based on evidence contained in the staff report and presented at public hearing.

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS:

Section 1. Approval. The Special Use Permit for the replacement of an existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to top of appurtenances) located at the subject property located in the SE4SE4 Sec. 23 and that portion of the E2NE4 Sec. 26 lying north of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) zone subject to the following conditions:

1. The applicant must submit a signed statement from a qualified radio frequency engineer, certifying that a technical evaluation of the proposed facility indicates no potential interference problems and that the site will comply with all applicable regulations for radio frequency emissions promulgated by the FCC.
2. The owner of the property and the applicant have each submitted an affidavit acknowledging that each is responsible for the removal of a Wireless Communication Facility (WCF), including Related Accessory Equipment, that is abandoned or is unused for a period of six (6) months.
3. This approval expires if the WCF is not established within one (1) year of the approval or if it is abandoned or unused for a period of six (6) months.
4. All work done pursuant to WCF applications must be completed in accordance with all applicable building and safety requirements as set forth in the City Code, and any other applicable regulations. In addition, all WCF applications shall comply with the following:
 - a. Comply with any permit or license issued by a local, state or federal agency with jurisdiction of the WCF;
 - b. Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;
 - c. Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten (10) days from the time of notification by the City or after discovery by the owner or operator of the Site.
 - d. Be maintained in good working condition and to the standards established at the time of application approval or as otherwise required by applicable law.
5. The applicant shall provide a compliance report within forty-five (45) days after installation of the WCF, demonstrating that as installed and in operation, the WCF complies with all conditions of approval, applicable City requirements and standard regulations.
6. Prior to construction, application shall provide construction documents to the City of Woodland Park showing that security fencing will be constructed with appropriate anti-climbing devices.
7. Prior to construction of the proposed tower, the applicant must submit for and gain approval of a Zoning Development Permit with the City of Woodland Park including associated construction documents.
8. Post construction, use of the facility is subject to the Operational Standards contained in Municipal Code Section 5.24.070 which include Federal requirements, radio frequency standards, signal interference, legal access, operation and

maintenance, abandonment and removal, hazardous materials, collocation, and compliance with other laws.

Section 2. Recitals. The recitals contained in this Ordinance constitute the findings of City Council and are incorporated herein by reference.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS 17th DAY OF JULY, 2025.

The Honorable Mayor Kellie Case

ATTEST: _____
City Clerk Suzanne Leclercq



City Council Staff Report Public Hearing July 17, 2025

Agenda Item

Department

Presenter

9A

Planning

C.J. Gates
Senior Planner

AGENDA ITEM 9A

CORE Electric Cooperative Communication Tower Special Use Permit (A25-0082): A request by CORE Electric Cooperative (Applicant) and Legacy Title Holding Company, an Oklahoma Nonprofit Corporation (Property Owner) to replace an existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to top of appurtenances). The subject property is located in the SE4SE4 Sec. 23 and that portion of the E2NE4 Sec. 26 lying north of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) zone. **(QJ)**

BACKGROUND

The subject property is 66.37 acres in size, zoned agriculture (AG) and is located north of the intersection of Trout Creek Road and Colorado State Highway 24 (Figure 1). The Gordon Jackson Foundation, LLC transferred the subject property to the new owner, Legacy Title Holding Company, on May 17, 2023. The subject property is described with a metes and bounds legal description and has never been platted. Currently existing on the subject property are power lines with easements that are owned and maintained by Colorado Springs Utilities. There are also several companies that have constructed transmission towers located in the northern portion of the property including but not limited to Sprint, T-Mobile, Verizon Wireless, and CORE Electric. The current ages of the existing towers on the subject property are unknown and it is believed that most of them predate the City's permitting process.

According to Chapter 18.61.020 of the City of Woodland Park Municipal Code, a Special Use Permit (SUP) is required to develop towers and antennas exceeding fifty feet in height. Historically, when a company needs to perform a minor upgrade or repair an existing tower located at the subject property, a building zoning development permit is issued administratively

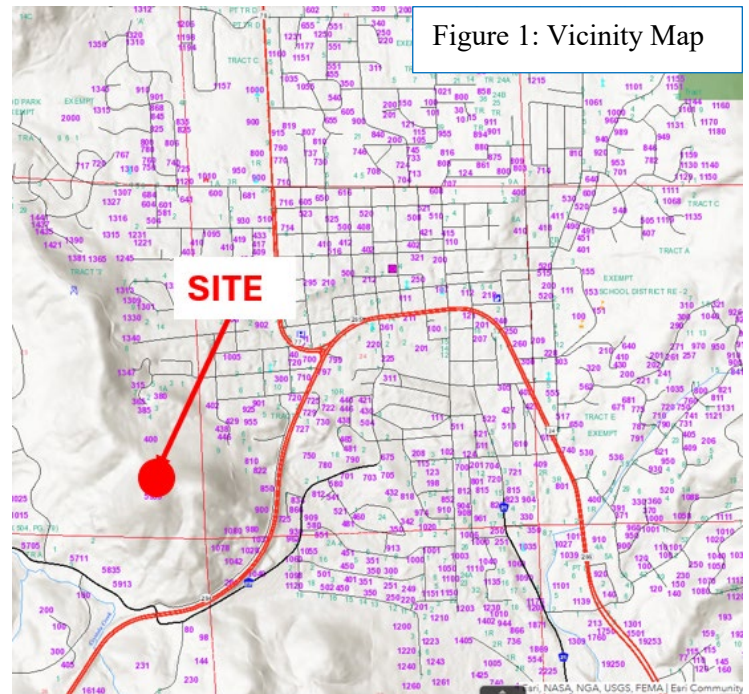
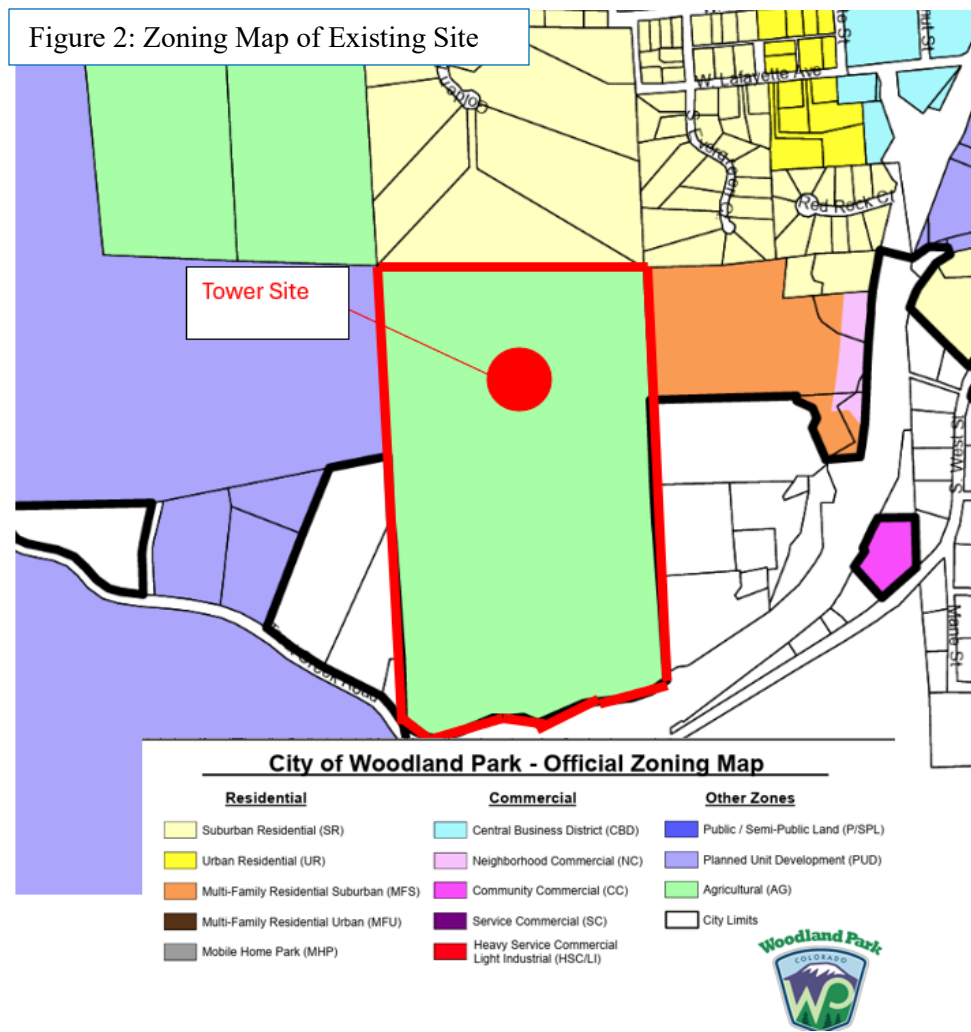


