

City of Woodland Park

January 6, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor Pro-tem LaBarre called the City Council meeting to order at 7:05 PM. The following Councilmembers were in attendance: Mayor Pro-tem LaBarre, Councilmember Alfieri, Councilmember Case, Councilmember Neal, Councilmember Zuluaga and Councilmember Nakai appeared via zoom.

The following staff members were in attendance: City Manager Lawson, Deputy City Manager/City Clerk Suzanne Leclercq, Communications and Marketing Coordinator Grace Johnson, Assistant to the City Manager Rob Felts, Planning Director Karen Schminke, Deputy City Manager/Director Operations Kip Wiley and Deputy Chief Rodney Gehrett.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

A. Appointments to the Planning Commission, Historical Preservation Committee and the Board of Adjustment.

(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)

City Clerk Leclercq introduced the appointments to the various Boards and Committees, starting with the Planning Commission. Leclercq reviewed that the Planning Commission currently has three vacancies that expire on January 1, 2025 and two vacancies that expire on January 1, 2024 available for appointment. Leclercq reviewed that she received applications from incumbents Lee Brown and Ken Hartsfield. Leclercq also reviewed that she received applications from DeAnn Betterman and Kenneth Kennedy. After interviews by Council the following motions were made.

Motion: Appoint Lee Brown to the Planning Commission for the term ending 1/1/2025. Alfieri/Case. Motion carried 6-0.

Motion: Appoint DeAnn Betterman to the Planning Commission for the term ending 1/1/2025. Alfieri/Zuluaga. Motion failed 2-4 with Case, LaBarre, Nakai and Neal voting no.

Motion: Appoint Kenneth Kennedy to the Planning Commission for the term ending 1/1/2025. Alfieri/Nakai. Motion carried 5-1 with LaBarre voting no. Following the vote, LaBarre shared that she meant to vote yes.

Motion: Appoint Ken Hartsfield to the Planning Commission for the term ending 1/1/2025. Case/Neal. Motion carried 5-1 with Alfieri voting no.

Motion: Appoint DeAnn Betterman to the Planning Commission for the term ending 1/1/2024. Motion failed as a result of a tie with Neal, Case and Nakai voting no.

City Clerk verified for the record that Brown, Kennedy and Hartsfield had all been appointed to the Planning Commission for the terms expiring on 1/1/2025.

City Clerk Leclercq shared with Council that no applications had been received for the Board of Review.

City Clerk Leclercq shared that the applicants for the Historical Preservation Committee appointments were not in the audience nor appearing via zoom. Council decided to table these appointments to the next Council Meeting.

- B.** Clarification on funds set aside for Keep Woodland Park Beautiful.
(Presenter Claudia Miller, Keep Woodland Park Committee)

Claudia Miller shared a presentation with the Council on projects that she worked on with the Junior Wildlife Ambassadors from Columbine Elementary School. After Miller's presentation, the Council decided to allocate \$200 of the \$500 Miller was requesting for this project. The Council shared that the monies that were allocated for the Drive Smart for Deer were not expended and would not be reimbursed.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

At this time, Mayor Pro-tem LaBarre shared that the Council would be signing and sending letters to the Cities of Superior, Louisville and Boulder County to show their support for all of the devastation and loss suffered by the recent wildfires on December 30, 2022.

Councilmember Neal shared that he and Councilmember Nakai wanted to add to the agenda the appointment of Mayor Pro-tem LaBarre to Mayor. Council asked that this be addressed at the January 20th, 2022 Council Meeting and Council agreed. City Clerk Leclercq reported that she would add this as an agenda item for that meeting.

5. CONSENT CALENDAR

- A.** Approval of the December 2, 2021 Regular Council Meeting Minutes.
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)

The approval of the December 2, 2021 minutes was tabled until the January 20, 2022 City Council Meeting.

- B.** Approval of HR Green Professional Services Agreement in the amount of \$39,950, for the development of the physical concepts and schematic layout for fiber networks.
(Presenter, Assistant to the City Manager Rob Felts)

The approval of the contract from HR Green was tabled to the January 20, 2022 Council meeting.

- C.** Approval of an engineering, design and construction oversight contract with JDS Hydo division of RESPEC in the amount of \$107,000. This contract is required to meet the Colorado Department of Public Health and Environment (CDPHE) requirement for the Disinfection Outreach Verification Evaluation (DOVE) project.
(Presenter, Director of Operations Kip Wiley)

Motion: To approve engineering, design and construction oversight contract with JDS Hydo division of RESPEC in the amount of \$107,000. This contract is required to meet the Colorado Department of Public Health and Environment (CDPHE) requirement for the

Disinfection Outreach Verification Evaluation (DOVE) project. Zuluaga/Alfieri. Motion carried 6-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

7. UNFINISHED BUSINESS

(Public Comment may be heard (1))

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard (1))

- A.** Consider Ordinance No. 1416 on initial posting to amend Title 18 of the Woodland Park Municipal Code to address changes to family child care homes as required by recent State legislation known as House Bill 21-1222 and set the public hearing for January 20, 2022.
(Presenter, Planning Director Karen Schminke)

Motion: To approve Ordinance No. 1416 on initial posting to amend Title 18 of the Woodland Park Municipal Code to address changes to family child care homes as required by recent State legislation known as House Bill 21-1222 and set the public hearing for January 20, 2022. Case/LaBarre. Motion carried 5-1. Zuluaga voting no.

- B.** Approve Ordinance No. 1410, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to specify that Elected and Appointed Officials may be removed from Office for Misconduct and set the Public Hearing for January 20, 2022.
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve Ordinance No. 1410, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to specify that Elected and Appointed Officials may be removed from Office for Misconduct and set the Public Hearing for January 20, 2022. Neal/Case. Motion carried 4-2. Alfieri and Zuluaga voting no.

- C.** Approve Ordinance No. 1411, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Remove all Gender Specific References from the Charter and set the Public Hearing for January 20, 2022.
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve Ordinance No. 1411, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Remove all Gender Specific References from the Charter and set the Public Hearing for January 20, 2022. Neal/Case. Motion carried. 6-0.

- D.** Approve Ordinance No. 1412, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to authorize the City Manager to Sign Contracts of a Value Below an Amount to be set by the City Council and set the Public Hearing for January 20, 2022.
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve Ordinance No. 1412, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to authorize the City Manager to Sign Contracts of a Value Below an Amount to be set by the City Council and set the Public Hearing for January 20, 2022. Neal/Nakai. Motion carried. 6-0.

- E.** Approve Ordinance No. 1413, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Authorize the City Manager to Require that the Oath of Office include an Affirmation that the Officer Swears to tell the Truth in Performing the Duties of the Office and set the Public Hearing for January 20, 2022.

(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve Ordinance No. 1413, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Authorize the City Manager to Require that the Oath of Office include an Affirmation that the Officer Swears to tell the Truth in Performing the Duties of the Office and set the Public Hearing for January 20, 2022. Neal/Case. Motion carried 4-2 with Alfieri and Zuluaga voting no.

- F.** Approve Ordinance No. 1414, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Repeal and Replace the Current General Conflict of Interest Provision with a more Detailed and Comprehensive Conflict of Interest Provision and set the Public Hearing for January 20, 2022.

(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve Ordinance No. 1414, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Repeal and Replace the Current General Conflict of Interest Provision with a more Detailed and Comprehensive Conflict of Interest Provision and set the Public Hearing for January 20, 2022. Neal/Case. Motion carried 4-2 with Alfieri and Zuluaga voting no.

- G.** Approve Ordinance No. 1415, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Clarify the Options for City Council in Filling a Vacancy on City Council and set the Public Hearing for January 20, 2022.

(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve Ordinance No. 1415, Series 2021, on initial posting an Ordinance of the City Council for the City of Woodland Park, Colorado submitting a ballot question to the Electors of the City to amend the City's Charter to Clarify the Options for City Council in Filling a Vacancy on City Council and set the Public Hearing for January 20, 2022. Neal/Alfieri. Motion carried 6-0.

9. PUBLIC HEARINGS

(Public comment may be heard (1))

None

10. NEW BUSINESS

(Public comment may be heard (1))

None

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

Mayor Pro-tem LaBarre shared that the recycling Christmas tree event is taking place until January 17 and that citizens could drop off their live Christmas trees in the dumpster behind City Hall.

B. Council Reports

Councilmember Nakai thanked City Attorneys Geoff and Elliott for all of their hard work on the ordinances for the Charter Amendments.

C. City Attorney's Report

D. City Manager's Report

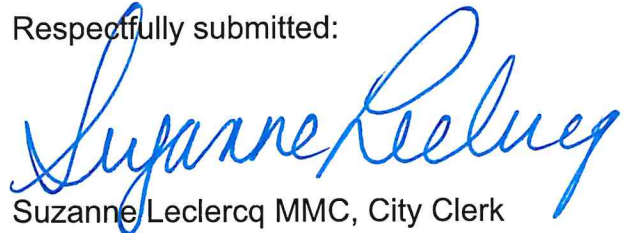
1. Election update - April 5, 2022 Municipal Election
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)

City Clerk Leclercq shared that the petition process has started for the April 5, 2022 Municipal Election. To date, Leclercq shared that she has distributed 6 petitions.

12. ADJOURNMENT

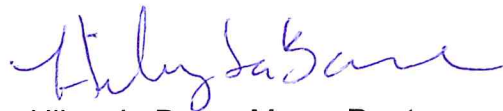
Mayor Pro-tem LaBarre adjourned the meeting at 9:09 PM.

Respectfully submitted:



Suzanne Leclercq MMC, City Clerk

APPROVED THIS 20th DAY OF Jan, 2022



Hilary LaBarre, Mayor Pro-tem