



City of Woodland Park

City Council

January 15, 2026 at 6:00 PM

AGENDA

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
 - A.** Appointment of new City Clerk Monica Mendoza and Administration of the Oath of Office. (A) (Presenter Suzanne Leclercq)
 - B.** Historical Preservation Committee - 2025 Tempelton Cemetery Poster Presentation (A) (Presenter Councilmember Geer)
 - C.** Presentation of the History Park Master Plan. (A) (Presenter President of the Ute Pass Historical Society Charlie Chambers)
- 4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
- 5. CONSENT CALENDAR**
 - A.** Approval of the December 18, 2025 City Council Meeting Minutes (A) (Presenter City Clerk Mendoza)
 - B.** Sales Tax Update November 2025 (A) (Presenter City Manager Vassalotti)
 - C.** Approval of the December 2025 Statement of Expenditures (A) (Presenter City Manager Vassalotti)
- 6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
- 7. UNFINISHED BUSINESS**

(Public Comment may be heard)
- 8. ORDINANCES ON INITIAL POSTING**

(Public comment may be heard)

 - A.** Approval of Ordinance No. 1519, Series 2026, on initial posting, An Ordinance Declaring the Instrument for Public Notification Process and Method for the City of Woodland Park for the Year of 2026. (A) (Presenter City Clerk Mendoza)
- 9. PUBLIC HEARINGS**

(Public comment may be heard)

 - A.** Approval of Ordinance No. 1516, Series 2025, An Ordinance Adjusting the Expenditure Appropriations to the various funds, in the Amounts and for the Purpose as set forth below, for the City of Woodland Park, Colorado, for the 2025 Budget Year, and amending Ordinance No. 1485, Series 2025 and Ordinance no. 1486, Series 2025. (A) (Presenter Budget Director Burleson)

- B.** Approval of Ordinance No. 1517, Series 2025, An Ordinance of the City Council for the City of Woodland Park, Colorado, Amending Ordinance No. 1467 and Approving a First Amendment to the Development Agreement between the City of Woodland Park and the Pathway to the Rockies Council, Boy Scouts of America, regarding the development of the Glen Aspen Reservoir Project. (A) (Presenter City Attorney Williams)
- C.** Approval of the application from Tacos El Amigo 4 for a Transfer for a Hotel & Restaurant Liquor License located at 1079 East US-24, Woodland Park, Colorado 80863. (QJ) (Presenter City Clerk Mendoza)

10. NEW BUSINESS

(Public comment may be heard)

- A.** Approval of the Planning Commission Bylaws and Rules of Procedure (A) (Presenter Planning Director Karen Schminke, AICP)
- B.** Approval of the Board of Adjustment Bylaws and Rules of Procedure (A) (Presenter Planning Director Karen Schminke, AICP)
- C.** Approval of Resolution No. 939, Series 2026, a Resolution of the City Council of the City of Woodland Park in support of the Master Plan for History Park and in support of the T-Mobile Hometown Grant. (A)

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report
- B.** Council Reports
- C.** City Attorney's Report
- D.** City Manager's Report

12. ADJOURNMENT

Key to agenda abbreviations:

(A) Administrative- matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record.

Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial