



City of Woodland Park

City Council

October 7, 2021 at 7:00 PM

AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
 - A. Appointments to the Downtown Development Authority, Utility Advisory Committee, Planning Commission and Keep Woodland Park Beautiful Committee. **(A)**
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)
 - B. Proclamation Recognizing October as Arts Month. **(A)**
(Presenter, Andy Vick Executive Director, Cultural Office of the Pikes Peak Region)
 - C. 2nd Quarter update of the Woodland Park Aquatic Center.
(Presenter, Parks and Recreation Director Cindy Keating)
 - D. Recognition of David Ott as a participant in the Veterans Local Government Management Fellow Program for the City of Woodland Park.
(Presenter, Assistant to the City Manager Rob Felts)
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
 - A. Approval of the September 2, 2021, Regular City Council Meeting Minutes. **(A)**
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)
 - B. Approve August 2021 Statement of Expenditure Reports and authorize the Mayor to sign Warrants in payment thereof. **(A)**
(Presenter, Finance Director Aaron Vassalotti)
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**
(Public Comment may be heard (1))
8. **ORDINANCES ON INITIAL POSTING**
(Public comment may be heard (1))
 - A. Approve Ordinance No. 1404 on initial posting a request by Woodland Park Community Church (Applicant & Property Owner) to rezone from Suburban

Residential (SR) to Community Commercial (CC) to continue a preschool use on Lot 2, Park View Estates Filing 2 (800 Valley View Drive) in the Suburban Residential (SR) zone and set the public hearing for October 21, 2021. (QJ)
(Presenter, Planning Director Sally Riley)

- B.** Approve Ordinance No. 1405 a request by Stuff Food Emporium (Applicant) and High Country Real Estate Holdings, LLC (Property Owner) for a Conditional Use Permit for restaurant use on Lot 2, Morning Sun Business Park (100 Morning Sun Drive) in the Neighborhood Commercial (NC) zone and set the public hearing for October 21, 2021. (QJ)
(Presenter, Planning Director Sally Riley)
- C.** Approve Ordinance No. 1406 on initial posting a request by Anthony Longman and Derin Wester (Applicants & Property Owners) to vacate a 90-foot long part of the alley (public right-of-way) between Lot 4, Block 6, Elm Heights (640 W. Gunnison Avenue) and Lots 6-7, Block 6, Lake Addition (605 N. Walnut Street) in the Urban Residential (UR) zone and set the public hearing for October 21, 2021. (QJ)
(Presenter, Planning Director Sally Riley)
- D.** Approve Ordinance No. 1407 Series 2021 on initial posting, an Ordinance Adjusting Expenditure Appropriations to the various funds for the City of Woodland Park, Colorado, for the 2021 Budget Year, and amending Ordinances No. 1386 and 1387, Series 2020 and set the Public Hearing for October 21, 2021.
(Presenter, Finance Director Aaron Vassalotti)

9. PUBLIC HEARINGS

(Public comment may be heard (1))

- A.** Approve a new Hotel & Restaurant Liquor License for the Stuff Food Emporium , LLC dba as the Stuff'd Food Emporium located at 100 Morning Sun Drive, Woodland Park, Colorado 80863. **(QJ)**
(Presenter, Deputy City Manager, City Clerk Suzanne Leclercq)

10. NEW BUSINESS

(Public comment may be heard (1))

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report
- B.** Council Reports
- C.** City Attorney's Report
- D.** City Manager's Report
 - 1.** Comprehensive Plan and Land Use Code update.
(Presenter, Planning Director Sally Riley)

12. ADJOURNMENT

*Per Ordinance No. 1391, Series 2021 posted on the City Website

Key to agenda abbreviations:

(A) Administrative- matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial



STAFF REPORT

TO: Mayor Pro-Tem LaBarre and City Council

FROM: Suzanne Leclercq, City Clerk

DATE: October 7, 2021

SUBJECT: Appointments to the Downtown Development Authority, Utility Advisory Committee, Planning Commission and Keep Woodland Park Beautiful Committee. **(A)**
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)

BACKGROUND: Appointments to the following boards and committees:

- Downtown Development Authority
- Utility Advisory Committee
- Planning Commission
- Keep Woodland Park Beautiful

BACKGROUND:

As Council is aware there are still vacancies on the City's Boards and Commissions. The City continues to advertise for these positions as per Council's policy.

Pursuant to Council's policy, a notice of these open positions is published on the City's website and Facebook page.

This past month the City Clerk received several applications of interest to the following Committees:

1. **Downtown Development Authority** – As a result of the resignation of Jan Wilson from the DDA there is currently one vacancy on the DDA Board. Jan Wilson's term expires 6/30/2022. The City Clerk's Office received two applications for this position.

In order received:

Christopher Hilderhof – meets DDA member requirements as officer of Community Bank of CO.
David Mijares – is the owner of a business and leases space within the DDA Boundaries located at 321 W. Henrietta Ave.

1. **Planning Commission** – there are currently three vacancies on the Planning Commission. Two terms expire on 1/1/2024 and one term expires on 1/1/2023. The City Clerk's Office received an application from Carrol Harvey. Ms. Harvey meets the

residency criteria to be a member of the Planning Commission.

2. **Utility Advisory Committee** – The Utility Advisory Committee currently has 2 permanent openings and 2 alternate openings available. Incumbent Rick McVey has applied to be a member of the UAC again and would like to fill one of the permanent opening positions. .
3. **Keep Woodland Park Beautiful Committee** – there are currently 8 vacancies on the Keep Woodland Park Beautiful Committee. Applications were received from Claudia Miller and Audra Pflug.

All applicants were contacted and encouraged to attend tonight's Council Meeting either in person or via zoom.

RECOMMENDATION: Following Council consideration, move to approve appointments to the various boards and committees.

ATTACHMENTS: 1. Board Applications

OCTOBER IS ARTS MONTH

in the Pikes Peak Region

Whereas, the month of October has been recognized as National Arts and Humanities Month by thousands of arts and cultural organizations, communities, and states across the country, as well as by the White House and Congress for more than two decades:

Whereas, the arts and humanities embody much of the accumulated wisdom, intellect, and imagination of humankind;

Whereas, the arts and humanities enhance and enrich the lives of every American, including those of us living in the Pikes Peak region;

Whereas, the arts and humanities play a unique role in the lives of our families, our communities, and our country;

Whereas, the nonprofit arts industry also strengthens our national economy by generating \$166.3 billion in total economic activity annually (\$153.3 million of annual economic impact in the Pikes Peak region), and by supporting the full-time equivalent of 4.6 million jobs across the nation (5,070 jobs locally);

NOW, THEREFORE, BE IT RESOLVED, that Mayor Pro-Tem LaBarre do hereby proclaim October as Arts Month in Colorado's Pikes Peak Region and call upon our citizens to celebrate and promote the arts and culture in the City of Woodland Park and to specifically encourage the greater participation by those said citizens in taking action for the arts and humanities in their community.

This foregoing Proclamation was adopted by the City Council of, Woodland Park, Colorado, on the 16th day of September, 2021.

Honorable Mayor Pro-Tem LaBarre

ATTEST:

Suzanne Leclercq, MMC., City Clerk

Woodland Park City Council
Council Chambers - City Hall
September 2, 2021
7:00 PM
(In Person/Via Zoom)

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video. Time stamp after each item is noted for your convenience and corresponds with recorded video.

7:00 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Pro-tem LaBarre called the meeting to order at 7:00 PM.

City Clerk Leclercq called roll with the following members of Council present:

Mayor Pro-tem LaBarre, Councilmember Alfieri, Councilmember Case, Councilmember Nakai, Councilmember Neal and Councilmember Zuluaga.

The following staff members appeared in person: City Manager Michael Lawson, City Attorney Geoff Wilson, Deputy City Manager/City Clerk Suzanne Leclercq, Planning Director Sally Riley (via zoom), Management Analyst Rob Felts, and Deputy City Manager/Utilities Director Kip Wiley.

Mayor Pro-tem LaBarre shared that in remembrance of the longest war ending in Afghanistan, she invited Council and the Public to share in a moment of silence to reflect on all soldiers lost during this war. Following the moment of silence Mayor Pro-tem shared that there was a special request from resident Linda Martin to read the names of the 13 soldiers who recently lost their lives in Afghanistan. Mayor Pro-tem LaBarre invited Ms. Martin to the podium and Ms. Martin read the names of the soldiers out loud.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS: (4:55)

A. Proclamation Recognizing Creek Week 2021.

Alli Schuch, Watershed Outreach Coordinator-Fountain Creek Watershed District shared with Council (via zoom) the happenings of Creek Week. Mayor Pro-tem LaBarre read the proclamation into the record.

B. Appointments to the Downtown Development Authority Board, Planning Commission, Utility Advisory Committee and Charter Review Committee.

Deputy City Manager/City Clerk Suzanne Leclercq shared the following with the Council:

1. Leclercq reviewed with Council that as a result of the resignation of Jan Wilson and Elijah Murphy from the DDA there are currently two vacancies on the DDA Board. Jan Wilson's term expires 6/30/2022 and Elijah Murphy's term expires on 6/30/2024. The City Clerk's office received three applications for these open positions. Applications were received from Christopher

Hilderhof, Matt McCracken and David Mijares. Leclercq reviewed with Council that all applicants were vetted and meet the DDA eligibility requirements.

Matt McCracken was the only one in the audience and Council decided to consider the other two applications when they could appear in person.

Council interviewed Mr. McCracken and the following motion was made:

MOTION: Appoint Matt McCracken to the Downtown Development Authority to fill the position vacated by Elijah Murphy with a term ending 6/30/2024. Nakai/Case. Motion carried 5- 1. Alfieri voting no.

There were no appointments made to the Planning Commission or Utility Advisory Commission.

Leclercq reviewed that she had received two applications regarding the Charter Review Committee from Don Dezellem and Frank Connors. The following motions were made:

MOTION: To appoint Don Dezellem to the Charter Review Committee. Case/Neal. Motion carried 6-0.

MOTION: To appoint Frank Connors to the Charter Review Committee. Zuluaga/Alfieri. Motion carried 5-1 with Case voting no.

C. Salute to Veterans Rally wrap-up.

Sheriff Jason Mikesell, County Commissioner Dan Williams and Event Organizer Jim Wear all shared the success of the Veteran's Rally and ride and thanked the City for their support.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

A. None

5. CONSENT CALENDAR: (1:15:51)

A. Approval of the August 19, 2021 Regular City Council Meeting Minutes.

B. Approve June 2021 and July 2021 Statement of Expenditures Reports and authorize the Mayor to sign Warrants in payment thereof.

Leclercq introduced both items on the Consent Calendar and the following motion was made:

MOTION: To approve the Consent Calendar as presented. Nakai/Alfieri. Motion carried 6-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: (1:18:21)

- Merry Jo Larsen shared that the Veteran's Rally was a great event. Larsen also thanked the Council for the appointment of Mr. McCracken this evening and requested a workshop between the DDA and the City Council.
- Dr. Mathew Neal shared that he has been the Superintendent of the Woodland Park School District now for 8 weeks and wanted to thank the City for all of their support.

- John Smolanski shared a presentation on the deterioration of pavers on the street he lives on in the development of Paradise Estates and asked that the Council allocate funding for the pavers in the 2022 budget. Estimations received are in the amount of \$53,313. The street is Thunder Ridge Drive.

7. UNFINISHED BUSINESS:

A. None

8. ORDINANCES ON INITIAL POSTING

A. None

9. PUBLIC HEARINGS: (1:50:13)

A. Approve a new Hotel & Restaurant Liquor License for the Food Corner, LLC, dba Joanie's Deli located at 110 East Midland Avenue, Woodland Park, CO 80863.

Deputy City Manager/City Clerk Leclercq reviewed this application with the Council. Leclercq reviewed that the applicant is eligible to apply for a liquor license and meets all of the necessary criteria.

Mayor Pro-tem LaBarre opened the Public Comment portion of the Public Hearing. There being no Public Comment Mayor Pro-tem LaBarre closed the Public Hearing.

Rebecca Ruddell, owner of Joanie's shared what she would like to do with her restaurant regarding the sale of alcohol.

There being no Council discussion the following motion was made:

MOTION: To approve a new Hotel & Restaurant Liquor License for the Food Corner, LLC, dba Joanie's Deli located at 110 East Midland Avenue, Woodland Park, CO 80863. Case/Alfieri. Motion carried 6-0.

The time being 8:55 PM Mayor Pro-tem LaBarre took a short recess.

Mayor Pro-tem LaBarre re-adjoined the meeting at 9:07 PM.

B. Approve Ordinance No. 1403, Series 2021 an Ordinance granting Black Hills Colorado Gas, Inc. dba Black Hills Energy, its lessees, successors, and assigns, a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City of Woodland Park.

City Attorney Wilson reviewed Ordinance No. 1403 with the City Council.

Mayor Pro-tem LaBarre opened the Public Comment portion of the Public Hearing. There being no Public Comment Mayor Pro-tem LaBarre closed the Public Hearing.

There being no Council discussion the following motion was made:

MOTION: To approve Ordinance No. 1403, Series 2021 an Ordinance granting Black Hills Colorado Gas, Inc. dba Black Hills Energy, its lessees, successors, and assigns, a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City of Woodland Park. Zuluaga/Nakai. Motion carried 5 -1 with Alfieri voting no.

10. NEW BUSINESS

A. None

11. REPORTS (2:11:26)

A. Mayor Reports - Mayor Pro-tem LaBarre reviewed the upcoming events for the next two weeks.

B. Council Reports - the Councilmembers shared updates from their various Boards and Commissions.

C. City Attorney's Report - None

D. City Manager's Report - City Manager Lawson shared the draft 2022 Budget Calendar with the Council and Planning Director Riley shared an update on the Comp Plan and the Land Use code review.

