



City of Woodland Park

City Council

March 17, 2022 at 7:00 PM

AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
 - A. Annual update from the Board of County Commissioners.
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
 - A. Approval of the February 17, 2022 City Council Meeting minutes.
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)
 - B. Approval of minutes from the March 3, 2022 City Council Meeting.
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)
 - C. Approval of the January and February 2022 Statement of Expenditures.
(Presenter, Finance Director Aaron Vassalotti)
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**

(Public Comment may be heard (1))

 - A. Approval of the Board of Adjustment Rules of Procedure.
(Presenter Board Chair, Lou Ramon)
8. **ORDINANCES ON INITIAL POSTING**

(Public comment may be heard (1))

 - A. Approval of Ordinance 1421, Series 2022 on initial posting, to amend 2022 Budget expenditure and revenue appropriations (Budget Supplemental Ordinance) and set the Public Hearing for April 7, 2022. (A)
(Presenter, Finance Director Aaron Vassalotti)
9. **PUBLIC HEARINGS**

(Public comment may be heard (1))

 - A. Approval of Ordinance No. 1418, Series 2022, an Ordinance of the City Council for the City of Woodland Park, Colorado amending Chapter 1.16 of the Woodland Park Municipal Code to establish a Procedure for the collection of Unpaid Municipal Court Fines. (L) (Tabled from 2/17/2022 City Council Meeting) (L)
(Presenter, Elizabeth McCormick, Municipal Judge)

- B.** Approval of Ordinance No. 1420, Series 2022, an Ordinance of the City Council for the City of Woodland Park, Colorado repealing Section 9.70.040 of the Woodland Park Municipal Code to allow for the possession of firearms in establishments selling alcoholic beverages. (L)
(Presenter, Nina Williams, City Attorney)

10. NEW BUSINESS

(Public comment may be heard (1))

- A.** Approve Resolution No. 888 establishing Water and Sewer Plant investment fees effective April 1, 2022. (A)
(Presenter, Deputy City Manager/Director of Operations Kip Wiley)

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report
- B.** Council Reports
- C.** City Attorney's Report
- D.** City Manager's Report

12. ADJOURNMENT

*Per Ordinance No. 1391, Series 2021 posted on the City Website

Key to agenda abbreviations:

(A) Administrative- matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM:

DATE: March 17, 2022

SUBJECT: Annual update from the Board of County Commissioners.

BACKGROUND:

RECOMMENDATION:

ATTACHMENTS: None



City of Woodland Park

February 17, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor Pro-tem Case called the City Council Meeting to order. All of Council was present except for Mayor LaBarre.

City Manager Lawson shared that City Clerk was called out on an emergency and that they would try to do their best to proceed with the Council Meeting.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Historical Preservation Committee. (A)
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: Motion to Appoint Linda Alred to the Historical Preservation Committee Appointment to the Historical Preservation Committee. Neal/Nakai. 5-0.

- B. Acknowledgement and thank you to Jon Devaux for his 20 years of service as a volunteer to the City of Woodland Park.
(Presenter City Councilmember Catherine Nakai)

- C. Confirmation of the new Police Chief for the City of Woodland Park. (A)
(Presenter City Manager, Michael Lawson)

Motion: To confirm Police Chief Chris Deisler. Zuluaga/Nakai. 5-0.

- D. Presentation of the 911 Dispatch Consolidation Study.
(Presenter Bonnie Mamey, Mission Critical Partners)

- E. Request for funding for Wild Fire Preparedness Day on May 7, 2022.
(Presenter, Mike Nakai)

Councilmember Nakai recused herself from this presentation.

Motion: To fund the request for \$2300 for Wildfire Preparedness Day. Case/Neal. Motion 2-2. With Alfieri and Zuluaga voting no and Nakai recused. With a tie vote the item will be carried over to the March 3, 2022 Council Meeting.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

- A. Approval of the January 20, 2022 Regular City Council Meeting Minutes and the February 3, 2022 Regular City Council Meeting Minutes. (A)
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve the January 20, 2022 Council Meetings with typos corrected. Zuluaga/Neal. 5-0.

- B.** Approval of the Statement of Expenditures for December 2021 and authorize the Mayor to sign Warrants in payment thereof. **(A)**
(Presenter City Manager Michael Lawson)

Motion: To approve the Statement of Expenditures for December 2021. Neal/Nakai. 5-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

7. UNFINISHED BUSINESS

(Public Comment may be heard (1))

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard (1))

9. PUBLIC HEARINGS

(Public comment may be heard (1))

- A.** Approve Ordinance No. 1418, Series 2022, an Ordinance of the City Council for the City of Woodland Park, Colorado amending Chapter 1.16 of the Woodland Park Municipal Code to establish a Procedure for the collection of Unpaid Municipal Court Fines. (L) **(Item will be tabled until the March 3, 2022 Council Meeting)**
(Presenter, Municipal Judge Elizabeth McClintock)

Motion: To table Ordinance No. 1418, Series 2022 for the next City Council Meeting. Case/Alfieri. 5-0.

10. NEW BUSINESS

(Public comment may be heard (1))

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report
- B.** Council Reports
- C.** City Attorney's Report
- D.** City Manager's Report

12. ADJOURNMENT

Mayor Pro-tem Case adjourned the City Council at 10:20 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____, 2021

Hilary LaBarre, Mayor Pro-tem



City of Woodland Park

March 3, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor LaBarre called the Council Meeting to order at 7:00 PM. The following members of Council were present. Mayor LaBarre, Mayor Pro-tem Case, Councilmember Alfieri, Councilmember Nakai, Councilmember Zuluaga. Councilmember Neal appeared via zoom.

The following staff members were present. City Manager Michael Lawson, Deputy City Manager/City Clerk Suzanne Leclercq, Finance Director Aaron Vassalotti, Assistant to the City Manager Rob Felts and City Attorney Geoff Wilson.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

A. Proclamation declaring March 3, 2022 as Rusty Anthony Day.

Mayor LaBarre read a proclamation into the record declaring March 3, 2022 as Rusty Anthony Day. This proclamation was in honor of City Employee Rusty Anthony who passed away on February 5. Mayor LaBarre presented the family with a City coin.

B. Presentation and placement approval of a Veterans Memorial in Memorial Park. (Presenter Jim Wear, Pro Promotions)

Jim Wear from Pro Promotions presented his idea of a Veterans Memorial to the City Council. Wear appeared before the Council seeking approval to place the memorial in Memorial Park. County Commissioner Dan Williams and Bob Campbell spoke in favor of placing this memorial in the park. Joe Fury also spoke in favor of this memorial being placed in the park. Following council discussion, consensus was given to proceed with the memorial.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Chamber President Debbi Miller shared that the Chamber has produced the Blue Book for the April 5, 2022 Municipal election. Miller shared that the Blue Book is available on the website and hardcopies are available at the Chamber. Miller also shared that on March 16 the Chamber will be hosting the Candidate Forum beginning at 5:30 PM. The forum will be held in the Council Chambers.

7. UNFINISHED BUSINESS

(Public Comment may be heard (1))

A. Request for funding for Wild Fire Preparedness Day on May 7, 2022. (Presenter, Mike Nakai)

Prior to this presentation beginning, Councilmember Nakai recused herself.

Mike Nakai continued his presentation from the February 17, 2022 Council Meeting sharing the need for the City of Woodland Park to participate in Wildfire Preparedness. Nakai shared facts from past wildfires with the Council. Nakai introduced Bonnie Sumner who also volunteers for this event and she also shared the need for this event in our community. Following Mike Nakai's presentation, Mayor LaBarre opened up the discussion for public comment.

Linda Martin shared that she felt it was not the role of local government to support this event. Martin shared with Nakai that she would give him a private donation that he could use towards this event.

Joe Fury shared that wildfire is the biggest threat to the citizens of Woodland Park and that he supports the use of taxpayer's dollars for this event.

Following Council discussion, the following motion was made.

Motion: To approve a transfer of up to \$2,300 from the City Council budget to be used for Wildfire Preparedness minus any donations (not tax deductible) accepted from the public that would be received by the City. Neal/Case. Motion carried 4 -1. Alfieri voted no and Nakai recused.

Finance Director Vassalotti shared that checks should be made out to the City of Woodland Park and in the memo line it should reference Wildfire Preparedness.

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard (1))

- A.** Consider Ordinance No. 1420, Series 2022, on initial posting, an Ordinance of the City Council for the City of Woodland Park, Colorado repealing Section 9.70.040 of the Woodland Park Municipal Code to allow for the possession of firearms in establishments selling alcoholic beverages and set the Public Hearing for March 17, 2022.(L)
(Presenter, Nina Williams, City Attorney)

City Attorney Wilson introduced this Ordinance on initial posting. There being no council comment or public comment, the following motion was made.

Motion: To approve Ordinance No. 1420, Series 2022, on initial posting an Ordinance of the City Council for the City of Woodland Park repealing section 9.70.040 of the Woodland Park Municipal Code to allow for the possession of firearms in establishments selling alcoholic beverages and set the Public Hearing for March 17, 2022. Nakai/Case. 6-0.

- B.** Consider Ordinance No. 1419, Series 2022 on initial posting, an Ordinance of the City Council for the City of Woodland Park, Colorado amending multiple titles of the Woodland Park Municipal Code, regarding code penalties and violations and set the Public Hearing for March 17, 2022. (L)
(Presenter, Municipal Judge Elizabeth McClintock)

City Attorney Geoff Wilson introduced this Ordinance on initial posting. Municipal Judge Elizabeth McClintock spoke out against this ordinance with an attached resolution and fine schedule, sharing that she felt a fine schedule was a bad idea and not necessary. McClintock

stated that this demonstrates a lack of trust. City Attorney Wilson reminded Council that their consideration tonight was just for the ordinance, not the resolution and fine schedule. Wilson shared that the resolution and fine schedule were prepared for the next council meeting. City Clerk Leclercq reminded the Council that at the February 3, City Council Meeting they did not pass Ordinance No. 1417, which was a similar ordinance. Leclercq reminded Council that they had directed City Attorney Williams to amend the ordinance to include a resolution and fine schedule and bring it back to them at a future date. Leclercq shared with the Council that this is how this ordinance came about.

Councilmembers Zuluaga, Alfieri and Case shared that they had no interest in the resolution/fine schedule and that if the system wasn't broken don't try to fix it.

A motion was made to postpone this ordinance and take it off the table for now. Case/Zuluaga. 6-0.

Council also made a motion to not bring the Resolution and Fine Schedule attached to this ordinance to the Council. Case/Nakai. 6-0.

9. PUBLIC HEARINGS

(Public comment may be heard (1))

10. NEW BUSINESS

(Public comment may be heard (1))

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

No report.

B. Council Reports

Councilmember Zuluaga shared that he attended a round table hosted by PPACG regarding Elder Care.

Councilmember Neal shared an update on the last DDA meeting.

There being no further City business Mayor LaBarre adjourned the Council Meeting at 9:26 PM.

C. City Attorney's Report

D. City Manager's Report

12. ADJOURNMENT

13. Agenda Revised 3-1-2022

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____, 2021

Hilary LaBarre, Mayor Pro-tem



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Aaron Vassalotti, Finance Director

DATE: March 17, 2022

SUBJECT: Approval of the January and February 2022 Statement of Expenditures.
(Presenter, Finance Director Aaron Vassalotti)

BACKGROUND: The City Council receives and approves the Statement of Expenditures for each month.

RECOMMENDATION: Approve January and February 2022 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

ATTACHMENTS:

1. Statement of Expenditures-January 2022
2. Statement of Expenditures-February 2022



City of Woodland Park Staff Report for City Council

Meeting Date: March 17, 2022

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
5B	Finance	Aaron Vassalotti Finance Director

ITEM:

January 2022 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

January 2022		
Accounts Payable Checks		242,287.41
Payroll Checks		399,119.75
Vectra Visa credit card EFT		17,082.13
CEBT		65,361.21
Total		723,850.50

The Elected Officials expenditures for January 2022 are attached as a separate report.

STAFF RECOMMENDATION:

Approve January 2022 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
113270	CHK	A	BANG THE TABLE USA LLC	5244	1	6,650.00	0.00	6,650.00	01/06/2022		42603
			2022 LICENSE SUBSCRIPTION	INV-0771		6,650.00	0.00	6,650.00			
113271	CHK	A	CIRSA	144	2	102,082.59	0.00	102,082.59	01/06/2022		42603
			1ST Q 2022 PROP/ CASUALTY	220276		66,949.59	0.00	66,949.59			
			1ST Q 2022 WORKERS COMP	W22135		35,133.00	0.00	35,133.00			
113272	CHK	A	CIVICPLUS, LLC	5189	2	7,465.00	0.00	7,465.00	01/06/2022		42603
			CIVIC REC 2022 LICENSING	218437		4,515.00	0.00	4,515.00			
			CIVIC CLERK - 2022 ANNUAL FEE	218443		2,950.00	0.00	2,950.00			
113273	CHK	A	CO ASPHALT PAVEMENT ASSOC., INC	4265	1	250.00	0.00	250.00	01/06/2022		42603
			2022 MEMBERSHIP RENEWAL	2086		250.00	0.00	250.00			
113274	CHK	A	CORE ELECTRIC COOPERATIVE	5316	3	7,429.27	0.00	7,429.27	01/06/2022		42603
			11/21-12/21 CHARGES	01032022A		7,429.27	0.00	6,674.62			
			11/21-12/21 CHARGES	01032022A		7,429.27	0.00	698.60			
			11/21-12/21 CHARGES	01032022A		7,429.27	0.00	56.05			
113275	CHK	A	HAYNES MECHANICAL SYSTEMS	3359	1	9,918.50	0.00	9,918.50	01/06/2022		42603
			01/22-03/22 MAINT. SERVICE	SRVCE000103620		9,918.50	0.00	9,918.50			
113276	CHK	A	KENYON, P JORDAN PH.D.	4333	1	795.00	0.00	795.00	01/06/2022		42603
			POLICE PRE EMPLOYMENT TESTING	2312-6		795.00	0.00	795.00			
113277	CHK	A	SESAC	1	1	436.00	0.00	436.00	01/06/2022		42603
			2022 MUSIC LICENSE	10553414		436.00	0.00	436.00			
113278	CHK	A	CHRISTOPHER PIKE	1	2	93.16	0.00	93.16	01/06/2022		42603
			UTILITY REFUND	3687.03		93.16	0.00	21.56			
			UTILITY REFUND	3687.03		93.16	0.00	71.60			
113279	CHK	A	ANDREA STARR	1	1	26.15	0.00	26.15	01/06/2022		42603
			UTILITY DEPOSIT REFUND	3854.14		26.15	0.00	26.15			
113280	CHK	A	MUNIREVS INC	5196	1	2,120.50	0.00	2,120.50	01/06/2022		42603
			01/2022 VRBO MONITORING	6592		2,120.50	0.00	2,120.50			
113281	CHK	A	PEAK INTERNET	3141	6	19,291.79	0.00	19,291.79	01/06/2022		42603
			01/20022 CHARGES	132752		15,806.36	0.00	800.00			
			01/20022 CHARGES	132752		15,806.36	0.00	800.00			
			01/20022 CHARGES	132752		15,806.36	0.00	13,049.88			
			01/20022 CHARGES	132752		15,806.36	0.00	1,156.48			
			01/2022 CHARGES	132753		3,425.48	0.00	3,425.48			
			01/2021 CHARGES	395357		59.95	0.00	59.95			
113282	CHK	A	QUADIENT, INC	5209	1	105.00	0.00	105.00	01/06/2022		42603
			01/22-04/22 SERVICE PACK	58946617		105.00	0.00	105.00			
113360	CHK	A	ACA SECURITY, INC	4212	1	330.00	0.00	330.00	01/13/2022		42634
			QUARTERLY MONITORING FEE	18642		330.00	0.00	330.00			
113361	CHK	A	ARCHIVESOCIAL, INC	5255	1	4,788.00	0.00	4,788.00	01/13/2022		42634
			2022 SUBSCRIPTION RENEWAL	19746		4,788.00	0.00	4,788.00			
113362	CHK	A	BRIAN E. BUNDY	5208	1	840.00	0.00	840.00	01/13/2022		42634

