



**City of Woodland Park
Historical Preservation Committee
Monday, December 6, 2021 – 3:30 PM
City Hall – 2nd Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:32 PM. Members in attendance included: Laurie Glauth, Larry Black, and David Langley. Also in attendance were City Council Representative Rusty Neal, Planning Director Sally Riley, newly hired Planning Director Karen Schminke, Permit Technician Dorie Slaughter, guest Steve Plutt from the Park County Historic Preservation Advisory Commission, and guest Linda Allred an architect who works out of Langley Architects.
2. **Approval of Minutes: November 1, 2021: MOTION:** Larry Black moved and David Langley seconded to approve the November 1, 2021 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **Midland Terminal Depot - Asbestos Abatement Funding** – Ms. Riley reported that two out of the three resources are confirmed. She reported that she has not heard back on the Newmont Gold Mine grant. The new representative is Katie Blake. Ms. Riley indicated that she believes that Newmont Gold Mine grant committee meets next month. She also reported that Mr. Neal was able to get appropriation from the Downtown Development Authority (DDA) for \$3,500 and he was able to get City Council to increase the City budget for the Historic Preservation Committee for 2022 to include an additional \$3,500 to cover the other half of the money needed to meet the requirement of the Newmont Gold Mine grant. Ms. Riley indicated that she is waiting on Newmont Gold Mine for the \$5,000 which was agreed upon in the grant. She indicated that she believes that they award quarterly.
 - b. **Interpretive Panels Fabrication / Installation** – Mr. Neal reported that he requested the new treasurer of the DDA, Matt McCracken, to make a check to the designer of the panels, Dave Kottler from APEX Graphics. The DDA already approved payment to the designer. It was indicated that Mr. McCracken needs the invoice in order to write the check. Ms. Riley indicated that she would send it. Ms. Riley reported that Jeff Cahill with Quality Signs & Designs will then fabricate the panels. Ms. Riley had a template from Mr. Cahill to indicate the size of the post which will hold the panels. Ms. Riley

also indicated that Mr. Cahill indicated that it would be better to do a plate than a sleeve. Mr. Plutt asked what material. Ms. Riley indicated that it would be a metal hard durable image that should last and would have UV covering. Ms. Schminke asked if it would meet ADA standards. She recommended considering finding out what the National Park Service may already have since it would have ADA standards. Mr. Langley said that there is guidance on signage in the code. Ms. Riley also shared the proposed location of the panels indicating that they would be on City property. She also indicated that she would check on the height meeting ADA standards.

- c. **2022 Work Plan** – Ms. Riley provided copies of the 2022 Work Plan for the benefit of the new hired Planning Director, Ms. Schminke.
- d. **US24 Overlay – Section 106 Determination** – Ms. Riley reported on the CDOT Project NH 0240-092, US Highway 24 resurface and ADA ramps from Chipita Park to Woodland Park. As part of the process CDOT must be in compliance with Section 106 of the National Historic Preservation Act, which requires federal agencies to evaluate the effects of their undertakings on historic properties. Therefore, CDOT submitted to the Historic Preservation Committee (HPC) a report with the project description, survey methodology, area of potential effects, determinations of eligibility, and determination of effects for the Committee to review. It was determined through the report that the project had no impact or negative effect. It was also stated that the properties listed in the review were determined officially not eligible. Mr. Langley asked what the criteria was that they said it did not meet. Ms. Riley indicated that integrity, significance, and they are not a Federal or State Landmark. Mr. Plutt indicated that they do not have integrity because they have been changed. Ms. Riley indicated that the Maytag house (which is not along the projected route) and the old Post Office are the only ones possibly eligible.

5. **Reports:**

- a. **Committee Members' Reports** – Mr. Black reported that the roof on the Brockhurst Cabin will be done. Mr. Black also reported that Charlie Chambers is working on a video on Heritage of Divide Agricultural. Finally he thanked Ms. Riley for caring for the community since being part of the Park and Recreation community. Ms. Glauth reported that Woodland Park Main Street (MS) is officially on a pause. She indicated that their designation stays in place and still have DOLA to consult with. They will consult with DOLA after the April election. Ms. Glauth also thanked Ms. Riley for everything she has done and recognized her for being able to blend groups and her knowledge.
- b. **Council Member Liaison's Report** – Mr. Neal reported that he is the Colorado Municipal League (CML) liaison and DDA liaison. He indicated that DDA wants to work with the HPC and MS. He also indicated City Council too. He said that the election in April could change things.

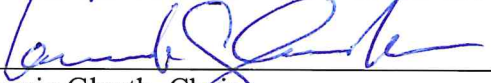
- c. **Planning Director's Report** – Ms. Riley reported that the Certified Local Government (CLG) annual report was submitted and approved. It will be sent to the Department of Agriculture next. She also reported that Lindsey Flewelling is the new CLG Coordinator and will be visiting City Hall this Friday at 10 a.m. Ms. Riley also reported that the deck was replaced on the museum center and that since it was a same for same no review needed.

6. **Public Comment on Items Not on the Agenda** – None.

7. **Adjournment:** The meeting was adjourned at 4:46 p.m. The next meeting is scheduled on **Monday, February 7, 2022 at 3:30 PM.**

Recorded by Dorie Slaughter, Permit Technician and approved by the HPC:

This 7th day of Feb, 2021



Laurie Glauth, Chair