

**Woodland Park City Council
Council Chambers - City Hall
December 17, 2020 Council Meeting Minutes
7:00 PM
(VIA ZOOM)**

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video.

1. ROLL CALL

The following members of Council present via zoom: Mayor Val Carr, Mayor Pro-tem LaBarre, Councilmembers Kellie Case, Rusty Neal, Jim Pfaff, and Robert Zuluaga.

The following Staff Members also in attendance via zoom for this meeting were: Acting City Manager, Michael Lawson, City Clerk, Suzanne Leclercq, Public Information Specialist, Grace Johnson, Finance Director, Emily Katsimpalis, Planning Director, Sally Riley, Parks and Recreation Director, Cindy Keating, Police Chief, Miles DeYoung, Public Works Director, Kip Wiley, City Attorney, Jason Meyers and City Engineer Robyn Brown.

2. PLEDGE OF ALLEGIANCE

Prior to the start of City Business Mayor Carr asked the Council for consensus to cancel the January 7, 2021 City Council Meeting. Mayor Carr received Council consensus to cancel the meeting.

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

A. Council discussion on realigning and reappointments of Council Liaison Assignments.

Mayor Carr shared the report that City Clerk Leclercq provided to Council listing all of the Board and Committee Council liaisons.

After a brief Council discussion it was decided that Mayor Carr would step down from the Historical Preservation Committee and that Councilmember Pfaff would now become the council liaison to that committee.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

5. CONSENT CALENDAR:

Mayor Carr asked that the items on the Consent Calendar be addressed individually so that the two contracts could be discussed separately.

A. Approve November 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. City Clerk Leclercq introduced this item on the Consent Calendar.

MOTION: To approve the November 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof. Case/Neal. Motion carried 7-0.

B. To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$83,000 as presented, provide authorization for the Mayor to sign said contract, and authorize

the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price.

Mayor Carr opened this item up for Council discussion. Councilmember Zuluaga asked what the procedure for bids was for these type of contracts. Public Works Director Brown shared that she reached out to two of the on-call engineers that the city enlists. Councilmember Zuluaga shared his concerns that this contract was not posted for traditional bids and that no bids were received.

MOTION: To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$83,000 as presented, provide authorization for the Mayor to sign said contract, and authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price. Case/Neal. Motion carried 7-0.

C. To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$152,500 as presented, provide authorization for the Mayor to sign said contract, and authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price.

Councilmember Zuluaga shared that he had concerns about the priority of this contract and that he was opposed to it without further overview or discussion.

MOTION: To approve the construction contract with Kimley-Horn and Associates, Inc. in the amount of \$152,500 as presented, provide authorization for the Mayor to sign said contract, and authorize the Public Works Director to prepare the Notice of Award and to negotiate and approve change orders up to an amount not to exceed 10% of the contract price. Case/Neal. Motion carried 5-2 with Zuluaga and Alfieri voting no.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

A. Patricia Stinner thanked Acting City Manager Lawson for the zoom platform to allow citizens to make Public Comment. Stinner shared her concerns regarding the Council's voting history and how the Council and Staff are interpreting the definition of Conflict of Interest.

7. UNFINISHED BUSINESS:

A. To approve the Logan Simpson professional services contract to complete the 2021 Comprehensive Plan update and land use code review.

Planning Director Sally Riley reviewed with the Council that minor changes to the scope of service were made and that there were more inclusions of Council for particular tasks added.

There being no Public Comment or Council comment the following motion was made:

MOTION: To approve the Logan Simpson professional services contract to complete the 2021 Comprehensive Plan update and land use code review. Motion carried 4-3 with Alfieri, Pfaff and Zuluaga voting no.

8. ORDINANCES ON INITIAL POSTING

A. Consider Ordinance No. 1389, Series 2020 on first reading to amend Section 2.44.020 B. and to amend the Historical Preservation Committee Bylaws, specifically, Article II - Membership, Section 2: Appointment and Term of Office to establish four-year terms and set the public hearing for January 21st.