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			ACCT. SUPPORT SERVICES	01092022		840.00	0.00	840.00			
113363	CHK	A	CASELLE INC	2356	2	200.00	0.00	200.00	01/13/2022		42634
			2022 SOURCE CODE ESCROW	114081		200.00	0.00	130.00			
			2022 SOURCE CODE ESCROW	114081		200.00	0.00	70.00			
113364	CHK	A	CHAD MILDBRANDT	5159	1	72.00	0.00	72.00	01/13/2022		42634
			BARTENDING - UPCC	01112022		72.00	0.00	72.00			
113365	CHK	A	CIRSA	144	1	5,901.72	0.00	5,901.72	01/13/2022		42634
			01/22-01/23 EQUIP. BREAKDOWN	220458		5,901.72	0.00	5,901.72			
113366	CHK	A	GEMPLER'S	4026	2	139.25	0.00	139.25	01/13/2022		42634
			SAFETY ITEMS - F/S	INV0004487150		139.25	0.00	90.51			
			SAFETY ITEMS - F/S	INV0004487150		139.25	0.00	48.74			
113367	CHK	A	GRAINGER INC.	282	4	2,873.04	0.00	2,873.04	01/13/2022		42634
			BANKER BOX - WWTP	9164968886		179.82	0.00	179.82			
			EQUIPMENT - B&G	9165593451		1,761.36	0.00	1,761.36			
			TRANSFER PUMP - WWTP	9166728122		880.12	0.00	880.12			
			SAW BLADE - B&G	9167557074		51.74	0.00	51.74			
113368	CHK	A	IMAGE BEARERS CLEANING LLC	5082	1	4,112.00	0.00	4,112.00	01/13/2022		42634
			01/2022 CLEANING CONTRACT	3023		4,112.00	0.00	4,112.00			
113369	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	01/13/2022		42634
			KYOCERA COPIER CONTRACT	01252022		377.98	0.00	377.98			
113370	CHK	A	LEADSONLINE LLC	5012	1	2,191.84	0.00	2,191.84	01/13/2022		42634
			ANNUAL SUBSCRIPTION 2022	323716		2,191.84	0.00	2,191.84			
113371	CHK	A	CATHERINE OLDHAM	1	1	6.10	0.00	6.10	01/13/2022		42634
			UTILITY REFUND	2093.02		6.10	0.00	6.10			
113372	CHK	A	TERA BERRY	1	3	157.58	0.00	157.58	01/13/2022		42634
			UTILTIY REFUND	3009.05		157.58	0.00	66.11			
			UTILTIY REFUND	3009.05		157.58	0.00	3.53			
			UTILTIY REFUND	3009.05		157.58	0.00	87.94			
113373	CHK	A	DAVID STRAWN	1	3	22.08	0.00	22.08	01/13/2022		42634
			UTILITY REFUND	3876.06		22.08	0.00	18.15-			
			UTILITY REFUND	3876.06		22.08	0.00	51.61			
			UTILITY REFUND	3876.06		22.08	0.00	11.38-			
113374	CHK	A	CORRINE MARSALA	1	1	29.86	0.00	29.86	01/13/2022		42634
			UTILTIY REFUND	835.06		29.86	0.00	29.86			
113375	CHK	A	OCCUPATIONAL HEALTH CENTERS OF	5300	1	690.00	0.00	690.00	01/13/2022		42634
			PRE EMPLOYMENT TESTING	15366509		690.00	0.00	690.00			
113376	CHK	A	OTIS ELEVATOR COMPANY	2706	1	4,623.84	0.00	4,623.84	01/13/2022		42634
			01/22-12/22 SERVICE AGREEMENT	100400623505		4,623.84	0.00	4,623.84			
113377	CHK	A	PIPESTONE EQUIPMENT, LLC	5127	1	767.78	0.00	767.78	01/13/2022		42634
			PARTS & REPAIR KIT	12022		767.78	0.00	767.78			

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
113378	CHK	A	PITNEY BOWES GLOBAL FINANCIAL 01/22 POSTAGE METER LEASE-PD	2479 3314945916	1	90.00 90.00	0.00 0.00	90.00 90.00	01/13/2022		42634
113379	CHK	A	SHERWIN-WILLIAMS PUMP PROTECTOR - ST.	1890 3454-9	1	10.89 10.89	0.00 0.00	10.89 10.89	01/13/2022		42634
113380	CHK	A	TDS BROADBAND LLC 01/22-02/22 DIGITAL SIGN CHARG	5335 12252021	1	89.95 89.95	0.00 0.00	89.95 89.95	01/13/2022		42634
113381	CHK	A	TELLER COUNTY WASTE 01/2022 PORTABLE RESTROOMS	4158 22805	1	350.00 350.00	0.00 0.00	350.00 350.00	01/13/2022		42634
113382	CHK	A	UNITED REPROGRAPHIC SUPPLY 01/2022 FORMAT PRINTER	4285 3569574	1	98.00 98.00	0.00 0.00	98.00 98.00	01/13/2022		42634
113383	CHK	A	WESTWOOD LAKES POA 2022 POA DUES	3549 01012022	1	50.00 50.00	0.00 0.00	50.00 50.00	01/13/2022		42634
113384	CHK	A	WIRELESS WATCHDOGS, LLC 12/2021 MAINTENANCE	5102 IN0090532	1	268.00 268.00	0.00 0.00	268.00 268.00	01/13/2022		42634
113395	CHK	A	AIS SPECIALTY PRODUCTS, INC CUSTODIAL SUPPLIES - B&G	3074 PSI429523	1	1,750.00 1,750.00	0.00 0.00	1,750.00 1,750.00	01/20/2022		42645
113396	CHK	A	ASCAP AMERICAN SOCIETY COMPOS. 2022 LICENSE	1887 200009998180	1	389.19 389.19	0.00 0.00	389.19 389.19	01/20/2022		42645
113397	CHK	A	BURLAP BAG CLOTHING/BOOTS UNIFORM - TROEGER UNIFORM - ANTHONY UNIFORM - ANTHONY	1356 22-9611 22-9644 22-9644	3	264.10 159.60 104.50 104.50	0.00 0.00 0.00 0.00	264.10 159.60 36.58 67.92	01/20/2022		42645
113398	CHK	A	CASELLE INC 02/2022 CONTRACT 02/2022 CONTRACT	2356 114291 114291	2	498.00 498.00 498.00	0.00 0.00 0.00	498.00 174.30 323.70	01/20/2022		42645
113399	CHK	A	CINTAS CORPORATION NO 2 UNIFORMS - FLEET	4977 4106970013	1	76.68 76.68	0.00 0.00	76.68 76.68	01/20/2022		42645
113400	CHK	A	CIVICPLUS, LLC HR RECRUITMENT ANNUAL SUBSCRIPTION	5189 219225 219935	2	10,000.03 2,500.00 7,500.03	0.00 0.00 0.00	10,000.03 2,500.00 7,500.03	01/20/2022		42645
113401	CHK	A	FRONT RANGE KUBOTA #30 REPAIR	5149 14532F	1	1,006.59 1,006.59	0.00 0.00	1,006.59 1,006.59	01/20/2022		42645
113402	CHK	A	GLASS BROKER & SCREEN CO., LLC PLEXIGLASS - ICE RINK	3287 28005	1	2,400.00 2,400.00	0.00 0.00	2,400.00 2,400.00	01/20/2022		42645
113403	CHK	A	HAYNES MECHANICAL SYSTEMS ANNUAL MAINT. WAC DEC.-FEB.	3359 SRVCE000102307	1	3,125.00 3,125.00	0.00 0.00	3,125.00 3,125.00	01/20/2022		42645
113404	CHK	A	JACK'S TIRE & OIL MANAGEMENT C TIRES #91	5215 B14764-88	1	589.04 589.04	0.00 0.00	589.04 589.04	01/20/2022		42645
113405	CHK	A	KOFF & ASSOCIATES	4445	1	7,103.00	0.00	7,103.00	01/20/2022		42645

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			CHIEF OF POLICE RECRUITMENT	014015		7,103.00	0.00	7,103.00			
113406	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	01/20/2022		42645
			KYOCERA COPIER CONTRACT - WAC	57341-2-2022		377.98	0.00	377.98			
113407	CHK	A	MCCANDLESS TRUCK CENTER LLC	2792	1	838.85	0.00	838.85	01/20/2022		42645
			HEAD LIGHT VEH #55	P103088893:01		838.85	0.00	838.85			
113408	CHK	A	PERFORMANCE RADIATOR PACIFIC	4522	1	122.00	0.00	122.00	01/20/2022		42645
			#91 REPAIR	7977868		122.00	0.00	122.00			
113409	CHK	A	PERKINS MOTOR CITY DODGE	2354	1	273.75	0.00	273.75	01/20/2022		42645
			#39 REPAIR	489646CHW		273.75	0.00	273.75			
113410	CHK	A	PHIL PYLES	4777	1	169.99	0.00	169.99	01/20/2022		42645
			REIMB. CLOTHING ALLOWANCE	01192022		169.99	0.00	169.99			
113411	CHK	A	ROTH, MITCHELL	4450	1	90.00	0.00	90.00	01/20/2022		42645
			CDL PHYSICAL	01192022		90.00	0.00	90.00			
113412	CHK	A	SCHUMACHER'S	561	2	184.00	0.00	184.00	01/20/2022		42645
			#73 REPAIR	71288		92.00	0.00	92.00			
			#91 REPAIR	71297		92.00	0.00	92.00			
113413	CHK	A	SOUTHERN GLAZER'S WINE & SPIRI	2805	1	192.80	0.00	192.80	01/20/2022		42645
			LIQUOR DELIVERY - UPCC	2705627		192.80	0.00	192.80			
113414	CHK	A	TROEGER, KRISTOFER L	4499	1	90.00	0.00	90.00	01/20/2022		42645
			CDL PHYSICAL	01192022		90.00	0.00	90.00			
69	EFT	A	COLO STATE DEPT OF REVENUE	183	2	397.96	0.00	397.96	01/20/2022	HP	42648
			4th QTR Revenue Sales Tax	01202022		397.96	0.00	400.01-			
			4th QTR Revenue Sales Tax	01202022		397.96	0.00	797.97			
113422	CHK	A	BEVERAGE DISTRIBUTORS	1132	1	633.42	0.00	633.42	01/27/2022		42661
			LIQUOR PURCHASE	342675130		633.42	0.00	633.42			
113423	CHK	A	BOBCAT OF THE ROCKIES, LLC	3724	1	3,200.00	0.00	3,200.00	01/27/2022		42661
			1ST PYMT TRADEOUT BOBCAT	66123654		3,200.00	0.00	3,200.00			
113424	CHK	A	BRIAN E. BUNDY	5208	1	840.00	0.00	840.00	01/27/2022		42661
			ACCT. SUPPORT SERVICES	01232022		840.00	0.00	840.00			
113425	CHK	A	CHAD MILDBRANDT	5159	1	72.00	0.00	72.00	01/27/2022		42661
			BARTENDING - UPCC	01202022		72.00	0.00	72.00			
113426	CHK	A	CINTAS CORPORATION NO 2	4977	1	76.68	0.00	76.68	01/27/2022		42661
			UNIFORM - FLEET	4107657511		76.68	0.00	76.68			
113427	CHK	A	COLORADO ADVERTISING PRODUCTS	4602	1	268.47	0.00	268.47	01/27/2022		42661
			W2 SUPPLIES	7125		268.47	0.00	268.47			
113428	CHK	A	COLORADO ANALYTICAL LAB	4028	1	122.00	0.00	122.00	01/27/2022		42661
			LAB SERVICES	220104005		122.00	0.00	122.00			
113429	CHK	A	DATUM FILING SYSTEMS INC.	5343	1	2,603.00	0.00	2,603.00	01/27/2022		42661

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			Hinged Door Weapons Rack T25	20220114		2,603.00	0.00	2,603.00			
113430	CHK	A	DEEP ROCK WATER DELIVERY	5263 21072370012222	1	115.80 115.80	0.00 0.00	115.80 115.80	01/27/2022		42661
113431	CHK	A	DOCUMART COPIES & PRINTING BUSINESS CARDS - WPPD	3252 368847	1	340.00 340.00	0.00 0.00	340.00 340.00	01/27/2022		42661
113432	CHK	A	EMPLOYERS COUNCIL SERVICES, IN 2022 UPDATE SERVICE 2022 MEMBERSHIP DUES	5099 0000401796 0000402831	2	7,005.00 405.00 6,600.00	0.00 0.00 0.00	7,005.00 405.00 6,600.00	01/27/2022		42661
113433	CHK	A	FRED'S TOWING, LLC #91 TOWING #91 TOWING	4254 7276 7310	2	174.26 87.13 87.13	0.00 0.00 0.00	174.26 87.13 87.13	01/27/2022		42661
113434	CHK	A	GLASER GAS, INC. PROPANE - ZAMBONI	3244 97921	1	70.00 70.00	0.00 0.00	70.00 70.00	01/27/2022		42661
113435	CHK	A	MCCANDLESS TRUCK CENTER LLC WINDSHIELD WASHER	2792 P103089458:01	1	118.98 118.98	0.00 0.00	118.98 118.98	01/27/2022		42661
113436	CHK	A	NRPA NRPA MEMBERSHIP	1832 01272022	1	175.00 175.00	0.00 0.00	175.00 175.00	01/27/2022		42661
113437	CHK	A	OCCUPATIONAL HEALTH CENTERS OF PRE-EMPLOYMENT - VIGIL	5300 15396476	1	230.00 230.00	0.00 0.00	230.00 230.00	01/27/2022		42661
113438	CHK	A	PIKES PEAK AREA COUNCIL 2022 MEMBERSHIP DUES	505 22DUESC015	1	4,820.00 4,820.00	0.00 0.00	4,820.00 4,820.00	01/27/2022		42661
113439	CHK	A	RAMPART SURVEYS, LLC LOY CREEK DAM MONITORING	1501 4647	1	650.00 650.00	0.00 0.00	650.00 650.00	01/27/2022		42661
113440	CHK	A	RIMS SUN RIDGE SYSTEMS, INC. RIMS ANNUAL SUPPORT SERVICES	2797 6860	1	2,373.00 2,373.00	0.00 0.00	2,373.00 2,373.00	01/27/2022		42661
113441	CHK	A	SIRCHIE FINGER PRINT LABS EVIDENCE FINGERPRINT KIT	573 0527891-IN	1	88.71 88.71	0.00 0.00	88.71 88.71	01/27/2022		42661
113442	CHK	A	TELLER COUNTY WASTE 2021-2023 Contract Disposal 2021-2023 Contract Disposal 2021-2023 Contract Disposal	4158 01062022 01062022 01062022	3	456.00 456.00 456.00 456.00	0.00 0.00 0.00 0.00	456.00 243.00 138.00 75.00	01/27/2022		42661
113443	CHK	A	THE CREATIVE CONSORTIUM #73 STRIPE REMOVAL	4916 4023	1	198.00 198.00	0.00 0.00	198.00 198.00	01/27/2022		42661
113444	CHK	A	TIAA COMMERCIAL FINANCE, INC 01/22 COPIER CONTRACT	5175 8663969	1	653.40 653.40	0.00 0.00	653.40 653.40	01/27/2022		42661
113445	CHK	A	TIMBER LINE ELEC/CONTROL CORP TSP - WTP	1145 21342	1	311.50 311.50	0.00 0.00	311.50 311.50	01/27/2022		42661
113446	CHK	A	US POSTAL SERVICE UTILITIES BOX PERMIT RENEWAL	516 01202022	1	265.00 265.00	0.00 0.00	265.00 265.00	01/27/2022		42661

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
113447	CHK	A	WAXIE SANITARY SUPPLY	4189	1	745.36	0.00	745.36	01/27/2022		42661
			CUSTODIAL SUPPLIES - WAC	80568433		745.36	0.00	745.36			