Figure 1: Vicinity Map

through the Planning Department. This application is being processed as a SUP since the proposed new antenna has a total height of 130 feet and is a total replacement and upgrade of the existing tower that CORE Electric utilizes at this location.

SITE AND SURROUNDING PROPERTIES

As seen in Figure 2 below, the subject property (outlined in red) is zoned Agricultural (A) with the red dot depicting where the existing and proposed tower site is located. North of the subject property is a single-family development (Golden Eagle Ridge) with only one out of 7 parcels currently developed. To the east of the subject property is a vacant parcel zoned Multi-family Residential Suburban (shown in orange) and single-family homes located outside city limits. To the south of the subject property is Colorado State Highway 24 and other parcels located outside city limits. To the west of the proposed tower site is the Sanctuary Planned Unit Development where Charis Bible College, Andrew Wommack Ministries headquarters, and several single-family homes.



The uses and zone districts for the area immediately surrounding the subject property are as follows:

USE		ZONE
North	Single Family – Golden Eagle Ridge	UR
East	Vacant parcel located in City limits & Single-Family Homes within Unincorporated Teller County	East
South	Highway 24 & Unincorporated Teller County parcels	County
West	Charis Bible College property & Single Family Homes within Unincorporated Teller County	PUD

AREA AND SITE PHOTOS

Figure 3a is an aerial photo of the subject property and surrounding area. Site photos which the applicant included in the application packet follow in figures 3b and 3c.

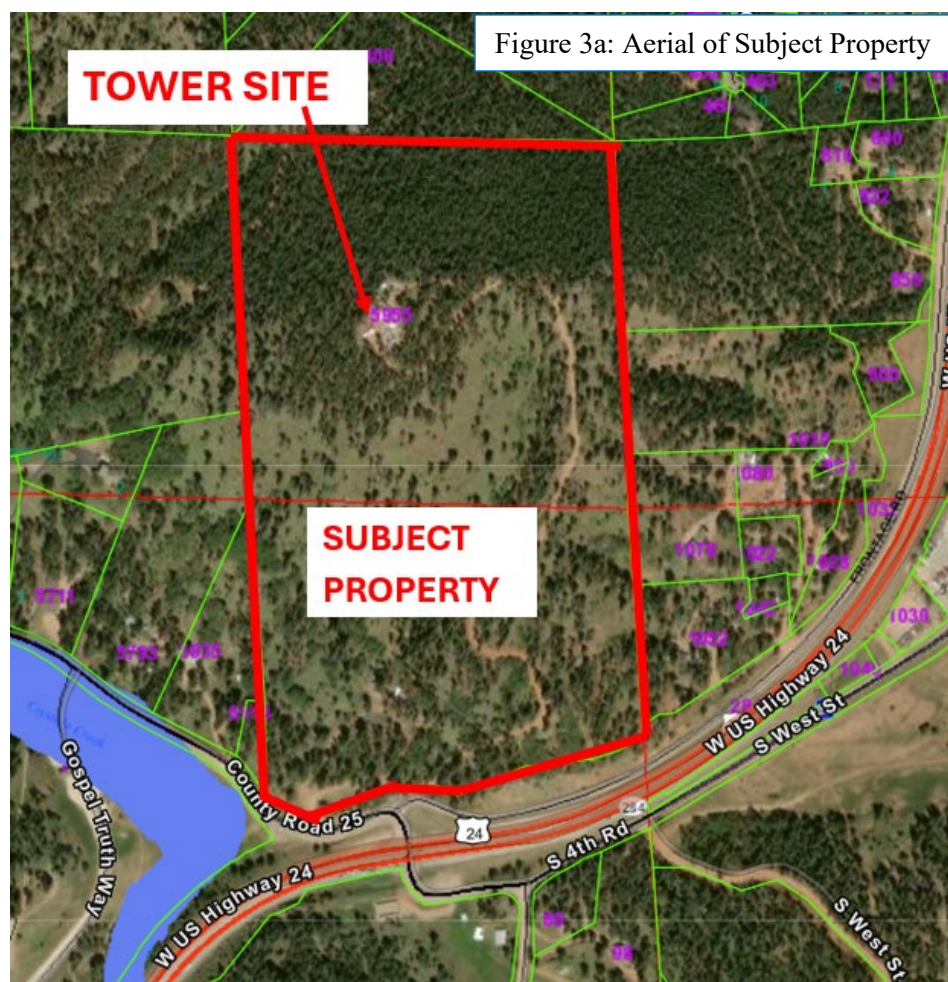


Figure 3b: Existing Site looking northeast



Figure 3c: Existing Site looking northwest



CURRENT PROPOSAL

On April 17, 2025, Woodland Park Planning staff received a Special Use Permit Application for the replacement of an existing 63-foot lattice communication tower with a new 120-foot lattice tower (130-feet to the top of the appurtenances) at the parcel located at 5955 Trout Creek Road.

According to the narrative submitted within the application packet, due to the growth of the trees surrounding the existing tower there has been disruption to the communication frequencies to CORE's other existing facilities due to their radio and microwave systems requiring line-of-sight between towers. The proposed improvements will provide continued support of CORE's infrastructure and the functioning of the power grid by maintaining secure, efficient transmission of communications. In addition, the tower will have two wildfire security cameras that will support wildfire detection for the United States Forest Service (USFS), as well as additional space for state or local emergency communication equipment. The proposed tower benefits not only CORE's customers but the wider community and first responders. The tower is proposed to comply with all FCC regulations.

CORE is planning to continue to utilize the existing access off Trout Creek Road and Highway 24. After the initial surge in traffic due to the construction of the replacement tower, there will not be an increase in total trips to the site.

Also included within the application packet are photo simulations of what the site will look like once the proposed tower is constructed. Below in Figures 4a and 4b are the photo simulations.

Figure 4a: Site looking northeast with proposed conditions



Figure 4b: Site looking northwest with proposed conditions



REFERRALS

The application was referred to City departments including the City Attorney, the City Manager, the City Clerk, Utilities, Public Works, Planning and Building and external agencies including CDOT, Northeast Teller County Fire Protection District, Black Hills Energy, Core Electric, Century Link/Lumen, and TDS Telecom.

Staff received only one referral response. CDOT stated that they had no comment regarding the proposed tower replacement.