MOTION: Consider Ordinance No. 1389, Series 2020 on first reading to amend Section 2.44.020 B. and to amend the Historical Preservation Committee Bylaws, specifically, Article II - Membership, Section 2: Appointment and Term of Office to establish four-year terms and set the public hearing for January 21st. Carr/Pfaff. Motion carried 7-0.

9. PUBLIC HEARINGS

A. Approve Ordinance No. 1386, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for General Fund (100).

Finance Director Katsimpalis reviewed Ordinance No. 1386, Series 2020 with Council.

After Council discussion, Councilmember Case stated for the record that Council had been working on this budget for over four months and she did not appreciate changes that were made to it after the initial posting and that she would be voting to not approve this budget.

At this time Mayor Carr opened up the Public Comment.

Patricia Stinner shared that she was concerned about approving this budget with a mill levy reduction and no fiscal impact study being completed.

Mayor Carr shared that the staff did a tremendous analysis and that there would be zero impact and that this issue was settled. Mayor Pro-tem LaBarre shared her concern that she never received such an analysis. Councilmember Case shared that this is a one time savings for a permanent decision.

MOTION: Approve Ordinance No. 1386, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for General Fund (100). Pfaff/Alfieri. Motion carried 4 - 3 with Neal, Case and LaBarre voting no.

B. Approve Ordinance No. 1387, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for all funds except the General Fund (100).

Councilmember Case shared that she would not be supporting this Ordinance because she asked for detail on the DDA legal services and never received that information. Case also stated that she felt there was still no viable project with the DDA.

MOTION: Approve Ordinance No. 1387, Series 2020 An Ordinance appropriating sums of money to the various funds, in the amounts and for the purpose as set forth below, for the City of Woodland Park, Colorado for the 2021 Budget Year for all funds except the General Fund (100).Pfaff/Zuluaga. Motion carried 4-3 with Neal, Case and LaBarre voting no.

10. NEW BUSINESS

A. None

11. REPORTS:

A. Mayor's Report: Mayor Carr reviewed the upcoming events for the next two weeks and wished everyone a Merry Christmas. Mayor Carr also welcomed Michael Lawson aboard.

B. Council Reports:

Councilmember Alfieri reported that the Holiday Home Tour was a success with approximately 200 - 300 attendees.

Councilmember Case emphasized also that the Holiday Home Tour was a great event. Case thanked the staff for all of their hard work on the budget. Case also welcomed Michael Lawson aboard and acknowledged the award that Norm Steen recently received. Case also thanked outgoing County Commissioners Steen and Dettenrieder for their service.

Councilmember Pfaff thanked the staff and stated that the staff always treats everyone well. Pfaff shared that Council is committed to continuing basic city services.

Councilmember Zuluaga shared that the Shop Small event for Main Street was a success. Zuluaga reported that there were no new developments with the DDA. Zuluaga thanked the outgoing County Commissioners for their service. Zuluaga also thanked Charis for all of the pandemic activities that they have hosted. Zuluaga also commented he is looking forward to getting to know the staff.

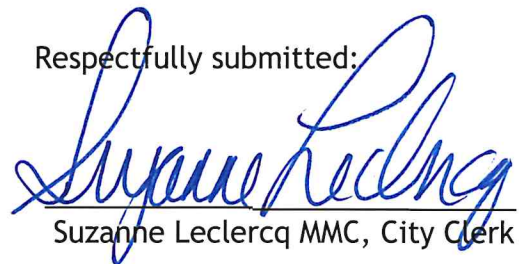
C. City Attorney Reports: No report.

D. City Managers Reports: Public Works Director Robyn Brown apologized for the snow plow snafu this past week and stated that it was caused by a series of miscommunications which now have been resolved. Brown noted that they have three streets employees responsible for 120 miles of streets.

Finance Director Emily Katsimpalis shared that Sales Tax saw an increase of 3% the past month and that it is up 7.4% year to date.

Mayor Carr adjourned the meeting at 9:34 PM.

Respectfully submitted:


Suzanne Leclercq MMC, City Clerk

APPROVED THIS 4th DAY OF February, 2020


Val Carr, Mayor