REGISTER TOTALS Checks: 85 Voids: 0 114 242,287.41 0.00 242,287.41

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
18788	Lifeguard	1	25.12	1.92	23.20	1/14/2022
18789	Lifeguard	1	335.98	33.70	302.28	1/14/2022
18790	Lifeguard	1	160.14	12.25	147.89	1/14/2022
18791	Pool Attendant	1	345.40	35.42	309.98	1/14/2022
18792	MWI PBG	1	1,841.02	491.17	1,349.85	1/14/2022
18793	Lifeguard	1	25.12	1.92	23.20	1/14/2022
18794	Lifeguard	1	25.12	1.92	23.20	1/14/2022
18795	Lifeguard	1	395.64	41.27	354.37	1/14/2022
18796	Lifeguard	1	59.66	4.57	55.09	1/14/2022
18797	Lifeguard	1	87.92	6.72	81.20	1/14/2022
18798	Police Officer II	1	2,143.20	386.80	1,756.40	1/28/2022
18799	Lifeguard	1	244.92	22.74	222.18	1/28/2022
18800	Police Officer I	1	1,909.60	329.23	1,580.37	1/28/2022
18801	WWTO	1	1,461.72	273.16	1,188.56	1/28/2022
18802	Lifeguard	1	84.78	6.49	78.29	1/28/2022
18803	Code Enforcement	1	1,920.00	447.28	1,472.72	1/28/2022
18804	Pool Attendant	1	596.60	65.64	530.96	1/28/2022
18805	MWI PBG	1	1,804.12	476.96	1,327.16	1/28/2022
18806	Lifeguard	1	266.90	25.42	241.48	1/28/2022
18807	Lifeguard	1	100.48	7.68	92.80	1/28/2022
48535	Crew Chief - Field Ser	1	2,717.60	958.10	1,759.50	1/14/2022
48536	Corporal	1	2,683.20	589.01	2,094.19	1/14/2022
48537	Dispatcher II	1	2,176.35	579.66	1,596.69	1/14/2022
48538	Police Officer I	1	2,927.26	637.88	2,289.38	1/14/2022
48539	IT Manager	1	2,705.40	884.27	1,821.13	1/14/2022
48540	Dispatcher I	1	1,749.44	446.02	1,303.42	1/14/2022
48541	Utility Billing Techni	1	1,859.20	629.63	1,229.57	1/14/2022
48542	Planning and Building	1	2,340.80	730.28	1,610.52	1/14/2022
48543	Water Fitness Instruct	1	360.80	29.60	331.20	1/14/2022
48544	WWTO	1	1,851.06	506.93	1,344.13	1/14/2022
48545	WTO	1	2,162.70	1,231.46	931.24	1/14/2022
48546	MUNICIPAL COURT CLERK	1	604.37	111.77	492.60	1/14/2022
48547	Corporal	1	2,909.34	1,553.49	1,355.85	1/14/2022
48548	Dispatcher I	1	1,792.95	511.61	1,281.34	1/14/2022
48549	Lifeguard	1	857.22	152.62	704.60	1/14/2022
48550	Police Officer I	1	2,142.55	444.80	1,697.75	1/14/2022
48551	Lifeguard	1	330.00	26.25	303.75	1/14/2022
48552	Lifeguard	1	442.74	46.87	395.87	1/14/2022
48553	Maintenance Worker I -	1	2,050.12	427.75	1,622.37	1/14/2022
48554	Accounting Manager	1	2,826.32	957.67	1,868.65	1/14/2022
48555	Event Center Coordinat	1	1,872.28	600.80	1,271.48	1/14/2022
48556	Detective/MPO	1	3,647.22	1,010.78	2,636.44	1/14/2022
48557	Assistant to the City	1	2,765.29	879.68	1,885.61	1/14/2022
48558	Lifeguard	1	307.72	30.54	277.18	1/14/2022
48559	Police Officer I	1	3,353.68	790.42	2,563.26	1/14/2022
48560	Sports Coordinator	1	1,789.95	432.81	1,357.14	1/14/2022
48561	IT Intern	1	486.00	52.18	433.82	1/14/2022
48562	Lead Lifeguard	1	699.79	98.71	601.08	1/14/2022
48563	Deputy Chief of Police	1	3,826.14	790.31	3,035.83	1/14/2022
48564	Maintenance Worker I -	1	452.21	79.90	372.31	1/14/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
48565	Lifeguard	1	147.58	11.29	136.29	1/14/2022
48566	Interim Chief of Polic	1	5,221.15	1,145.85	4,075.30	1/14/2022
48567	PD Admin Assist/Teen C	1	2,012.32	595.31	1,417.01	1/14/2022
48568	Finance Admin. Asst./C	1	1,676.00	576.68	1,099.32	1/14/2022
48569	Sergeant	1	3,454.50	1,234.09	2,220.41	1/14/2022
48570	Dispatch II	1	2,008.36	469.01	1,539.35	1/14/2022
48571	HR Generalist	1	2,566.53	962.59	1,603.94	1/14/2022
48572	Water Treatment Operat	1	2,845.33	645.36	2,199.97	1/14/2022
48573	Communication and Mark	1	1,985.16	508.60	1,476.56	1/14/2022
48574	Police Officer I	1	2,608.25	438.93	2,169.32	1/14/2022
48575	Lifeguard	1	78.50	6.01	72.49	1/14/2022
48576	Parks and Rec Director	1	3,795.48	1,366.06	2,429.42	1/14/2022
48577	Lifeguard	1	906.25	184.10	722.15	1/14/2022
48578	City Manager	1	5,346.16	1,691.13	3,655.03	1/14/2022
48579	City Clerk/Deputy City	1	4,174.85	2,257.26	1,917.59	1/14/2022
48580	Zoning/Code Enforcemen	1	2,710.71	779.96	1,930.75	1/14/2022
48581	Finance Technician	1	1,641.60	504.88	1,136.72	1/14/2022
48582	Dispatcher II	1	2,303.24	639.69	1,663.55	1/14/2022
48583	Crew Chief - Fleet	1	3,594.32	1,398.16	2,196.16	1/14/2022
48584	Police Officer	1	2,330.56	535.86	1,794.70	1/14/2022
48585	Clerical Asst	1	659.40	73.44	585.96	1/14/2022
48586	Presiding Municipal Co	1	449.31	40.37	408.94	1/14/2022
48587	Maintenance Worker I P	1	1,705.72	391.11	1,314.61	1/14/2022
48588	P&R Sports Site Supv	1	23.18	1.78	21.40	1/14/2022
48589	UPCC-ASSISTANT	1	547.92	97.70	450.22	1/14/2022
48590	Admin Assistant P&R	1	1,446.22	389.91	1,056.31	1/14/2022
48591	Dispatcher	1	1,719.18	341.31	1,377.87	1/14/2022
48592	Lead Lifeguard	1	726.24	140.73	585.51	1/14/2022
48593	Construction Inspector	1	3,060.48	905.82	2,154.66	1/14/2022
48594	Police Officer I	1	2,368.05	774.92	1,593.13	1/14/2022
48595	Planning Director	1	19,537.45	7,727.80	11,809.65	1/14/2022
48596	Maint. Worker II - Str	1	2,114.16	652.07	1,462.09	1/14/2022
48597	Police Officer II	1	3,230.59	1,106.42	2,124.17	1/14/2022
48598	Planning Director	1	3,910.31	1,843.40	2,066.91	1/14/2022
48599	Utilities Technician	1	2,524.09	1,133.75	1,390.34	1/14/2022
48600	Permit Technician	1	462.69	167.40	295.29	1/14/2022
48601	WWTO	1	2,574.17	903.24	1,670.93	1/14/2022
48602	Lifeguard	1	803.84	140.13	663.71	1/14/2022
48603	Maintenance Worker II	1	1,590.50	376.84	1,213.66	1/14/2022
48604	WWTP Chief Operator	1	3,537.87	1,427.28	2,110.59	1/14/2022
48605	Fleet Mechanic II	1	2,117.56	608.12	1,509.44	1/14/2022
48606	Maintenance II - Stree	1	1,590.50	450.71	1,139.79	1/14/2022
48607	Lifeguard	1	103.62	7.92	95.70	1/14/2022
48608	Dispatch Supervisor	1	2,872.68	1,025.57	1,847.11	1/14/2022
48609	Police Officer I	1	2,421.11	762.85	1,658.26	1/14/2022
48610	Maint. Worker III - St	1	3,629.22	1,239.85	2,389.37	1/14/2022
48611	Lifeguard	1	276.32	27.14	249.18	1/14/2022
48612	Crew Chief - PBG	1	6,482.68	1,880.38	4,602.30	1/14/2022
48613	Finance Director	1	3,916.84	1,131.27	2,785.57	1/14/2022
48614	Victims Advocate Coord	1	2,739.39	1,465.78	1,273.61	1/14/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
48615	Maint. Worker I - PBG	1	2,137.83	444.16	1,693.67	1/14/2022
48616	Aquatic Manager	1	2,272.38	683.27	1,589.11	1/14/2022
48617	WTP CHIEF OPERATOR	1	3,644.62	2,093.89	1,550.73	1/14/2022
48618	Assistant Aquatic Mana	1	2,444.67	799.80	1,644.87	1/14/2022
48619	Utilities Director/Dep	1	4,867.41	2,157.39	2,710.02	1/14/2022
48620	Lifeguard	1	260.62	24.94	235.68	1/14/2022
48621	Lifeguard	1	97.34	7.45	89.89	1/14/2022
48622	Lifeguard	1	75.36	5.76	69.60	1/14/2022
48623	Front Desk Representat	1	623.03	73.96	549.07	1/14/2022
48624	Crew Chief - Field Ser	1	3,227.15	1,084.01	2,143.14	1/28/2022
48625	Corporal	1	3,119.22	662.93	2,456.29	1/28/2022
48626	Dispatcher II	1	1,929.62	513.76	1,415.86	1/28/2022
48627	Police Officer I	1	2,472.54	594.73	1,877.81	1/28/2022
48628	IT Manager	1	3,598.58	1,228.75	2,369.83	1/28/2022
48629	Dispatcher I	1	2,107.28	559.69	1,547.59	1/28/2022
48630	Utility Billing Techni	1	1,859.20	629.62	1,229.58	1/28/2022
48631	Planning and Building	1	2,340.80	724.28	1,616.52	1/28/2022
48632	Water Fitness Instruct	1	333.87	26.54	307.33	1/28/2022
48633	WWTO	1	1,851.06	506.93	1,344.13	1/28/2022
48634	WTO	1	1,976.40	1,165.39	811.01	1/28/2022
48635	MUNICIPAL COURT CLERK	1	1,264.95	271.59	993.36	1/28/2022
48636	Corporal	1	3,286.66	1,620.15	1,666.51	1/28/2022
48637	Dispatcher I	1	1,989.78	548.73	1,441.05	1/28/2022
48638	Lifeguard	1	634.28	100.68	533.60	1/28/2022
48639	Police Officer I	1	2,766.00	542.70	2,223.30	1/28/2022
48640	Lifeguard	1	330.00	26.24	303.76	1/28/2022
48641	Maintenance Worker I -	1	1,312.12	259.86	1,052.26	1/28/2022
48642	Accounting Manager	1	2,826.32	957.66	1,868.66	1/28/2022
48643	Event Center Coordinat	1	1,872.28	600.79	1,271.49	1/28/2022
48644	Detective/MPO	1	3,655.60	988.70	2,666.90	1/28/2022
48645	Assistant to the City	1	2,590.29	837.29	1,753.00	1/28/2022
48646	Lifeguard	1	345.40	35.42	309.98	1/28/2022
48647	Police Officer I	1	2,529.50	575.88	1,953.62	1/28/2022
48648	Sports Coordinator	1	1,907.39	466.06	1,441.33	1/28/2022
48649	IT Intern	1	784.69	117.50	667.19	1/28/2022
48650	Deputy Chief of Police	1	3,651.14	758.77	2,892.37	1/28/2022
48651	Maintenance Worker I -	1	1,332.05	521.96	810.09	1/28/2022
48652	Lifeguard	1	386.22	40.55	345.67	1/28/2022
48653	Interim Chief of Polic	1	5,221.15	1,145.84	4,075.31	1/28/2022
48654	PD Admin Assist/Teen C	1	2,012.32	595.33	1,416.99	1/28/2022
48655	Finance Admin. Asst./C	1	1,676.01	576.69	1,099.32	1/28/2022
48656	Sergeant	1	3,332.98	1,174.90	2,158.08	1/28/2022
48657	Dispatch II	1	2,459.76	562.83	1,896.93	1/28/2022
48658	HR Generalist	1	2,566.53	962.60	1,603.93	1/28/2022
48659	Water Treatment Operat	1	2,377.24	532.38	1,844.86	1/28/2022
48660	Communication and Mark	1	1,985.16	508.61	1,476.55	1/28/2022
48661	Police Officer I	1	2,253.77	404.48	1,849.29	1/28/2022
48662	Pool Attendant	1	260.62	24.94	235.68	1/28/2022
48663	Lifeguard	1	207.24	17.85	189.39	1/28/2022
48664	Parks and Rec Director	1	3,795.48	1,366.06	2,429.42	1/28/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
48665	Lifeguard	1	877.25	177.40	699.85	1/28/2022
48666	City Manager	1	5,346.16	1,691.12	3,655.04	1/28/2022
48667	City Clerk/Deputy City	1	4,174.85	2,257.26	1,917.59	1/28/2022
48668	Zoning/Code Enforcemen	1	2,527.95	746.37	1,781.58	1/28/2022
48669	Finance Technician	1	1,641.60	504.88	1,136.72	1/28/2022
48670	Dispatcher II	1	1,883.48	530.82	1,352.66	1/28/2022
48671	Crew Chief - Fleet	1	2,834.72	1,215.48	1,619.24	1/28/2022
48672	Police Officer	1	2,778.18	532.65	2,245.53	1/28/2022
48673	Clerical Asst	1	496.12	53.96	442.16	1/28/2022
48674	Presiding Municipal Co	1	1,647.47	289.07	1,358.40	1/28/2022
48675	Maintenance Worker I P	1	1,459.72	336.69	1,123.03	1/28/2022
48676	P&R Sports Site Supv	1	181.54	13.88	167.66	1/28/2022
48677	UPCC-ASSISTANT	1	662.08	122.87	539.21	1/28/2022
48678	Admin Assistant P&R	1	1,446.22	389.91	1,056.31	1/28/2022
48679	Dispatcher	1	1,544.18	302.42	1,241.76	1/28/2022
48680	Construction Inspector	1	3,548.30	1,023.68	2,524.62	1/28/2022
48681	Police Officer I	1	2,122.65	714.63	1,408.02	1/28/2022
48682	Maint. Worker II - Str	1	2,114.16	652.08	1,462.08	1/28/2022
48683	Police Officer II	1	3,215.50	1,148.16	2,067.34	1/28/2022
48684	Planning Director	1	3,910.31	1,843.39	2,066.92	1/28/2022
48685	Utilities Technician	1	2,524.09	1,133.74	1,390.35	1/28/2022
48686	Permit Technician	1	688.39	213.50	474.89	1/28/2022
48687	WWTO	1	2,574.17	903.24	1,670.93	1/28/2022
48688	Lifeguard	1	844.66	149.14	695.52	1/28/2022
48689	Maintenance Worker II	1	2,052.71	488.68	1,564.03	1/28/2022
48690	WWTP Chief Operator	1	3,115.65	1,314.32	1,801.33	1/28/2022
48691	Lifeguard	1	292.02	28.34	263.68	1/28/2022
48692	Fleet Mechanic II	1	2,117.56	608.12	1,509.44	1/28/2022
48693	Maintenance II - Stree	1	1,590.50	450.71	1,139.79	1/28/2022
48694	Lifeguard	1	100.48	7.69	92.79	1/28/2022
48695	Lifeguard	1	483.56	51.99	431.57	1/28/2022
48696	PR Sports Site Supervi	1	151.00	11.55	139.45	1/28/2022
48697	Dispatch Supervisor	1	2,400.18	911.71	1,488.47	1/28/2022
48698	Police Officer I	1	3,104.26	940.80	2,163.46	1/28/2022
48699	Maint. Worker III - St	1	3,208.60	1,099.70	2,108.90	1/28/2022
48700	Crew Chief - PBG	1	2,895.18	680.71	2,214.47	1/28/2022
48701	Finance Director	1	3,916.84	1,131.26	2,785.58	1/28/2022
48702	Victims Advocate Coord	1	3,118.21	1,601.43	1,516.78	1/28/2022
48703	Maint. Worker I - PBG	1	1,835.93	370.82	1,465.11	1/28/2022
48704	Aquatic Manager	1	2,272.38	683.29	1,589.09	1/28/2022
48705	WTP CHIEF OPERATOR	1	3,758.33	2,126.24	1,632.09	1/28/2022
48706	Assistant Aquatic Mana	1	1,658.50	552.98	1,105.52	1/28/2022
48707	Utilities Director/Dep	1	4,867.41	2,158.56	2,708.85	1/28/2022
48708	Lifeguard	1	100.48	7.69	92.79	1/28/2022
48709	Lifeguard	1	251.20	23.21	227.99	1/28/2022
48710	Lifeguard	1	47.10	3.61	43.49	1/28/2022
48711	Front Desk Representat	1	814.73	116.80	697.93	1/28/2022

399,119.75 125,526.73 273,593.02



City of Woodland Park Staff Report for City Council

Meeting Date: March 17, 2022

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
Interoffice Memorandum	Finance	Aaron Vassalotti Finance Director

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a recap of the Council and Mayor Expense line items for January 2022.

January 2022

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	\$17,950	\$0.00	\$0.00	\$17,950.00	0.00%
Training/Travel	\$2,400	\$0.00	\$0.00	\$2,400.00	0%
Supplies	\$150	\$0.00	\$0.00	\$150.00	0%
Meetings/Mileage/Meals	\$1,500	\$0.00	\$0.00	\$1,500.00	0%
Special Projects	\$500	\$0.00	\$0.00	\$500.00	0%
Total	\$22,500	\$0.00	\$0.00	\$22,500.00	0%

There were no monthly expenditures for January 2022.



City of Woodland Park Staff Report for City Council

Meeting Date: March 17, 2022

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
5B	Finance	Aaron Vassalotti Finance Director

ITEM:

February 2022 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

February 2022	
Accounts Payable Checks	456,278,.95
Payroll Checks	402,219.21
2016 CWRPDA Wire Payment	175,915.86
Vectra Visa credit card EFT	11,165.89
CEBT	66,218.00
Total	655,518.96

The Elected Officials expenditures for February 2022 are attached as a separate report.