ANALYSIS OF SPECIAL USE PERMIT AND FINDINGS

Municipal code section §18.61 *Special Use Permit* addresses the review of special use permit requests. §18.61.040 states, “The standards for special use permits are intended only as a minimum necessary for review. An application for a special use permit, even though meeting the minimal standards of this chapter and code, may be denied, if it is determined that the development and use is not the best interest of the city.” § 18.61.040 also specifies the standards by which all special uses must comply in order to receive approval.

Below is a listing of the applicable SUP standards from Code Section 18.61.040 complete with staff’s analysis:

- A. *The proposed development and use shall have a demonstrated direct public benefit to the city.*
Complies. The service provided by the proposed communication facility will have a direct public benefit to the City and region. The proposed facility will be utilized to ensure rapid outage detection and recovery minimizing the risk of blackouts within the CORE Electric service area. In addition, the tower will have two new wildfire security cameras that will support wildfire detection and space on the tower for the United States Forest Service (USFS), state or local services for emergency communication.
- B. *The proposed development and use shall not materially endanger the public health and welfare.*
Complies. The proposed communication tower is not proposed to materially endanger the public health and welfare.
- C. *The proposed development and use shall not substantially injure the value of vicinity properties.*
Complies. The proposed tower is a replacement and upgrade from the existing CORE tower at the subject property and will not be taller than other existing telecommunication towers on the Gold Hill site.
- D. *The proposed development and use shall be in harmony with the area in which it is to be located.*
Complies. The proposed removal and replacement of the existing CORE tower will be in harmony with the area. Several other towers exist on the subject property within the same general area as both the existing and proposed tower location. These other towers are visually higher than the CORE replacement tower. The proposed tower replacement is

planned to be a total of 120-foot tall (130 feet to the top of the appurtenance). The tallest tower currently existing on the subject property is a total of 150-feet tall.

- E. *The proposed development and use shall conform to the provisions, objectives and policies of all city plans, adopted and in effect at the time of application, including but not limited to growth management, transportation, utilities, capital improvements and downtown redevelopment.*

Complies. The development is consistent with the following principles and goals specified in the City's 2021 Comprehensive Plan.

Public Safety and Emergency Management Goal 1: Continue to provide excellent public safety and emergency services.

Resiliency Objective 3.1: Maintain redundancy in communication systems.

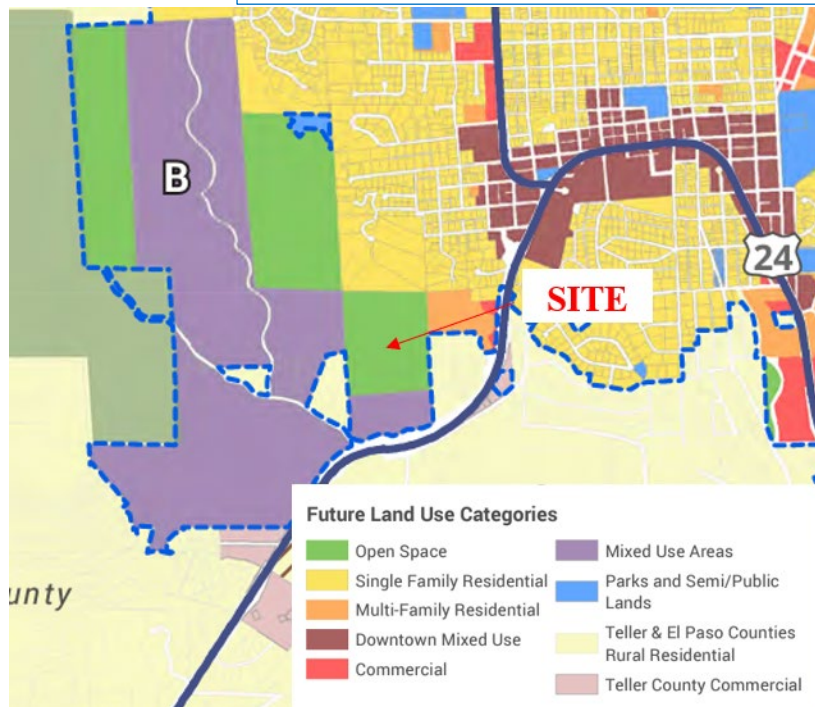
As shown on the Comprehensive Plan's Future Land Use Map (Figure 5), the northern portion of the subject parcel where the existing and proposed tower is located is labeled as "open space" while the southern portion of the site is labeled as "mixed use". The plan identifies several areas as "mixed use" and this portion of the parcel is associated with area B, which is defined as: "Area B is comprised of the approved Sturman PUD and Sanctuary PUD (Charis Bible College)". Additionally, page 21 of the Envision Woodland Park 2030 comprehensive plan provides the following guidance for using the Future Land Use Map:

WOODLAND PARK FUTURE LAND USE MAP DESCRIPTION

The Future Land Use Map provides guidance for rezoning requests, annexation proposals, new development, and redevelopment projects within the City limits. Its purpose is to honor the City's existing zoning map while providing both direction and flexibility for a sustainable balance of uses in future development or redevelopment proposals. Comments and direction provided by the community have been incorporated in land use descriptions and designations. Within the unincorporated areas of Teller County surrounding Woodland Park, the map identifies the type of low impact growth that may occur within the planning area and at the gateways to Woodland Park.

The Future Land Use Map identifies locations for the most appropriate future land use within the broad categories. The land use designation of each area is based on what is currently in place; what the community would like to see more of; and identification of harmonious uses that do not infringe on the existing land uses. Water use is a major consideration in land use planning and ensures that a diversity of land uses are planned for with the amount of water available. A more detailed description of each land use designation is listed below:

Figure 5: Woodland Park Future Land Use Map



- F. *The proposed development and use shall conform to the provisions, standards and requirements of all city regulations, adopted and in effect at the time of application, including but not limited to zoning, subdivision, utilities, buildings and construction, business regulations and engineering specifications.*

May Comply. The proposed facility may comply if the applicant is complies with the Woodland Park Municipal Code and the conditions of approval listed within this staff report.

- G. *The proposed development and use shall be designed, constructed and maintained to accommodate the on-site and off-site traffic generated.*

Complies. CORE will be utilizing the existing access road located on the subject property accessed off Trout Creek Road which CORE maintains. The application was also referred to the Colorado Department of Transportation (CDOT) and they had no comment or concerns.

- H. *The proposed development and use shall be designed, constructed and maintained with appropriate regard to topography, surface drainage, soil potentials, natural and man-made hazards, streams and environmentally significant features.*

Complies. The proposed facility is proposed to not adversely affect the existing topography, surface drainage, soil potentials, natural and man-made hazards, streams and environmentally significant features.

- I. *The proposed development and use shall be designed, constructed and maintained with adequate water supply, wastewater disposal, solid waste disposal, air quality protection methods and surface water drainage.*

Complies. The proposed facility does not require or involve any water supply, wastewater disposal, solid waste disposal, air quality protection methods, or surface water drainage.

- J. *The proposed development and use shall be designed, constructed and maintained to not unduly increase the public danger of fire, explosion and other safety hazards upon the public, and persons residing or working on the site and vicinity.*

Complies. The applicant is taking ownership of all construction and maintenance and claims does not increase public danger. Additionally, the two new wildfire security cameras will support early wildfire detection.

- K. *The development and use may be required to provide architectural design schemes and may also require amenities such as, but not limited to, fencing, landscaping, buffer areas.*

Complies. The proposed facility will be of similar design to the existing towers on the subject property and will be constructed with a non-galvanized steel color in order to minimize appearance of the tower. Due to the site's terrain and vegetation, the base of the tower is not visible from surrounding parcels.

- L. *The proposed development shall require approval of the City that connection and availability of a water source exists that is sufficient to serve the needs of the proposed uses and structure.*

Not Applicable. The proposed facility does not require any water. Additionally, water service is not available at this location.

ANALYSIS OF WOODLAND PARK MUNICIPAL CODE AND FINDINGS

On July 18, 2024 the Woodland Park City Council approved Ordinance No. 1477 Series 2024 which amended Title 5 of the Woodland Park Municipal Code, the purpose of which is to regulate the placement, construction, and modification of wireless communication facility.

[Note: the Municode Codification link on the City's website does not include Ordinance 1744.]

From Ordinance No. 1477, below is a listing of the applicable standards from Code Section 5.24.060 complete with staff's analysis:

- A. *Camouflage/Concealment. All WCFs and any Related Accessory Equipment shall, to the maximum extent possible, use Concealment design techniques, and where not possible utilize Camouflage Design Techniques. Camouflage Design Techniques include, but are not limited to using materials, colors, textures, screening, undergrounding, landscaping, or other design options that will blend the WCF to the surrounding natural setting and built environment.*

1. *Where WCFs are located in areas of high public visibility, they shall, where physically possible, be designed to be concealed, and where not possible to be concealed, to minimize the WFC profile through placement of equipment fully or partially underground, or by way of example and not limitation, behind landscape berms.*
2. *A concealment design may include the use of Alternative Tower Structures should the City determine that such design meets the intent of this Code and the community is better served thereby.*
3. *All WCFs, such as antennas, vaults, equipment enclosures, and Towers shall be constructed of non-reflective materials (visible exterior surfaces only) and, where applicable, shall be painted to match as closely as possible the color and texture of any*

infrastructure on which it is mounted.

Complies. The proposed tower replacement will be built with a non-reflective galvanized steel color to minimize appearance of the tower. The proposed tower and related accessory equipment location reduces potential visual impacts to surrounding properties due to the lower grade on the mountain which helps with being visually lower and the other towers currently located at the site.

B. Siting.

- 1. No portion of any WCF may extend beyond the property line.*
- 2. WCFs shall be required to be designed and constructed to permit the facility to accommodate WCFs from at least two (2) wireless service providers and the same WCF unless the City approves an alternative design. No WCF owner or operator shall unfairly exclude a competitor from using the same facility of Site.*
- 3. WCFs shall be sited in a location that does not reduce the parking for the other principal uses on the parcel below Code standards.*
- 4. WCFs shall not encroach into any sight triangles.*

Complies. The proposed tower and related accessory equipment will not extend beyond the property line. CORE is not proposing co-location with any other communication companies but they are proposing additional space on the tower for state and local emergency communication equipment. The current proposal does not include any parking or sight triangle impacts.

- C. Lighting.** *WCFs shall not be artificially lighted, unless required by the FM or other applicable governmental authority, or the WCF is mounted on a light pole or other similar structure primarily used for lighting purposes. If lighting is required, the City may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Lighting shall be shielded or directed to the greatest extent possible so as to minimize the amount of glare and light falling onto nearby properties, particularly residences.*

Complies. The tower is not proposed with any artificial lighting.

D. Landscape and Fencing Requirements.

- 1. WCFs shall be sited in a manner that does not reduce the landscaped areas for the other principal uses on the lot or parcel, below any applicable Code standards including without limitation, Planned Unit Development standards.*
- 2. The Site of the WCF shall be landscaped with a buffer of plant materials that effectively screen the view of the WCF from adjacent residential property. The standard buffer shall consist of the front, side, and rear landscaped setback on the perimeter of the Site.*
- 3. In locations where the visual impact of the WCF would be minimal, the landscaping requirement may be reduced or waived in whole or in part by the City.*
- 4. Existing mature tree growth and natural landforms on the Site shall be preserved to*

the maximum extent possible. In some cases, such as WCFs sited on large, wooded lots, natural growth around the Site perimeter may be sufficient to buffer. Applicant's plan minimizes the number of trees to be removed and any trees removed are replaced at a ratio of two (2) to one (1).

Complies. The Landscaping provision of this requirement is being waved due to the forested hilltop setting of the proposed development. The terrain and existing mature trees provides screening to the proposed tower. Due to the remote location and lack of water, it is not realistic to plant new trees for this tower replacement. The proposal is also planned to have a 7-foot height fence around the new tower and the northeast part of the equipment shelter which will connect to the existing link fence.

E.4. Towers.

- a) Towers shall either maintain a galvanized steel finish, or, subject to any applicable FAA standards, be painted a neutral color so as to reduce visual obtrusiveness as determined by the City;*

Complies. The proposed tower replacement will be in a non-reflective galvanized steel color to minimize appearance of the tower.

- b) Tower structures should use existing landforms, vegetation, and structures to aid in concealing the facility from view or blending in with the surrounding built and natural environment;*

Complies. The tower's forested hilltop setting reduces potential visual impacts to surrounding properties. The site is also located on a lower grade on the mountain which helps with being visually lower than other towers in the immediate area.

- c) Monopole support structures shall taper from the base to the tip;*

Not Applicable. The proposed tower is a lattice structure and not a monopole structure.

- d) All Towers shall be enclosed by security fencing or wall at least six (6) feet in height and shall also be equipped with an appropriate anti-climbing device. No security fencing or any portion thereof shall consist of barbed wire or chain link material unless temporary and approved by the City;*

Complies. A 7-foot-high chain link fence is proposed around the new tower. The equipment shelter is planned to connect to the fence in order to secure the facility and will be equipped with security cameras to prevent trespassing. Due to the remote location of this facility and the natural screening provided by the terrain, staff is comfortable with a chain-link fence provided anti-climbing devices are added.

- e) Towers shall be subject to the maximum height restrictions of the zoning district in which they are located, subject to a maximum height limit of fifty (50) feet;*

Complies. As stated, the proposed tower is planned to be a total of 120-foot high (130 feet to the top of the appurtenance). Contrary to this regulation, Towers exceeding fifty feet in height are allowed to be constructed with approval of a Special Use Permit in accordance with Section 18.61.020 (Special Use Permits – Applicability) of the Woodland Park Municipal Code.

- f) *Towers should be sited in a manner that is least obtrusive to residential structures and residential district boundaries where feasible;*

Complies. The tower's forested hilltop setting reduces potential visual impacts to surrounding properties. The site is also located on a lower grade on the mountain which helps with being visually lower than other towers in the immediate area. The existing 63-foot high CORE tower will be decommissioned and removed after the new tower has been erected and is operational. The related accessory equipment located at the base of the tower will be constructed from beige aggregate, surrounded by existing forest, and not visible from adjacent properties.

- g) *Towers should take into consideration the uses on adjacent and nearby properties and the compatibility of the Tower to these uses;*

Complies. The proposed removal and replacement of the existing CORE tower will be compatible with the surrounding area. There are several other existing towers that are within immediate range of the existing tower and that are visually higher than the proposed CORE replacement tower.

- h) *Towers should be designed utilizing design characteristics that have the effect of reducing or eliminating visual obtrusiveness;*

Complies. The proposed tower is a lattice structure with a non-reflective galvanized steel color to minimize appearance of the tower.

- i) *Visual impacts of the proposed ingress and egress shall be minimized;*

Complies. CORE will be utilizing the existing access road located on the subject property accessed off Trout Creek Road which CORE maintains. The application was also referred to the Colorado Department of Transportation (CDOT) and they had no comment on the proposed tower.

