

**WOODLAND PARK CITY COUNCIL
COUNCIL CHAMBERS - CITY HALL
SPECIAL MEETING MINUTES
April 24, 2018 – 6:30 P.M.**

1. CALL TO ORDER: Mayor Levy called the meeting to order with the following members of Council present: Mayor Pro-tem Carr, Kellie Case, Carrol Harvey, Hilary LaBarre, Paul Saunier and Noel Sawyer, and

The following Staff Members were also in attendance for this meeting:

City Clerk Suzanne Leclercq
Deputy City Clerk Chrissy Stapleford

City Attorney, Erin Smith

2. NEW BUSINESS: Josh Jones from CPS HR Consultanting firm shared information on his company, the hiring process and the process moving forward to hire a City Manager. Jones stated that Manitou Springs has hired the same Consulting firm but are using different recruiters to keep the process separate.

MOTION: To move into executive session Case/Saunier. 7-0 motion carried.

6:40 PM: *Mayor Levy called the Executive Session to order* pursuant to C.R.S. Section 24-6-402(4)(f)(I) for discussion of a personnel matter, specifically the hiring of a new City Manager and pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of conferring with the City Attorney for specific legal questions related to the hiring of a new City Manager.

ROLL CALL for Executive Session: The following members of Council present were: Mayor Levy, Mayor Pro-Tem Carr, Kellie Case, Carrol Harvey, Hilary LaBarre, Paul Saunier and Noel Levy. Also present were City Attorney Erin Smith, City Clerk Suzanne Leclercq and CPS HR Consultant Josh Jones.

The Executive Session concluded at 7:50 and the Mayor called the regular City Council Meeting to order at 7:53 PM.

MOTION: To move to establish the following timeline milestones. May 15 – Select Candidates to interview. Week of May 21 – Interviews by Skype. Week of June 4 Finalist interviews. And the following selection procedure milestones: Consultant screening, Council Skype and Council in person interviews. Harvey/Saunier. 7-0 motion

ADJOURNMENT: The meeting adjourned at 7:56 PM.

Recorded by:


Suzanne Leclercq, City Clerk

APPROVED THIS 3rd DAY OF May, 2018


Neil Levy, Mayor