STAFF RECOMMENDATION:

Approve February 2022 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
113450	CHK	A	AIS SPECIALTY PRODUCTS, INC N95 MASKS	3074 PSI430349	1	1,100.00 1,100.00	0.00 0.00	1,100.00 1,100.00	02/03/2022		42673
113451	CHK	A	AUTO TRUCK GROUP, LLC PLOW BLADES - STREETS	4630 1832953	1	1,396.41 1,396.41	0.00 0.00	1,396.41 1,396.41	02/03/2022		42673
113452	CHK	A	BILL'S EQUIPMENT & SUPPLY, INC REPAIR - B&G	1728 470274	1	145.20 145.20	0.00 0.00	145.20 145.20	02/03/2022		42673
113453	CHK	A	BLACK HILLS ENERGY 01/2022 CHARGES 01/2022 CHARGES 01/2022 CHARGES 01/2022 CHARGES	4035 1212022 1212022 1212022 1212022	4	15,839.81 15,839.81 15,839.81 15,839.81 15,839.81	0.00 0.00 0.00 0.00 0.00	15,839.81 6,194.56 1,028.86 3,262.13 5,354.26	02/03/2022		42673
113454	CHK	A	BLUETARP FINANCIAL SUPPLIES - STREETS	4474 49554696	1	347.93 347.93	0.00 0.00	347.93 347.93	02/03/2022		42673
113455	CHK	A	BRAVO SCREEN PRINTING, INC. T SHIRTS - BASKETBALL	3466 78683	1	1,131.62 1,131.62	0.00 0.00	1,131.62 1,131.62	02/03/2022		42673
113456	CHK	A	CAPITAL ONE, N.A. 01/2022 CHARGES	5298 1192022	1	137.19 137.19	0.00 0.00	137.19 137.19	02/03/2022		42673
113457	CHK	A	CINTAS CORPORATION NO 2 UNIFORM - FLEET	4977 4108340657	1	76.68 76.68	0.00 0.00	76.68 76.68	02/03/2022		42673
113458	CHK	A	CORE & MAIN LP BALL CURB - F/S SUPPLIES - F/S SUPPLIES - F/S	4980 Q037525 Q156841 Q220292	3	3,072.81 2,139.90 92.91 840.00	0.00 0.00 0.00 0.00	3,072.81 2,139.90 92.91 840.00	02/03/2022		42673
113459	CHK	A	CORE ELECTRIC COOPERATIVE 01/2022 CHARGES 01/2022 CHARGES	5316 01212022C 01212022C	2	14,457.05 14,457.05 14,457.05	0.00 0.00 0.00	14,457.05 2,239.01 12,218.04	02/03/2022		42673
113460	CHK	A	CPRA COLO. PARKS & RECREATION 2022 MEMBERSHIP 2022 MEMBERSHIP	109 300008259 300008259	2	750.00 750.00 750.00	0.00 0.00 0.00	750.00 125.00 625.00	02/03/2022		42673
113461	CHK	A	CRANE REPAIR COMPANY, INC OSHA INSPECTIONS	5277 24173	1	1,993.40 1,993.40	0.00 0.00	1,993.40 1,993.40	02/03/2022		42673
113462	CHK	A	EMPIRE FLUID POWER, INC. #41 REPAIR	2465 84081	1	282.98 282.98	0.00 0.00	282.98 282.98	02/03/2022		42673
113463	CHK	A	ENVIROTECH SERVICES INC ICE SLICER - STREETS ICE SLICER - STREETS ICE SLICER ICE SLICER - STREETS	5170 CD202204547 CD202204548 CD202204549 CD202204550	4	13,964.65 3,497.93 3,452.32 3,564.93 3,449.47	0.00 0.00 0.00 0.00 0.00	13,964.65 3,497.93 3,452.32 3,564.93 3,449.47	02/03/2022		42673
113464	CHK	A	GOVOS 02/2022 VRBO MONITORING	5349 INV-KSW-002724	1	2,120.50 2,120.50	0.00 0.00	2,120.50 2,120.50	02/03/2022		42673
113465	CHK	A	GRADY'S FOOD SERVICE EQUIPMENT	5327	1	4,359.38	0.00	4,359.38	02/03/2022		42673

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			Scotsman Ice Machine	INV10859		4,359.38	0.00	4,359.38			
113466	CHK	A	GRAINGER INC.	282	4	670.29	0.00	670.29	02/03/2022		42673
			HOUR METER - WTP	9177160323		113.54	0.00	113.54			
			RESPIRATORS - B&G	9188597877		219.68	0.00	219.68			
			SUPPLIES - B&G	9188597885		275.18	0.00	275.18			
			SUPPLIES - B&G	9188978242		61.89	0.00	61.89			
113467	CHK	A	JACK'S TIRE & OIL MANAGEMENT C	5215	2	1,015.60	0.00	1,015.60	02/03/2022		42673
			TIRES - VEH #11	B14727-88		605.00	0.00	605.00			
			TIRES #78	B19452-88		410.60	0.00	410.60			
113468	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	02/03/2022		42673
			KYOCERA COPIER - WAC	57341-3-2022		377.98	0.00	377.98			
113469	CHK	A	LAWSON PRODUCTS, INC.	2935	1	189.90	0.00	189.90	02/03/2022		42673
			LATEX GLOVES - B&G	9309184057		189.90	0.00	189.90			
113470	CHK	A	MEBULBS	3794	2	2,250.85	0.00	2,250.85	02/03/2022		42673
			BULBS - B&G	37450416-02		90.97	0.00	90.97			
			LIGHTING - B&G	37450416-03		2,159.88	0.00	2,159.88			
113471	CHK	A	ROBERT FELTS	1	1	50.00	0.00	50.00	02/03/2022		42673
			PPRBD PLAN CHECK FEE	01242022		50.00	0.00	50.00			
113472	CHK	A	MATTHEW & JODI KING	1	1	12.59	0.00	12.59	02/03/2022		42673
			UTILITY DEPOSIT REFUND	1751.03		12.59	0.00	12.59			
113473	CHK	A	REANNA MARCENGILL	1	1	23.26	0.00	23.26	02/03/2022		42673
			UTILITY DEPOSIT	3941.20		23.26	0.00	23.26			
113474	CHK	A	PEAK INTERNET	3141	6	19,291.79	0.00	19,291.79	02/03/2022		42673
			02/2022 CHARGES	132756		15,806.36	0.00	800.00			
			02/2022 CHARGES	132756		15,806.36	0.00	13,049.88			
			02/2022 CHARGES	132756		15,806.36	0.00	1,156.48			
			02/2022 CHARGES	132756		15,806.36	0.00	800.00			
			02/2022 CHARGES	132757		3,425.48	0.00	3,425.48			
			02/2022 CHARGES	399569		59.95	0.00	59.95			
113475	CHK	A	PERKINS MOTOR CITY DODGE	2354	1	280.00	0.00	280.00	02/03/2022		42673
			#38 REPAIR	491535CHW		280.00	0.00	280.00			
113476	CHK	A	PRIORITY RESEARCH	4392	1	168.30	0.00	168.30	02/03/2022		42673
			BACKGROUND CHECKS	930833		168.30	0.00	168.30			
113477	CHK	A	REBECCA ALLEN	5329	1	260.00	0.00	260.00	02/03/2022		42673
			01/2022 CHARGES	102		260.00	0.00	260.00			
113478	CHK	A	SCHUMACHER'S	561	1	92.00	0.00	92.00	02/03/2022		42673
			#11 REPAIR	71366		92.00	0.00	92.00			
113479	CHK	A	SHERWIN-WILLIAMS	1890	1	49.28	0.00	49.28	02/03/2022		42673
			PAINT - B&G	1212-9		49.28	0.00	49.28			
113480	CHK	A	STANLEY CONVERGENT SECURITY SO	4042	1	398.82	0.00	398.82	02/03/2022		42673
			02/2022 MAINTENANCE	6002091869		398.82	0.00	398.82			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
113481	CHK	A	TELLER COUNTY WASTE	4158	1	350.00	0.00	350.00	02/03/2022		42673
			01/20252 PORTABLE RESTROOMS	23797		350.00	0.00	350.00			
113482	CHK	A	TRAFFIC SAFETY STORE	5192	1	532.67	0.00	532.67	02/03/2022		42673
			SAFETY VESTS - STREETS	INV000848227		532.67	0.00	532.67			
113483	CHK	A	USA BLUEBOOK	1779	5	3,563.46	0.00	3,563.46	02/03/2022		42673
			ELECTRODE - WWTP	839845		347.95	0.00	347.95			
			ELECTRODE - WWTP	839846		329.80	0.00	329.80			
			SUPPLIES/EQUIP. - WWTP	844373		2,232.26	0.00	2,232.26			
			LATEX GLOVES	844590		566.63	0.00	566.63			
			SUPPLIES - WWTP	846244		86.82	0.00	86.82			
113484	CHK	A	WAGNER EQUIPMENT CO.	666	2	383.30	0.00	383.30	02/03/2022		42673
			PARTS - F/S	P39C0375091		383.30	0.00	249.15			
			PARTS - F/S	P39C0375091		383.30	0.00	134.15			
113485	CHK	A	WAXIE SANITARY SUPPLY	4189	1	169.20	0.00	169.20	02/03/2022		42673
			CUSTODIAL SUPPLIES - B&G	80602068		169.20	0.00	169.20			
113486	CHK	A	WESTWOOD LAKES WATER DISTRICT	679	1	4,138.02	0.00	4,138.02	02/03/2022		42673
			12/15-01/15 WELLFIELD	01212022		4,138.02	0.00	4,138.02			
113487	CHK	A	WILSON WILLIAMS LLP	5287	1	15,082.81	0.00	15,082.81	02/03/2022		42673
			01/2022 LEGAL FEES	079		15,082.81	0.00	15,082.81			
113488	CHK	A	YOUNG ELECTRIC SIGN COMPANY	4353	1	525.00	0.00	525.00	02/03/2022		42673
			HWY 24 ELECTRIC SIGN SERVICE	INY-0341447		525.00	0.00	525.00			
113496	CHK	A	AMERICAN DATA GROUP, INC.	716	1	4,835.00	0.00	4,835.00	02/10/2022		42690
			SOFTWARE MAINTENANCE CONTRACT	12128		4,835.00	0.00	4,835.00			
113497	CHK	A	BADGER METER INC	4278	1	2,314.00	0.00	2,314.00	02/10/2022		42690
			CELLULAR LTE SERVICE	80090640		2,314.00	0.00	2,314.00			
113498	CHK	A	BILL'S EQUIPMENT & SUPPLY, INC	1728	1	440.00	0.00	440.00	02/10/2022		42690
			FLOOR GRINDER	470480		440.00	0.00	440.00			
113499	CHK	A	BIRCHAM'S	75	1	498.04	0.00	498.04	02/10/2022		42690
			01/2022 USAGE	339481		498.04	0.00	498.04			
113500	CHK	A	BLUETARP FINANCIAL	4474	1	159.84	0.00	159.84	02/10/2022		42690
			NITROLE GLOVES	49560537		159.84	0.00	159.84			
113501	CHK	A	BRIAN E. BUNDY	5208	1	588.00	0.00	588.00	02/10/2022		42690
			ACCT. SUPPORT SERVICE	02062022		588.00	0.00	588.00			
113502	CHK	A	CATAMOUNT ENGINEERING	4682	2	1,800.00	0.00	1,800.00	02/10/2022		42690
			DRAINAGE REPORT	2579		750.00	0.00	750.00			
			DRAINAGE REPORT	2580		1,050.00	0.00	1,050.00			
113503	CHK	A	CINTAS CORPORATION NO 2	4977	2	153.36	0.00	153.36	02/10/2022		42690
			UNIFORM - FLEET	4109020680		76.68	0.00	76.68			
			UNIFORMS - FLEET	4109703939		76.68	0.00	76.68			
113504	CHK	A	CORE & MAIN LP	4980	1	70.08	0.00	70.08	02/10/2022		42690

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			SUPPLIES - F/S		Q257340	70.08	0.00	70.08			
113505	CHK	A	CORE ELECTRIC COOPERATIVE PUMP STATION REVIEW	5316 02072022	1	650.00 650.00	0.00 0.00	650.00 650.00	02/10/2022		42690
113506	CHK	A	CROWN TROPHY NAME BADGE - MINTON	4177 47293	1	17.75 17.75	0.00 0.00	17.75 17.75	02/10/2022		42690
113507	CHK	A	CRS ARCHITECTS, LLC UPHS DECK	4071 1467	1	312.50 312.50	0.00 0.00	312.50 312.50	02/10/2022		42690
113508	CHK	A	DATE WITH PAINT INSTRUCTOR - P&R	5352 02032022	1	112.50 112.50	0.00 0.00	112.50 112.50	02/10/2022		42690
113509	CHK	A	DOCUMART COPIES & PRINTING BUSINESS CARDS - WPPD BUSINESS CARDS - VASSALOTTI	3252 369072 369112	2	280.00 225.00 55.00	0.00 0.00 0.00	280.00 225.00 55.00	02/10/2022		42690
113510	CHK	A	EMPLOYERS COUNCIL SERVICES, IN BACKGROUND CHECK	5099 0000403446	1	65.00 65.00	0.00 0.00	65.00 65.00	02/10/2022		42690
113511	CHK	A	GALLS, LLC UNIFORM - WPPD UNIFORM - WPPD UNIFORMS - WPPD UNIFORM - WPPD UNIFORM - WPPD	5221 020146013 020173362 020204663 020217631 020273157	5	372.45 50.95 213.60 90.99 3.96 12.95	0.00 0.00 0.00 0.00 0.00 0.00	372.45 50.95 213.60 90.99 3.96 12.95	02/10/2022		42690
113512	CHK	A	GLASER GAS, INC. PROPANE - ZAMBONI PROPANE - ZAMBONI	3244 93451 93602	2	131.00 61.00 70.00	0.00 0.00 0.00	131.00 61.00 70.00	02/10/2022		42690
113513	CHK	A	GRAINGER INC. RETAINER CAP - B&G PUMP - WTP RETAINER CAP - B&G	282 9193496834 9196968672 9197042550	3	291.64 29.80 232.04 29.80	0.00 0.00 0.00 0.00	291.64 29.80 232.04 29.80	02/10/2022		42690
113514	CHK	A	HAYNES MECHANICAL SYSTEMS REPAIR-LAP POOL-WAC-BOILER FAN VENT - WAC REPAIR - WAC	3359 SRVCE000105153 SRVCE000105159 SRVCE000105160	3	3,249.00 1,137.00 867.00 1,245.00	0.00 0.00 0.00 0.00	3,249.00 1,137.00 867.00 1,245.00	02/10/2022		42690
113515	CHK	A	IMAGE BEARERS CLEANING LLC 02/2022 CLEANING CONTRACT	5082 3058	1	4,112.00 4,112.00	0.00 0.00	4,112.00 4,112.00	02/10/2022		42690
113516	CHK	A	IRON MOUNTAIN RECORDS RETRIEVAL - CITY HALL	1376 GHCZ057	1	87.01 87.01	0.00 0.00	87.01 87.01	02/10/2022		42690
113517	CHK	A	KENYON, P JORDAN PH.D. PRE-EMPLOYMENT EVALUATION	4333 2401-10	1	265.00 265.00	0.00 0.00	265.00 265.00	02/10/2022		42690
113518	CHK	A	KOFF & ASSOCIATES CHIEF OF POLICE RECRUITMENT	4445 01047	1	2,000.00 2,000.00	0.00 0.00	2,000.00 2,000.00	02/10/2022		42690
113519	CHK	A	LAWSON PRODUCTS, INC. FACE MASKS	2935 9309190467	2	577.80 198.00	0.00 0.00	577.80 198.00	02/10/2022		42690

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			LATEX GLOVES - B&G	9309221427		379.80	0.00	379.80			
113520	CHK	A	LEXIS NEXIS ACCURINT	3379	1	31.00	0.00	31.00	02/10/2022		42690
			01/2022 CONTRACT FEE	1209360-20220131		31.00	0.00	31.00			
113521	CHK	A	MEBULBS	3794	1	389.50	0.00	389.50	02/10/2022		42690
			LED BULBS	37450416-01		389.50	0.00	389.50			
113522	CHK	A	BRADY WARNER	1	1	341.71	0.00	341.71	02/10/2022		42690
			REIMBURSEMENT	02032022		341.71	0.00	341.71			
113523	CHK	A	EMERGENCY MEDICAL SPECIALISTS	1	1	291.00	0.00	291.00	02/10/2022		42690
			WORKERS COMP - DR. VISIT	1194708073		291.00	0.00	291.00			
113524	CHK	A	EMERGENCY MEDICAL SPECIALISTS	1	1	43.65	0.00	43.65	02/10/2022		42690
			WORKERS COMP-DR. VISIT	119658355		43.65	0.00	43.65			
113525	CHK	A	ERIC POWELL	1	1	295.98	0.00	295.98	02/10/2022		42690
			REIMB. TRAVEL HOTEL	76261		295.98	0.00	295.98			
113526	CHK	A	ERIC POWELL	1	1	424.09	0.00	424.09	02/10/2022		42690
			REIMB. CAR RENTAL	90137395639		424.09	0.00	424.09			
113527	CHK	A	SUPERIOR PROPERTIES INC	1	1	31.45	0.00	31.45	02/10/2022		42690
			UTILITY REFUND	964.02		31.45	0.00	31.45			
113528	CHK	A	MUNICIPAL CODE CORPORATION	3345	1	275.00	0.00	275.00	02/10/2022		42690
			12/21-11/22 SUPPORT FEE	00367511		275.00	0.00	275.00			
113529	CHK	A	NEOGOV	5136	1	1,752.98	0.00	1,752.98	02/10/2022		42690
			2022 JOB POSTING	INV-25166		1,752.98	0.00	1,752.98			
113530	CHK	A	NORTHERN SAFETY & INDUSTRIAL CO	2417	1	223.88	0.00	223.88	02/10/2022		42690
			WRENCH - F/S	904681410		223.88	0.00	223.88			
113531	CHK	A	PEAK VIEW ROOFING LLC	5324	1	3,538.00	0.00	3,538.00	02/10/2022		42690
			METAL ROOF - B&G	99597		3,538.00	0.00	3,538.00			
113532	CHK	A	SCHUMACHER'S	561	1	92.00	0.00	92.00	02/10/2022		42690
			#78 REPAIR	71386		92.00	0.00	92.00			
113533	CHK	A	SGS ACCUTEST INC.	4859	1	415.00	0.00	415.00	02/10/2022		42690
			01/22 WATER QUALITY TEST	52160133436		415.00	0.00	415.00			
113534	CHK	A	STATUS: CODE 4, INC	5101	1	300.00	0.00	300.00	02/10/2022		42690
			P.O.M.H. GRANT	56		300.00	0.00	300.00			
113535	CHK	A	RED BARON CAR WASH	4191	2	249.00	0.00	249.00	02/10/2022		42690
			01/22 CHARGES	1995		249.00	0.00	10.00			
			01/22 CHARGES	1995		249.00	0.00	239.00			
113536	CHK	A	TRENCH PLATE RENTAL CO.	5341	2	4,329.00	0.00	4,329.00	02/10/2022		42690
			Ultra Shore Trench	403548		4,329.00	0.00	1,515.15			
			Ultra Shore Trench	403548		4,329.00	0.00	2,813.85			
113537	CHK	A	UNCC UTILITY NOTIFICATION CNTR	2012	2	165.10	0.00	165.10	02/10/2022		42690