- j) *No new Towers shall be permitted unless the Applicant demonstrates to the reasonable satisfaction of the City that no existing WCFs can accommodate the needs that the Applicant proposed to address with its Tower application. Evidence submitted to demonstrate that no existing WCFs can accommodate these needs may consist of the following:*

- i. *No existing WCFs are of sufficient height and are located within the geographic area required to meet the Applicant's engineering requirements;*
- ii. *Existing WCFs do not have sufficient structural strength to support Applicant's proposed WCF;*
- iii. *The Applicant's proposed WCF would cause electromagnetic interference with the WCFs or the existing WCFs would cause interference with the Applicant's proposed WCFs' or*
- iv. *The Applicant demonstrates that there are other limiting factors that render existing WCFs unsuitable for collocation.*

Complies. This is a replacement of an existing CORE communication tower. CORE plays a large roll in emergency response, including wildfire mitigation and blackouts. Also, CORE's communications must be secure, private, and independent of public telecom infrastructure. The proposed tower replacement will achieve these goals.

- k) *A Tower shall meet the greater of the following minimum setbacks from all property lines:*
- i. *The setback for a principal building within the applicable zoning;*
 - ii. *Twenty-five percent of the facility height, including WCF's and Transmission Equipment; or*
 - iii. *The Tower height, including antennas if the Tower is in or adjacent to residential district residential zoned property.*
 - iv. *Towers fifty (50) feet in height shall not be located within one-quarter mile from an existing Tower that is fifty (50) feet in height, unless the Applicant has shown to the satisfaction of the City that there are no reasonably suitable alternative sites in the required geographic area which can meet the Applicant's needs.*

Complies. The proposed tower meets the setback of 130' from the property line per this regulation and the proposed tower is planned to be 50' from adjacent towers.

- l) *No Towers shall be permitted in the Right-of-Way.*

Complies. The proposed tower will not be constructed within any right-of-way.

E.5. *Related Accessory Equipment – Related Accessory Equipment for all WCF's shall meet the following requirements:*

- a) *All buildings, shelters, cabinets, and other accessory components shall be grouped as closely as technically possible;*

Complies. All accessory equipment is being located in close proximity to the base of the tower.

- b) *The total footprint coverage area of the WCF's Related Accessory Equipment shall not exceed three hundred fifty (350) square feet;*

Complies. The proposed equipment shelter area will be a total of 221 square feet.

- c) *No Related Accessory Equipment or accessory structure shall exceed twelve (12) feet in height;*

Complies. The maximum proposed height of the Accessory Equipment or accessory structure for this project is 7-foot 10-inches high.

- d) *Related accessory Equipment shall be located out of sight wherever possible by locating behind parapet walls or within equipment enclosures. Where such alternate locations are not available, the Related Accessory Equipment shall be concealed where technically feasible or otherwise camouflaged in a manner appropriate for the specific site.*

Complies. The equipment compound is located at the base of the tower which is at a lower grade on the mountain, and is constructed from beige aggregate, surrounded by existing forest, and will not be visible from adjacent properties.

NOTIFICATIONS AND PUBLIC COMMENT

Adjacent property owners within 150 feet were mailed a letter notifying them of the submittal of the application as well as all meeting dates including the scheduled Planning Commission and

City Council public hearings. The site was posted with public notice posters and notice of the public hearings was published in the Pikes Peak Courier in compliance with the Municipal Code.

While staff has received a couple inquires about the application, no public comment on the proposal has been submitted.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission held a public hearing on June 12, 2025 (draft minutes attached). After consideration of the staff report and comments made at the public hearing, the Planning Commission voted unanimously to recommend That City Council:

Approve the Special Use Permit for the replacement of an existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to top of appurtenances) located at the subject property located in the SE4SE4 Sec. 23 and that portion of the E2NE4 Sec. 26 lying north of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) zone subject to the following conditions:

1. The applicant must submit a signed statement from a qualified radio frequency engineer, certifying that a technical evaluation of the proposed facility indicates no potential interference problems and that the site will comply with all applicable regulations for radio frequency emissions promulgated by the FCC.
2. The owner of the property and the applicant have each submitted an affidavit acknowledging that each is responsible for the removal of a WCF, including Related Accessory Equipment, that is abandoned or is unused for a period of six (6) months.
3. This approval expires if the WCF is not established within one (1) year of the approval or if it is abandoned or unused for a period of six (6) months.
4. All work done pursuant to WCF applications must be completed in accordance with all applicable building and safety requirements as set forth in the City Code, and any other applicable regulations. In addition, all WCF applications shall comply with the following:
 - a. Comply with any permit or license issued by a local, state or federal agency with jurisdiction of the WCF;
 - b. Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;
 - c. Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten (10) days from the time of notification by the City or after discovery by the owner or operator of the Site.
 - d. Be maintained in good working condition and to the standards established at the time of application approval or as otherwise required by applicable law; and
5. The applicant shall provide a compliance report within forty-five (45) days after installation of the WCF, demonstrating that as installed and in operation, the WCF complies with all conditions of approval, applicable City requirements and standard regulations.

6. Prior to construction, application shall provide construction documents to the City of Woodland Park showing that security fencing will be constructed with appropriate anti-climbing devices.
7. Prior to construction of the proposed tower, the applicant must submit for and gain approval of a Zoning Development Permit with the City of Woodland Park including associated construction documents.
8. Post construction, use of the facility is subject to the Operational Standards contained in Municipal Code Section 5.24.070 which include Federal requirements, radio frequency standards, signal interference, legal access, operation and maintenance, abandonment and removal, hazardous materials, collocation, and compliance with other laws.

STAFF RECOMMENDATION

Approve Ordinance No. 1498, Series 2025, an Ordinance granting a Special Use Permit for the purpose of Core Electric Cooperative to replace an existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to top of appurtenances). The subject property is located in the SE4SE4 SEC. 23 and that portion of the E2NE4 SEC. 26 lying North of Highway 24 in T12S, R69W of the 6th p.m., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) zone.

ATTACHMENTS

- A. Draft Planning Commission Minutes from June 12, 2025
- B. Ordinance No. 1489, Series 2025

WOODLAND PARK PLANNING COMMISSION

MEETING MINUTES *for* June 12, 2025

Council Chambers, 220 W. South Avenue, Woodland Park

This meeting was a hybrid meeting with in-person and virtual attendance. The Zoom meeting link is in the calendar on the City website front page. Public input is very important to the Planning Commission. Comments were encouraged in writing in advance of the meeting to be submitted by mail to the Planning Department at PO Box 9007, Woodland Park, CO, 80866 or email to kschminke@woodlandpark.gov.

1. **CALL TO ORDER & ROLL:**

Chair Brown called the meeting to order at 6:31 pm.

Present	Vice-Chair Larry Larsen
Present	Commissioner Don Dezellem
Present	Commissioner Ken Hartsfield
Absent	Commissioner Don Hoying
Present	Commissioner Ken Kennedy
Present	Commissioner Jarrod Newcom
Present	Chair Lee Brown
Staff Present:	Planning Director Karen Schminke, AICP
	Senior Planner CJ Gates
	City Attorney Brandon Dittman

Quorum requirements are satisfied.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVE MINUTES:** Commissioner Hartsfield motioned, and Commissioner Dezellem seconded approving the May 8, 2025 Planning Commission minutes. Motion carried with five voice votes and Commissioner Larsen abstaining due to not attending that meeting.

