

**Woodland Park City Council
Council Chambers – City Hall
August 13, 2020 Special Council Meeting Minutes
6:00 PM**

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video.

1. ROLL CALL

The following members of Council present were: Mayor Val Carr, Mayor Pro-Tem Hilary LaBarre, Councilmembers Kellie Case (via zoom), Hilary LaBarre, Rusty Neal, Jim Pfaff and Robert Zuluaga.

The following Staff Members were also in attendance for this meeting were:

Assistant City Manager/City Clerk Suzanne Leclercq
Management Analyst Rob Felts
Finance Director Emily Katsimpalis
Planning Director Sally Riley
City Attorney Jason Meyers

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

A. None

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

5. CONSENT CALENDAR:

A. Approve amended minutes from the July 16, 2020 Regular Council Meeting.

City Clerk Leclercq reviewed amended minutes with the Council.

MOTION: To approve the amended minutes from the July 16, 2020 Regular Council Meeting. Case/Neal.
Motion carried 6-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

A. None

7. UNFINISHED BUSINESS:

A. Consider participation with the Colorado Water Conservation Board (CWCB) to study certain Woodland Park floodplains as shown by the FEMA Flood Insurance Rate Maps and endorse the Mayor to sign the Study Memo for the project with CWCB, FEMA and AECOM.

City Planner Lor Pellegrino reviewed the specifics of this study with the Council. Pellegrino introduced Rigel Rucker from AECOM, the company that will be doing the study and re-mapping. Rucker shared that FEMA

would like flood plain maps to be updated every five years and Woodland Park's maps have not been updated since 2009. Rucker also shared that maps need regular updating and that they could have construction and insurance implications. Rucker said they look at the areas potential for growth and the physical impact that could have on the local waterways. It will take the Surveyors a couple of weeks to collect all of the information needed. At that point they will meet with the City to discuss the results.

MOTION: Consider participation with the Colorado Water Conservation Board (CWCB) to study certain Woodland Park floodplains as shown by the FEMA Flood Insurance Rate Maps and endorse the Mayor to sign the Study Memo for the project with CWCB, FEMA and AECOM. Case/Pfaff. Motion carried 6-0.

B. CVRF (Coronavirus Relief Fund) Review of proposal and alternate proposal and forms.

Mayor Carr shared the following information with the Council: "We just received preliminary guidance from DOLA on their opinion of our strategy proposals. The conclusions are that our goal of simplification will not fly. We may have a small chance that a different opinion may be available in 12 days, but we are proceeding with the certain application process. There are billions in aid programs for both businesses and individuals, whereas this program has about \$500,000 to distribute. My strong suggestion is to go to these two web sites and thoroughly utilize those massive programs for assistance that will make a larger difference to you. <https://energizecolorado.com/gap-fund/> and <https://stayathomeco.colorado.gov/>. We will make these links available on the City's COVIC web page. I ask the City staff to figure out the gaps in these funding programs for gaps we may assist with out \$500,000. Councilmember Neal's distribution tool, which I analyzed yesterday, was setup for basic accounting financials, but can easily be modified for actual COVID impact expenses using the existing applications. Clearer guidance on specifics will be coming as we gain clarity of areas/gaps we can assist. I welcome Councilmember Neal to give us a 10 -15 minute presentation of that tool at this time; then we will have Council discussion, followed by public discussion."

Councilmember Neal reviewed his plan with the Council covering the following points:

CVR Distribution Principles

- This model is 100% objective and will not expose person information to the council or staff. The only person who will know the distribution amount will be the person cutting the checks.
- No differentiation between business types (retail vs. restaurant vs. theater vs. caregiver)
- No differentiation between income types (sales vs. service vs. combination.
- No differentiation between for-profit vs. non-profit
- 100% loss based
- "size of company" is employee count based not income based
- Individuals receive assistance based on Mr. Pfaff's recommendation, utility credit
- Can be converted from 2nd quarter net income to expenditures

Variables to Adjust Distribution

- Should there be a cap on the amount of assistance? (realistic caps are in the hundreds not thousands of dollars)
- Should there be a floor set for the amount of loss? (Do we give funds to a company with 5% loss, while other companies show a 50% loss?)
- Should priority be given to resident owned businesses vs. non-resident owned businesses?
- Do we add an input for perishable inventory losses?

- Do we provide assistance to companies with history of net loss of income?

Councilmember Neal shared with Council “knobs” such as caps on reimbursements and floors on damages. These “knobs” can be adjusted to fit different scenarios. Councilmember Neal asked Council for suggestion of other knobs that they may use.

Council shared their opinions on the CVRF distribution model.

Mayor Carr opened up this discussion for Public Comment.

Kathryn Perry, Park State Bank shared that she was disappointed to hear DOLA’s response. She shared that she felt Councilmember Neal’s presentation was brilliant. Perry also stated that Council should step back and look at businesses and their impact to the community. Not to spread the dollars too thin.

There being no more Public Comment Mayor Carr closed the Public Comment and concluded the discussion.

Assistant City Manager Suzanne Leclercq thanked the Council for all of their hard work working on the CVRF distribution plan. She expressed that she and the staff were very grateful and knew the tremendous amount of work being done on behalf of the citizens.

At this time 7:30 PM a motion was made to go into Executive Session:

- 9. MOTION: EXECUTIVE SESSION:** Executive Session No. 1: Executive Session for discussion of a personnel matter under C.R.S. Section 24-6- 402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Evaluation with the City Attorney. LaBarre/Neal. 6-0. Motion carried.

The Executive Session was called to order at 7:37 PM. The following individuals were in attendance of the Executive Session: Mayor Val Carr, Mayor Pro-tem LaBarre, Councilmember Case, Councilmember Neal, Councilmember Pfaff, Councilmember Zuluaga and City Attorney Meyers.

The Executive Session concluded at 9:19 PM.

- 10. COMMENTS ON WRITTEN CORRESPONDENCE:** None

- 11. ADJOURNMENT:** 9:20 PM.


Suzanne Leclercq MMC, City Clerk

APPROVED THIS 3rd DAY OF September, 2020


Val Carr, Mayor