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			UTILITY LOCATES	222011430		165.10	0.00	107.31			
			UTILITY LOCATES	222011430		165.10	0.00	57.79			
113538	CHK	A	UNITED REPROGRAPHIC SUPPLY	4285	1	98.00	0.00	98.00	02/10/2022		42690
			02/2022 AGREEMENT FORMAT	3601877		98.00	0.00	98.00			
113539	CHK	A	UNIVAR USA INC.	2762	1	1,288.00	0.00	1,288.00	02/10/2022		42690
			CHEMICALS - WWTP	49788161		1,288.00	0.00	1,288.00			
113540	CHK	A	USA BLUEBOOK	1779	2	100.01	0.00	100.01	02/10/2022		42690
			TEST KITS - WTP	844651		69.10	0.00	69.10			
			LENS WIPES - WWTP	854519		30.91	0.00	30.91			
113541	CHK	A	VISIBLE DIGITAL SOLUTIONS LLC	5350	1	699.00	0.00	699.00	02/10/2022		42690
			2022 SUBSCRIPTION FEE	2021-1-0223		699.00	0.00	699.00			
113542	CHK	A	WEX HEALTH INC	5283	1	83.00	0.00	83.00	02/10/2022		42690
			01/2022 FSA	0001466651-IN		83.00	0.00	83.00			
113543	CHK	A	WHISLER INDUSTRIAL SUPPLY	682	1	1,642.86	0.00	1,642.86	02/10/2022		42690
			SUPPLIES - WWTP	2417178		1,642.86	0.00	1,642.86			
113547	CHK	A	AUSTIN MILDBRANDT	5333	1	117.00	0.00	117.00	02/17/2022		42704
			BARTENDING - UPCC	02142022		117.00	0.00	117.00			
113548	CHK	A	CHAD MILDBRANDT	5159	1	54.00	0.00	54.00	02/17/2022		42704
			BARTENDING - UPCC	02142022		54.00	0.00	54.00			
113549	CHK	A	CMJA	171	1	235.00	0.00	235.00	02/17/2022		42704
			CONFERENCE REGISTRATION	01152022		235.00	0.00	235.00			
113550	CHK	A	DOCUMART COPIES & PRINTING	3252	2	165.00	0.00	165.00	02/17/2022		42704
			BUSINES CARDS	369045		165.00	0.00	110.00			
			BUSINES CARDS	369045		165.00	0.00	55.00			
113551	CHK	A	GALLS, LLC	5221	5	823.27	0.00	823.27	02/17/2022		42704
			UNIFORMS	020248546		335.86	0.00	335.86			
			UNIFORM - WPPD	020283299		10.00	0.00	10.00			
			UNIFORM - WPPD	020304906		56.41	0.00	56.41			
			UNIFORM - WPPD	020342198		85.00	0.00	85.00			
			UNIFORMS - WPPD	02173361		336.00	0.00	336.00			
113552	CHK	A	GAZETTE, THE	276	1	152.52	0.00	152.52	02/17/2022		42704
			LEGAL NOTICE	01312022		152.52	0.00	152.52			
113553	CHK	A	COLE DROSTE	1	1	59.00	0.00	59.00	02/17/2022		42704
			ICE DRIVER TRAINING	02142022		59.00	0.00	59.00			
113554	CHK	A	MIKE MCKAY	1	1	33.00	0.00	33.00	02/17/2022		42704
			ICE DRIVER TRAINING	02142022A		33.00	0.00	33.00			
113555	CHK	A	JOEL SMITH	1	1	59.00	0.00	59.00	02/17/2022		42704
			ICE DRIVER TRAINING	02142022B		59.00	0.00	59.00			
113556	CHK	A	CITY-COUNTY COMMUNICATIONS & M	1	1	400.00	0.00	400.00	02/17/2022		42704
			2022 MEMBERSHIP-GRACE JOHNSON	1284		400.00	0.00	400.00			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
113557	CHK	A	ERIK STROMBERG UTILITY REFUND	1 2183.01	1	45.00 45.00	0.00 0.00	45.00 45.00	02/17/2022		42704
113558	CHK	A	WALLACE G. TRING UTILITY REFUND	1 4320.01	1	55.39 55.39	0.00 0.00	55.39 55.39	02/17/2022		42704
113559	CHK	A	GERI DIETHELM UTILITY REFUND	1 6100.01	1	103.41 103.41	0.00 0.00	103.41 103.41	02/17/2022		42704
113560	CHK	A	DONNA & DAVID DIBBLE UTILITIES REFUND	1 938.08	1	50.00 50.00	0.00 0.00	50.00 50.00	02/17/2022		42704
113561	CHK	A	PITNEY BOWES GLOBAL FINANCIAL 02/2022 POSTAGE METER LEASE	2479 3315102079	1	90.00 90.00	0.00 0.00	90.00 90.00	02/17/2022		42704
113562	CHK	A	QUADIENT FINANCE USA, INC POSTAGE METER REFILL	5204 01282022	1	500.00 500.00	0.00 0.00	500.00 500.00	02/17/2022		42704
113563	CHK	A	SNO-WHITE LINEN & UNIFORM, INC EVENT EXPENSE - UPCC	581 S25032	1	123.86 123.86	0.00 0.00	123.86 123.86	02/17/2022		42704
113564	CHK	A	STROM KYLE CDL PHYSICAL	4871 02102022	1	90.00 90.00	0.00 0.00	90.00 90.00	02/17/2022		42704
113565	CHK	A	TDS BROADBAND LLC 02/22-03/22 DIGITAL SIGN CHARG	5335 01252022	1	98.70 98.70	0.00 0.00	98.70 98.70	02/17/2022		42704
113566	CHK	A	UC HEALTH PIKES PEAK REGIONAL WORKER COMP DR. VISIT-M. MCKAY	5040 106578233	1	1,425.91 1,425.91	0.00 0.00	1,425.91 1,425.91	02/17/2022		42704
113567	CHK	A	ACE EQUIPMENT & SUPPLY 2022 LIFT INSPECTION	18 173252	1	540.00 540.00	0.00 0.00	540.00 540.00	02/24/2022		42731
113568	CHK	A	AIRGAS INTERMOUNTAIN SUPPLIES - FLEET	338 9122216278	1	5.82 5.82	0.00 0.00	5.82 5.82	02/24/2022		42731
113569	CHK	A	AIS SPECIALTY PRODUCTS, INC SUPPLIES - WWTP	3074 PSI434219	1	190.00 190.00	0.00 0.00	190.00 190.00	02/24/2022		42731
113570	CHK	A	ALERT/SAM MEMBERSHIP	3361 02222022	1	100.00 100.00	0.00 0.00	100.00 100.00	02/24/2022		42731
113571	CHK	A	BADGER METER INC LTE	4278 1487439	1	280.00 280.00	0.00 0.00	280.00 280.00	02/24/2022		42731
113572	CHK	A	BOBCAT OF THE ROCKIES, LLC REPAIR - #93	3724 66124819	1	67.28 67.28	0.00 0.00	67.28 67.28	02/24/2022		42731
113573	CHK	A	BRIAN E. BUNDY ACCT. SUPPORT SERVICES	5208 02202022	1	840.00 840.00	0.00 0.00	840.00 840.00	02/24/2022		42731
113574	CHK	A	CASELLE INC 03/2022 CONTRACT 03/2022 CONTRACT	2356 114922 114922	2	498.00 498.00 498.00	0.00 0.00 0.00	498.00 323.70 174.30	02/24/2022		42731
113575	CHK	A	CHAD MILDBRANDT	5159	1	72.00	0.00	72.00	02/24/2022		42731

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			BARTENDING - UPCC	02172022		72.00	0.00	72.00			
113576	CHK	A	CINTAS CORPORATION NO 2 UNIFORMS - FLEET	4977 4110382836	1	76.68 76.68	0.00 0.00	76.68 76.68	02/24/2022		42731
113577	CHK	A	CINTAS FIRE PROTECTION INSPECTION - WWTP	3604 0F47050485	1	1,574.99 1,574.99	0.00 0.00	1,574.99 1,574.99	02/24/2022		42731
113578	CHK	A	COLORADO ANALYTICAL LAB LAB SERVICES - WWTP LAB SERVICES - WWTP	4028 220208025 220208032	2	238.00 119.00 119.00	0.00 0.00 0.00	238.00 119.00 119.00	02/24/2022		42731
113579	CHK	A	COLORADO CANAL COMPANY 2022 WATER ASSESMENT	1655 1948	1	12,040.25 12,040.25	0.00 0.00	12,040.25 12,040.25	02/24/2022		42731
113580	CHK	A	DEEP ROCK WATER DELIVERY	5263 21072370021922	1	92.80 92.80	0.00 0.00	92.80 92.80	02/24/2022		42731
113581	CHK	A	ECONO SIGNS AND BARRICADE SIGNAGE - ST.	4831 10-972802	1	2,442.35 2,442.35	0.00 0.00	2,442.35 2,442.35	02/24/2022		42731
113582	CHK	A	EMPIRE FLUID POWER, INC. #14 - REPAIR	2465 84180	1	875.00 875.00	0.00 0.00	875.00 875.00	02/24/2022		42731
113583	CHK	A	ENVIROTECH SERVICES INC ICE SLICER - ST. ICE SLICER - STREETS ICE SLICER - STREETS ICE SLICER - B&G	5170 CD202207368 CD202207369 CD202207370 CD202207371	4	14,029.87 3,495.79 3,487.30 3,529.76 3,517.02	0.00 0.00 0.00 0.00 0.00	14,029.87 3,495.79 3,487.30 3,529.76 3,517.02	02/24/2022		42731
113584	CHK	A	EVERBLADES INC WIPER BLADES - ST	5356 26568	1	265.00 265.00	0.00 0.00	265.00 265.00	02/24/2022		42731
113585	CHK	A	EVERHART, SHANNON TRAINING - MEALS	4800 02222022	1	316.00 316.00	0.00 0.00	316.00 316.00	02/24/2022		42731
113586	CHK	A	FAITHFUL FRIENDS ANIMAL HOSPIT 2021 K-9	5183 113263	1	213.60 213.60	0.00 0.00	213.60 213.60	02/24/2022		42731
113587	CHK	A	FRONT RANGE KUBOTA CUTTING EDGE	5149 14563F	1	277.48 277.48	0.00 0.00	277.48 277.48	02/24/2022		42731
113588	CHK	A	GRAINGER INC. BROOM - WWTP SUPPLIES - B&G PRESSURE SWITCH - WWTP STRAINER - WWTP	282 9200529429 9201613727 9206101041 9213512552	4	574.26 41.40 223.74 200.02 109.10	0.00 0.00 0.00 0.00 0.00	574.26 41.40 223.74 200.02 109.10	02/24/2022		42731
113589	CHK	A	GRAYBAR ELECTRIC CO., INC. ELECTRIC IN GROUND BOX COVER	1661 9325337977	1	207.40 207.40	0.00 0.00	207.40 207.40	02/24/2022		42731
113590	CHK	A	GUARANTEE ELECTRICAL CONTRACTI LAMP POST REPAIR	5342 19586	1	525.00 525.00	0.00 0.00	525.00 525.00	02/24/2022		42731
113591	CHK	A	KIMLEY-HORN AND ASSOCIATES, INC Project 096883004.1	5164 19534046	1	7,187.50 7,187.50	0.00 0.00	7,187.50 7,187.50	02/24/2022		42731

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
113592	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	02/24/2022		42731
			KYOCERA COPIER - WAC	57341-4-2022		377.98	0.00	377.98			
113593	CHK	A	KUBWATER RESOURCES INC	4643	1	4,250.52	0.00	4,250.52	02/24/2022		42731
			COMPOST - WWTP	10836		4,250.52	0.00	4,250.52			
113594	CHK	A	LAKE HENRY RESERVOIR CO.	4420	1	6,328.25	0.00	6,328.25	02/24/2022		42731
			2022 WATER ASSESSMENT	295		6,328.25	0.00	6,328.25			
113595	CHK	A	LAKE MEREDITH RESERVOIR CO.	4419	1	2,016.00	0.00	2,016.00	02/24/2022		42731
			2022 WATER ASSESSMENT	793		2,016.00	0.00	2,016.00			
113596	CHK	A	LAWSON PRODUCTS, INC.	2935	1	218.25	0.00	218.25	02/24/2022		42731
			JACKETS - B&G	9309231666		218.25	0.00	218.25			
113597	CHK	A	MCCANDLESS TRUCK CENTER LLC	2792	2	628.21	0.00	628.21	02/24/2022		42731
			PARTS	P103090479:01		105.71	0.00	105.71			
			SERVICE REPAIR - VACON	S103018722:01		522.50	0.00	522.50			
113598	CHK	A	ERIC POWELL	1	1	745.20	0.00	745.20	02/24/2022		42731
			FLIGHT REIMBURSEMENT	02162022		745.20	0.00	745.20			
113599	CHK	A	MUNICIPAL TREATMENT EQUIPMENT	451	1	186.00	0.00	186.00	02/24/2022		42731
			SUPPLIES/EQUIP	21374		186.00	0.00	186.00			
113600	CHK	A	STANLEY CONVERGENT SECURITY SO	4042	1	398.82	0.00	398.82	02/24/2022		42731
			03/2022 MAINT.	6002141711		398.82	0.00	398.82			
113601	CHK	A	TRENCH PLATE RENTAL CO.	5341	1	240.00	0.00	240.00	02/24/2022		42731
			ALUMINUM SPREADER	405782		240.00	0.00	240.00			
113602	CHK	A	TWIN LAKES RESERVOIR/CANAL CO.	637	1	5,956.10	0.00	5,956.10	02/24/2022		42731
			2022 WATER ASSESSMENT	2629		5,956.10	0.00	5,956.10			
113603	CHK	A	USA BLUEBOOK	1779	7	878.73	0.00	878.73	02/24/2022		42731
			SUPPLIES - F/S	857208		253.58	0.00	164.82			
			SUPPLIES - F/S	857208		253.58	0.00	88.76			
			SERVICE BOX WRENCH - F/S	862372		79.95	0.00	51.96			
			SERVICE BOX WRENCH - F/S	862372		79.95	0.00	27.99			
			BUFFER PACK - WWTP	865356		44.42	0.00	44.42			
			SUPPLIES - F/S	868750		199.80	0.00	199.80			
			INVERTED PAINT - F/S	868796		300.98	0.00	300.98			
113604	CHK	A	WAGNER EQUIPMENT CO.	666	1	1,226.36	0.00	1,226.36	02/24/2022		42731
			REPAIR	S03W0868542		1,226.36	0.00	1,226.36			
113605	CHK	A	WOODLAND PARK SCHOOL DIST RE-2	1262	1	233,087.28	0.00	233,087.28	02/24/2022		42731
			11/2021 SALES TAX	02232022		233,087.28	0.00	233,087.28			
REGISTER TOTALS			Checks: 146 Voids: 0		208	456,278.95	0.00	456,278.95			

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
18808	Crew Chief - Field Ser	1	13,351.58	4,915.05	8,436.53	2/7/2022
18809	Lifeguard	1	310.86	30.78	280.08	2/11/2022
18810	PT Snow Plowing	1	718.89	73.99	644.90	2/11/2022
18811	Lifeguard	1	100.48	7.69	92.79	2/11/2022
18812	MWI PBG	1	1,435.12	387.46	1,047.66	2/11/2022
18813	Lifeguard	1	97.34	7.44	89.90	2/11/2022
18814	Clerical Asst	1	2,143.20	518.44	1,624.76	2/11/2022
18815	Lifeguard	1	116.18	8.89	107.29	2/25/2022
18816	Maintenance Worker II	1	208.00	15.92	192.08	2/25/2022
18817	Police Officer	1	954.80	116.22	838.58	2/25/2022
18818	Lifeguard	1	194.68	16.89	177.79	2/25/2022
18819	MWI PBG	1	1,508.92	404.96	1,103.96	2/25/2022
18820	Lifeguard	1	662.54	90.14	572.40	2/25/2022
18821	WTO	1	1,499.20	283.46	1,215.74	2/25/2022
48712	Corporal	1	3,387.54	715.75	2,671.79	2/11/2022
48713	Dispatcher II	1	1,795.04	474.71	1,320.33	2/11/2022
48714	Police Officer I	1	2,273.60	561.98	1,711.62	2/11/2022
48715	IT Manager	1	3,417.52	1,154.19	2,263.33	2/11/2022
48716	Dispatcher I	1	1,828.96	474.38	1,354.58	2/11/2022
48717	Utility Billing Techni	1	1,859.20	629.63	1,229.57	2/11/2022
48718	Planning and Building	1	2,582.20	782.72	1,799.48	2/11/2022
48719	Water Fitness Instruct	1	376.95	31.84	345.11	2/11/2022
48720	WWTO	1	1,851.06	506.93	1,344.13	2/11/2022
48721	WTO	1	2,106.00	1,195.56	910.44	2/11/2022
48722	MUNICIPAL COURT CLERK	1	1,236.84	264.05	972.79	2/11/2022
48723	Police Officer II	1	2,318.20	418.33	1,899.87	2/11/2022
48724	Corporal	1	3,789.76	1,239.63	2,550.13	2/11/2022
48725	Dispatcher I	1	2,733.36	801.80	1,931.56	2/11/2022
48726	Lifeguard	1	584.04	89.81	494.23	2/11/2022
48727	Police Officer I	1	2,122.65	441.12	1,681.53	2/11/2022
48728	Lifeguard	1	420.00	37.13	382.87	2/11/2022
48729	Maintenance Worker I -	1	1,508.92	303.60	1,205.32	2/11/2022
48730	Accounting Manager	1	2,826.32	957.68	1,868.64	2/11/2022
48731	Event Center Coordinat	1	1,872.28	600.79	1,271.49	2/11/2022
48732	Detective/MPO	1	4,519.26	1,154.35	3,364.91	2/11/2022
48733	Assistant to the City	1	2,765.29	879.69	1,885.60	2/11/2022
48734	Lifeguard	1	257.48	24.70	232.78	2/11/2022
48735	Police Officer I	1	3,041.06	739.12	2,301.94	2/11/2022
48736	Sports Coordinator	1	1,789.95	432.81	1,357.14	2/11/2022
48737	IT Intern	1	324.00	32.78	291.22	2/11/2022
48738	Deputy Chief of Police	1	3,826.14	790.31	3,035.83	2/11/2022
48739	Maintenance Worker I -	1	1,463.69	554.05	909.64	2/11/2022
48740	Police Officer I	1	567.15	70.59	496.56	2/11/2022
48741	Lifeguard	1	376.80	38.82	337.98	2/11/2022
48742	Interim Chief of Polic	1	5,221.15	1,145.85	4,075.30	2/11/2022
48743	PD Admin Assist/Teen C	1	2,050.05	604.72	1,445.33	2/11/2022
48744	Finance Admin. Asst./C	1	1,676.00	576.68	1,099.32	2/11/2022
48745	Sergeant	1	3,026.70	1,114.77	1,911.93	2/11/2022
48746	Dispatch II	1	2,516.19	585.84	1,930.35	2/11/2022
48747	HR Generalist	1	2,566.53	968.59	1,597.94	2/11/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
48748	Water Treatment Operat	1	2,377.24	532.38	1,844.86	2/11/2022
48749	Communication and Mark	1	1,985.16	508.60	1,476.56	2/11/2022
48750	Police Officer I	1	2,177.81	391.25	1,786.56	2/11/2022
48751	Pool Attendant	1	288.88	28.10	260.78	2/11/2022
48752	Lifeguard	1	204.10	17.61	186.49	2/11/2022
48753	Parks and Rec Director	1	3,795.48	1,366.05	2,429.43	2/11/2022
48754	Lifeguard	1	367.38	38.11	329.27	2/11/2022
48755	Lifeguard	1	681.50	129.93	551.57	2/11/2022
48756	City Manager	1	5,346.16	1,691.12	3,655.04	2/11/2022
48757	City Clerk/Deputy City	1	4,174.85	2,257.26	1,917.59	2/11/2022
48758	Zoning/Code Enforcemen	1	3,464.60	989.57	2,475.03	2/11/2022
48759	Finance Technician	1	1,744.20	415.81	1,328.39	2/11/2022
48760	Dispatcher II	1	2,070.67	576.59	1,494.08	2/11/2022
48761	WWTO	1	1,499.20	469.35	1,029.85	2/11/2022
48762	Crew Chief - Fleet	1	3,328.59	1,335.11	1,993.48	2/11/2022
48763	Police Officer	1	3,666.30	715.93	2,950.37	2/11/2022
48764	Clerical Asst	1	423.90	44.42	379.48	2/11/2022
48765	Presiding Municipal Co	1	1,572.59	271.37	1,301.22	2/11/2022
48766	Maintenance Worker I P	1	1,459.72	336.69	1,123.03	2/11/2022
48767	P&R Sports Site Supv	1	324.45	25.82	298.63	2/11/2022
48768	UPCC-ASSISTANT	1	547.92	97.70	450.22	2/11/2022
48769	Admin Assistant P&R	1	2,076.67	568.51	1,508.16	2/11/2022
48770	Dispatcher	1	1,719.18	341.31	1,377.87	2/11/2022
48771	Code Enforcement	1	1,884.96	638.03	1,246.93	2/11/2022
48772	Construction Inspector	1	3,749.16	1,073.14	2,676.02	2/11/2022
48773	Police Officer I	1	2,122.65	714.64	1,408.01	2/11/2022
48774	Maint. Worker II - Str	1	2,114.16	652.07	1,462.09	2/11/2022
48775	Police Officer II	1	2,868.31	1,089.71	1,778.60	2/11/2022
48776	Planning Director	1	3,910.31	1,843.41	2,066.90	2/11/2022
48777	Utilities Technician	1	2,524.09	1,133.75	1,390.34	2/11/2022
48778	Permit Technician	1	823.81	243.40	580.41	2/11/2022
48779	WWTO	1	2,574.17	903.24	1,670.93	2/11/2022
48780	Lifeguard	1	540.08	80.05	460.03	2/11/2022
48781	Maintenance Worker II	1	2,888.47	801.36	2,087.11	2/11/2022
48782	Lifeguard	1	175.84	14.45	161.39	2/11/2022
48783	WWTP Chief Operator	1	3,227.83	1,341.35	1,886.48	2/11/2022
48784	Lifeguard	1	197.82	17.14	180.68	2/11/2022
48785	Fleet Mechanic II	1	2,117.56	608.13	1,509.43	2/11/2022
48786	Maintenance II - Stree	1	1,590.50	450.72	1,139.78	2/11/2022
48787	Lifeguard	1	379.94	39.07	340.87	2/11/2022
48788	Dispatch Supervisor	1	2,400.18	911.72	1,488.46	2/11/2022
48789	Police Officer I	1	2,639.99	833.12	1,806.87	2/11/2022
48790	Maint. Worker III - St	1	3,134.37	1,071.02	2,063.35	2/11/2022
48791	Lifeguard	1	43.96	3.36	40.60	2/11/2022
48792	Crew Chief - PBG	1	2,845.18	668.88	2,176.30	2/11/2022
48793	Finance Director	1	3,916.84	1,131.27	2,785.57	2/11/2022
48794	Victims Advocate Coord	1	2,331.43	1,355.85	975.58	2/11/2022
48795	Maint. Worker I - PBG	1	1,934.79	395.25	1,539.54	2/11/2022
48796	Aquatic Manager	1	2,272.38	683.27	1,589.11	2/11/2022
48797	WTP CHIEF OPERATOR	1	3,758.33	2,126.23	1,632.10	2/11/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
48798	Assistant Aquatic Mana	1	1,825.76	593.83	1,231.93	2/11/2022
48799	Utilities Director/Dep	1	4,867.41	2,155.21	2,712.20	2/11/2022
48800	Lifeguard	1	103.62	7.93	95.69	2/11/2022
48801	Lifeguard	1	222.94	20.06	202.88	2/11/2022
48802	Lifeguard	1	43.96	3.36	40.60	2/11/2022
48803	Front Desk Representat	1	766.80	106.34	660.46	2/11/2022
48804	Corporal	1	3,236.61	689.45	2,547.16	2/25/2022
48805	Dispatcher II	1	1,996.91	536.71	1,460.20	2/25/2022
48806	Police Officer I	1	2,273.60	561.98	1,711.62	2/25/2022
48807	IT Manager	1	3,242.52	1,094.30	2,148.22	2/25/2022
48808	Dispatcher I	1	1,948.24	512.29	1,435.95	2/25/2022
48809	Utility Billing Techni	1	1,859.20	629.63	1,229.57	2/25/2022
48810	Planning and Building	1	2,340.80	724.28	1,616.52	2/25/2022
48811	Water Fitness Instruct	1	350.03	28.77	321.26	2/25/2022
48812	WWTO	1	1,851.06	506.93	1,344.13	2/25/2022
48813	WTO	1	2,537.24	1,324.61	1,212.63	2/25/2022
48814	MUNICIPAL COURT CLERK	1	1,180.62	251.01	929.61	2/25/2022
48815	Police Officer II	1	2,143.20	386.80	1,756.40	2/25/2022
48816	Corporal	1	2,984.80	1,013.87	1,970.93	2/25/2022
48817	Dispatcher I	1	1,880.43	595.21	1,285.22	2/25/2022
48818	Lifeguard	1	527.52	76.83	450.69	2/25/2022
48819	Police Officer I	1	3,217.01	638.32	2,578.69	2/25/2022
48820	Lifeguard	1	630.00	63.20	566.80	2/25/2022
48821	Maintenance Worker I -	1	1,508.92	303.60	1,205.32	2/25/2022
48822	Accounting Manager	1	2,826.32	957.66	1,868.66	2/25/2022
48823	Event Center Coordinat	1	1,872.28	600.79	1,271.49	2/25/2022
48824	Detective/MPO	1	3,991.00	1,059.29	2,931.71	2/25/2022
48825	Assistant to the City	1	2,590.29	837.29	1,753.00	2/25/2022
48826	Lifeguard	1	527.52	60.29	467.23	2/25/2022
48827	PT Snow Plowing	1	680.24	69.05	611.19	2/25/2022
48828	Police Officer I	1	2,700.02	644.15	2,055.87	2/25/2022
48829	Sports Coordinator	1	1,789.95	432.81	1,357.14	2/25/2022
48830	IT Intern	1	303.75	30.24	273.51	2/25/2022
48831	Deputy Chief of Police	1	3,651.14	758.77	2,892.37	2/25/2022
48832	Maintenance Worker I -	1	1,869.77	652.84	1,216.93	2/25/2022
48833	Police Officer I	1	-	-	-	2/25/2022
48834	Lifeguard	1	254.34	24.46	229.88	2/25/2022
48835	Interim Chief of Polic	1	5,221.15	1,145.86	4,075.29	2/25/2022
48836	PD Admin Assist/Teen C	1	2,012.32	595.31	1,417.01	2/25/2022
48837	Finance Admin. Asst./C	1	1,676.01	576.69	1,099.32	2/25/2022
48838	Sergeant	1	2,851.70	1,065.73	1,785.97	2/25/2022
48839	Dispatch II	1	1,850.37	427.00	1,423.37	2/25/2022
48840	HR Generalist	1	2,566.53	968.60	1,597.93	2/25/2022
48841	Water Treatment Operat	1	2,377.24	532.38	1,844.86	2/25/2022
48842	Communication and Mark	1	1,985.16	508.61	1,476.55	2/25/2022
48843	Police Officer I	1	2,367.71	425.80	1,941.91	2/25/2022
48844	Lifeguard	1	106.76	8.17	98.59	2/25/2022
48845	Parks and Rec Director	1	3,795.48	1,366.05	2,429.43	2/25/2022
48846	Lifeguard	1	185.26	15.16	170.10	2/25/2022
48847	Lifeguard	1	775.75	152.46	623.29	2/25/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
48848	City Manager	1	5,346.16	1,691.12	3,655.04	2/25/2022
48849	City Clerk/Deputy City	1	4,174.85	2,257.26	1,917.59	2/25/2022
48850	Zoning/Code Enforcemen	1	3,258.99	932.36	2,326.63	2/25/2022
48851	Dispatcher II	1	1,883.48	530.81	1,352.67	2/25/2022
48852	WWTO	1	1,499.20	469.35	1,029.85	2/25/2022
48853	Crew Chief - Fleet	1	3,711.61	1,428.38	2,283.23	2/25/2022
48854	Police Officer	1	2,273.72	527.49	1,746.23	2/25/2022
48855	Presiding Municipal Co	1	374.43	31.65	342.78	2/25/2022
48856	Maintenance Worker I P	1	1,508.92	347.37	1,161.55	2/25/2022
48857	P&R Sports Site Supv	1	424.88	37.50	387.38	2/25/2022
48858	UPCC-ASSISTANT	1	547.92	97.70	450.22	2/25/2022
48859	Admin Assistant P&R	1	1,698.40	461.57	1,236.83	2/25/2022
48860	Dispatcher	1	1,544.18	302.42	1,241.76	2/25/2022
48861	Code Enforcement	1	1,920.00	645.89	1,274.11	2/25/2022
48862	Construction Inspector	1	4,123.97	1,176.26	2,947.71	2/25/2022
48863	Police Officer I	1	3,037.94	879.74	2,158.20	2/25/2022
48864	Maint. Worker II - Str	1	2,325.58	711.91	1,613.67	2/25/2022
48865	Front Desk Representative/Lif	1	367.50	58.14	309.36	2/25/2022
48866	Police Officer II	1	3,177.76	1,162.93	2,014.83	2/25/2022
48867	Planning Director	1	3,910.31	1,843.40	2,066.91	2/25/2022
48868	City Engineer	1	4,711.48	1,169.70	3,541.78	2/25/2022
48869	Utilities Technician	1	2,524.09	1,133.74	1,390.35	2/25/2022
48870	Permit Technician	1	914.09	264.34	649.75	2/25/2022
48871	WWTO	1	2,574.17	903.24	1,670.93	2/25/2022
48872	Lifeguard	1	804.75	140.31	664.44	2/25/2022
48873	Lifeguard	1	119.32	9.13	110.19	2/25/2022
48874	WWTP Chief Operator	1	3,382.07	1,378.66	2,003.41	2/25/2022
48875	Lifeguard	1	279.46	27.37	252.09	2/25/2022
48876	Fleet Mechanic II	1	2,117.56	608.13	1,509.43	2/25/2022
48877	Maintenance II - Stree	1	1,018.75	265.05	753.70	2/25/2022
48878	Lifeguard	1	125.60	9.61	115.99	2/25/2022
48879	Lifeguard	1	656.26	89.01	567.25	2/25/2022
48880	PR Sports Site Supervi	1	636.81	101.12	535.69	2/25/2022
48881	Dispatch Supervisor	1	2,400.18	911.72	1,488.46	2/25/2022
48882	Police Officer I	1	2,978.24	918.49	2,059.75	2/25/2022
48883	Maint. Worker III - St	1	3,524.92	1,213.51	2,311.41	2/25/2022
48884	Lifeguard	1	100.48	7.69	92.79	2/25/2022
48885	Crew Chief - PBG	1	2,760.18	648.19	2,111.99	2/25/2022
48886	Finance Director	1	3,916.84	1,131.28	2,785.56	2/25/2022
48887	Victims Advocate Coord	1	2,331.43	1,355.25	976.18	2/25/2022
48888	Police Office	1	2,143.20	512.70	1,630.50	2/25/2022
48889	Maint. Worker I - PBG	1	2,154.41	451.38	1,703.03	2/25/2022
48890	Aquatic Manager	1	2,272.38	683.27	1,589.11	2/25/2022
48891	WTP CHIEF OPERATOR	1	4,265.41	2,248.88	2,016.53	2/25/2022
48892	Assistant Aquatic Mana	1	1,650.76	551.46	1,099.30	2/25/2022
48893	Utilities Director/Dep	1	4,867.41	2,156.81	2,710.60	2/25/2022
48894	Lifeguard	1	78.50	6.00	72.50	2/25/2022
48895	Lifeguard	1	204.10	17.62	186.48	2/25/2022
48896	Front Desk Representat	1	785.97	110.72	675.25	2/25/2022
			402,219.21	123,602.46	278,616.75	



City of Woodland Park Staff Report for City Council

Meeting Date: March 17, 2022

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
Interoffice Memorandum	Finance	Aaron Vassalotti Finance Director

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a recap of the Council and Mayor Expense line items for February 2022.

February 2022

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Miscellaneous expenses	\$17,950	\$0.00	\$0.00	\$17,950.00	0.00%
Training/Travel	\$2,400	\$0.00	\$0.00	\$2,400.00	0%
Supplies	\$150	\$0.00	\$0.00	\$150.00	0%
Meetings/Mileage/Meals	\$1,500	\$0.00	\$0.00	\$1,500.00	0%
Special Projects	\$500	\$0.00	\$0.00	\$500.00	0%
Total	\$22,500	\$0.00	\$0.00	\$22,500.00	0%

There were no monthly expenditures for February 2022.