4. **PUBLIC HEARINGS:**

- A. CORE Electric Cooperative Communication Tower Special Use Permit (A25-0082):** A request by CORE Electric Cooperative (Applicant) and Legacy Title Holding Company, an Oklahoma Nonprofit Corporation (Property Owner) to replace an existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to top of appurtenances). The subject property is located in the SE4SE4 Sec. 23 and that portion of the E2NE4 Sec. 26 lying north of Highway 24 in T12S, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) zone. **(QJ)**

Senior Planner Gates presented the staff report, reviewing the project's history, location, and zoning. He gave examples of previously approved transmission towers from several other corporations, most of which are believed to predate the City's current permitting processes. He showed photos of the site with the current towers compared to the proposed CORE tower. The proposed elevations show that the tower will not be the tallest tower on the site because of the placement below maximum grade. The application was referred to all required internal and external departments and agencies, and public notice requirements were met. Staff received no public comments. Staff received one comment from CDOT stating they have no comments.

Senior Planner Gates then provided a Code analysis of MC Section 18.61 Special Use Permit. The proposed tower “complies” with the standards, and “may comply” if the conditions of approval are met. He also provided analysis of Ordinance No. 1477, Series 2024, which regulates the placement, construction, and modification of a wireless communication facility; the landscaping provision of this ordinance is being waved due to the dry, forested hilltop sighting. Also, a seven-foot high chain link fence equipped with security cameras, and tied into the existing fence, is proposed for this tower. Due to the remote location of the facility and the natural screening provided by the terrain, staff is comfortable with a chain-link fence provided an anti-climbing device is added.

Staff recommends that the Planning Commission recommend to City Council: Approval of a Special Use Permit for the replacement of an existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to the top of appurtenances) located at the subject property located in the SE4SE4 Sec. 23 and that portion of E2NE4 Sec. 26 lying north of Highway 24 in T12, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) zone subject to the following conditions:

1. The applicant must submit a signed statement from a qualified radio frequency engineer, certifying that a technical evaluation of the proposed facility indicates no potential interference problems and that the site will comply with all applicable regulations for radio frequency emissions promulgated by the FCC.
2. The owner of the property and applicant have each submitted an affidavit acknowledging that each is responsible for the removal of a WCF, including Related Accessory Equipment, that is abandoned or is unused for a period of six (6) months.
3. This approval expires if the WCF is not established within one (1) year of the approval or if it is abandoned or unused for a period of six (6) months.
4. All work done pursuant to WCF applications must be completed in accordance with all applicable building and safety requirements as set forth in the City Code, and any other applicable regulations. In addition, all WCF applications shall comply with the following:
 - a) Comply with any permit or license issued by a local, state or federal agency with jurisdiction of the WCF;
 - b) Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;
 - c) Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten (10) days from the time of notification by the City or after discovery by the owner or operator of the Site.
 - d) Be maintained in good working condition and to the standards established at the time of application approval or as otherwise required by applicable law.
5. The applicant shall provide a compliance report within forty-five (45) working days after installation of the WCF, demonstrating that as installed and in operation, the WCF complies with all conditions of approval, applicable City requirements and standard conditions.

6. Prior to construction, applicant shall provide construction documents to the City of Woodland Park showing that security fencing will be constructed with anti-climbing devices.
7. Prior to construction of the proposed tower, the applicant must submit for and gain approval of a Zoning Development Permit with the City of Woodland Park including associated construction documents.
8. Post construction, use of the facility is subject to the operational standards contained in the Municipal Code Section 5.24.070 which include Federal requirements, radio frequency standards, signal interference, legal access, operation and maintenance, abandonment and removal, hazardous materials, collocation, and compliance with other laws.

Senior Planner Gates noted that Condition 1 has already been met.

Commissioners clarified the definition of an anti-climbing device. Since 2015 there have been changes at the federal and state levels on how municipalities can review wireless facilities, which is why City Council addressed it last year in Ordinance 1477.

The applicant's representative, Ashley Christiansen of CORE, made the applicant's presentation. The tower upgrade is necessary to alleviate communication disruptions, support emergency services, and support power grid functions. She reviewed CORE's Fault, Location, Isolation, Service Restoration (FLISR), a smart grid automation process that uses real-time communication to reduce outage durations, enhance system reliability, and limit the number of impacted customers. She also reviewed the current communications system for outages. The proposed tower has more benefits for CORE and other agencies, including secure communication, public benefit, regional support, and fault/grid stability. The estimated completion date is October 31, 2025 if the project is started in late July. CORE anticipates minimal impact on traffic as the existing access is maintained. The existing tower will be decommissioned and removed once the new tower is activated. The applicant and staff will brainstorm ideas for the fence's anti-climbing device.

Vice-Chair Larsen affirmed that the applicant supports the conditions. While the tree growth was one factor in the need for a higher tower, adding the newer technology is a larger reason.

Chair Brown opened and closed the public comment period with no comments made in person or online.

Chair Brown commented that this special use permit application may be positive for the City. Commissioner Hartsfield inquired about any other methods of camouflage or concealment of a 130-foot tower, to which CORE responded that the tower is lower on grade, the lattice body makes it less visible compared to a solid post, and the non-reflective finish. No navigation lights will be installed since they are not required.

With no additional discussion, the Chair called for the vote:

MOTION: Commissioner Hartsfield moved, and Commissioner Dezellem seconded, to recommend City Council approve a Special Use Permit for the replacement of an existing 63-foot lattice communication tower with a new 120-foot lattice communication tower (130 feet to the top of appurtenances) located at the subject property located in the SE4SE4 Sec. 23 and that portion of E2NE4 Sec. 26 lying north of Highway 24 in T12, R69W of the 6th P.M., (5955 Trout Creek Road, Woodland Park, CO) in the Agricultural (AG) zone subject to the following conditions:

1. The applicant must submit a signed statement from a qualified radio frequency engineer, certifying that a technical evaluation of the proposed

facility indicates no potential interference problems and that the site will comply with all applicable regulations for radio frequency emissions promulgated by the FCC.

2. The owner of the property and applicant have each submitted an affidavit acknowledging that each is responsible for the removal of a WCF, including Related Accessory Equipment, that is abandoned or is unused for a period of six (6) months.
3. This approval expires if the WCF is not established within one (1) year of the approval or if it is abandoned or unused for a period of six (6) months.
4. All work done pursuant to WCF applications must be completed in accordance with all applicable building and safety requirements as set forth in the City Code, and any other applicable regulations. In addition, all WCF applications shall comply with the following:
 - a) Comply with any permit or license issued by a local, state or federal agency with jurisdiction of the WCF;
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 - d) Be maintained in good working condition and to the standards established at the time of application approval or as otherwise required by applicable law.
5. The applicant shall provide a compliance report within forty-five (45) working days after installation of the WCF, demonstrating that as installed and in operation, the WCF complies with all conditions of approval, applicable City requirements and standard conditions.
6. Prior to construction, applicant shall provide construction documents to the City of Woodland Park showing that security fencing will be constructed with anti-climbing devices.
7. Prior to construction of the proposed tower, the applicant must submit for and gain approval of a Zoning Development Permit with the City of Woodland Park including associated construction documents.
8. Post construction, use of the facility is subject to the operational standards contained in the Municipal Code Section 5.24.070 which include Federal requirements, radio frequency standards, signal interference, legal access, operation and maintenance, abandonment and removal, hazardous materials, collocation, and compliance with other laws.

YES: Dezellem, Hartsfield, Kennedy, Newcom, Larsen, Brown. **NO:** None.

Motion carries 6 – 0.

