

**Parks and Recreation Advisory Board Meeting
October 14, 2020
Minutes**



- I. **Call to Order and Roll Call.** Cowles called the meeting to order. Members present were Teri Baldwin, Bob Barth, Doc Cowles, Don Dezellem, Jerry Smith, and Jeff Webb. Susan Janicki attended late via Zoom. Council Liaison Kellie Case and staff member Cindy Keating were present.
- II. **Approval of Minutes.** Smith motioned to approve minutes from September 9, 2020 meeting. Dezellem second. Motion carried 6-0.
- III. **Reports.**
 - A. **Parks and Recreation Staff Report.** Keating had emailed the report in the meeting packet. With no questions from the board she continued to report upcoming events; Memorial Park Trick or Treat on October 30, Cornhole Tournament on October 31, Winter Day in the Park with the City Tree Lighting and Fireworks on December 4. Keating reported that youth basketball registration is taking place and the 3-4 grade boys and girls and 5-6 grade girls season will start on October 26. Open swim at the aquatic center is taking place without reservations and weekly specials are being offered during the month of October in celebration of our 3rd year.
 - B. **Culture and Recreation Draft Budget.** Keating distributed the draft budget for the Culture and Recreation Department. She stated that budget preparation or review is not in the duties of the board but wanted to share the document with them in case they were asked questions from the community. She reported that Salaries and Benefits represent a high percentage of the expenditure budgets and reviewed the recovery percentage for each department. Cowles asked about using volunteers.
- IV. **Old Business.** None
- V. **New Business.** None
- VI. **Public Comments Not on the Agenda.** Case announced Breakfast with Santa and Holiday Home Tour events coming up on December 5 and 6.
- VII. **Adjourn.** Next meeting is scheduled for November 11; Cowles reported this meeting will not take place due to the Veteran Day holiday. Keating suggested the next meeting be held January 13, 2021, after the holidays, unless a meeting is needed.

Submitted by:
Cindy Keating, CPRP
Parks and Recreation Director