12. ADJOURNMENT

Mayor Pro-tem LaBarre adjourned the Council Meeting at 9:33 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____, 2021

Hilary LaBarre, Mayor Pro-tem



City of Woodland Park Staff Report for City Council

Meeting Date: October 7, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
5B	Finance	Aaron Vassalotti Finance Director

ITEM:

August 2021 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

August 2021		
Accounts Payable Checks		663,223.80
Payroll Checks		284,057.14
Vectra Visa credit card EFT		15,231.25
Total		962,512.19

The Elected Officials expenditures for August 2021 are attached as a separate report.

STAFF RECOMMENDATION:

Approve August 2021 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
112433	CHK	A	AT&T MOBILITY LLC	5118	1	126.11	0.00	126.11	08/05/2021		42165
			AT&T PHONES	87290137930X07282021		126.11	0.00	126.11			
112434	CHK	A	ATLAS BUSINESS SOLUTIONS	4905	1	820.80	0.00	820.80	08/05/2021		42165
			MEMBERSHIP SCHEDULE ANYWHERE	INV316317		820.80	0.00	820.80			
112435	CHK	A	ATTP TRANSWEST TRUCKS INC	631	1	174.68	0.00	174.68	08/05/2021		42165
			PARTS - VEH #14	008P139317		174.68	0.00	174.68			
112436	CHK	A	BATTERIES PLUS - 090	2133	1	53.86	0.00	53.86	08/05/2021		42165
			BATTERY - WWTP	P41727314		53.86	0.00	53.86			
112437	CHK	A	BEVERAGE DISTRIBUTORS	1132	1	1,394.92	0.00	1,394.92	08/05/2021		42165
			LIQUOR	340477841		1,394.92	0.00	1,394.92			
112438	CHK	A	BILL'S EQUIPMENT & SUPPLY, INC	1728	2	272.48	0.00	272.48	08/05/2021		42165
			REPAIR - F/S	451600		272.48	0.00	177.11			
			REPAIR - F/S	451600		272.48	0.00	95.37			
112439	CHK	A	BRAVO SCREEN PRINTING, INC.	3466	2	2,688.45	0.00	2,688.45	08/05/2021		42165
			BASEBALL T-SHIRTS	76128		27.38	0.00	27.38			
			BASEBALL T-SHIRTS	76178		2,661.07	0.00	2,661.07			
112440	CHK	A	CASEY'S LUMBER, INC.	123	1	737.50	0.00	737.50	08/05/2021		42165
			REPAIR - B&G	18267		737.50	0.00	737.50			
112441	CHK	A	CENTURYLINK	4342	3	674.67	0.00	674.67	08/05/2021		42165
			07/2021 CHARGES	7252021		674.67	0.00	138.04			
			07/2021 CHARGES	7252021		674.67	0.00	261.74			
			07/2021 CHARGES	7252021		674.67	0.00	274.89			
112442	CHK	A	CHAD MILDBRANDT	5159	1	324.00	0.00	324.00	08/05/2021		42165
			BARTENDING - UPCC	08022021		324.00	0.00	324.00			
112443	CHK	A	CINTAS CORPORATION NO 2	4977	1	86.96	0.00	86.96	08/05/2021		42165
			UNIFORM - FLEET	4090903693		86.96	0.00	86.96			
112444	CHK	A	COLORADO ANALYTICAL LAB	4028	1	122.00	0.00	122.00	08/05/2021		42165
			LAB SERVICES - WWTP	210713078		122.00	0.00	122.00			
112445	CHK	A	DANIELS LONG CHEVROLET	203	1	179.04	0.00	179.04	08/05/2021		42165
			#46 - REPAIR	637048		179.04	0.00	179.04			
112446	CHK	A	DAVID AND SUSAN JORDAN	5106	1	26,100.00	0.00	26,100.00	08/05/2021		42165
			TWIN LAKES H2O SHARE PURCHASE	08032021		26,100.00	0.00	26,100.00			
112447	CHK	A	DYLAN MILDBRANDT	5312	1	208.00	0.00	208.00	08/05/2021		42165
			BAR-BACK RUNNER - UPCC	08022021		208.00	0.00	208.00			
112448	CHK	A	ENGER, JANE	3876	1	50.00	0.00	50.00	08/05/2021		42165
			INSTRUCTOR - P&R	07302021		50.00	0.00	50.00			
112449	CHK	A	FARIS MACHINERY CO.	1712	2	488.72	0.00	488.72	08/05/2021		42165
			BELT - #32	A14531		262.47	0.00	262.47			
			PARTS #32	A14538		226.25	0.00	226.25			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
112450	CHK	A	GAZETTE, THE	276	1	90.28	0.00	90.28	08/05/2021		42165
			LEGAL NOTICES	07312021		90.28	0.00	90.28			
112451	CHK	A	GEMPLER'S	4026	1	525.82	0.00	525.82	08/05/2021		42165
			SAFETY ITEMS - STREETS	INV0004475599		525.82	0.00	525.82			
112452	CHK	A	GLASER GAS, INC.	3244	2	150.83	0.00	150.83	08/05/2021		42165
			FUEL	94908		102.00	0.00	102.00			
			REPAIR	95652		48.83	0.00	48.83			
112453	CHK	A	GOLD HILL SQUARE NORTH LLC	5003	1	4,245.86	0.00	4,245.86	08/05/2021		42165
			2021 TIF REIMBURSEMENT - GHSN	07182021		4,245.86	0.00	4,245.86			
112454	CHK	A	GRAINGER INC.	282	1	315.00	0.00	315.00	08/05/2021		42165
			EXHAUST FAN - WTP	9004700465		315.00	0.00	315.00			
112455	CHK	A	LEWAN & ASSOCIATES, INC.	398	1	1,417.70	0.00	1,417.70	08/05/2021		42165
			07/21-08/21 CONTRACT	IN1297177		1,417.70	0.00	1,417.70			
112456	CHK	A	MBI CONTRACTORS INC	5032	1	868.21	0.00	868.21	08/05/2021		42165
			USE TAX REFUND	M49814		868.21	0.00	868.21			
112457	CHK	A	DANIELLE & JAIDEN LINDSEY	1	1	72.22	0.00	72.22	08/05/2021		42165
			UTILITY REFUND	1624.05		72.22	0.00	72.22			
112458	CHK	A	MARVIN & MELANIE FORBES	1	1	98.66	0.00	98.66	08/05/2021		42165
			UTILITY REFUND	1922.02		98.66	0.00	98.66			
112459	CHK	A	TRICIA & RYAN BLACKBURN	1	3	11.68	0.00	11.68	08/05/2021		42165
			UTILITY REFUND	2438.03		11.68	0.00	19.35-			
			UTILITY REFUND	2438.03		11.68	0.00	1.06-			
			UTILITY REFUND	2438.03		11.68	0.00	32.09			
112460	CHK	A	JOHN STEELE	1	1	18.95	0.00	18.95	08/05/2021		42165
			UTILITY DEPOSIT REFUND	3849.09		18.95	0.00	18.95			
112461	CHK	A	JUSTIN & KATHERINE DFAULT	1	1	62.75	0.00	62.75	08/05/2021		42165
			UTILITY REFUND	4249.22		62.75	0.00	62.75			
112462	CHK	A	PEAK INTERNET	3141	6	19,291.79	0.00	19,291.79	08/05/2021		42165
			08/2021 CHARGES	132732		15,806.36	0.00	800.00			
			08/2021 CHARGES	132732		15,806.36	0.00	13,049.88			
			08/2021 CHARGES	132732		15,806.36	0.00	1,156.48			
			08/2021 CHARGES	132732		15,806.36	0.00	800.00			
			08/2021 CHARGES	132733		3,425.48	0.00	3,425.48			
			08/2021 CHARGES	373670		59.95	0.00	59.95			
112463	CHK	A	PIKES PEAK REGIONAL BUILDING D	4647	1	281.12	0.00	281.12	08/05/2021		42165
			07/2021 PLANNING FEES	08022021		281.12	0.00	281.12			
112464	CHK	A	PITNEY BOWES GLOBAL FINANCIAL	2479	1	90.00	0.00	90.00	08/05/2021		42165
			08/2021 POSTAGE METER LEASE	3313979346		90.00	0.00	90.00			
112465	CHK	A	PRIORITY RESEARCH	4392	1	8.90	0.00	8.90	08/05/2021		42165
			BACKGROUND CHECK	886184		8.90	0.00	8.90			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
112466	CHK	A	RDK SMALL ENGINE REPAIR LLC.	3990	1	52.39	0.00	52.39	08/05/2021		42165
			AIR FILTER BASE	12104		52.39	0.00	52.39			
112467	CHK	A	ROBERT COLE	5194	1	86.50	0.00	86.50	08/05/2021		42165
			INSTRUCTOR - P&R	08022021		86.50	0.00	86.50			
112468	CHK	A	SCHMIDT CONSTRUCTION	559	2	962.40	0.00	962.40	08/05/2021		42165
			ASPHALT - STREETS	2617952		626.40	0.00	626.40			
			ASPHALT - STREETS	2618792		336.00	0.00	336.00			
112469	CHK	A	SGS ACCUTEST INC.	4859	3	633.50	0.00	633.50	08/05/2021		42165
			05/2021 WATER QUALITY TEST	52160127675		208.00	0.00	208.00			
			06/2021 WATER QUALITY TEST	52160128321		208.00	0.00	208.00			
			WATER QUALITY TEST	52160128513		217.50	0.00	217.50			
112470	CHK	A	SIERRA HILGNER	5302	1	246.40	0.00	246.40	08/05/2021		42165
			OFFICIAL - P&R	08022021		246.40	0.00	246.40			
112471	CHK	A	SNO-WHITE LINEN & UNIFORM, INC	581	1	206.65	0.00	206.65	08/05/2021		42165
			EVENT EXPENSE - UPCC	S84678		206.65	0.00	206.65			
112472	CHK	A	SOUTHERN GLAZER'S WINE & SPIRI	2805	1	237.76	0.00	237.76	08/05/2021		42165
			LIQUOR	2575040		237.76	0.00	237.76			
112473	CHK	A	SWIRE COCA-COLA, USA	5227	2	624.48	0.00	624.48	08/05/2021		42165
			CONCESSIONS - WAC	22207200974		487.68	0.00	487.68			
			CONCESSIONS - WAC	22207201276		136.80	0.00	136.80			
112474	CHK	A	SYDNEY MADISON ROSHEK	5311	1	234.08	0.00	234.08	08/05/2021		42165
			OFFICIAL - P&R	08022021		234.08	0.00	234.08			
112475	CHK	A	TELLER COUNTY WASTE	4158	1	400.00	0.00	400.00	08/05/2021		42165
			07/2021 PORTABLE RESTROOMS	17802		400.00	0.00	400.00			
112476	CHK	A	UNITED REPROGRAPHIC SUPPLY	4285	1	98.00	0.00	98.00	08/05/2021		42165
			08/2021 AGREEMENT	3397062		98.00	0.00	98.00			
112477	CHK	A	UPS STORE #1374	416	3	441.81	0.00	441.81	08/05/2021		42165
			06-07/2021 CHARGES	07312021		441.81	0.00	215.69			
			06-07/2021 CHARGES	07312021		441.81	0.00	29.80			
			06-07/2021 CHARGES	07312021		441.81	0.00	196.32			
112478	CHK	A	USA BLUEBOOK	1779	4	347.19	0.00	347.19	08/05/2021		42165
			PH BUFFER	654146		62.27	0.00	62.27			
			FLAG - PVC	662684		30.76	0.00	30.76			
			POWER SUPPLY - WTP	663332		67.30	0.00	67.30			
			EQUIPMENT - WWTP	667650		186.86	0.00	186.86			
112479	CHK	A	VERIZON	3856	5	2,583.50	0.00	2,583.50	08/05/2021		42165
			07/2021 WIRELESS CHARGES	9884976940		2,583.50	0.00	206.20			
			07/2021 WIRELESS CHARGES	9884976940		2,583.50	0.00	257.75			
			07/2021 WIRELESS CHARGES	9884976940		2,583.50	0.00	1,758.16			
			07/2021 WIRELESS CHARGES	9884976940		2,583.50	0.00	278.91			
			07/2021 WIRELESS CHARGES	9884976940		2,583.50	0.00	82.48			
112480	CHK	A	WAXIE SANITARY SUPPLY	4189	4	1,598.95	0.00	1,598.95	08/05/2021		42165