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Karen Schminke, Director of Planning & Building Services

DATE: March 17, 2022

SUBJECT: Approval of the Board of Adjustment Rules of Procedure.
(Presenter Board Chair, Lou Ramon)

BACKGROUND: Proposed revisions to the 2005 Board of Adjustment Rules of Procedure

RECOMMENDATION: Approve the Board of Adjustment's amended Rules of Procedure as presented.

ATTACHMENTS:

1. Rules of Proceedure memo to CC 3.09.22
2. Final BOA approved ROP Red and Green lines (228)
3. BOA ROP - BOA Signed 2022-0228



City Council Staff Report Board of Adjustment – Rules of Procedure March 17, 2022

AGENDA ITEM

Approve the Board of Adjustment, Rules of Procedure as amended in 2022. (A)
(Presenter, Planning Director Karen Schminke, AICP)

BACKGROUND

At the January 20th Council meeting updated Rules of Procedure (ROP) for the Board of Adjustment (BOA) were presented to City Council. That document was the product of over 18 months of work by the BOA to better define and clarify them, and to eliminate duplication with the latest Municipal Code. Council voted to Table this item to allow Council Member Rusty Neal to meet with BOA Chair Lou Ramon and Vice-chair Jim Rumsey regarding his suggestions and concerns. From their meeting the following revisions that have been made:

- Added additional 'hot links' to municipal code sections.
- Made some minor section numbering changes.
- Changed "Chapter" to "Section" where appropriate.
- Per the Colorado Open Meetings Law, changed the executive session vote from simple majority to two-thirds majority.
- Removed the following sentence from Section 4.2.1.B:
 - "The Board shall evaluate requests for variances by using the variance criteria found in CRS 31-23-307. et. seq., and the City of Woodland Park Municipal Code, Zoning Ordinance, Section [18.60.010](#)."
 - I was unable to locate any "variance criteria" at the indicated C.R.S. cite. My interpretation is that both citations essentially restated the hardship language already contained in the preceding sentence in Section 4.2.1.B. As such, this sentence is not necessary.
- Revised Section 5.8 to require a written determination of findings and that written determination be forwarded to the applicant within 10 calendar days after the BOA's final decision.

These revisions were reviewed by City Attorney, Nina Williams and the BOA approved them at their February 28th meeting. This document is now ready for your review and action.

Attached to this memo is a 'clean' copy of the ROPs as well as a copy that includes markups to highlight the changes outlined above. In the markup copy the redlines are

the changes made to improve the readability based on Council Member Neal's suggestions. The greenlines are the changes associated with reducing the time from 15 days to 10 days to prepare and release the written documentation of the Board's findings as Council Member Neal requested.

The BOA is pleased to present these additional revisions to the City Council for your consideration and approval so the Board can operate under them.

BOA and STAFF RECOMMENDATION

MOVE to approve the Board of Adjustment's amended Rules of Procedure as presented.

ATTACHEMENTS

1. Markup copy to show changes made to Rules of Procedure since January 20, 2022
2. Clean copy of the proposed 2022 Rules of Procedure

RULES OF PROCEDURE BOARD OF ADJUSTMENT

In compliance with [Section 18.51.090](#) of the City of Woodland Park Municipal Code, Zoning Ordinance, the Board of Adjustment may adopt rules of procedure consistent with applicable ordinances and Charter provisions; the following rules of procedure are hereby adopted by the City of Woodland Park Board of Adjustment and City Council.

SECTION 1.0 ESTABLISHMENT AND MEMBERSHIP

The Board of Adjustment was established by the adoption of the City of Woodland Park Municipal Code, Zoning Ordinance on December 15, 1969.

1.1 Membership. Ref Municipal Code, [Section 18.51.010](#).

1.1.1 Members of the Board shall be residents of the City of Woodland Park and shall have resided within the City for at least one year prior to his or her appointment.

1.2 Terms. Ref Municipal Code, [Section 18.51.010](#).

1.3 Alternate Members. Ref Municipal Code, [Section 18.51.020](#).

1.4 Compensation. Ref Municipal Code, [Section 18.51.030](#).

1.5 Removal and Vacancy. Ref Municipal Code, [Section 18.51.040](#).

SECTION 2.0 OFFICERS

The Board of Adjustment shall select from its membership two officers: a Chairman and a Vice Chairman.

2.1 Selection. At the first meeting of each calendar year, the Board will select its officers from its regular membership. All officers are eligible for reelection.

2.2 Tenure. The Chairman and Vice Chairman shall take office immediately following their election and shall hold office for a term of one year or until their successors are selected and assume office.

2.3 Duties. The Chairman shall preside at all meetings and hearings of the Board, shall decide all points of order or procedure, and shall appoint any committees that may be found necessary. The Vice Chairman shall assume the duties of the Chairman in the absence of the Chairman.

2.4 Secretary to the Board. Ref Municipal Code, [Section 18.51.080](#).

A. For all Board actions except during the hearing of an Appeal

As the official designee of the City Clerk, the Secretary will be the City Planner or the City Planner's representative. The Secretary shall conduct all official correspondence subject to these rules at the direction of the Board, shall send out all notices required, keep the minutes of the Board's proceedings, assist in keeping time limits on presentations and speakers, and keep a file on each case which

comes before the Board. For applications, the Secretary may issue the proper forms; ensure that information, maps, and plats are compiled and ready for Board's review; cause vicinity property owners and other interested parties to be notified by mail of the time and place of hearings; and any other duties as determined by the Board.

B. During Appeal Hearings only

The official designee of the City Clerk during the appeal hearing itself will not be from the City Planner's Office in order to minimize perception of conflicts of interest. The duties of the Secretary will be limited to taking the minutes of the meeting, assisting in keeping time limits on presentations and speakers, and general conduct of the meeting in order to minimize perception of conflicts of interest.

SECTION 3. 0 MEETINGS

The following rules shall apply to the scheduling and the conducting of Board of Adjustment meetings.

3.1 Regular Meetings. Regular meetings shall be held the third Monday of each month when requests are submitted which require Board action, or at the call of the Chairman.

3.2 Special Meetings. Special meetings may be called by the Chairman, or at the request of three members of the Board, or at the request of the City Planner.

3.3 Notice of Meetings. Notice of meetings shall be given by the Secretary to the members of the Board at least six days prior to meetings and shall state the purpose, time, and place of the meeting.

3.5 Quorum. Ref Municipal Code, Section [18.51.050](#).

3.5 Public. Ref Municipal Code, Sections [18.51.110](#) and [18.51.120](#).

3.5.1 All meetings, public hearings, records, and accounts shall be open to the public.

- A. Public Persons addressing the Board will direct their remarks to the entire Board and shall exercise proper respect and decorum. Any person (or persons) disrupting a Board meeting will be given one verbal warning and then will be asked by the Chairman to cease the disruptive behavior. In the event of any disturbance or disorderly conduct the Chairman will have the power to order any individual or group of individuals to be cleared or removed from the meeting and will have authority to appoint a member of the Police Department as a temporary sergeant at arms for the purpose of preserving order in the physical meeting room.
- B. The Board will only allow public comment related to areas over which the Board has jurisdiction and will politely halt any public discussion related to subjects over which the Board has no authority.
- C. The Board will allow time and order to be yielded to other speakers. In order to maintain an efficient meeting flow, the Chairman may limit the

total amount of time any individual speaker may speak to five minutes and limit the total time for public comment. If the Chairman chooses to establish these time limitations for public discussion, they will be included in the posted meeting agenda, and he/she must also inform all in attendance at the start of the meeting.

3.6 Presenter Discussion. The Chairman may limit the scheduled time allocated for Variance Applicants, Appellants, and/or City presentations to 20 minutes each. If the Chairman chooses to establish these time limitations for presenter discussion, they will be included in the posted meeting agenda and he/she must also inform all presenters at the start of the hearing.

3.7 Order of Business. The Secretary shall prepare an agenda for each meeting and send it to each Board member as part of the notification process. The order of business may be as follows:

- A. CALL TO ORDER AND ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING
- D. REQUESTS/PUBLIC HEARINGS
- E. REPORTS
- F. ADJOURNMENT

3.8 Voting. Voting will be by roll call and will be recorded by yeas, nays, abstention, or absence. All members of the Board present, including the Chairman, are required to cast a vote for each motion. The minutes of the proceeding shall indicate the vote of each member on every matter acted upon, and shall indicate either the member's yea, nay, abstention, or absence. In accordance with Section 3.9, a member shall abstain if said member has declared a conflict of interest. The concurring vote of four members shall be necessary on all matters upon which the Board is required to offer a decision under the provisions of the Title 18 - Zoning.

3.9 Conflict of Interest. Ref Municipal Code, Section [18.51.100](#).

3.9.1 Any member of the Board who has a direct or indirect interest, other than the common public interest, in any property or in the decision relating to such property, which shall be the subject matter of, or affected by, a decision of the Board, shall notify the Chairman in advance or any discussion of the agenda item. He/she shall be disqualified (recused) from participating in the discussion, decision, or proceedings of the Board in connection therewith. A recused member shall be removed from the physical (or virtual) dais. However, the member may participate as a member of the public. An alternate member shall be appointed by the Chairman of the Board of Adjustment to serve in place of that regular member having a conflict of interest, for only the purpose and time of resolving the question in which the conflict of interest for that regular member exists at which time, the recused member shall return to the physical (or virtual) dais.

3.10 Unfinished Business. Where all applications cannot be disposed of on the day set, due to length of meeting or extenuating circumstances, the Board may adjourn to a time and place certain or until the next regular or special meeting, as the Board may decide.

3.11 Board Action. The Board may not vote on an application until all fees have been paid, all information requested of the applicant has been supplied, and a public hearing has been conducted.

3.12 Communications.

- A. In Public Meetings.** Board members shall not communicate using non-public media during a meeting. Board members shall not communicate in any electronic format with another Board member during a meeting.
- B. Outside of Public Meetings.** Board Members shall not engage in ex-parte communications.

3.13 Executive Session. With proper justification, any Board member may request an executive session and present a motion to recess the Board meeting for an executive session. Upon a second to that motion and approval by a **two-thirds** majority of the Board, the Chairman shall recess the meeting and relocate for the executive session. Board members shall keep confidential all written material and verbal information provided to them during executive session. The intentional dissemination of confidential information received in executive session, whether written or oral, shall constitute misconduct of the office. Board Members shall direct any person seeking disclosure of documents to City Staff for processing pursuant to the requirement of the Colorado Open Records Act and the Colorado Open Meetings Law.

3.14 Confidentiality. Board members shall keep confidential all information and written material provided to Board members when such information is exempt from disclosure under law.

SECTION 4.0 POWERS AND DUTIES

The Board of Adjustment shall have the following powers and duties.

4.1 Powers. Ref Municipal Code, Section [18.51.130](#).

4.2 Duties. Ref Municipal Code, Section [18.51.140](#).

4.2.1 The Board shall have the following duties in duly exercising their powers.

- A. Appeals.** Ref Municipal Code, Section [18.51.060](#) and Chapter [18.54](#).
 - 1. Review. The board shall review the application for an appeal, all papers constituting the record of the appeal, the ruling or order from which the appeal is taken, and the oral and written evidence presented to the Board at the public hearing.
 - 2. Render Decisions. The Board may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed. Only after reversing the order, requirement, decision or determination may the Board modify the whole or those parts which were reversed. They shall make such decisions, or determinations as ought to be made, and to that end, shall have all of the powers of the administrative officer from whom the appeal is taken.
 - 3. Determination of Findings. Upon rendering a decision for an appeal, the Board shall state what information was considered pertaining to the appeal and what information was applicable to justify the decision.
 - 4. Effective Date of Decisions. Decisions rendered by the Board shall be effective immediately upon completion of the hearing associated with the

appeal in question, and shall be considered the Board's final decision. (see C.R.S. 31-23-307)

B. Variances. Ref Municipal Code, Section [18.51.060](#) and Chapter [18.60](#).

1. Review. The Board shall review the application for a variance, a site plan of the proposed development, planning department report, other applicable information, and the oral and written evidence presented to the Board at the public hearing.
2. Render Decision. The Board may vary or modify the application of the City Municipal Code, **Title 18 - Zoning** provisions, within limitations found in the Municipal Code, **Title 18 - Zoning**, where there are practical difficulties or unnecessary hardships which exist due to a strict application of the zoning provisions. ~~The Board shall evaluate requests for variances by using the variance criteria found in CRS 31-23-307 et. seq., and the City of Woodland Park Municipal Code, Zoning Ordinance, Section 18.60.010.~~ In granting a variance, the Board may prescribe appropriate conditions.
3. Determination of Findings. Upon rendering a decision for a variance, the Board shall state what information was considered pertaining to the variance and what information was applicable to justify the decision.
4. Effective Date of Decisions. Decisions rendered by the Board shall be effective immediately upon completion of the hearing associated with the variance in question, and shall be considered the Board's final decision. (see C.R.S. 31-23-307)

SECTION 5.0 PROCEDURES FOR HEARING CASES, RENDERING DECISIONS, DETERMINATION OF FINDINGS, AND THE APPEAL OF BOARD DECISIONS

The following procedural rules shall apply to all requests coming before the Board of Adjustment:

5.1 Application Form. The applicant shall cause to be filed an application with the City Planner upon application forms provided by the Planning Department. The applicant shall complete the required application forms, providing all information requested by the forms and any additional information deemed necessary by the applicant and/or City Planner.

5.2 Scheduling of Hearings. Ref Municipal Code, Section [18.72.060](#).

5.2.1 Applications will be assigned in the order in which they are received.

5.3 Public Hearing Requirements. The Board of Adjustment shall hold a public hearing on all applications subject to the notice provisions in City Charter and Code.

5.4 Public Hearing Rules and Order. The public hearing of the Board of Adjustment shall be held subject to the following general rules and order.

- A.** At the time of the public hearing the applicant may appear in his/her own behalf or be represented by agent or counsel. In the absence of any personal appearance on behalf of the applicant, the Board will proceed to act on or consider the matter on the forms and information provided.
- B.** Generally, the order of the hearing will be as follows:
 1. The Chairman presents the order of the hearing, introduces the application and opens the Public Hearing.
 2. The applicant states his/her reason and justification for the application.

3. The City Planner reviews the application, regulation provisions, City policy, impacts, correspondence, and may offer his/her concerns, opinions, and recommendations.
4. The City Manager and/or City Attorney may offer his/her concerns, opinions, and recommendation. (Ref Municipal Code, Section [18.51.070](#).)
5. Any interested person may offer their concerns and opinions.
6. The applicant offers rebuttal and may cross-examine any person making a comment or presentation.
7. The Board entertains discussion and may seek answers to questions raised by the presentation, at any time.
8. The Board reviews the appropriate criteria for the specific application.
9. The Chairman closes the public comments portion of the hearing.

5.5 Request Deliberated. The Board shall then deliberate the application. The Board may ask the applicant, City Planner, City Attorney, and any other person present for comments and recommendations. If the Board determines that additional information is needed, the case may be tabled to a scheduled date.

5.6 Applicant May Withdraw or Request Tabling of the Application. The applicant or appellant may withdraw his/her application or request the hearing of the application be tabled at any time prior to the decision by the Board of Adjustment.

5.7 Decision Rendered. The Board shall properly deliberate the application and render a decision. Final decision of any application shall be made in the form of a motion by anyone on the Board of Adjustment hearing the request.

5.8 Written Determination of Findings. Every decision of the Board of Adjustment for an application ~~or an appeal~~ shall result in the formulation of a written determination of findings, which would specify ~~the reasons for granting or denying the application or appeal, summarize the exceptional conditions, the practical difficulties, unnecessary hardships associated with the application, the reasons for granting or denying the application,~~ and any approved conditions and safeguards ~~including any modifications of the order, requirement, decision or determination appealed.~~ The Secretary of the Board will notify the applicant of its decision by forwarding a copy ~~of the written determination~~ to the applicant within ~~ten (10) fifteen (15)~~ calendar days after the hearing and rendering of the final decision. (Note: If the ~~15~~10-day time limit falls on a Saturday, Sunday, or a State or City holiday, the notification ~~will~~ occur ~~be~~ on the following City workday.)

SECTION 6.0 INFORMAL ADVICE

The Board or individual members will not consider a request, informal or not, for advice on theoretical or actual situations which potentially may later come before the Board as an application for an appeal or a variance.

SECTION 7.0 AMENDMENTS

A majority vote of all the members of the Board shall be necessary to amend these supplemental rules of procedure. Such proposed amendments will be presented in writing at any regular or special meeting of the Board of Adjustment.

These Rules of Procedure may be amended by majority vote of approval of the Board of Adjustment, followed by majority vote of approval of the City Council.

In Witness Whereof, the City of Woodland Park Board of Adjustment has Approved, Adopted and Signed these Rules of Procedure of the City of Woodland Park Board of Adjustment Upon the Day, Month and Year Specified Below. (The original Rules of Procedure were adopted November 10, 1988.)

To be effective upon the 17th day of March, 2022.

Approved and Adopted by the Board on this 28th day of February, 2022.

BOARD OF ADJUSTMENT

CHAIRPERSON

VICE-CHAIRPERSON

CITY OF WOODLAND PARK CITY COUNCIL

REVIEWED AND ADOPTED THIS _____ DAY OF _____, 2022.

