



**Parks and Recreation Advisory Board
City Hall Council Chambers
February 9, 2022
Special Meeting
Minutes**

- I. Call to Order and Roll Call.** Webb called the meeting to order. Members present were Teri Baldwin, Danuta Brown, Don Dezelle, Sue Janicki and Jerry Smith. City Council Liaison Kellie Case and staff member Cindy Keating were present.
- II. Approval of Minutes.** *Dezelle motioned to approve minutes from October 25, 2021 meeting. Brown second. Motion carried 6-0.*
- III. Reports.** Keating stated we had reports from November, December and January and asked if there were any questions. Webb asked about the vandalism at Lions Park; Keating stated that there was vandalism to the rifle. The City is working with the artist to determine the value of damage. Webb asked about the letter to the editor regarding Pickleball; Keating reported that the City has been working with the Pickleball group to determine a means for the group to play during winter months on the MWSC courts. We are very close to a solution that would permit snow removal from the courts by Pickleball volunteers. The Pickleball group will need to provide a certificate of insurance listing the City as additionally insured, submit volunteer background checks, complete equipment training and have a signed MOU. Dezelle ask about the aquatic center progress; Keating stated that we are short staff in our management team so the manager and assistant manager are doing double duty. We were just approved to hire two lead guards, which will help with staffing and ability to develop programs. Keating reported on the upcoming events at UPCC, Mom & Son April Fools Dance and Aquatic Center, Underwater Easter Egg Dive. Keating shared that she and Webb had a meeting with Great Outdoors Colorado (GOCO) to discuss grant opportunities for the master plan update. GOCO has significantly changed their granting direction, they are funding projects that incorporated regional partnership. It has been determined that this project will need to be funded by the City however, projects that are established from the updated could possibly be candidates for grant funding if planned with regional partners. A draft Request for Proposal is being prepared and hope to publish the RFP early next week. Smith and Baldwin along with Keating with review the submitted proposals.
- IV. Old Business.**
- V. New Business.**
 - A. Review Park Reservation Fee Structure.** Keating reported that there are no plans to increase rental rates this year but want to simplify the fee structure. Keating reviewed the new Park Reservation Fee Structure layout, removing the in county and out of county category. This layout is easier for our users to determine the rental rate and cleaner for online registration.
 - B. 2022 Board Goals and Objectives.** Smith and Brown prepared the Guiding Principles and Smith had emailed the document to board members. Smith reviewed the document; Vision, Mission and Core Values which should never change but be reviewed every year. Smith suggests if the board agrees, the board should follow it and publish the document. The board agrees the Guiding Principles will be helpful define the boards role. Keating suggested the

vision reflect what was adopted in the 2030 Comprehensive Plan and suggested updating the Core Values to match the Strategic Plan. Smith will update the Guiding Principles and send to the board for review.

On February 10, Smith updated the document and emailed it to the board with a motion. ***Via email, Smith motioned that we approve the Vision, Mission and Core Values as written in the attached. Brown second. Motion carried 6-0.***

The Guiding Principles were formatted and published on the City website on February 14, 2022.

VI. Public Comments Not on the Agenda. As terms expire in April, Smith asked what that process looked like and what council would appoint. Keating stated on election years appointments to the board are made the second council meeting in April with the new council members. Baldwin, Janicki and Smith terms will expire the end of April.

VII. Adjourn.

Submitted by:
Cindy Keating, CPRP
Parks and Recreation Director