The City Council Public Hearing for this item is scheduled for Thursday, July 17, 2025, at 6:30 P.M.

9. **REPORTS:** Planning Director Schminke reported that the staff is hopeful the complete 'clean' draft of the Code Update will be distributed to the Planning Commission soon. Also, the City Attorney asked the wireless communication towers and facilities sections currently in Title 5 be incorporated into the new land use code; those will be reflected in the draft. A possible work session will be held at the end of the month.
10. **ADJOURN:** The meeting was adjourned at 7:03 p.m.

Approved this _____ day of _____, 2025 by

Lee Brown, Chair



STAFF REPORT

TO: Mayor Case and City Council

FROM: Grant Ahtye

DATE: July 17, 2025

SUBJECT: Approve a Rock, Gem & Jewelry Show Temporary Use Permit (TUP) - a request from Kim Packham (Applicant) and Peter LaBarre (property owner) for on-site vendor camping August 11-18, 2025 for the Woodland Park Rock, Gem and Jewelry Show special event at 19250 E US Hwy 24 in the Service Commercial (SC) zone district. (QJ) (Presenter: Permit Technician, Grant Ahtye)

BACKGROUND: See attached detailed report.

RECOMMENDATION: Approve camping on the Ute Pass Saddle Club grounds (19250 E US Hwy 24) in conjunction with the Woodland Park Rock, Gem and Jewelry Show special event Temporary Use Permit subject to the following conditions:

1. Camping shall occur only between 9 AM August 11 through 9 PM August 18, 2025.
2. Camping shall be for event volunteers and vendors only with no more than 45 camping units permitted on-site at any given time.
3. Camping units shall include tents, camper trailers, recreational vehicles and pickup campers.
4. Camping units shall not be connected to City water or sewer and shall be self-contained.
5. On and off-site trash, garbage or debris shall be cleaned up during and upon cessation of camping. On-site clean-up shall be coordinated with and enforced by the property owner and event coordinator.
6. The event coordinator shall be responsive to complaints received, if any.
7. All lighting for the camping and event areas, if any, shall be downcast, fully shielded, and turned off by 9 PM each night.
8. All generators (if any) shall be turned off by 10 PM.
9. The event coordinator and all campers shall at all times be subject to Municipal Code **§9.41 Noise**.
10. At no time shall campers, vendors, event volunteers or guests/participants obstruct access to the City of Woodland Park lift station.

ATTACHMENTS:

1. CC SR Rock Gem Camping 2025
2. CC SR Rock Gem Camping 2025 - Site Plan



Planning and
Building

City of Woodland Park Staff Report

City Council Meeting – July 17, 2025

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
10 A.	Planning	Grant Ahtye Permit Technician

ITEM: Consider a request by Kim Packham (Applicant) and Peter LaBarre (property owner) for on-site vendor camping from August 11 - 18, 2025 for the Woodland Park Rock, Gem and Jewelry Show special event at 19250 E US Hwy 24 in the Service Commercial (SC) zone district. (QJ)

BACKGROUND: Pursuant to Municipal Code §8.12 Camping in Designated Areas, City Council may permit self-contained camping units in designated locations other than licensed campgrounds. The City has received a written request to camp overnight in conjunction with the Rock, Gem and Jewelry Show. This will be the fifteenth (15th) year for camping in conjunction with the Woodland Park Rock, Gem and Jewelry show at this location.

The request proposes camping for approximately 45 vendors from August 11 through August 18 (7 nights). Overnight camping is limited to show vendors and event volunteers only and camp sites are proposed to be located within the designated vendor spaces to provide maximum merchandise security and vendor convenience. This year's application is requesting use of generators until 10 PM; in prior years generators were required to be turned off by 9 PM.

City staff has reviewed this request for compliance with Municipal Code §8.12.020. Public notice of this request was provided by publication as an agenda item, public notice posters posted on the property, and letters mailed to all property owners within 150 feet. As of the writing of this staff report, no written comments or concerns were received.

STAFF RECOMMENDATION

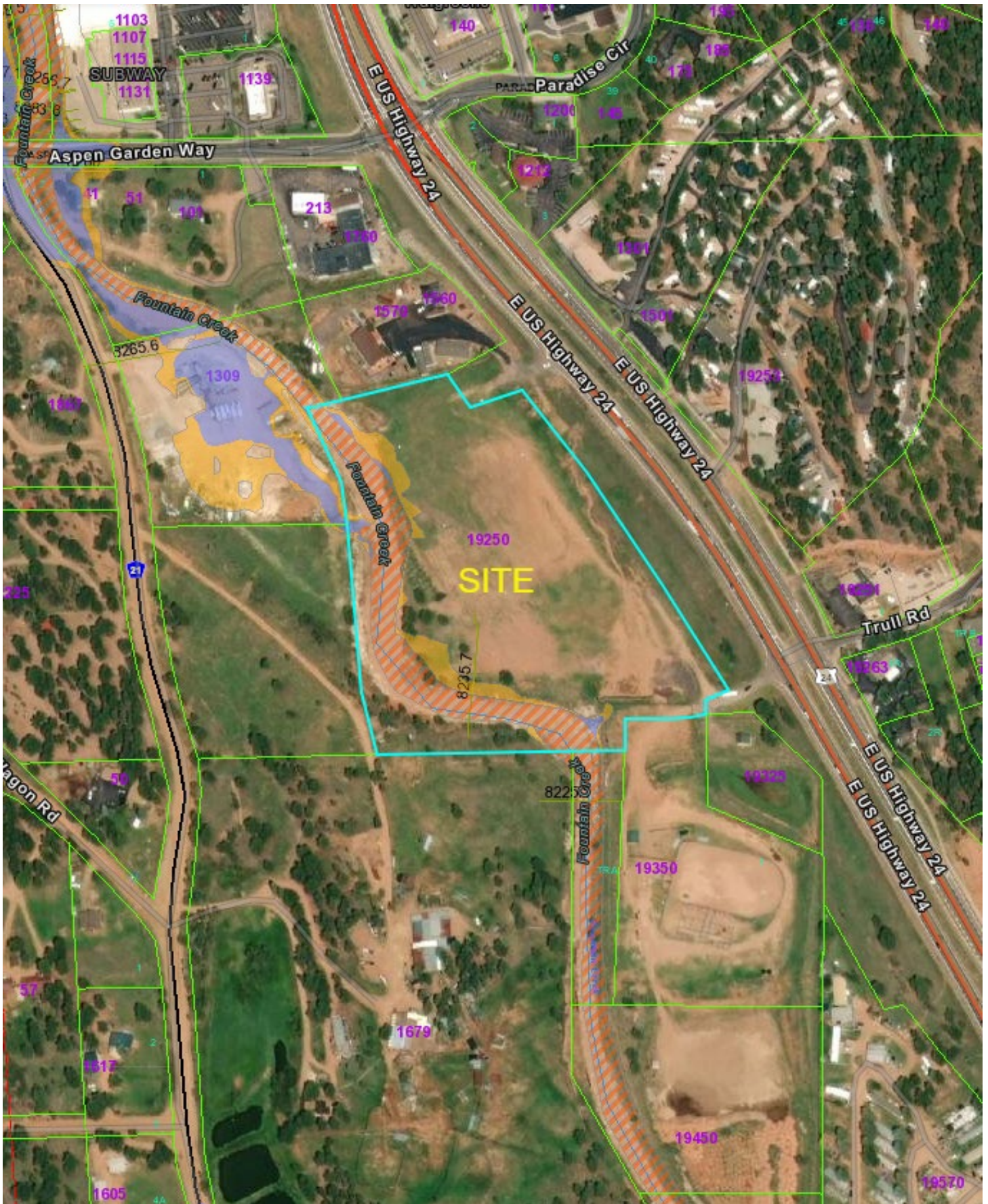
Motion to **APPROVE** camping on the Ute Pass Saddle Club grounds (19250 E US Hwy 24) in conjunction with the Woodland Park Rock, Gem and Jewelry Show special event Temporary Use Permit subject to the following conditions:

