



City of Woodland Park

City Council

December 18, 2025 at 6:00 PM

AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
 - A. Presentation of the Keep Woodland Park Beautification Award. (A)
(Presenter Communications Manager Higginbotham)
 - B. Appointments to the Historical Preservation Committee, Board of Review, Planning Commission, Board of Adjustment and Downtown Development Authority. (A)
(Presenter Deputy City Manager/City Clerk)
 - C. Presentation of the Main Street Board Work Plan. (A)
(Presenters the Main Street Board)
 - D. Promotions and Awards for the Woodland Park Police Department. (A)
(Presenter Chief Deisler)
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
 - A. Approval of the December 4, 2025, City Council Meeting Minutes. (A)
(Presenter Deputy City Manager/City Clerk)
 - B. Approval of the November 2025 Statement of Expenditures. (A)
(Presenter City Manager Vassalotti)
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**
(Public Comment may be heard)
8. **ORDINANCES ON INITIAL POSTING**
(Public comment may be heard)
 - A. Approval of Ordinance No. 1517, Series 2025, on initial posting, an ordinance of the City Council for the City of Woodland Park, Colorado, Amending Ordinance No. 1467 and approving a First Amendment to development Agreement between the City of Woodland Park and the Pathway to the Rockies Council, Boy Scouts of America, regarding the development of the Glen Aspen Reservoir Project, and set the Public Hearing for January 15, 2026.. (A)
(Presenter City Attorney Williams)

- B. Approval of Ordinance No. 1516, Series 2025, on initial posting, an Ordinance Adjusting Expenditure Appropriations to the various funds, in the amounts and for the Purpose as set forth below, for the City of Woodland Park, Colorado, for the 2025 Budget Year, and amending Ordinance No. 1485, Series 2025 and Ordinance No. 1486, Series 2025, and set the Public Hearing for January 15, 2026. (A)
(Presenter Budget Director Burleson)

9. PUBLIC HEARINGS

(Public comment may be heard)

10. NEW BUSINESS

(Public comment may be heard)

- A. Approval of Resolution No. 938, Series 2025, a Resolution authorizing the City of Woodland Park to enter into an Agreement to Become an Official Main Street Community and Affirming the Support of City Council and City Management. (A)
(Presenter Budget Director Burleson)
- B. Approval of the Historical Preservation Committee Bylaws and Rules of Procedure (Presenter Planning Director Karen Schminke, AICP)

11. REPORTS

(Public comment not necessary)

- A. Mayor's Report
- B. Council Reports
- C. City Attorney's Report
- D. City Manager's Report

12. ADJOURNMENT

Key to agenda abbreviations:

(A) Administrative- matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial