



# City of Woodland Park

## City Council

January 6, 2022 at 7:00 PM

### AGENDA

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
  - A.** Appointments to the Planning Commission, Historical Preservation Committee and the Board of Adjustment.  
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)
  - B.** Clarification on funds set aside for Keep Woodland Park Beautiful.  
(Presenter Claudia Miller, Keep Woodland Park Committee)
- 4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
- 5. CONSENT CALENDAR**
  - A.** Approval of the December 2, 2021 Regular Council Meeting Minutes.  
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)
  - B.** Approval of HR Green Professional Services Agreement in the amount of \$39,950, for the development of the physical concepts and schematic layout for fiber networks.  
(Presenter, Assistant to the City Manager Rob Felts)
  - C.** Approval of an engineering, design and construction oversight contract with JDS Hydo division of RESPEC in the amount of \$107,000. This contract is required to meet the Colorado Department of Public Health and Environment (CDPHE) requirement for the Disinfection Outreach Verification Evaluation (DOVE) project.  
(Presenter, Director of Operations Kip Wiley)
- 6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
- 7. UNFINISHED BUSINESS**  
(Public Comment may be heard (1))
- 8. ORDINANCES ON INITIAL POSTING**  
(Public comment may be heard (1))
  - A.** Consider Ordinance No. 1416 on initial posting to amend Title 18 of the Woodland Park Municipal Code to address changes to family child care homes as required by recent State legislation known as House Bill 21-1222 and set the public hearing for January 20, 2022.  
(Presenter, Planning Director Karen Schminke)

- B.** Approve Ordinance No. 1410, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to specify that Elected and Appointed Officials may be removed from Office for Misconduct and set the Public Hearing for January 20, 2022.  
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)
- C.** Approve Ordinance No. 1411, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Remove all Gender Specific References from the Charter and set the Public Hearing for January 20, 2022.  
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)
- D.** Approve Ordinance No. 1412, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to authorize the City Manager to Sign Contracts of a Value Below an Amount to be set by the City Council and set the Public Hearing for January 20, 2022.  
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)
- E.** Approve Ordinance No. 1413, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Authorize the City Manager to Require that the Oath of Office include an Affirmation that the Officer Swears to tell the Truth in Performing the Duties of the Office and set the Public Hearing for January 20, 2022.  
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)
- F.** Approve Ordinance No. 1414, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Repeal and Replace the Current General Conflict of Interest Provision with a more Detailed and Comprehensive Conflict of Interest Provision and set the Public Hearing for January 20, 2022.  
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)
- G.** Approve Ordinance No. 1415, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Clarify the Options for City Council in Filling a Vacancy on City Council and set the Public Hearing for January 20, 2022.  
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

**9. PUBLIC HEARINGS**

(Public comment may be heard (1))

**10. NEW BUSINESS**

(Public comment may be heard (1))

**11. REPORTS**

(Public comment not necessary)

**A. Mayor's Report**

- B. Council Reports
- C. City Attorney's Report
- D. City Manager's Report
  - 1. Election update - April 5, 2022 Municipal Election  
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)

## 12. ADJOURNMENT

\*Per Ordinance No. 1391, Series 2021 posted on the City Website

### Key to agenda abbreviations:

**(A) Administrative-** matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

**(L)Legislative-** typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

**(QJ)Quasi-Judicial-** apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial