



PUBLIC NOTICE – AGENDA

**Historic Preservation Committee (HPC)
Tuesday, January 6, 2025 – 4:30 PM
2nd Floor Conference Room – 220 W. South Ave**

Zoom link available from the calendar at the bottom of the front page of the City website (www.woodlandpark.gov).

1. Call to Order and Roll Call
2. Approval of Minutes – December 2, 2025
3. Public Hearings – None
4. New Business – Election of Officers
5. Committee Business – Active Projects
 - a. 2025 Poster Approval – Templeton Cemetery
 - b. Junction House/Roberts House Grant (P3)
 - i. Roberts House Grant to-do list
 - c. Templeton Cemetery Restoration Plan (P2)
 - d. Preservation Plan (P4)
 - e. Bergstrom Park Reimagined (P5)
6. Other Business
 - a. A250/C150
 - b. Historic Designation Possibility
 - 107 W. Henrietta Avenue
 - 112 & 116 W. Lake
 - c. Vos Building (F3)
7. Reports
 - a. Committee Members' Reports
 - b. Council Member Liaison's Report
 - c. Planning Director's Report
8. Public Comment on Items Not on the Agenda
9. Adjournment

FOR MORE INFORMATION PLEASE CONTACT THE WOODLAND PARK
PLANNING DEPARTMENT AT (719) 687-5202



Historical Preservation Committee
Tuesday, December 2, 2025 – 3:30 PM
City Hall – 2nd Floor Conference Room
Minutes

1. **Call to Order and Roll Call:** Chair Glauth called the meeting to order at 3:31 p.m.
Members present: Chair Laurie Glauth, Vice Chair Linda Allred, Eric Simonson, Larry Black, and David Langley. Staff members present included Senior Planner CJ Gates and Permit Technician Amy Wolin.
Members Absent: Planning Director Karen Schminke and City Council Representative Jeff Geer.
2. **Approval of Minutes – November 4, 2025:** Vice Chair Allred made several corrections to the minutes, which Senior Planner Gates recorded. Mr. Black motioned and Mr. Simonson seconded to approve the November 4, 2025 Minutes as amended. Motion carried unanimously by voice vote.
3. **Public Hearings – None**
4. **New Business**
 - a. **Update Term limits in HPC Bylaws and Rules of Procedure** – A ballot measure passed in November, which allows the City volunteer committees to decide on their own term limits. Senior Planner Gates sent out the red-lined by-laws, explaining the two options that the HPC has. The HPC’s decision will be recorded in their Bylaws: Option 1 is to have no term limits, consecutively or non-consecutively. Option 2 is to have term limits. The HPC members must be residents of Woodland Park, but ex-officio members (like City Staff) do not have a residency requirement.
MOTION: Vice Chair Allred motioned, and Mr. Simonson seconded to adopt “Option 1,” eliminating term limits on the HPC, as presented in the red-lined by-laws. Motion carried by unanimous voice vote.
5. **Committee Business – Active Projects**
 - a. **2025 Poster Approval – Templeton Cemetery** – Mr. Langley handed out a new poster. The HPC had some further suggestions. Mr. Langley will make the changes and send it out one more time for the HPC to review it, then will print it. He said lots of people contributed with lots of sources. The poster will be presented to all the City Council members at the December 18th, 2025 meeting, which is the same meeting that HPC members will be reappointed.
 - b. **Junction House/Roberts House Grant (P3)**

project, which includes cleaning the mural on the east side of the UPCC and painting the new mural on the west side of the library, is not yet funded, but she named several funding possibilities, including the Library, UPHS, WPAA, and more. Vice Chair Allred asked if Lois Sprague, the mural artist, has a deadline for funding buy-in and starting the project. Chair Glauth said that Lois would like to begin in the summer, but needs buy-in, and that it would be unfortunate if the City of Woodland Park didn't buy in. She is asking the City to embrace some of the ideas presented and get on board with the HPC.

c. Historic Designation Possibility

- **107 W. Henrietta Avenue**
- **112 & 116 W. Lake**

The list of properties eligible to apply for the Local Historic Landmark designation is currently being compiled by the Planning Department, and letters will be sent in January. These two properties will receive letters.

d. Vos Building (F3) – No change.

8. Reports

- a. Committee Members' Reports** – Vice Chair Allred reported that there was not a postcard mailed out for the Saving Places Conference this year, so she went online and found that the early-bird registration deadline is December 12th. She will go to the conference. Senior Planner Gates got an email on Thursday from Lindsey with History Colorado, saying that the scholarships were available, but they were gone by Monday.

Mr. Black reported the UPHS Patrons' Lunch at UPCC will be in January. He thanked Vice Chair Allred and Mr. Langley for identifying changes at the UPHS building for a grant application, and suggested the exterior color be anything but mustard yellow. He thinks the current yellow stucco building housing the UPHS was originally white clapboard. Senior Planner Gates said that while he and Mr. Black were doing the annual historic building survey, he asked Mr. Black why he didn't have a garden/walkway stone honoring him, and Mr. Black responded, "Because I haven't kicked the bucket yet."

Chair Glauth reported that UPHS is pursuing a \$50k T-Mobile grant for some improvements at History Park. She would like to write a letter supporting the UPHS grant application from the HPC on City letterhead. The grant application deadline is the end of 2025, the next grant deadline is March 2026. She will also talk to Mayor Case for support. The UPHS would like History Park improvements to make it inviting. They are pursuing support from organizations like the City, Chamber of Commerce, DDA, and Main Street, although she's not sure History Park is within Main Street Boundaries. DDA mini-grants are also possible. The 2026 HPC poster will focus on Mayors of Woodland Park. She is getting lists of mayors from Steve Plutt and City Clerk Suzanne Leclercq before she retires on January 13, 2026. Senior Planner Gates will get the list from Suzanne.

- b. Council Member Liaison's Report** – No report due to absence.

c. **Planning Director's Report** – Suzanne Leclerq is retiring. Monica is the new City Clerk. An email was sent to Mr. Langley, Mr. Simonson, and Chair Glauth for their HPC re-appointment applications, appointments will happen at the December 18, 2025 City Council Meeting.

9. **Public Comment on Items Not on the Agenda** – None.

10. **Adjournment:** The meeting was adjourned at 4:42 p.m.

The next meeting is scheduled for January 6, 2026 at 3:30 p.m. at City Hall.

Recorded by Amy Wolin, Permit Technician and approved by the HPC:

This _____ day of _____, 2026

Laurie Glauth, Chair