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			CUSTODIAL SUPPLIES - B&G	80150461		812.80	0.00	812.80			
			CUSTODIAL SUPPLIES - WAC	80165567		559.40	0.00	559.40			
			CUSTODIAL SUPPLIES	80165603		125.92	0.00	125.92			
			CUSTODIAL SUPPLIES - WAC	80179686		100.83	0.00	100.83			
112481	CHK	A	WESTWOOD LAKES WATER DISTRICT	679	1	0.72	0.00	0.72	08/05/2021		42165
			05/21-07/21 WELLFIELD	07232021		0.72	0.00	0.72			
112482	CHK	A	WILSON WILLIAMS LLP	5287	1	14,641.45	0.00	14,641.45	08/05/2021		42165
			07/2021 LEGAL SERVICES	023		14,641.45	0.00	14,641.45			
112483	CHK	A	WOODLAND PARK CHAMBER COMMERCE	688	1	160.00	0.00	160.00	08/05/2021		42165
			MEMBERSHIP	23330		160.00	0.00	160.00			
112484	CHK	A	BADGER METER INC	4278	1	2,304.21	0.00	2,304.21	08/12/2021		42199
			CELLULAR LITE SERVICE UNIT	80078365		2,304.21	0.00	2,304.21			
112485	CHK	A	BRIAN E. BUNDY	5208	1	1,260.00	0.00	1,260.00	08/12/2021		42199
			ACCT. SUPPORT SERVICES	08082021		1,260.00	0.00	1,260.00			
112486	CHK	A	CASELLE INC	2356	2	498.00	0.00	498.00	08/12/2021		42199
			09/2021 CONTRACT	111153		498.00	0.00	174.30			
			09/2021 CONTRACT	111153		498.00	0.00	323.70			
112487	CHK	A	CINTAS CORPORATION NO 2	4977	2	136.90	0.00	136.90	08/12/2021		42199
			UNIFORMS - FLEET	4091556196		68.45	0.00	68.45			
			UNIFORM - FLEET	4092221360		68.45	0.00	68.45			
112488	CHK	A	CIRSA	144	1	7,500.00	0.00	7,500.00	08/12/2021		42199
			07/2021 CLAIMS DEDUCTIBLE	211440		7,500.00	0.00	7,500.00			
112489	CHK	A	COLO DEPT OF PUBLIC HEALTH	1057	2	1,877.36	0.00	1,877.36	08/12/2021		42199
			07/21-06/22 DRIKING WATER FEE	FGD20210866		865.00	0.00	865.00			
			BIOSOLIDS FEE 0 C00043214	WB211108923		1,012.36	0.00	1,012.36			
112490	CHK	A	CORE & MAIN LP	4980	2	3,470.24	0.00	3,470.24	08/12/2021		42199
			METER SETTER - F/S	0153746		3,244.00	0.00	3,244.00			
			STOCK SUPPLIES - F/S	P283237		226.24	0.00	226.24			
112491	CHK	A	CROWN TROPHY	4177	1	17.02	0.00	17.02	08/12/2021		42199
			BALANCE DUE - CARR MEMORIAL	48323		17.02	0.00	17.02			
112492	CHK	A	DOCUMART COPIES & PRINTING	3252	1	212.37	0.00	212.37	08/12/2021		42199
			NOTE CARDS - ADMIN	366709		212.37	0.00	212.37			
112493	CHK	A	EMPLOYERS COUNCIL SERVICES, IN	5099	1	130.00	0.00	130.00	08/12/2021		42199
			BACKROUND CHECKS	0000387263		130.00	0.00	130.00			
112494	CHK	A	FIRST GENERAL SERVICES FRONT R	5238	1	40,544.10	0.00	40,544.10	08/12/2021		42199
			CITY CONCRETE WORK	8531-11377-4		40,544.10	0.00	40,544.10			
112495	CHK	A	GALLS, LLC	5221	4	722.34	0.00	722.34	08/12/2021		42199
			UNIFORM - CURRIN	018855182		118.28	0.00	118.28			
			UNIFORM - MADRONIO	018865764		88.48	0.00	88.48			
			UNIFORM - VIDA	018875652		206.22	0.00	206.22			
			UNIFORM - MADRONIO	018885362		309.36	0.00	309.36			

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112496	CHK	A	GRAINGER INC.	282	2	100.60	0.00	100.60	08/12/2021		42199
			SUPPLIES - WWTP	9005886263		56.00	0.00	56.00			
			TUBING - WWTP	9006363965		44.60	0.00	44.60			
112497	CHK	A	HOME DEPOT CREDIT SERVICES	1758	1	81.28	0.00	81.28	08/12/2021		42199
			07/2021 CHARGES	7292021		81.28	0.00	81.28			
112498	CHK	A	IREA	343	3	8,592.32	0.00	8,592.32	08/12/2021		42199
			08/2021 CHARGES	08022021A		8,592.32	0.00	869.08			
			08/2021 CHARGES	08022021A		8,592.32	0.00	38.19			
			08/2021 CHARGES	08022021A		8,592.32	0.00	7,685.05			
112499	CHK	A	JACK'S TIRE & OIL MANAGEMENT C	5215	2	2,803.04	0.00	2,803.04	08/12/2021		42199
			TIRES VEH #51	A23877-88		589.04	0.00	589.04			
			SERVICE - VEH #33	A33769-88		2,214.00	0.00	2,214.00			
112500	CHK	A	KROGER-KING SOOPERS CUST CHGS	145	2	215.16	0.00	215.16	08/12/2021		42199
			07/2021	8052021		215.16	0.00	184.75			
			07/2021	8052021		215.16	0.00	30.41			
112501	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	08/12/2021		42199
			KYOCERA COPIER CONTRACT - WAC	10252021		377.98	0.00	377.98			
112502	CHK	A	L.L. BEAN	3947	1	268.50	0.00	268.50	08/12/2021		42199
			UNIFORMS - WWTP	9067285897		268.50	0.00	268.50			
112503	CHK	A	LEXIS NEXIS ACCURINT	3379	1	30.00	0.00	30.00	08/12/2021		42199
			07/2021 CONTRACT FEE	1209360-20210731		30.00	0.00	30.00			
112504	CHK	A	GRACE JOHNSON	1	1	54.00	0.00	54.00	08/12/2021		42199
			BARTENDING - UPCC	08042021		54.00	0.00	54.00			
112505	CHK	A	ROBERT KOCH	1	1	400.00	0.00	400.00	08/12/2021		42199
			CEMETERY PLOT REFUND UU-21-3	08092021		400.00	0.00	400.00			
112506	CHK	A	VENDOR MANAGEMENT CONSULTING	1	1	269.25	0.00	269.25	08/12/2021		42199
			ANALYSIS - TRASH SAVINGS	1214		269.25	0.00	269.25			
112507	CHK	A	TODD & ALEXANDRA SCRANTON	1	1	44.48	0.00	44.48	08/12/2021		42199
			UTILITY REFUND	128.03		44.48	0.00	44.48			
112508	CHK	A	JOE WAGNER	1	1	261.52	0.00	261.52	08/12/2021		42199
			UNIFORM	202108		261.52	0.00	261.52			
112509	CHK	A	VERONICA SARMIENTO	1	1	75.00	0.00	75.00	08/12/2021		42199
			UTILITY REFUND	2334.11		75.00	0.00	75.00			
112510	CHK	A	DAN & ROSE GARVIN	1	1	7.28	0.00	7.28	08/12/2021		42199
			UTILITY REFUND	3245.05		7.28	0.00	7.28			
112511	CHK	A	KIM SCHOTT	1	1	8.72	0.00	8.72	08/12/2021		42199
			UTILITY REFUND	3910.09		8.72	0.00	8.72			
112512	CHK	A	VELDA GRIMES	1	1	13.99	0.00	13.99	08/12/2021		42199
			UTILITY DEPOSIT REFUND	5012.06		13.99	0.00	13.99			

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112513	CHK	A	WENDALE LLC	1	1	28.15	0.00	28.15	08/12/2021		42199
			UTILITY REFUND	6083.01		28.15	0.00	28.15			
112514	CHK	A	NAPA AUTO PARTS	2048	3	966.52	0.00	966.52	08/12/2021		42199
			07/2021 CHARGES	7312021		966.52	0.00	676.11			
			07/2021 CHARGES	7312021		966.52	0.00	2.64			
			07/2021 CHARGES	7312021		966.52	0.00	287.77			
112515	CHK	A	O'REILLY AUTOMOTIVE STORES, IN	4531	1	28.46	0.00	28.46	08/12/2021		42199
			07/2021 CHARGES	7282021		28.46	0.00	28.46			
112516	CHK	A	PEAK PERFORMANCE IMAGING SOLUT	5129	1	2,263.00	0.00	2,263.00	08/12/2021		42199
			07/21-07/22 RENEWAL LASERFICHE	61393		2,263.00	0.00	2,263.00			
112517	CHK	A	PETTY CASH - WPPD	2067	1	409.58	0.00	409.58	08/12/2021		42199
			PETTY CASH REQUEST - WPPD	08102021		409.58	0.00	409.58			
112518	CHK	A	PIKES PEAK ROAD RUNNERS	509	1	600.00	0.00	600.00	08/12/2021		42199
			MAYORS CUP TIMING FINISH LINE	355		600.00	0.00	600.00			
112519	CHK	A	POTESTIO BROTHERS EQUIP INC	2312	1	128.27	0.00	128.27	08/12/2021		42199
			WEED EATER HEADS - B&G	69379C		128.27	0.00	128.27			
112520	CHK	A	QA BALANCE SERVICES INC.	1948	1	448.00	0.00	448.00	08/12/2021		42199
			LAB MAINTENANCE	12935		448.00	0.00	448.00			
112521	CHK	A	SOLITUDE LAKE MANAGEMENT	5073	1	408.00	0.00	408.00	08/12/2021		42199
			08/21 SERVICES	PI-A00647464		408.00	0.00	408.00			
112522	CHK	A	STEVE HASLER	5314	1	273.00	0.00	273.00	08/12/2021		42199
			FBI CONFERENCE REIMBURSEMENT	08092021		273.00	0.00	273.00			
112523	CHK	A	TELLER COUNTY WASTE	4158	5	991.75	0.00	991.75	08/12/2021		42199
			Teller County Waste Trash	07192021		611.75	0.00	421.00			
			Teller County Waste Trash	07192021		611.75	0.00	138.00			
			Teller County Waste Trash	07192021		611.75	0.00	39.00			
			Teller County Waste Trash	07192021		611.75	0.00	13.75			
			ANNUAL CLEAN UP	18595		380.00	0.00	380.00			
112524	CHK	A	TIAA COMMERCIAL FINANCE, INC	5175	1	594.00	0.00	594.00	08/12/2021		42199
			COPIER CONTRACT RENEWAL	8339020		594.00	0.00	594.00			
112525	CHK	A	TIFFANY BASNETT	5305	1	686.25	0.00	686.25	08/12/2021		42199
			INSTRUCTOR - P&R	08112021		686.25	0.00	686.25			
112526	CHK	A	TRACTOR SUPPLY COMPANY	4753	1	487.04	0.00	487.04	08/12/2021		42199
			07/2021 CHARGES	7302021		487.04	0.00	487.04			
112527	CHK	A	ULINE	4606	1	165.42	0.00	165.42	08/12/2021		42199
			ROPE - B&G	136445577		165.42	0.00	165.42			
112528	CHK	A	UNCC UTILITY NOTIFICATION CNTR	2012	2	257.40	0.00	257.40	08/12/2021		42199
			UTILITY LOCATES	221071550		257.40	0.00	167.31			
			UTILITY LOCATES	221071550		257.40	0.00	90.09			
112529	CHK	A	US POSTAL SERVICE	516	1	284.00	0.00	284.00	08/12/2021		42199

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			PO BOX RENEWAL - UTILITIES	08042021		284.00	0.00	284.00			
112530	CHK	A	VWR INTERNATIONAL, INC. LAB SUPPLIES - WWTP	983 8805475949	1	106.63 106.63	0.00 0.00	106.63 106.63	08/12/2021		42199
112531	CHK	A	WASTE MANAGEMENT WOODLAND PARK 08/2021 CHARGES - WWTP	3004 0698929-2517-8	1	266.05 266.05	0.00 0.00	266.05 266.05	08/12/2021		42199
112532	CHK	A	WEX HEALTH INC 07/2021 FSA	5283 0001375355-IN	1	83.00 83.00	0.00 0.00	83.00 83.00	08/12/2021		42199
112533	CHK	A	WIRELESS WATCHDOGS, LLC 07/2021 MAINTENANCE	5102 IN0086366	1	276.00 276.00	0.00 0.00	276.00 276.00	08/12/2021		42199
112534	CHK	A	WOODLAND PARK SCHOOL DIST RE-2 06/2021 SALES TAX	1262 08072021	1	290,961.78 290,961.78	0.00 0.00	290,961.78 290,961.78	08/12/2021		42199
112537	CHK	A	BIRCHAM'S 07/2021 USAGE	75 332275	1	613.35 613.35	0.00 0.00	613.35 613.35	08/19/2021		42235
112538	CHK	A	BRAVO SCREEN PRINTING, INC. 2021 MAYORS CUP SHIRTS	3466 76767	1	1,157.85 1,157.85	0.00 0.00	1,157.85 1,157.85	08/19/2021		42235
112539	CHK	A	CHAD MILDBRANDT BARTENDING - UPCC	5159 08162021	1	162.00 162.00	0.00 0.00	162.00 162.00	08/19/2021		42235
112540	CHK	A	CINTAS FIRE PROTECTION ANNUAL INSPECTION - WPPD	3604 0F47561180	1	1,017.47 1,017.47	0.00 0.00	1,017.47 1,017.47	08/19/2021		42235
112541	CHK	A	COLORADO CANYON SIGNS BANNER	115 22660	1	225.00 225.00	0.00 0.00	225.00 225.00	08/19/2021		42235
112542	CHK	A	DYLAN MILDBRANDT BAR BACK RUNNER - UPCC	5312 08162021	1	195.00 195.00	0.00 0.00	195.00 195.00	08/19/2021		42235
112543	CHK	A	ECONO SIGNS AND BARRICADE POST SYSTEM - ST	4831 10-969249	1	653.30 653.30	0.00 0.00	653.30 653.30	08/19/2021		42235
112544	CHK	A	EL PASO CTY HEALTH DEPT LAB BACTERIOLOGICAL TESTS - WTP	241 073121	1	252.00 252.00	0.00 0.00	252.00 252.00	08/19/2021		42235
112545	CHK	A	FIRST GENERAL SERVICES FRONT R CITY CONCRETE WORK	5238 8531-11762	1	5,610.00 5,610.00	0.00 0.00	5,610.00 5,610.00	08/19/2021		42235
112546	CHK	A	FOXWORTH-GALBRAITH LUMBER CO 07/2021 CHARGES 07/2021 CHARGES	96 7312021 7312021	2	525.60 525.60 525.60	0.00 0.00 0.00	525.60 377.42 148.18	08/19/2021		42235
112547	CHK	A	GALLS, LLC UNIFORM - WPPD	5221 018920683	1	144.08 144.08	0.00 0.00	144.08 144.08	08/19/2021		42235
112548	CHK	A	IMAGE BEARERS CLEANING LLC Cleaning Contract	5082 2893	1	3,853.00 3,853.00	0.00 0.00	3,853.00 3,853.00	08/19/2021		42235
112549	CHK	A	IREA 08/2021 ELECTRICAL CHARGES	343 08102021B	3	16,125.61 16,125.61	0.00 0.00	16,125.61 5,067.80	08/19/2021		42235

