

Woodland Park City Council
Council Chambers – City Hall
October 1, 2020 Council Meeting Minutes
7:00 PM

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video.

1. ROLL CALL

The following members of Council present were: Mayor Val Carr, Mayor Pro-Tem Hilary LaBarre, Councilmembers Kellie Case, Hilary LaBarre, Rusty Neal, Jim Pfaff and Robert Zuluaga.

The following Staff Members also in attendance for this meeting were: City Manager, Darrin Tangeman, Assistant City Manager/City Clerk, Suzanne Leclercq, Management Analyst, Rob Felts, Finance Director, Emily Katsimpalis, Planning Director, Sally Riley, Police Chief Miles DeYoung, Parks and Recreation director, Cindy Keating, Public Works Director, Kip Wiley, City Attorney, Jason Meyers and City Engineer Robyn Brown.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

A. Presentation of Years of service awards to Mark Mackel and Larry Watters. Public Works Director Kip Wiley recognized Larry Watters for his 35 years of service as an employee to the City of Woodland Park. City Engineer Robyn Brown recognized Mark Mackel for his 25 years of service as an employee to the City of Woodland Park. Mayor Carr presented both employees with a City Recognition Coin.

B. Appointment of Jeff Smith from an Alternate Member of the Board of Review to a Permanent Member. City Clerk Leclercq reviewed this appointment with the Council sharing that Jeff Smith is currently an Alternate Member of the Board of Review and would like to become a Permanent Member of the Board of Review.

MOTION: To approve the appointment of Jeff Smith as a Permanent Member of the Board of Review. LaBarre/Case. Motion carried 6-0.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

5. CONSENT CALENDAR:

A. Approval of the September 3, Special Meeting, September 10, Special Meeting and September 17, 2020 Regular Council Meeting minutes. City Clerk Leclercq reviewed the Consent Agenda with the Council. Motion carried 6-0.

MOTION: To approve the September 3, Special Meeting, September 10, Special Meeting and September 17, 2020 Regular Council Meeting minutes. Neal/LaBarre. Motion carried 6-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

A. No Public Comment

7. UNFINISHED BUSINESS:

A. None

Mayor Carr moved the Public Hearing for the new liquor license ahead of the initial postings to accommodate the guests in the audience.

8. PUBLIC HEARINGS

Mayor Carr read the QJ announcement into the record.

A. Approval of a new Tavern Liquor License for 110 Reserve LLC, dba 110 Reserve LLC, located at 110 Midland Avenue, Woodland Park, Colorado 80866.

City Clerk Leclercq reviewed her Staff report with the Council. This applicant has a current sales tax license and FEIN. Applicant is eligible to apply for a liquor license and the location is eligible to be licensed. Leclercq introduced Pamela Mikesell the owner of the proposed tavern and building. Leclercq shared that the application was submitted on September 3, property was posted on September 14 and a public notice was placed on the City's website. Leclercq shared that the character of the applicant was not an issue for this hearing, all applicable fees have been paid and that the applicant has submitted a petition proving the needs and desires of the neighborhood signed by 30 residents.

Ms. Mikesell shared her plans with the Council regarding the tavern she would be opening.

MOTION: Approval of a new Tavern Liquor License for 110 Reserve LLC, dba 110 Reserve LLC, located at 110 Midland Avenue, Woodland Park, Colorado 80866. Pfaff/Case. Motion carried 6-0.

9. ORDINANCE ON INITIAL POSTING:

A. Consider first reading of Ordinance No. 1384, Series 2020, a request to extend the deadline for completion of the improvements to the existing U-Haul parking lot to June 30, 2021 located at 19251 E. Highway 24 with a legal description of Lot 1, Aspen Acres as requested by Pete LaBarre, High Country Real Estate Holdings, LLC in the Community Commercial (CC) zone district, and schedule the public hearing for October 15, 2020.

Mayor Pro-tem LaBarre recused herself from this hearing.

Planning Director, Sally Riley reviewed with Council her staff report sharing that on September 9, 2020, the City of Woodland Park received a request from the property owner Pete LaBarre to extend the deadline to complete improvements to the existing parking lot to June 30, 2021. Director Riley shared that in Mr. LaBarre's application he states that the delay in this project is due to various COVID relating activities.

Council requested from Ms. Riley to have Mr. LaBarre expand on the reasons during the public hearing as to why the extension is needed.

MOTION: Consider first reading of Ordinance No. 1384, Series 2020, a request to extend the deadline for completion of the improvements to the existing U-Haul parking lot to June 30, 2021 located at 19251 E. Highway 24 with a legal description of Lot 1, Aspen Acres as requested by Pete LaBarre, High Country Real Estate Holdings, LLC in the Community Commercial (CC) zone district, and schedule the public hearing for October 15, 2020. Case/Neal. Motion carried 4-1 with Councilmember Zuluaga voting no.

B. Consider Ordinance No.1383, Series 2020 amending portions of the Municipal Code to include Title 16 Mobile Homes; Title 18 Zoning, and Title 20 Flood Damage Prevention Regulations. The proposed code amendments are generally related to single-family dwelling units in the MFU and MFS zones and set the

Public Hearing for November 5, 2020.

Planning Director Riley shared that she had met with all of the Councilmembers two at a time to discuss the proposed code changes and to receive guidance for direction to the staff on how to proceed. Riley shared that she has no majority consensus and suggested that this item be tabled until November 5, 2020.

MOTION: To table Ordinance No.1383, Series 2020 to November 5, 2020 on initial posting amending portions of the Municipal Code to include Title 16 Mobile Homes; Title 18 Zoning, and Title 20 Flood Damage Prevention Regulations. The proposed code amendments are generally related to single-family dwelling units in the MFU and MFS zones. Case/Zuluaga. Motion carried. 6-0.

10. NEW BUSINESS

A. None

Prior to hearing Council Reports Mayor Carr read the following regarding Council reports from the Council's Policies and Procedures.

"Reports should be confined to Public Service Announcements, Liaison reports, and other community based announcements or presentations. No personal or ad hominem attacks or election campaigning should be allowed."

11. REPORTS:

- A. **Mayor's Report:** Mayor Carr shared the upcoming events for the next two weeks.
- B. **Council Reports:** Councilmember Case shared the passing of Sandy King.
- C. **City Attorney Reports:** City Attorney Meyers shared that there is currently a legal dispute between Charis and the County and that the City is not involved. This is not a legal issue for the City.
- D. **City Managers Reports:** City Manager Tangeman shared that to date for CVRF we have currently received 20 business applications and 17 residential applications.

12. EXECUTIVE SESSION: None

13. COMMENTS ON WRITTEN CORRESPONDENCE: None

14. ADJOURNMENT: 7:51 PM

Immediately following the Council Meeting Council held a Budget Work Session.

APPROVED THIS 29th DAY OF October, 2020


Suzanne Leclercq MMC, City Clerk


Val Carr, Mayor