1. Camping shall occur only between 9 AM August 11 through 9 PM August 18, 2025.
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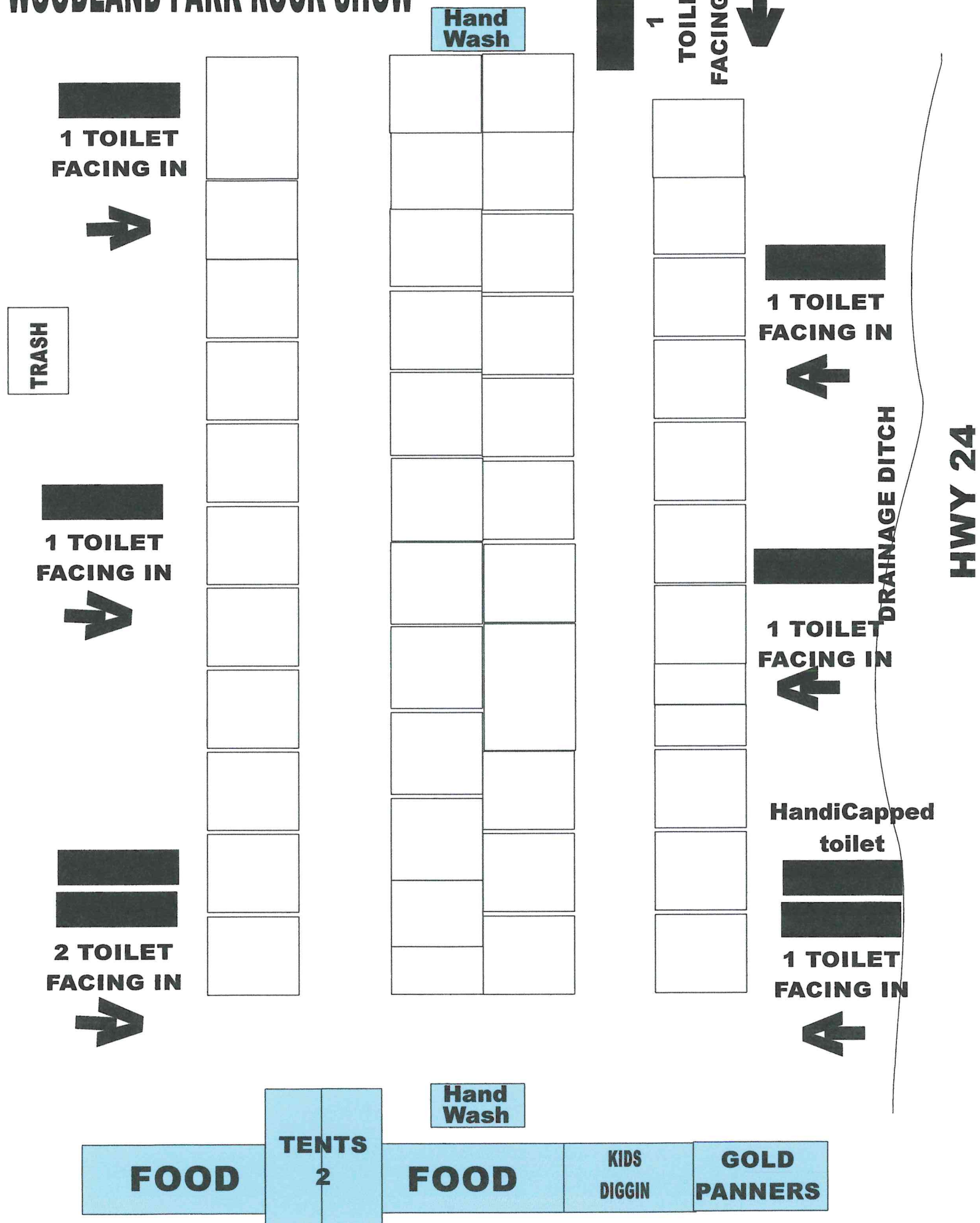
4. Camping units shall not be connected to City water or sewer and shall be self-contained.
5. On and off-site trash, garbage or debris shall be cleaned up during and upon cessation of camping. On-site clean-up shall be coordinated with and enforced by the property owner and event coordinator.
6. The event coordinator shall be responsive to complaints received, if any.
7. All lighting for the camping and event areas, if any, shall be downcast, fully shielded, and turned off by 9 PM each night.
8. All generators (if any) shall be turned off by 10 PM.
9. The event coordinator and all campers shall at all times be subject to Municipal Code §9.41 Noise.
10. At no time shall campers, vendors, event volunteers or guests/participants obstruct access to the City of Woodland Park lift station.

Attachment: Site Plan

Aerial Photo



WOODLAND PARK ROCK SHOW





STAFF REPORT

TO: Mayor Case and City Council

FROM: Karen Schminke, Director of Planning & Building Services

DATE: July 17, 2025

SUBJECT: Approve Resolution No. 932 a Resolution Establishing Expedited Review Policies for Future Affordable Housing Projects. (Presenter Budget Director / Kimberly Burleson)

BACKGROUND: Establishing Expedited Review Policies for Future Affordable Housing Projects

RECOMMENDATION: Approve Resolution No. 932

ATTACHMENTS: 1. Expedited Review WP Resolution 2025

**CITY OF WOODLAND PARK
RESOLUTION NO. 932, Series 2025**

**A RESOLUTION ESTABLISHING EXPEDITED REVIEW POLICIES
FOR FUTURE AFFORDABLE HOUSING PROJECTS**

WHEREAS, the voters of Colorado approved Proposition 123 in 2022 creating the State Affordable Housing Fund to make certain funds available to local governments as defined by CRS-29-32-104; and

WHEREAS, the City of Woodland Park, Colorado is a home rule municipality duly and regularly organized and validly existing as a body corporate and politic under and by virtue of the Constitution and laws of the State of Colorado and is eligible for Proposition 123 funding and programing; and

WHEREAS, the City of Woodland Park recognizes the importance of allowing affordable and attainable housing to be developed for its workforce and its residents; and

WHEREAS, the City of Woodland Park has set a baseline and commitment to increase affordable housing as defined in Proposition 123; and

WHEREAS, the City of Woodland Park's current process for reviewing proposed housing projects is typically completed within 120 days per application; and

WHEREAS, the City of Woodland Park of also creates a policy for expedited review to ensure that affordable housing projects are always reviewed and a decision rendered within 90 days of a complete application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland Park, Colorado, creates the following policy for the use of Proposition 123 Funding:

Section 1. The City Council authorizes to assist with policy implementation and applying for future funding on behalf of the City of Woodland Park for the development of affordable housing as defined by CRS-29-32-104.

Section 2. The City Council establishes a formal policy that any complete application received by the City of Woodland Park for an affordable housing development will be placed on the next available agenda once proper public notice has been posted and a decision rendered on the application within 90 days to ensure an expedited and timely review of the affordable housing project.

ADOPTED THIS _____ DAY OF _____, 2025.

ATTEST:

Suzanne Leclercq, City Clerk

Kellie Case, Mayor