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			08/2021 ELECTRICAL CHARGES	08102021B		16,125.61	0.00	8,079.00			
			08/2021 ELECTRICAL CHARGES	08102021B		16,125.61	0.00	2,978.81			
112550	CHK	A	KROGER-KING SOOPERS CUST CHGS	145	2	44.48	0.00	44.48	08/19/2021		42235
			08/2021 CHARGES	8172021		44.48	0.00	39.48			
			08/2021 CHARGES	8172021		44.48	0.00	5.00			
112551	CHK	A	LOGAN SIMPSON DESIGN INC	5282	1	30,000.00	0.00	30,000.00	08/19/2021		42235
			COMPREHENSIVE PLAN 04/21-06/25	28125		30,000.00	0.00	30,000.00			
112552	CHK	A	MCDANIEL, KANDY	4750	1	338.68	0.00	338.68	08/19/2021		42235
			REIMBURSEMENT	08162021		338.68	0.00	338.68			
112553	CHK	A	MEYER LAND SURVEYING	5310	1	35,100.00	0.00	35,100.00	08/19/2021		42235
			Land Surveying	10702		35,100.00	0.00	35,100.00			
112554	CHK	A	GEFFERY GIDDENS	1	1	264.00	0.00	264.00	08/19/2021		42235
			UNIFORM - GIDDENS	07162021		264.00	0.00	264.00			
112555	CHK	A	VINCENT & VELLA FLORES	1	1	43.76	0.00	43.76	08/19/2021		42235
			UTILITY REFUND	1174.11		43.76	0.00	43.76			
112556	CHK	A	TOM ENGEL	1	1	73.65	0.00	73.65	08/19/2021		42235
			PANTHER FIELD REPAIR REIMB.	168692		73.65	0.00	73.65			
112557	CHK	A	SALLY ROMERO	1	1	3.45	0.00	3.45	08/19/2021		42235
			UTILITY REFUND	3175.07		3.45	0.00	3.45			
112558	CHK	A	KATHERINE & QUINN MCKINSEY	1	1	166.51	0.00	166.51	08/19/2021		42235
			UTILITY REFUND	4186.12		166.51	0.00	166.51			
112559	CHK	A	BARRY & SHIRLEY ADAMSON	1	3	20.19	0.00	20.19	08/19/2021		42235
			UTILITY REFUND	4243.05		20.19	0.00	0.56			
			UTILITY REFUND	4243.05		20.19	0.00	10.09			
			UTILITY REFUND	4243.05		20.19	0.00	9.54			
112560	CHK	A	DOUG STRECKER	1	1	117.96	0.00	117.96	08/19/2021		42235
			UTILITY REFUND	6041.01		117.96	0.00	117.96			
112561	CHK	A	4TH JUDICIAL DISTRICT	1	1	1,189.09	0.00	1,189.09	08/19/2021		42235
			REIMB. OF VALE GRANT 2020	81821		1,189.09	0.00	1,189.09			
112562	CHK	A	PAVEMENT REPAIR & SUPPLIES INC	3202	1	1,886.00	0.00	1,886.00	08/19/2021		42235
			PERMA PATCH REPAIR	2021-735		1,886.00	0.00	1,886.00			
112563	CHK	A	PHIL & NANCY SHOYER INC	5068	1	700.00	0.00	700.00	08/19/2021		42235
			SAFETY PICNIC MEAL	2021.08		700.00	0.00	700.00			
112564	CHK	A	RED WING BUSINESS ADVANTAGE AC	4982	1	152.99	0.00	152.99	08/19/2021		42235
			UNIFORM - ROTH	951-1-80477		152.99	0.00	152.99			
112565	CHK	A	ROSS ELECTRIC-ENTERPRISE, INC	3139	1	31,804.10	0.00	31,804.10	08/19/2021		42235
			Sunnywood Booster statioin Upg	120685		31,804.10	0.00	31,804.10			
112566	CHK	A	SOUTHERN GLAZER'S WINE & SPIRI	2805	1	280.91	0.00	280.91	08/19/2021		42235
			LIQUOR PURCHASE - UPCC	2586919		280.91	0.00	280.91			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
112567	CHK	A	STANLEY CONVERGENT SECURITY SO	4042	2	752.48	0.00	752.48	08/19/2021		42235
			05/2021 MAINTENANCE	6001326322		376.24	0.00	376.24			
			06/2021 MAINTENANCE	6001391704		376.24	0.00	376.24			
112568	CHK	A	RED BARON CAR WASH	4191	2	84.00	0.00	84.00	08/19/2021		42235
			07/2021 CHARGES	1896		84.00	0.00	5.00			
			07/2021 CHARGES	1896		84.00	0.00	79.00			
112569	CHK	A	TELLER COUNTY WASTE	4158	1	350.00	0.00	350.00	08/19/2021		42235
			08/2021 PORTABLE RESTROOMS	18603		350.00	0.00	350.00			
112570	CHK	A	THE AQUEOUS SOLUTION, INC.	3016	1	1,050.82	0.00	1,050.82	08/19/2021		42235
			CHEMICALS - WAC	86495		1,050.82	0.00	1,050.82			
112571	CHK	A	US POSTAL SERVICE	516	2	3,000.00	0.00	3,000.00	08/19/2021		42235
			UTILITY BILL MAILING	08092021		3,000.00	0.00	1,950.00			
			UTILITY BILL MAILING	08092021		3,000.00	0.00	1,050.00			
112572	CHK	A	WAGNER EQUIPMENT CO.	666	1	38.60	0.00	38.60	08/19/2021		42235
			CAT KEYS - STREETS	P39C0368609		38.60	0.00	38.60			
112573	CHK	A	WHISLER INDUSTRIAL SUPPLY	682	1	184.84	0.00	184.84	08/19/2021		42235
			REPAIR #1	2409554		184.84	0.00	184.84			
112574	CHK	A	WOODLAND HARDWARE & RENTAL	2739	4	1,409.52	0.00	1,409.52	08/19/2021		42235
			07/2021 CHARGES	7312021		1,409.52	0.00	134.18			
			07/2021 CHARGES	7312021		1,409.52	0.00	231.42			
			07/2021 CHARGES	7312021		1,409.52	0.00	1,025.34			
			07/2021 CHARGES	7312021		1,409.52	0.00	18.58			
112575	CHK	A	AMERICAN RED CROSS	857	1	78.00	0.00	78.00	08/26/2021		42252
			Lifeguard Instructor	22367775		78.00	0.00	78.00			
112576	CHK	A	BLACK HILLS ENERGY	4035	4	2,917.54	0.00	2,917.54	08/26/2021		42252
			Utility Charges	08232021		2,917.54	0.00	145.30			
			Utility Charges	08232021		2,917.54	0.00	571.98			
			Utility Charges	08232021		2,917.54	0.00	2,076.95			
			Utility Charges	08232021		2,917.54	0.00	123.31			
112577	CHK	A	BRIAN E. BUNDY	5208	1	840.00	0.00	840.00	08/26/2021		42252
			Acct. Support Services	08222021		840.00	0.00	840.00			
112578	CHK	A	CASEY'S LUMBER, INC.	123	1	2,400.00	0.00	2,400.00	08/26/2021		42252
			Mulch-WWTP	18605		2,400.00	0.00	2,400.00			
112579	CHK	A	CHAD MILDBRANDT	5159	1	198.00	0.00	198.00	08/26/2021		42252
			Bartending- UPCC	08232021		198.00	0.00	198.00			
112580	CHK	A	CINTAS CORPORATION NO 2	4977	2	155.41	0.00	155.41	08/26/2021		42252
			Uniforms-Fleet	4092883459		68.45	0.00	68.45			
			Uniform-Fleet	4093548502		86.96	0.00	86.96			
112581	CHK	A	CINTAS FIRE PROTECTION	3604	7	3,096.19	0.00	3,096.19	08/26/2021		42252
			Fire Inspection-WTP	0F47561178		292.11	0.00	292.11			
			Fire Inspection-Fleet	0F47561179		411.00	0.00	411.00			
			Fire Inspection-PW	0F47561194		646.38	0.00	646.38			

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			Fire Inspection	OF47561196		90.81	0.00	90.81			
			Fire Inspection	OF47561219		222.65	0.00	222.65			
			Fire Inspection	OF47561220		424.41	0.00	424.41			
			Fire Inspection-UPCC	OF47561221		1,008.83	0.00	1,008.83			
112582	CHK	A	COLORADO ANALYTICAL LAB	4028	2	234.00	0.00	234.00	08/26/2021		42252
			Lab Services- WW	210803060		112.00	0.00	112.00			
			Lab Services-WWTP	210803061		122.00	0.00	122.00			
112583	CHK	A	DOCUMART COPIES & PRINTING	3252	1	235.00	0.00	235.00	08/26/2021		42252
			Police Supplies Bus Cards	367294		235.00	0.00	235.00			
112584	CHK	A	FAITHFUL FRIENDS ANIMAL HOSPIT	5183	1	632.38	0.00	632.38	08/26/2021		42252
			K-9 Vaccines	105796		632.38	0.00	632.38			
112585	CHK	A	GRAINGER INC.	282	2	605.80	0.00	605.80	08/26/2021		42252
			Supplies-WWTP	9016935125		389.00	0.00	389.00			
			Fuse-WWTP	9018049446		216.80	0.00	216.80			
112586	CHK	A	HARRELL'S INC	5104	1	660.00	0.00	660.00	08/26/2021		42252
			Chemicals-B&G	INV01531801		660.00	0.00	660.00			
112587	CHK	A	HAYNES MECHANICAL SYSTEMS	3359	2	5,363.00	0.00	5,363.00	08/26/2021		42252
			Client Service/Proactive Preve	SRVCE000098902		2,238.00	0.00	2,238.00			
			Client Service/Proactive Preve	SRVCE000098903		3,125.00	0.00	3,125.00			
112588	CHK	A	HIGH COUNTRY PEST CONTROL	3822	1	575.70	0.00	575.70	08/26/2021		42252
			08/2021-01/2022 Contract- PD	08162021		575.70	0.00	575.70			
112589	CHK	A	IREA	343	2	13,641.77	0.00	13,641.77	08/26/2021		42252
			08/2021 Electrical Charges	08242021C		13,641.77	0.00	11,517.28			
			08/2021 Electrical Charges	08242021C		13,641.77	0.00	2,124.49			
112590	CHK	A	JDS - HYDRO CONSULTANTS, INC.	2894	1	4,000.00	0.00	4,000.00	08/26/2021		42252
			North Well Field	10917-02		4,000.00	0.00	4,000.00			
112591	CHK	A	KIMLEY-HORN AND ASSOCIATES, INC	5164	1	21,375.00	0.00	21,375.00	08/26/2021		42252
			Hwy 67 Widening	096883003-0721		21,375.00	0.00	21,375.00			
112592	CHK	A	KYRA KIDD	5303	1	61.60	0.00	61.60	08/26/2021		42252
			Official P&R	08232021		61.60	0.00	61.60			
112593	CHK	A	LEWAN & ASSOCIATES, INC.	398	1	1,417.70	0.00	1,417.70	08/26/2021		42252
			8/21-9/21 Contract	IN1305074		1,417.70	0.00	1,417.70			
112594	CHK	A	JULIE DUCOMMUN	1	1	80.00	0.00	80.00	08/26/2021		42252
			Recreation Program Refund	08242021		80.00	0.00	80.00			
112595	CHK	A	MUNIREVS INC	5196	1	2,120.50	0.00	2,120.50	08/26/2021		42252
			VRBO Monitoring & Licensing	6116		2,120.50	0.00	2,120.50			
112596	CHK	A	PERKINS MOTOR CITY DODGE	2354	1	287.19	0.00	287.19	08/26/2021		42252
			Repair #38	469762		287.19	0.00	287.19			
112597	CHK	A	PHIL LONG FORD	504	2	535.97	0.00	535.97	08/26/2021		42252
			Repair #5	851067		60.28	0.00	60.28			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			Repair #48	851259		475.69	0.00	475.69			
112598	CHK	A	PIONEER MANUFACTURING COMPANY Athletic Field Paint	2628 INV800180	1	1,451.20 1,451.20	0.00 0.00	1,451.20 1,451.20	08/26/2021		42252
112599	CHK	A	ROTH, MITCHELL Traffic Paint	4450 2021.08	1	280.78 280.78	0.00 0.00	280.78 280.78	08/26/2021		42252
112600	CHK	A	SHERWIN-WILLIAMS Restriping	1890 2008-4	1	87.95 87.95	0.00 0.00	87.95 87.95	08/26/2021		42252
112601	CHK	A	SNO-WHITE LINEN & UNIFORM, INC Event Expense	581 S88776	1	95.84 95.84	0.00 0.00	95.84 95.84	08/26/2021		42252
112602	CHK	A	SOUTHERN GLAZER'S WINE & SPIRI Liquor-UPCC	2805 2592974	1	369.29 369.29	0.00 0.00	369.29 369.29	08/26/2021		42252
112603	CHK	A	STANLEY CONVERGENT SECURITY SO 06/2021 Maintenance	4042 6001588317	1	376.24 376.24	0.00 0.00	376.24 376.24	08/26/2021		42252
112604	CHK	A	TWIN LAKES RESERVOIR/CANAL CO. Transfer Fees	637 2404	1	300.00 300.00	0.00 0.00	300.00 300.00	08/26/2021		42252
112605	CHK	A	USA BLUEBOOK Supplies-WWTP	1779 679651	1	223.76 223.76	0.00 0.00	223.76 223.76	08/26/2021		42252
112606	CHK	A	WANCO, INC. Parts Parts	3905 63414 63588	2	342.00 278.00 64.00	0.00 0.00 0.00	342.00 278.00 64.00	08/26/2021		42252
REGISTER TOTALS			Checks: 172 Voids: 0		248	663,223.80	0.00	663,223.80			

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT

Payment Number	Position	Num INV	Gross Amount	Discounts	Net Pay	Payment Date
18722	Lifeguard	1	104.72	8.01	96.71	8/13/2021
18723	Lifeguard	1	249.48	23.09	226.39	8/13/2021
18724	Sports Coordinator	1	843.60	167.58	676.02	8/13/2021
18725	Lifeguard	1	277.16	39.73	237.43	8/13/2021
18726	Lifeguard	1	95.48	7.30	88.18	8/13/2021
18727	Communication and Mark	1	551.32	67.03	484.29	8/13/2021
18728	Pool Attendant	1	341.88	35.16	306.72	8/13/2021
18729	MWI PBG	1	1,283.18	289.97	993.21	8/13/2021
18730	Lifeguard	1	61.60	4.71	56.89	8/13/2021
18731	Lifeguard	1	234.08	21.90	212.18	8/13/2021
18732	Lifeguard	1	206.36	17.78	188.58	8/13/2021
47483	Crew Chief - Field Ser	1	2,561.84	938.37	1,623.47	8/13/2021
47484	Corporal	1	3,265.34	691.47	2,573.87	8/13/2021
47485	Sports Coordinator	1	1,272.60	358.23	914.37	8/13/2021
47486	Dispatcher II	1	1,977.84	534.50	1,443.34	8/13/2021
47487	System Admin.	1	2,559.69	815.28	1,744.41	8/13/2021
47488	Dispatcher I	1	1,724.08	446.86	1,277.22	8/13/2021
47489	Maint. Worker III - Fi	1	1,819.26	576.11	1,243.15	8/13/2021
47490	MPO	1	2,262.14	515.30	1,746.84	8/13/2021
47491	Public Works Director	1	14,573.94	6,881.09	7,692.85	8/13/2021
47492	Utility Billing Techni	1	1,752.80	576.84	1,175.96	8/13/2021
47493	Planning and Building	1	2,003.62	580.69	1,422.93	8/13/2021
47494	Victims Advocate	1	925.10	190.90	734.20	8/13/2021
47495	Water Fitness Instruct	1	152.25	11.65	140.60	8/13/2021
47496	WWTO	1	1,649.00	390.48	1,258.52	8/13/2021
47497	WTO	1	2,393.00	1,320.80	1,072.20	8/13/2021
47498	Police Officer I	1	2,153.24	434.27	1,718.97	8/13/2021
47499	Lifeguard	1	554.40	101.05	453.35	8/13/2021
47500	MUNICIPAL COURT CLERK	1	1,113.00	236.82	876.18	8/13/2021
47501	Maint. Worker I I - Str	1	1,511.20	405.86	1,105.34	8/13/2021
47502	Corporal	1	2,792.28	947.21	1,845.07	8/13/2021
47503	Corporal	1	2,807.54	914.95	1,892.59	8/13/2021
47504	Dispatcher I	1	2,143.64	565.27	1,578.37	8/13/2021
47505	Lifeguard	1	221.76	16.96	204.80	8/13/2021
47506	Police Officer I	1	2,581.91	526.23	2,055.68	8/13/2021
47507	Accounting Manager	1	2,663.95	890.53	1,773.42	8/13/2021
47508	Event Center Coordinat	1	1,764.48	542.13	1,222.35	8/13/2021
47509	Detective/MPO	1	3,821.08	748.61	3,072.47	8/13/2021
47510	Assistant to the City	1	2,557.85	825.00	1,732.85	8/13/2021
47511	Water Treatment Operat	1	1,995.27	664.67	1,330.60	8/13/2021
47512	Lifeguard	1	656.04	90.51	565.53	8/13/2021
47513	Police Officer I	1	2,143.38	482.64	1,660.74	8/13/2021
47514	IT Intern	1	458.16	49.05	409.11	8/13/2021
47515	Front Desk Representat	1	705.71	101.28	604.43	8/13/2021
47516	Maintenance Worker I -	1	1,407.84	398.36	1,009.48	8/13/2021
47517	Interim Chief of Polic	1	6,221.15	1,504.22	4,716.93	8/13/2021
47518	Maint. Worker II Stree	1	1,547.17	496.31	1,050.86	8/13/2021
47519	PD Admin Assist/Teen C	1	1,896.36	557.51	1,338.85	8/13/2021
47520	Commander	1	3,248.86	1,302.87	1,945.99	8/13/2021

	Num INV	Gross Amount	Discounts	Net Pay	Payment Date
47521 Finance Admin. Asst./C	1	1,580.00	517.02	1,062.98	8/13/2021
47522 Sergeant	1	2,964.06	1,095.32	1,868.74	8/13/2021
47523 Dispatch II	1	1,765.75	377.03	1,388.72	8/13/2021
47524 HR Generalist	1	2,203.06	907.89	1,295.17	8/13/2021
47525 Communication and Mark	1	1,694.40	420.78	1,273.62	8/13/2021
47526 Police Officer I	1	1,981.28	348.26	1,633.02	8/13/2021
47527 Pool Attendant	1	552.13	67.18	484.95	8/13/2021
47528 Parks and Rec Director	1	3,577.32	1,346.64	2,230.68	8/13/2021
47529 Lifeguard	1	295.64	42.98	252.66	8/13/2021
47530 WFI/WSI	1	101.50	7.76	93.74	8/13/2021
47531 City Manager	1	5,153.85	1,624.34	3,529.51	8/13/2021
47532 City Clerk/Deputy City	1	3,577.32	2,094.27	1,483.05	8/13/2021
47533 Zoning/Code Enforcemen	1	2,000.80	464.92	1,535.88	8/13/2021
47534 Finance Technician	1	1,547.20	471.24	1,075.96	8/13/2021
47535 Commander	1	3,248.86	820.83	2,428.03	8/13/2021
47536 Dispatcher II	1	2,267.30	660.72	1,606.58	8/13/2021
47537 Part Time Police Offic	1	265.00	20.27	244.73	8/13/2021
47538 Crew Chief - Fleet	1	2,846.50	1,215.80	1,630.70	8/13/2021
47539 Police Officer	1	2,143.20	628.21	1,514.99	8/13/2021
47540 PW Admin Assistant	1	1,547.17	523.65	1,023.52	8/13/2021
47541 Sergeant	1	3,057.86	916.20	2,141.66	8/13/2021
47542 Maintenance Worker I P	1	1,549.87	356.28	1,193.59	8/13/2021
47543 P&R Sports Site Supv	1	189.28	14.48	174.80	8/13/2021
47544 Lifeguard	1	312.39	23.89	288.50	8/13/2021
47545 UPCC-ASSISTANT	1	398.12	74.45	323.67	8/13/2021
47546 MW II - Streets	1	1,752.19	278.00	1,474.19	8/13/2021
47547 Admin Assistant P&R	1	1,363.20	369.04	994.16	8/13/2021
47548 Lifeguard	1	332.64	33.45	299.19	8/13/2021
47549 WWTO	1	1,995.65	551.60	1,444.05	8/13/2021
47550 Lead Lifeguard	1	815.63	164.38	651.25	8/13/2021
47551 City Planner	1	2,907.80	817.65	2,090.15	8/13/2021
47552 Construction Inspector	1	2,340.49	677.85	1,662.64	8/13/2021
47553 Police Officer I	1	2,589.36	788.93	1,800.43	8/13/2021
47554 Pool Attendant	1	304.92	30.33	274.59	8/13/2021
47555 Maint Tech I	1	705.69	463.92	241.77	8/13/2021
47556 PLANNG/BUILDING DEPT D	1	3,832.10	1,354.19	2,477.91	8/13/2021
47557 Dispatcher I	1	1,955.30	520.27	1,435.03	8/13/2021
47558 Police Officer I	1	2,164.20	603.56	1,560.64	8/13/2021
47559 Maint. Worker II - Str	1	1,992.80	593.08	1,399.72	8/13/2021
47560 Police Officer II	1	2,842.64	1,043.31	1,799.33	8/13/2021
47561 Pool Attendant	1	791.56	120.45	671.11	8/13/2021
47562 Utilities Technician	1	2,059.77	990.37	1,069.40	8/13/2021
47563 Permit Technician	1	744.45	229.47	514.98	8/13/2021
47564 WWTO	1	2,262.14	788.39	1,473.75	8/13/2021
47565 Lifeguard	1	468.16	57.90	410.26	8/13/2021
47566 Maintenance Worker II	1	1,499.20	352.98	1,146.22	8/13/2021
47567 WWTP Chief Operator	1	3,281.85	1,330.13	1,951.72	8/13/2021
47568 Fleet Mechanic II	1	1,996.00	566.47	1,429.53	8/13/2021
47569 Dispatch Supervisor	1	2,262.14	868.84	1,393.30	8/13/2021
47570 Police Officer I	1	2,394.71	777.18	1,617.53	8/13/2021
47571 Maint. Worker III - St	1	2,431.82	825.98	1,605.84	8/13/2021

	Num INV	Gross Amount	Discounts	Net Pay	Payment Date
47572 Crew Chief - PBG	1	2,437.14	543.34	1,893.80	8/13/2021
47573 Victims Advocate Coord	1	2,198.04	804.69	1,393.35	8/13/2021
47574 Maint. Worker I - PBG	1	1,786.20	331.83	1,454.37	8/13/2021
47575 Aquatic Manager	1	2,115.38	643.71	1,471.67	8/13/2021
47576 WTP CHIEF OPERATOR	1	3,607.52	2,087.16	1,520.36	8/13/2021
47577 Assistant Aquatic Mana	1	1,814.63	566.72	1,247.91	8/13/2021
47578 Utilities Director/Dep	1	4,221.15	1,884.05	2,337.10	8/13/2021
47579 Front Desk Representat	1	49.69	3.80	45.89	8/13/2021
47580 Maint. Worker III- PBG	1	1,649.00	434.70	1,214.30	8/13/2021
18733 Lifeguard	1	36.96	2.83	34.13	8/13/2021
18734 Police Officer I	1	2,545.04	463.62	2,081.42	8/27/2021
18735 Lifeguard	1	91.00	6.96	84.04	8/27/2021
18736 Lifeguard	1	400.40	41.63	358.77	8/27/2021
18737 Communication and Mark	1	301.84	30.10	271.74	8/27/2021
18738 Pool Attendant	1	308.00	30.55	277.45	8/27/2021
18739 MWI PBG	1	1,236.80	277.87	958.93	8/27/2021
18740 Finance Director	1	1,846.31	385.88	1,460.43	8/27/2021
47581 Crew Chief - Field Ser	1	2,777.98	991.44	1,786.54	8/27/2021
47582 Corporal	1	3,517.13	736.33	2,780.80	8/27/2021
47583 Sports Coordinator	1	4,414.18	1,057.84	3,356.34	8/27/2021
47584 Dispatcher II	1	1,692.31	447.12	1,245.19	8/27/2021
47585 System Admin.	1	2,384.69	755.38	1,629.31	8/27/2021
47586 Dispatcher I	1	1,499.20	392.67	1,106.53	8/27/2021
47587 Maint. Worker III - Fi	1	1,819.26	576.12	1,243.14	8/27/2021
47588 MPO	1	2,262.14	515.30	1,746.84	8/27/2021
47589 Utility Billing Techni	1	1,752.80	576.83	1,175.97	8/27/2021
47590 Planning and Building	1	2,003.62	580.69	1,422.93	8/27/2021
47591 Victims Advocate	1	925.10	190.90	734.20	8/27/2021
47592 Water Fitness Instruct	1	208.08	15.92	192.16	8/27/2021
47593 WWTO	1	1,649.00	390.47	1,258.53	8/27/2021
47594 WTO	1	2,343.00	1,305.00	1,038.00	8/27/2021
47595 Police Officer I	1	2,354.19	470.29	1,883.90	8/27/2021
47596 Lifeguard	1	157.08	12.54	144.54	8/27/2021
47597 MUNICIPAL COURT CLERK	1	1,272.00	275.07	996.93	8/27/2021
47598 Maint. Worker I I- Str	1	1,723.71	456.61	1,267.10	8/27/2021
47599 Corporal	1	2,990.66	974.30	2,016.36	8/27/2021
47600 Corporal	1	2,593.90	874.02	1,719.88	8/27/2021
47601 Dispatcher I	1	1,649.00	445.07	1,203.93	8/27/2021
47602 Lifeguard	1	511.28	67.51	443.77	8/27/2021
47603 Police Officer I	1	2,813.26	571.75	2,241.51	8/27/2021
47604 Lifeguard	1	187.88	16.37	171.51	8/27/2021
47605 Accounting Manager	1	2,663.95	890.51	1,773.44	8/27/2021
47606 Event Center Coordinat	1	1,764.48	542.15	1,222.33	8/27/2021
47607 Detective/MPO	1	3,089.33	625.18	2,464.15	8/27/2021
47608 Assistant to the City	1	2,561.73	833.63	1,728.10	8/27/2021
47609 Water Treatment Operat	1	1,995.27	664.69	1,330.58	8/27/2021
47610 Lifeguard	1	542.08	65.41	476.67	8/27/2021
47611 Police Officer I	1	2,143.38	482.64	1,660.74	8/27/2021
47612 Sports Coordinator	1	1,687.20	406.20	1,281.00	8/27/2021
47613 IT Intern	1	477.25	52.30	424.95	8/27/2021
47614 Front Desk Representat	1	687.44	97.06	590.38	8/27/2021

	Num INV	Gross Amount	Discounts	Net Pay	Payment Date
47615 Maintenance Worker I -	1	1,276.25	366.50	909.75	8/27/2021
47616 Interim Chief of Polic	1	5,221.15	1,162.73	4,058.42	8/27/2021
47617 Maint. Worker II Stree	1	1,761.84	548.48	1,213.36	8/27/2021
47618 PD Admin Assist/Teen C	1	1,949.71	571.02	1,378.69	8/27/2021
47619 Commander	1	3,248.86	1,302.87	1,945.99	8/27/2021
47620 Finance Admin. Asst./C	1	1,580.00	517.02	1,062.98	8/27/2021
47621 Sergeant	1	3,822.26	1,337.91	2,484.35	8/27/2021
47622 Dispatch II	1	1,744.48	373.72	1,370.76	8/27/2021
47623 HR Generalist	1	2,419.38	968.91	1,450.47	8/27/2021
47624 Communication and Mark	1	1,870.98	471.24	1,399.74	8/27/2021
47625 Police Officer I	1	2,643.67	467.35	2,176.32	8/27/2021
47626 Pool Attendant	1	656.51	90.60	565.91	8/27/2021
47627 Parks and Rec Director	1	3,577.32	1,346.65	2,230.67	8/27/2021
47628 Lifeguard	1	564.30	104.01	460.29	8/27/2021
47629 WFI/WSI	1	50.75	3.88	46.87	8/27/2021
47630 City Manager	1	5,153.85	1,624.33	3,529.52	8/27/2021
47631 City Clerk/Deputy City	1	3,935.29	2,195.37	1,739.92	8/27/2021
47632 Zoning/Code Enforcemen	1	2,469.74	550.29	1,919.45	8/27/2021
47633 Finance Technician	1	1,547.20	471.25	1,075.95	8/27/2021
47634 Commander	1	3,248.86	820.84	2,428.02	8/27/2021
47635 Dispatcher II	1	2,384.95	684.92	1,700.03	8/27/2021
47636 Part Time Police Offic	1	265.00	20.28	244.72	8/27/2021
47637 Crew Chief - Fleet	1	2,771.70	1,197.71	1,573.99	8/27/2021
47638 Police Officer	1	2,143.20	325.76	1,817.44	8/27/2021
47639 Presiding Municipal Co	1	1,623.46	273.55	1,349.91	8/27/2021
47640 PW Admin Assistant	1	1,547.17	523.65	1,023.52	8/27/2021
47641 Sergeant	1	3,746.66	1,024.60	2,722.06	8/27/2021
47642 Maintenance Worker I P	1	1,445.51	332.87	1,112.64	8/27/2021
47643 P&R Sports Site Supv	1	287.56	22.00	265.56	8/27/2021
47644 Lifeguard	1	270.97	20.73	250.24	8/27/2021
47645 UPCC-ASSISTANT	1	387.36	73.64	313.72	8/27/2021
47646 MW II - Streets	1	1,822.47	287.38	1,535.09	8/27/2021
47647 Admin Assistant P&R	1	1,363.20	369.04	994.16	8/27/2021
47648 WWTO	1	1,995.65	551.59	1,444.06	8/27/2021
47649 Lead Lifeguard	1	485.75	85.54	400.21	8/27/2021
47650 City Planner	1	2,907.80	817.66	2,090.14	8/27/2021
47651 Construction Inspector	1	2,340.49	677.85	1,662.64	8/27/2021
47652 Police Officer I	1	2,553.55	782.12	1,771.43	8/27/2021
47653 Pool Attendant	1	113.96	8.71	105.25	8/27/2021
47654 PLANNG/BUILDING DEPT D	1	3,832.10	1,357.13	2,474.97	8/27/2021
47655 Dispatcher I	1	1,499.20	392.67	1,106.53	8/27/2021
47656 Police Officer I	1	2,664.00	644.82	2,019.18	8/27/2021
47657 Maint. Worker II - Str	1	1,992.80	593.07	1,399.73	8/27/2021
47658 Police Officer II	1	1,764.72	815.28	949.44	8/27/2021
47659 Utilities Technician	1	2,059.77	990.38	1,069.39	8/27/2021
47660 Permit Technician	1	850.80	253.24	597.56	8/27/2021
47661 WWTO	1	2,262.14	788.39	1,473.75	8/27/2021
47662 Lifeguard	1	184.80	14.14	170.66	8/27/2021
47663 Maintenance Worker II	1	1,499.20	352.98	1,146.22	8/27/2021
47664 WWTP Chief Operator	1	3,226.03	1,316.16	1,909.87	8/27/2021
47665 Fleet Mechanic II	1	1,996.00	566.47	1,429.53	8/27/2021

	Num INV	Gross Amount	Discounts	Net Pay	Payment Date
47666 Lifeguard	1	144.76	11.07	133.69	8/27/2021
47667 PR Sports Site Supervi	1	167.13	12.78	154.35	8/27/2021
47668 Dispatch Supervisor	1	2,262.14	868.86	1,393.28	8/27/2021
47669 Police Officer I	1	3,013.71	950.33	2,063.38	8/27/2021
47670 Maint. Worker III - St	1	2,658.06	907.33	1,750.73	8/27/2021
47671 Lifeguard	1	597.52	77.20	520.32	8/27/2021
47672 Crew Chief - PBG	1	2,262.14	500.96	1,761.18	8/27/2021
47673 Victims Advocate Coord	1	2,198.04	804.68	1,393.36	8/27/2021
47674 Maint. Worker I - PBG	1	1,682.98	307.55	1,375.43	8/27/2021
47675 Aquatic Manager	1	2,115.38	643.72	1,471.66	8/27/2021
47676 WTP CHIEF OPERATOR	1	3,607.52	2,087.16	1,520.36	8/27/2021
47677 Assistant Aquatic Mana	1	1,597.47	514.04	1,083.43	8/27/2021
47678 Utilities Director/Dep	1	4,588.15	1,985.95	2,602.20	8/27/2021
47679 Lifeguard	1	344.96	35.39	309.57	8/27/2021
47680 Maint. Worker III- PBG	1	2,174.56	600.12	1,574.44	8/27/2021
18741 Maint. Worker II Stree	1	1,376.39	324.24	1,052.15	8/27/2021
		410,593.84	126,536.70	284,057.14	



City of Woodland Park

Staff Report for City Council

Meeting Date: October 7, 2021

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
Interoffice Memorandum	Finance	Aaron Vassalotti Finance Director

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a recap of the Council and Mayor Expense line items for August 2021.

August 2021

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	\$17,950	\$17.02	\$3,553.02	\$14,396.98	19.79%
Training/Travel	\$2,400	\$0.00	\$0.00	\$2,400.00	0%
Supplies	\$150	\$16.85	\$103.51	\$46.49	69%
Meetings/Mileage/Meals	\$1,500	\$0.00	\$40.00	\$1,460.00	3%
Special Projects	\$500	\$0.00	\$0.00	\$500.00	0%
Total	\$22,500	\$33.87	\$3,696.53	\$18,803.47	16%

August 2021 Expenditures:

Crown Trophy	\$ 17.02
UPS	\$ 16.85
Total	<u>\$ 33.87</u>



STAFF REPORT

TO: Mayor Pro-Tem LaBarre and City Council

FROM: Sally Riley, Planning Director

DATE: October 7, 2021

SUBJECT: Approve Ordinance No. 1404 on initial posting a request by Woodland Park Community Church (Applicant & Property Owner) to rezone from Suburban Residential (SR) to Community Commercial (CC) to continue a preschool use on Lot 2, Park View Estates Filing 2 (800 Valley View Drive) in the Suburban Residential (SR) zone and set the public hearing for October 21, 2021. (QJ)
(Presenter, Planning Director Sally Riley)

BACKGROUND: This 5.41 acre site is currently zoned Single Family Suburban Residential (SFR). The applicant would like to rezone to Community Commercial (CC) in order to continue the preschool (daycare) use. In 1994, the Church purchased the property and received permission to build the existing building when the property was zoned C-2. In 1997, the property's zone district was changed to SFR during the zoning code overhaul of the entire city. The staff believes this was an oversight and the property should have remained commercially zoned. Recently, the staff learned that the Church's daycare center was planning to remodel their interior classrooms. The request for a building permit triggered staff's discovery that the underlying SFR zone does not support a commercial daycare use, thus the need to rezone to CC.

RECOMMENDATION: Recommend to Approve and set public hearing for October 21, 2021

ATTACHMENTS: 1. Ordinance No. 1404 Rezone WP Community Church

CITY OF WOODLAND PARK ORDINANCE NO. 1404, SERIES 2021

AN ORDINANCE TO REZONE FROM SINGLE FAMILY RESIDENTIAL SUBURBAN (SR) TO COMMUNITY COMMERCIAL (CC) TO 5.41 ACRES WITH A LEGAL DESCRIPTION OF LOT 2 PIKE VIEW ESTATES, FILING #2 WITH A PHYSICAL ADDRESS OF 800 VALLEY VIEW DRIVE

WHEREAS, the City of Woodland Park (the “City”) has received a request to rezone a 5.41-acre parcel with a legal description of Lot 2, Pike View Estates Filing #2 (the “Property”) owned by Woodland Park Community Church from Single Family Residential Suburban (SFR) to Community Commercial (CC); and

WHEREAS, in accordance with Municipal Code Section 18.72.060, and Charter Sections 7.2 and 15.7.b.1., public hearing notices were published in the local newspaper, posted on the property, and mailed to adjacent property owners; and

WHEREAS, the Woodland Park Planning Commission held a public hearing on September 23, 2021 and recommended approval based on testimony presented at that hearing; and

WHEREAS, City Council has reviewed the request, the Staff and Planning Commission recommendations, and after holding a public hearing on October 21, 2021, hereby finds that based upon the evidence contained in the City Council Staff Report and testimony presented at the City Council public hearing, the rezoning request meets all the legal requirements and criteria for a rezoning; and

WHEREAS, it is in the City’s best interest to rezone the Property from Single Family Residential Suburban (SFR) to Community Commercial (CC).

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS ADOPTION OF THIS ORDINANCE AS FOLLOWS:

Section 1. Property Description. That 5.41-acre parcel with a legal description of Lot 2, Pike View Estates Filing #2 with a physical address of 800 Valley View Drive, Woodland Park, Colorado.

Section 2. Zoning. The property described above is hereby zoned Community Commercial (CC) and the City Official Zoning Map is hereby amended to reflect such determination.

Section 3. Water Availability. Water development is only partially within the City’s control. The City cannot reserve water for the Property and cannot guarantee that water taps will be available for any additional development associated with the Property at any future date.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its publication as required.

Section 5. Recitals. The recitals contained in this Ordinance constitute the findings of the City Council and are incorporated herein by reference.

PASSED BY THE CITY COUNCIL ON SECOND AND FINAL READING, FOLLOWING PUBLIC HEARING THIS ____ DAY OF _____, 2021.

Hilary LaBarre, Mayor Pro Tem

ATTEST: _____
City Clerk



STAFF REPORT

TO: Mayor Pro-Tem LaBarre and City Council

FROM: Sally Riley, Planning Director

DATE: October 7, 2021

SUBJECT: Approve Ordinance No. 1405 a request by Stuff Food Emporium (Applicant) and High Country Real Estate Holdings, LLC (Property Owner) for a Conditional Use Permit for restaurant use on Lot 2, Morning Sun Business Park (100 Morning Sun Drive) in the Neighborhood Commercial (NC) zone and set the public hearing for October 21, 2021. (QJ)
(Presenter, Planning Director Sally Riley)

BACKGROUND: The applicant proposes to open a family-style restaurant in the existing 4,860 square foot building (formerly Denny's) located at 100 Morning Sun Drive in the neighborhood commercial (NC) zone. In 2001, the former auto repair shop was remodeled and converted into Zak's restaurant. Zak's was replaced by Primo's restaurant in 2005. When Primo's left in 2009, the building remained vacant until 2011, when Mr. Pete LaBarre purchased it and received approval for CUP 11-003 for the Denny's restaurant. Denny's closed in mid-2017 and the building has been vacant ever since. Per MC 18.45.010 and City Charter 15.7(c), if a use is discontinued or abandoned for one (1) or more years, future uses shall conform to the provisions of the Code (i.e., a new CUP is required).

RECOMMENDATION: Approve Ordinance and set public hearing for Oct. 21, 2021

ATTACHMENTS: 1. Ordinance No 1405 Stuff Food CUP

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO.1405, SERIES 2021

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR “18.09.090.P.2 TRADITIONAL FAMILY RESTAURANT” USE AT 100 MORNING SUN DRIVE WITH A LEGAL DESCRIPTION OF LOT 2, MORNING SUN BUSINESS PARK WITHIN THE NEIGHBORHOOD COMMERCIAL ZONE DISTRICT.

WHEREAS, the City of Woodland Park has received an application from The Stuff Food Emporium to consider approval of Conditional Use Permit of a traditional family restaurant within the Neighborhood Commercial Zone District on a parcel of land located at 100 Morning Sun Drive, with a legal description of Lot 2, Morning Sun Business Park; and,

WHEREAS, an application to establish said conditional use has been submitted and considered in accordance with City Municipal Code Chapter 18.57; and,

WHEREAS, in accordance with Municipal Code Sections 18.57.050 and 18.72.060 and Charter Sections 7.6 and 15.7 b.1., public notices were published in the Pikes Peak Courier on September 8, 2021 and October 6, 2021; signs were posted on August 31, 2021; surrounding property owners’ letters were mailed on August 23, 2021; and a public hearing was held by the City Planning Commission on September 23, 2021; and,

WHEREAS, City Council has considered the application including staff and Planning Commission recommendations, and after holding a public hearing finds that, as detailed in the staff report and at the public hearing, the standards for granting approval of a Conditional Use Permit have been satisfied.

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO,
ORDAINS THAT THIS ORDINANCE IS HEREBY ADOPTED AS FOLLOWS:

Section 1. Property Description. The property is legally described as Lot 2, Morning Sun Business Park, Woodland Park, Teller County, Colorado.

Section 2. Public Notice. All applicable notice requirements pursuant to the Municipal Code have been satisfied.

Section 3. Approvals. This property is hereby approved for a Conditional Use Permit for “18.09.090.P.2 Traditional Family Restaurant” use subject to the following conditions:

1. Prior to opening the restaurant:
 - a. A water fixture unit count shall be submitted to the Utilities Department;
and
 - b. The parking lot shall be restriped.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING
PUBLIC HEARING THIS _____ DAY OF _____, 2021.

Hilary LaBarre, Mayor Pro-tem

ATTEST:

Suzanne Leclercq, City Clerk



STAFF REPORT

TO: Mayor Pro-Tem LaBarre and City Council

FROM: Sally Riley, Planning Director

DATE: October 7, 2021

SUBJECT: Approve Ordinance No. 1406 on initial posting a request by Anthony Longman and Derin Wester (Applicants & Property Owners) to vacate a 90-foot long part of the alley (public right-of-way) between Lot 4, Block 6, Elm Heights (640 W. Gunnison Avenue) and Lots 6-7, Block 6, Lake Addition (605 N. Walnut Street) in the Urban Residential (UR) zone and set the public hearing for October 21, 2021. (QJ)
(Presenter, Planning Director Sally Riley)

BACKGROUND: The Applicant (Longman) is requesting vacation of Parcel A – that part of the alley in Block 6 between Gunnison Avenue and County Road located between his lot and his neighbor to the west (Wester). Parcel A is 15 feet wide by 90 feet long for a total of 1,350 square feet. Mr. Longman wishes, and with Mr. Wester's concurrence, to own the entire vacated alley to facilitate and guarantee continued access to his garage.

RECOMMENDATION: Approve Ordinance and set public hearing on October 21, 2021

ATTACHMENTS: 1. ORD 1406 VAC wExhibits

CITY OF WOODLAND PARK, COLORADO

ORDINANCE NO. 1406, SERIES 2021

AN ORDINANCE VACATING THAT PORTION OF THE ALLEY BETWEEN LOTS 6-7,
BLOCK 6, LAKE ADDITION TO THE TOWN OF WOODLAND PARK AND LOT 4,
BLOCK 6, ELM HEIGHTS

WHEREAS, the City Council, after public hearing with notice as required by law, finds that it is in the best interest of the citizens of the City of Woodland Park to grant the requested vacation; and

WHEREAS, no land adjoining the public alley right-of-way requested to be vacated would be left, by reason of this vacation, without an established public road or public access easement connecting said land with another established public road.

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS:

That the Ordinance entitled "AN ORDINANCE VACATING THAT PART OF THE ALLEY BETWEEN LOTS 6-7, BLOCK 6, LAKE ADDITION TO THE TOWN OF WOODLAND PARK AND LOT 4, BLOCK 6, ELM HEIGHTS," be and is hereby adopted as follows:

Section 1. The portion of the alley labeled Parcel A as shown in Exhibit A and legally described in Exhibit B is hereby vacated by the City of Woodland Park.

Section 2. Title to the entirety of Parcel A, by agreement of all involved parties, shall vest with Lot 4, Block 6, Elm Heights.

Section 3. There is hereby reserved by and to the City:

- a. a 15' wide public access easement for ingress and egress in, across, over, through and under Parcel A; and
- b. a 15' wide utility easement in, across, over, through and under Parcel A. The City may assign an interest in such utility easement as appropriate to a utility service provider as the need arises.

Section 4. This Ordinance shall be in full force and effect from and after its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING
PUBLIC HEARING THIS _____ DAY OF _____, 2021.

Mayor Pro-Tem Hilary LaBarre

ATTEST: _____
City Clerk Suzanne Leclercq

EXHIBIT A



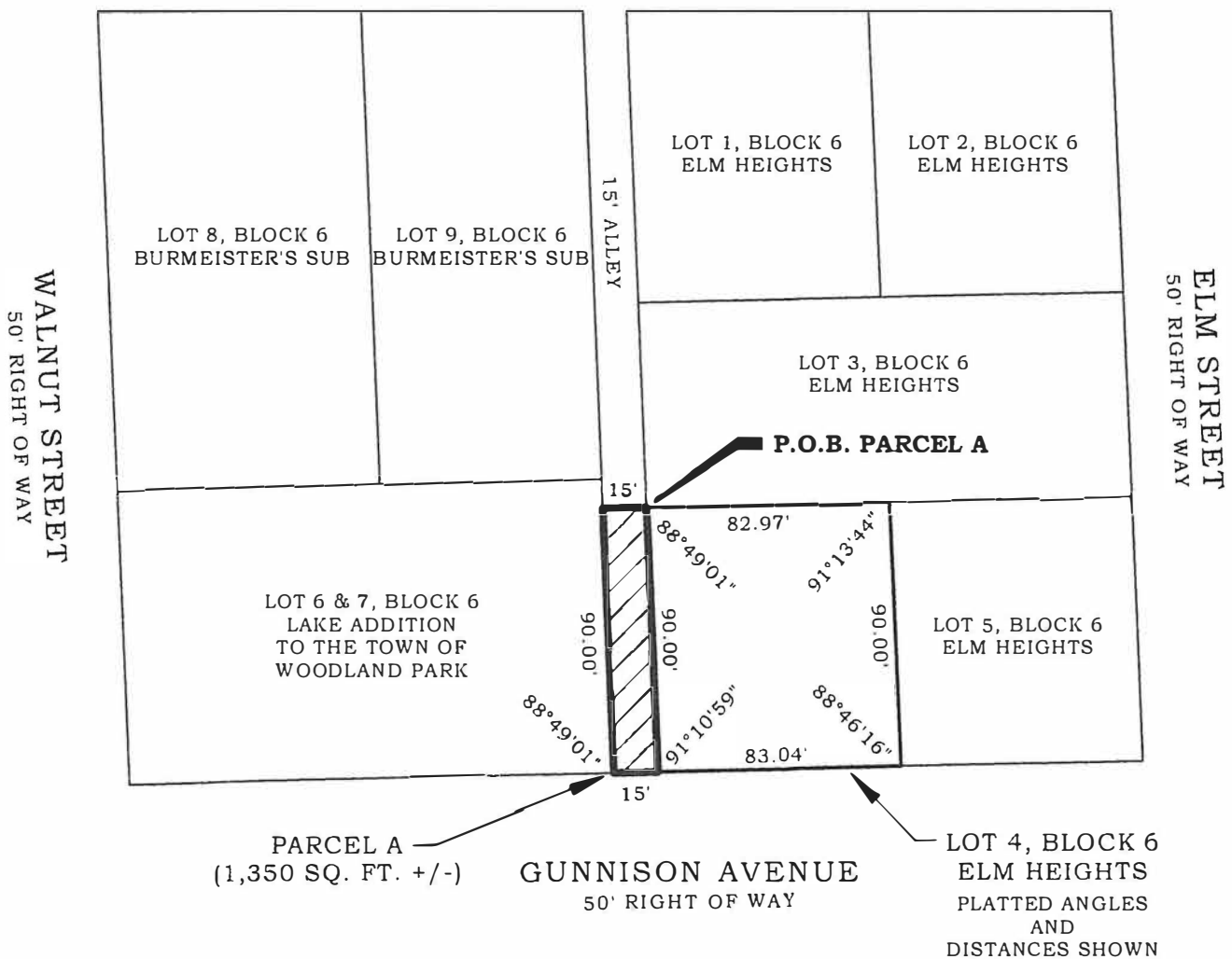
0 30 60

FEET

1 INCH = 60 FEET

AUGUST 16, 2021

COUNTY ROAD
60' RIGHT OF WAY



PREPARED BY
HIGH COUNTRY LAND SERVICES
LAND SURVEYING AND MAPPING
4175 NORTH ROAD DIVIDE, CO 80814
719-505-3576 719-687-0141

EXHIBIT B

LEGAL DESCRIPTION

PARCEL A

THE SOUTHERLY NINETY FOOT (90) OF THE FIFTEEN FOOT (15) WIDE ALLEY OF BLOCK 6, LAKE ADDITION TO THE TOWN OF WOODLAND PARK, TELLER COUNTY, COLORADO, AS RECORDED IN PLAT BOOK EP AT PAGE 307 OF THE RECORDS OF THE TELLER COUNTY CLERK AND RECORDER, LOCATED IN THE NW ONE-QUARTER (NW1/4) OF SECTION 24, TOWNSHIP 12 SOUTH, RANGE 69 WEST OF THE 6TH P.M., IN THE CITY OF WOODLAND PARK, TELLER COUNTY, COLORADO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 4, BLOCK 6, ELM HEIGHTS, AS RECORDER UNDER RECEPTION NUMBER 301864 OF THE RECORDS OF THE TELLER COUNTY CLERK;

THENCE WESTERLY, PARALLEL WITH THE NORTH LINE OF SAID LOT 4, BLOCK 6, ELM HEIGHTS, A DISTANCE OF 15.00 FEET MORE OR LESS TO THE EAST LINE OF LOT 7, BLOCK 6, LAKE ADDITION TO THE TOWN OF WOODLAND PARK;

THENCE SOUTHERLY, ALONG THE EAST LINE OF SAID LOT 7 AND LOT 6, BLOCK 6, LAKE ADDITION TO THE TOWN OF WOODLAND PARK, A DISTANCE OF 90.00 FEET MORE OR LESS TO A POINT ON THE NORTHERLY RIGHT OF WAY OF GUNNISON AVENUE;

THENCE EASTERLY, ALONG THE NORTHERLY RIGHT OF WAY OF GUNNISON AVENUE, A DISTANCE OF 15.00 FEET MORE OR LESS TO THE SOUTHWEST CORNER OF SAID LOT 4, BLOCK 6, ELM HEIGHTS;

THENCE NORTHERLY, ALONG THE WEST LINE OF SAID LOT 4, BLOCK 6, ELM HEIGHTS, A DISTANCE OF 90.00 FEET MORE OR LESS TO THE POINT OF BEGINNING.

SAID PARCEL A CONTAINS 1,350 SQUARE FEET (0.031 ACRES) OF LAND, MORE OR LESS.



PREPARED BY
JEFFREY L. OTTEN
COLORADO P.L.S. NO. 33199
FOR AND ON BEHALF OF:
HIGH COUNTRY LAND SERVICES LLC
4175 NORTH ROAD
DIVIDE, COLORADO 80814
719-687-0141



City of Woodland Park Staff Report for City Council

Meeting Date	Agenda Item
October 7, 2021	8D
Department	Presenter
City Manager's Office	Michael Lawson, City Manager

Item Title

Ordinance 1407, Series 2021 to amend 2021 Budget expenditure and revenue appropriations (Budget Supplemental Ordinance)

Long title: Ordinance No. 1407, Series 2021, AN ORDINANCE ADJUSTING EXPENDITURES APPROPRIATIONS TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO, FOR THE 2021 BUDGET YEAR, AND AMENDING ORDINANCES NO. 1386 AND 1387, SERIES 2020.

History

City Council adopted the City's 2021 Annual Budget on December 17, 2020. Pursuant to the City's Home Rule Charter, City Council can amend the budget when the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget.

Summary

The purposes of this supplemental appropriation are summarized by fund below. Each budget expenditure adjustment and revenue source is described in the attachment to this report.

There are a few key items that drive the need for the supplemental.

- **Mid-year COLA for employees.** In the Budget Message for the 2021 Annual Budget, the City Council was encouraged to consider a mid-year 2021 cost of living adjustment for staff. The recommendation to wait until after the first quarter of the year to award increases came as economic uncertainty related to the pandemic led the City to budget very conservatively. At the close of the third quarter of the year, City revenues are stable and growing. The rapid increase in the consumer price index (5.3% over the previous 12 months as of August 2021) suggests inflation is strong. To ensure employee salaries can do not fall further behind due to inflation, a COLA is recommended. A 3% 2021 mid-year COLA is proposed with an additional COLA likely to be recommended for 2022.
- **American Rescue Plan Act federal stimulus.** The City's Grants Fund will be used to appropriate a special federal stimulus payment made to the City via the American Rescue Plan Act (ARPA). These funds are for one-time purposes. Not all ARPA funds awarded to the City (\$1.9 million) will be appropriated in this supplemental.

Summary of all supplemental appropriations by fund

- **General Fund (Fund 100). Increase by \$637,688.**

- ***Appropriate debt service payment - \$500,000.*** To properly account for a \$500,000 expenditure payment to the debt service reserve in the General Fund. The payment was approved by the City Council for but not budgeted as an expenditure in the 2021 Annual Budget. This payment will be used to pay down the principal remaining when the note for the Woodland Aquatic Center debt becomes callable after December 31, 2025.
- ***Mid-year cost of living adjustment (COLA) - \$122,196.*** Eligible City staff will receive a 3% mid-year cost of living adjustment (COLA), retroactive to January 1, 2021, totaling \$122,196 for the fund. This amount will come from higher-than-budgeted General Fund revenues.
- ***Amend revenue budget for Lodger's Tax transfer (\$0 expenditure).*** The revenue associated with the transfer from the Lodger's Tax Fund to the General Fund was recorded incorrectly in the 2021 Annual Budget. The General Fund revenue from the transfer in of lodger's tax will be reduced from \$165,000 to \$149,630 (difference of \$15,370) to accurately match the transfer out budgeted in the Lodger's Tax Fund. The result is General Fund revenues will be reduced by \$15,370.
- ***Victim's Advocate vehicle replacement - \$15,492.*** The Victim's Advocate vehicle was totaled in a deer strike accident early in the year. The vehicle was replaced primarily with a monetary gift to the City's Police Department in the aftermath of the Kelsey Berroth case. Of the total cost of \$19,092 for the replacement vehicle, \$3,600 came from a VALE grant (Grants Fund) with the \$15,492 balance coming from the General Fund (Berroth gift (\$14,207) and salvage recovery costs for the totaled vehicle (\$1,285)).
- **Grants Fund (Fund 210). Increase by \$84,536.**
 - ***Victim's Advocate vehicle replacement - \$3,600.*** The Victim's Advocate vehicle was totaled in a deer strike accident early in the year. The vehicle was replaced primarily with a monetary gift to the City's Police Department in the aftermath of the Kelsey Berroth case. Of the total cost of \$19,092 for the replacement vehicle, \$3,600 came from a VALE grant (Grants Fund) with the \$15,492 balance coming from the General Fund (Berroth gift (\$14,207) and salvage recovery costs for the totaled vehicle (\$1,285)).
 - ***Mid-year COLA - \$1,936.*** Eligible City staff will receive a 3% mid-year COLA, retroactive to January 1, 2021, totaling \$1,936 for this fund (Victim's Advocates). This amount will come from higher-than-expected General Fund revenues. Excess General Fund revenues will be transferred into this fund on a one-time basis to offset the increase.
 - ***ARPA - COVID-19 hazard pay - \$67,000.*** Eligible City staff across all funds will receive hazard pay associated with providing City services while interacting directly with members of the public during the COVID-19 pandemic between March 2020 and May 2021. The total cost is \$67,000 and will be paid entirely from the Grants Fund. This amount will come from the American Rescue Plan Act federal stimulus payment.
 - ***ARPA - COVID-19 vaccine incentive for continuity of operations - \$12,000.*** The City will offer a \$100 payment to City employees as an incentive to receive the COVID-19 vaccine. The incentive is intended to avert transmission of COVID-19 among staff and preserve service levels to residents. The total cost citywide will be \$12,000 (or less depending on the number of employees electing to get the vaccine) and will be paid entirely from the Grants Fund. This amount will come from the American Rescue Plan Act federal stimulus payment.

- **ARPA - Municipal broadband deployment plan, Phase 1 - \$40,000.** Add \$40,000 to conduct Phase 1 of a municipal broadband deployment plan. This high-level plan will devise a fiber optic layout, conceptual plan, and telecommunications master plan for future construction of a municipal fiber optic network. The funding for the plan will come from the American Rescue Plan Act federal stimulus payment.
- **Culture and Recreation Fund (Fund 220). Increase \$11,765.**
 - **Mid-year COLA - \$11,765.** Eligible City staff will receive a 3% mid-year COLA, retroactive to January 1, 2021, totaling \$11,765 for the fund. This amount will come from higher-than-expected General Fund revenues. Excess General Fund revenues will be transferred in to this fund on a one-time basis to offset the increase.
- **Water Fund (Fund 510). Increase by \$14,753.**
 - **Mid-year COLA - \$14,753.** Eligible City staff will receive a 3% mid-year COLA, retroactive to January 1, 2021. This amount will come from savings in the fund.
- **Wastewater Fund (Fund 520). Increase by \$12,679.**
 - **Mid-year COLA - \$12,679.** Eligible City staff will receive a 3% mid-year COLA, retroactive to January 1, 2021. This amount will come from savings in the fund.

Staff Recommendation

Approve Ordinance No. 1407, Series 2021 to amend the 2021 Annual Budget.

Question for Council

Does the City Council approve Ordinance No. 1407, Series 2021 to amend the 2021 Annual Budget?

City of Woodland Park
2021 Amended Budget
Supplemental Appropriations

	2021 Current Budget	2021 Supplemental Appropriation (incr/decr)	2021 Amended Budget
General Fund (100)			
Revenue	\$ 11,674,284	\$ 637,688	\$ 12,311,972
Expenditures	(11,676,035)	(637,688)	(12,313,723)
Revenue over/(under) Expenditures	\$ (1,751)	\$ -	\$ (1,751)

Fund Balance Summary:

Beginning Fund Balance - 1/1/2021	\$ 4,175,596		\$ 4,175,596
Revenue over/(under) Expenditures	(1,751)	-	(1,751)
Ending Fund Balance - 12/31/2021	\$ 4,173,844	\$ -	\$ 4,173,844

Ending Fund Balance Designations:

Non-spendable Due from DDA		\$ 665,000
Non-spendable Inventory/Prepaid Expenditures		65,386
Restricted for Emergencies (TABOR 3%)		398,337
Unrestricted, Unassigned		3,045,121
Ending Fund Balance - 12/31/2021		<u>\$ 4,173,844</u>

Supplemental Appropriation Detail:

	Expenditures	Revenue
1. COLA 3%	\$ 122,196	\$ 122,196
2. Debt Service Payment	500,000	500,000
3. Police Vehicle Replacement	15,492	15,492
Total adjustment	<u>\$ 637,688</u>	<u>\$ 637,688</u>

City of Woodland Park
2021 Amended Budget
Supplemental Appropriations

	2021 Current Budget	2021 Supplemental Appropriation (incr/decr)	2021 Amended Budget
Grants Fund (210)			
Revenue	\$ 113,600	\$ 119,000	\$ 232,600
Expenditures	(113,600)	(120,936)	(234,536)
Revenue over/(under) Expenditures	\$ -	\$ (1,936)	\$ (1,936)

Fund Balance Summary:

Beginning Fund Balance - 1/1/2021	\$ 33,034	\$ -	\$ 33,034
Revenue over/(under) Expenditures	-	(1,936)	(1,936)
Ending Fund Balance - 12/31/2021	\$ 33,034	\$ (1,936)	\$ 31,098

Supplemental Appropriation Detail:

	Expenditures	Revenue
1. VAF - COLA 3%	\$ 1,936	\$ -
2. ARP - Hazard Pay for Frontline Workers	\$ 67,000	\$ 67,000
3. ARP - Vaccine Incentives	\$ 12,000	\$ 12,000
4. ARP - Fiber Phase I	\$ 40,000	\$ 40,000

Total adjustment	\$ 120,936	\$ 119,000
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Downtown Development Authority (215)

Revenue	\$ -	\$ -
Expenditures	-	-
Revenue over/(under) Expenditures	\$ -	\$ -

Fund Balance Summary:

Beginning Fund Balance - 1/1/2021	\$ 1,322,041	\$ -	\$ 1,322,041
Revenue over/(under) Expenditures	-	-	-
Ending Fund Balance - 12/31/2021	\$ 1,322,041	\$ -	\$ 1,322,041

Ending Fund Balance Designations:

Non-spendable - Land Held for Resale	\$ 1,060,194
Unrestricted, Unassigned	261,847
Ending Fund Balance - 12/31/2021	\$ 1,322,041

Supplemental Appropriation Detail:

	Expenditures	Revenue
		\$ -
		-
		-
	-	-
Total adjustment	\$ -	\$ -

Culture and Recreation Fund

Revenue	\$ 1,211,555	\$ -	\$ 1,211,555
Expenditures	(1,211,064)	(11,765)	(1,222,829)
Revenue over/(under) Expenditures	\$ 491	\$ (11,765)	\$ (11,274)

Fund Balance Summary:

Beginning Fund Balance - 1/1/2021	\$ 196,923	-	\$ 196,923
Revenue over/(under) Expenditures	491	(11,765)	(11,274)
Ending Fund Balance - 12/31/2021	\$ 197,414	\$ (11,765)	\$ 185,649

Ending Fund Balance Designations:

Non-spendable - Inventory	\$ 85,003
Unrestricted, Unassigned	100,646
Ending Fund Balance - 12/31/2018	\$ 185,649

Supplemental Appropriation Detail:

	Expenditures	Revenue
1. COLA 3%	\$ 11,765	-
	-	-
Total adjustment	\$ 11,765	\$ -

Lodging Tax Fund (230)

Revenue	\$ 165,000	\$ -	\$ 165,000
Transfers Out	(149,630)	(15,370)	(165,000)
Revenue over/(under) Transfers Out	\$ 15,370	\$ (15,370)	\$ -

Fund Balance Summary:

City of Woodland Park
2021 Amended Budget
Supplemental Appropriations

	2021 Current Budget	2021 Supplemental Appropriation (incr/decr)	2021 Amended Budget
Beginning Fund Balance - 1/1/2021	\$ -	-	\$ -
Revenue over/(under) Transfers Out	15,370	(15,370)	-
Ending Fund Balance - 12/31/2021	\$ 15,370	\$ (15,370)	\$ -

Supplemental Appropriation Detail:

	Transfers Out	Revenue
Transfer to General Fund	\$ 15,370	
Visitor Center Contract		
Streetscape/Beautification		
Advertising Marketing		
Keep Woodland Park Beautiful		
Historic Preservation		
Woodland Park Main Street Contribution		
Special Events		
Memorial Park Debt Service		
Lodging Tax Revenue		
Total adjustment	\$ 15,370	\$ -

Conservation Trust Fund (240)

Revenue	\$ 75,300	\$ -	\$ 75,300
Transfers Out	(88,000)	-	(88,000)
Revenue over/(under) Transfers Out	\$ (12,700)	\$ -	\$ (12,700)

Fund Balance Summary:

Beginning Fund Balance - 1/1/2021	\$ 33,684	-	\$ 33,684
Revenue over/(under) Transfers Out	(12,700)	-	(12,700)
Ending Fund Balance - 12/31/2021	\$ 20,984	\$ -	\$ 20,984

Supplemental Appropriation Detail:

	Expenditures	Revenue
Total adjustment	\$ -	\$ -

City of Woodland Park
2021 Amended Budget
Supplemental Appropriations

	2021 Current Budget	2021 Supplemental Appropriation (incr/decr)	2021 Amended Budget
Streets Capital Improvement Projects Fund (410)			
Revenue	\$ 2,292,269	\$ -	\$ 2,292,269
Expenditures	(3,926,490)	-	(3,926,490)
Revenue over/(under) Expenditures	<u>\$ (1,634,221)</u>	<u>\$ -</u>	<u>\$ (1,634,221)</u>

Fund Balance Summary:

Beginning Fund Balance - 1/1/2021	\$ 2,638,561	-	\$ 2,638,561
Revenue over/(under) Expenditures	(1,634,221)	-	(1,634,221)
Ending Fund Balance - 12/31/2021	<u>\$ 1,004,340</u>	<u>\$ -</u>	<u>\$ 1,004,340</u>

Ending Fund Balance Designations:

Restricted for Emergencies (TABOR 3%)	68,768
Restricted for Street Improvements	935,572
Ending Fund Balance - 12/31/2018	<u>\$ 1,004,340</u>

Supplemental Appropriation Detail:

	Expenditures	Revenue
Total adjustment	<u>\$ -</u>	<u>\$ -</u>

Water Utility Fund (510)

Revenue	\$ 2,296,340	\$ -	\$ 2,296,340
Expenditures	(4,013,882)	(14,753)	(4,028,635)
Revenue over/(under) Expenditures	<u>\$ (1,717,542)</u>	<u>\$ (14,753)</u>	<u>\$ (1,732,295)</u>

Funds Available Summary:

Beginning Fund Balance - 1/1/2021	\$ 5,247,221	-	\$ 5,247,221
Revenue over/(under) Expenditures	(1,717,542)	(14,753)	(1,732,295)
Ending Fund Available - 12/31/2021	<u>\$ 3,529,679</u>	<u>\$ (14,753)</u>	<u>\$ 3,514,926</u>

Supplemental Appropriation Detail:

1. COLA 3%	Expenditures	Revenue
	\$ 14,753	\$ -
Total adjustment	<u>\$ 14,753</u>	<u>\$ -</u>

Water Utility Fund (520)

City of Woodland Park
2021 Supplemental Appropriation

Exhibit A

General Fund		
Increase Budgeted Revenues	\$	637,688
Supplemental Appropriation		637,688
Grants Fund		
Increase Budgeted Revenues	\$	119,000
Supplemental Appropriation		120,936
Culture and Recreation Fund		
Increase Budgeted Revenues	\$	-
Supplemental Appropriation		11,765
Water Utility Fund		
Increase Budgeted Revenues	\$	-
Supplemental Appropriation		14,753

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1407, SERIES 2021

AN ORDINANCE ADJUSTING EXPENDITURE APPROPRIATIONS TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR, AND AMENDING ORDINANCE NO. 1386, SERIES 2020.

WHEREAS, the Home Rule Charter of the City of Woodland Park specifies that City Council may, by ordinance, make supplemental appropriations when there are available for appropriation revenues in excess of those estimated in the budget.

NOW, THEREFORE, THIS ORDINANCE:

THE CITY OF WOODLAND PARK, COLORADO, ORDAINS

That an Ordinance entitled “AN ORDINANCE ADJUSTING EXPENDITURE APPROPRIATIONS TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR, AND AMENDING ORDINANCE NO. 1407, SERIES 2021,” be and the same is hereby adopted as follows:

Section 1. The 2021 Amended Budget for the City of Woodland Park, Colorado, which is attached hereto as Exhibit A and incorporated by this reference, is hereby adopted and the monies are appropriated to the various funds as the same are budgeted.

Section 2. Effective Date. This Ordinance shall be in full force and effect from and after its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING, FOLLOWING PUBLIC HEARING, THIS 7th DAY OF OCTOBER 2021.

Hilary LaBarre, Mayor Pro-tem

ATTEST:

Suzanne Leclercq, City Clerk



STAFF REPORT

TO: Mayor Pro-Tem LaBarre and City Council

FROM: Suzanne Leclercq, City Clerk

DATE: October 7, 2021

SUBJECT: Approve a new Hotel & Restaurant Liquor License for the Stuft Food Emporium , LLC dba as the Stuf'd Food Emporium located at 100 Morning Sun Drive, Woodland Park, Colorado 80863. **(QJ)**
(Presenter, Deputy City Manager, City Clerk Suzanne Leclercq)

BACKGROUND: CITY OF WOODLAND PARK Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give Council and citizens the public content of the issue at hand.

=====
Type of Action Requested: Conduct Public Hearing for a new Hotel and Restaurant Liquor License.

Applicant: Stuft Food Emporium, dba Stuft Food Emporium, located at 100 Morning Sun Drive, Woodland Park, CO.

Application details:

- Applicant is Stuft Food Emporium.
- LLC has current sales tax license and FEIN number.
- Applicant submitted a petition signed by 30 local residents and/or business owners stating that this business is desirable and necessary and meets the requirements of the neighborhood.
- The location is eligible to be licensed.
- Proof of possession of the premises has been received.

Factual Findings:

- The application was submitted on August 30, 2021.
- Public Notice was published On September 20, 2021 on the City's website.

- Character of the applicant is not an issue for this hearing.
- All applicable fees have been paid.

RECOMMENDATION: Following Public Hearing, approve application from Stuft Food Emporium for a new liquor license of a Hotel and Restaurant Liquor License located at 100 Morning Sun Drive, Woodland Park, CO.

ATTACHMENTS: None