CITY COUNCIL:

ATTEST:

MAYOR

CITY CLERK

RULES OF PROCEDURE BOARD OF ADJUSTMENT

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total amount of time any individual speaker may speak to five minutes and limit the total time for public comment. If the Chairman chooses to establish these time limitations for public discussion, they will be included in the posted meeting agenda, and he/she must also inform all in attendance at the start of the meeting.

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- A. In Public Meetings.** Board members shall not communicate using non-public media during a meeting. Board members shall not communicate in any electronic format with another Board member during a meeting.
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SECTION 4.0 POWERS AND DUTIES

The Board of Adjustment shall have the following powers and duties.

4.1 Powers. Ref Municipal Code, Section [18.51.130](#).

4.2 Duties. Ref Municipal Code, Section [18.51.140](#).

4.2.1 The Board shall have the following duties in duly exercising their powers.

- A. Appeals.** Ref Municipal Code, Section [18.51.060](#) and Chapter [18.54](#).
 - 1. Review. The board shall review the application for an appeal, all papers constituting the record of the appeal, the ruling or order from which the appeal is taken, and the oral and written evidence presented to the Board at the public hearing.
 - 2. Render Decisions. The Board may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed. Only after reversing the order, requirement, decision or determination may the Board modify the whole or those parts which were reversed. They shall make such decisions, or determinations as ought to be made, and to that end, shall have all of the powers of the administrative officer from whom the appeal is taken.
 - 3. Determination of Findings. Upon rendering a decision for an appeal, the Board shall state what information was considered pertaining to the appeal and what information was applicable to justify the decision.
 - 4. Effective Date of Decisions. Decisions rendered by the Board shall be effective immediately upon completion of the hearing associated with the

appeal in question and shall be considered the Board's final decision. (see C.R.S. 31-23-307)

B. Variances. Ref Municipal Code, Section [18.51.060](#) and Chapter [18.60](#).

1. Review. The Board shall review the application for a variance, a site plan of the proposed development, planning department report, other applicable information, and the oral and written evidence presented to the Board at the public hearing.
2. Render Decision. The Board may vary or modify the application of the City Municipal Code, Title 18 - Zoning provisions, within limitations found in the Municipal Code, Title 18 - Zoning, where there are practical difficulties or unnecessary hardships which exist due to a strict application of the zoning provisions. In granting a variance, the Board may prescribe appropriate conditions.
3. Determination of Findings. Upon rendering a decision for a variance, the Board shall state what information was considered pertaining to the variance and what information was applicable to justify the decision.
4. Effective Date of Decisions. Decisions rendered by the Board shall be effective immediately upon completion of the hearing associated with the variance in question and shall be considered the Board's final decision. (see C.R.S. 31-23-307)

SECTION 5.0 PROCEDURES FOR HEARING CASES, RENDERING DECISIONS, DETERMINATION OF FINDINGS, AND THE APPEAL OF BOARD DECISIONS

The following procedural rules shall apply to all requests coming before the Board of Adjustment:

5.1 Application Form. The applicant shall cause to be filed an application with the City Planner upon application forms provided by the Planning Department. The applicant shall complete the required application forms, providing all information requested by the forms and any additional information deemed necessary by the applicant and/or City Planner.

5.2 Scheduling of Hearings. Ref Municipal Code, Section [18.72.060](#).

5.2.1 Applications will be assigned in the order in which they are received.

5.3 Public Hearing Requirements. The Board of Adjustment shall hold a public hearing on all applications subject to the notice provisions in City Charter and Code.

5.4 Public Hearing Rules and Order. The public hearing of the Board of Adjustment shall be held subject to the following general rules and order.

- A.** At the time of the public hearing the applicant may appear in his/her own behalf or be represented by agent or counsel. In the absence of any personal appearance on behalf of the applicant, the Board will proceed to act on or consider the matter on the forms and information provided.
- B.** Generally, the order of the hearing will be as follows:
 1. The Chairman presents the order of the hearing, introduces the application and opens the Public Hearing.
 2. The applicant states his/her reason and justification for the application.
 3. The City Planner reviews the application, regulation provisions, City policy, impacts, correspondence, and may offer his/her concerns,

- opinions, and recommendations.
4. The City Manager and/or City Attorney may offer his/her concerns, opinions, and recommendation. (Ref Municipal Code, Section [18.51.070](#).)
 5. Any interested person may offer their concerns and opinions.
 6. The applicant offers rebuttal and may cross-examine any person making a comment or presentation.
 7. The Board entertains discussion and may seek answers to questions raised by the presentation, at any time.
 8. The Board reviews the appropriate criteria for the specific application.
 9. The Chairman closes the public comments portion of the hearing.

5.5 Request Deliberated. The Board shall then deliberate the application. The Board may ask the applicant, City Planner, City Attorney, and any other person present for comments and recommendations. If the Board determines that additional information is needed, the case may be tabled to a scheduled date.

5.6 Applicant May Withdraw or Request Tabling of the Application. The applicant or appellant may withdraw his/her application or request the hearing of the application be tabled at any time prior to the decision by the Board of Adjustment.

5.7 Decision Rendered. The Board shall properly deliberate the application and render a decision. Final decision of any application shall be made in the form of a motion by anyone on the Board of Adjustment hearing the request.

5.8 Written Determination of Findings. Every decision of the Board of Adjustment for an application or an appeal shall result in the formulation of a written determination of findings, which would specify the reasons for granting or denying the application or appeal, summarize the exceptional conditions, the practical difficulties, unnecessary hardships associated with the application, and any approved conditions and safeguards including any modifications of the order, requirement, decision or determination appealed. The Secretary of the Board will notify the applicant of its decision by forwarding a copy of the written determination to the applicant within ten (10) calendar days after the hearing and rendering of the final decision. (Note: If the 10-day time limit falls on a Saturday, Sunday, or a State or City holiday, the notification will occur on the following City workday.)

SECTION 6.0 INFORMAL ADVICE

The Board or individual members will not consider a request, informal or not, for advice on theoretical or actual situations which potentially may later come before the Board as an application for an appeal or a variance.

SECTION 7.0 AMENDMENTS

A majority vote of all the members of the Board shall be necessary to amend these supplemental rules of procedure. Such proposed amendments will be presented in writing at any regular or special meeting of the Board of Adjustment.

These Rules of Procedure may be amended by majority vote of approval of the Board of

Adjustment, followed by majority vote of approval of the City Council.

In Witness Whereof, the City of Woodland Park Board of Adjustment has Approved, Adopted and Signed these Rules of Procedure of the City of Woodland Park Board of Adjustment Upon the Day, Month and Year Specified Below. (The original Rules of Procedure were adopted November 10, 1988.)

To be effective upon the 17th day of March, 2022.

Approved and Adopted by the Board on this 28th day of February, 2022.

BOARD OF ADJUSTMENT



CHAIRPERSON



VICE-CHAIRPERSON

CITY OF WOODLAND PARK CITY COUNCIL

REVIEWED AND ADOPTED THIS _____ DAY OF _____, 2022.

CITY COUNCIL:

ATTEST:

MAYOR

CITY CLERK



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Aaron Vassalotti, Finance Director

DATE: March 17, 2022

SUBJECT: Approval of Ordinance 1421, Series 2022 on initial posting, to amend 2022 Budget expenditure and revenue appropriations (Budget Supplemental Ordinance) and set the Public Hearing for April 7, 2022. (A)
(Presenter, Finance Director Aaron Vassalotti)

BACKGROUND: Item Title

Ordinance 1421, Series 2022 to amend 2022 Budget expenditure appropriations (Budget Supplemental Ordinance)

Long title: Ordinance No. 1421, Series 2022, AN ORDINANCE ADJUSTING EXPENDITURES APPROPRIATIONS TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO, FOR THE 2022 BUDGET YEAR, AND AMENDING ORDINANCE NO. 1407, SERIES 2021

History

City Council adopted the City's 2022 Annual Budget on December 2, 2021. Pursuant to the City's Home Rule Charter, City Council can amend the budget when the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget.

Summary

The purpose of this supplemental appropriation is summarized below. This budget expenditure adjustment and revenue source is described in the attachment to this report.

• General Fund

1. **Pooled dollars for targeted wage increases.** Approved in the 2022 Annual Budget was a market compensation study to ensure the City does not fall behind other jurisdictions competing for the same employees. In addition to the market compensation study, a \$100,000 pool of unassigned funds was approved by City Council, but was not reflected in the budget as an expenditure. The \$100,000 pool of funds will be used to adjust compensation based on the market study and for job classes or individual positions that fall behind the City's comparative jurisdictions.
2. **Asbestos mitigation abatement for the Midland Terminal Building.** \$5,000 received from Newmont Gold Mine to be used for asbestos mitigation at the Midland Terminal Building.

- **Grants Fund**

1. **ARPA - Municipal broadband deployment plan, Phase 1 - \$40,000.** Add \$40,000 to conduct Phase 1 of a municipal broadband deployment plan. This high-level plan will devise a fiber optic layout, conceptual plan, and telecommunications master plan for future construction of a municipal fiber optic network. The funding for the plan will come from the American Rescue Plan Act federal stimulus payment.

RECOMMENDATION: Staff Recommendation

Approve Ordinance No. 1421, Series 2022 to amend the 2022 Annual Budget.

Question for Council

Does the City Council approve Ordinance No. 1421, Series 2022 to amend the 2022 Annual Budget?

- ATTACHMENTS:**
1. Staff Report - Supplemental 03.17.2022
 2. 2022 Supplemental Appropriation Detail #1
 3. 2022 Supplemental Appropriation Summary #1
 4. ORD 1421 - 2022 supplemental appropriation



City of Woodland Park Staff Report for City Council

Meeting Date	Agenda Item
March 17, 2022	2022-70
Department	Presenter
City Manager's Office/ Finance	Michael Lawson, City Manager Aaron Vassalotti, Finance Director

Item Title

Ordinance 1421, Series 2022 to amend 2022 Budget expenditure appropriations (Budget Supplemental Ordinance)

Long title: Ordinance No. 1421, Series 2022, AN ORDINANCE ADJUSTING EXPENDITURES APPROPRIATIONS TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO, FOR THE 2022 BUDGET YEAR, AND AMENDING ORDINANCE NO. 1407, SERIES 2021

History

City Council adopted the City's 2022 Annual Budget on December 2, 2021. Pursuant to the City's Home Rule Charter, City Council can amend the budget when the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget.

Summary

The purpose of this supplemental appropriation is summarized below. This budget expenditure adjustment and revenue source is described in the attachment to this report.

- **General Fund**

- **Pooled dollars for targeted wage increases.** Approved in the 2022 Annual Budget was a market compensation study to ensure the City does not fall behind other jurisdictions competing for the same employees. In addition to the market compensation study, a \$100,000 pool of unassigned funds was approved by City Council, but was not reflected in the budget as an expenditure. The \$100,000 pool of funds will be used to adjust compensation based on the market study and for job classes or individual positions that fall behind the City's comparative jurisdictions.
- **Asbestos mitigation abatement for the Midland Terminal Building.** \$5,000 received from Newmont Gold Mine to be used for asbestos mitigation at the Midland Terminal Building.

- **Grants Fund**

- **ARPA - Municipal broadband deployment plan, Phase 1 - \$40,000.** Add \$40,000 to conduct Phase 1 of a municipal broadband deployment plan. This high-level plan will devise a fiber optic layout, conceptual plan, and telecommunications master plan for

future construction of a municipal fiber optic network. The funding for the plan will come from the American Rescue Plan Act federal stimulus payment.

Staff Recommendation

Approve Ordinance No. 1421, Series 2022 to amend the 2022 Annual Budget.

Question for Council

Does the City Council approve Ordinance No. 1421, Series 2022 to amend the 2022 Annual Budget?

City of Woodland Park
2022 Amended Budget
Supplemental Appropriations

	2022 Current Budget	2022 Supplemental Appropriation (incr/decr)	2022 Amended Budget
General Fund (100)			
Revenue	\$ 13,814,583	\$ 5,000	\$ 13,819,583
Expenditures	(13,247,128)	(105,000)	(13,352,128)
Revenue over/(under) Expenditures	\$ 567,455	\$ (100,000)	\$ 467,455

Fund Balance Summary:

Beginning Fund Balance - 1/1/2022	\$ 5,267,343		\$ 5,267,343
Revenue over/(under) Expenditures	567,455	(100,000)	467,455
Ending Fund Balance - 12/31/2022	\$ 5,834,798	\$ (100,000)	\$ 5,734,798

Ending Fund Balance Designations:

Non-spendable Due from DDA		\$ 550,000
Non-spendable Inventory/Prepaid Expenditures		65,386
Restricted for Emergencies (TABOR 3%)		451,865
Unrestricted, Unassigned		4,667,547
Ending Fund Balance - 12/31/2022		\$ 5,734,798

Supplemental Appropriation Detail:

	Expenditures	Revenue
1. \$100,000 Pool \$ for targeted wage increases	\$ 100,000	\$ -
2. \$5,000 Newmont Gold Mine for asbestos abatement	\$ 5,000	\$ 5,000
Total adjustment	\$ 105,000	\$ 5,000

Grants Fund (210)

Revenue	\$ 1,128,666	\$ -	\$ 1,128,666
Expenditures	(1,267,236)	(40,000)	(1,307,236)
Revenue over/(under) Expenditures	\$ (138,570)	\$ (40,000)	\$ (178,570)

Fund Balance Summary:

Beginning Fund Balance - 1/1/2022	\$ 920,371		\$ 920,371
Revenue over/(under) Expenditures	(138,570)	(40,000)	(178,570)
Ending Fund Balance - 12/31/2022	\$ 781,801	\$ (40,000)	\$ 741,801

Supplemental Appropriation Detail:

	Expenditures	Revenue
1. Fiber Study	\$ 40,000	\$ -
Total adjustment	\$ 40,000	\$ -

City of Woodland Park
2022 Supplemental Appropriation

Exhibit A

General Fund

Increase Budgeted Revenues	\$	5,000
Supplemental Appropriation		105,000

Grants Fund

Increase Budgeted Revenues	\$	-
Supplemental Appropriation		40,000

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1421, SERIES 2022

AN ORDINANCE ADJUSTING EXPENDITURE APPROPRIATIONS TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR, AND AMENDING ORDINANCE NO. 1407, SERIES 2021.

WHEREAS, the Home Rule Charter of the City of Woodland Park specifies that City Council may, by ordinance, make supplemental appropriations when there are available for appropriation revenues in excess of those estimated in the budget.

NOW, THEREFORE, THIS ORDINANCE:

THE CITY OF WOODLAND PARK, COLORADO, ORDAINS

That an Ordinance entitled “AN ORDINANCE ADJUSTING EXPENDITURE APPROPRIATIONS TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF WOODLAND PARK, COLORADO FOR THE 2021 BUDGET YEAR, AND AMENDING ORDINANCE NO. 1421, SERIES 2022,” be and the same is hereby adopted as follows:

Section 1. The 2022 Amended Budget for the City of Woodland Park, Colorado, which is attached hereto as Exhibit A and incorporated by this reference, is hereby adopted and the monies are appropriated to the various funds as the same are budgeted.

Section 2. Effective Date. This Ordinance shall be in full force and effect from and after its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING, FOLLOWING PUBLIC HEARING, THIS 7th DAY OF APRIL 2022.

Hilary LaBarre, Mayor

ATTEST:

Suzanne Leclercq, City Clerk



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM:

DATE: March 17, 2022

SUBJECT: Approval of Ordinance No. 1418, Series 2022, an Ordinance of the City Council for the City of Woodland Park, Colorado amending Chapter 1.16 of the Woodland Park Municipal Code to establish a Procedure for the collection of Unpaid Municipal Court Fines. (L) (Tabled from 2/17/2022 City Council Meeting) (L)
(Presenter, Elizabeth McCormick, Municipal Judge)

BACKGROUND:

RECOMMENDATION:

ATTACHMENTS: 1. Ordinance 1418 - Woodland Park

**CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1418. Series 2022**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WOODLAND PARK,
COLORADO AMENDING CHAPTER 1.16 OF THE WOODLAND PARK MUNICIPAL
CODE TO ESTABLISH A PROCEDURE FOR THE COLLECTION OF UNPAID
MUNICIPAL COURT FINES**

WHEREAS, the City of Woodland Park, Colorado (the “City”) has been duly organized and is validly existing as a home rule city under Article XX, Section 6 of the Colorado Constitution and the City Charter;

WHEREAS, the Woodland Park Municipal Court (the “Court”) has jurisdiction over violations of the Woodland Park Municipal Code (the “Code”), which includes the enforcement of minor traffic and parking violations;

WHEREAS, during the most recent legislative session, the General Assembly passed HB 21-1314, which prohibits the state Department of Revenue from denying to issue, renew, or reinstate a person’s driver’s license because the person fails to pay a monetary judgment or has an outstanding warrant related to a traffic or other municipal violation;

WHEREAS, prior to the effective date of HB 21-1314, the Court would refer unpaid fines to the Department of Revenue, which often facilitated the payment of such fines;

WHEREAS, in the absence of this procedure, the Court now lacks an effective means to collect unpaid fines;

WHEREAS, referring unpaid fines to collections is a standard practice among municipalities in this situation and will likely increase the rate of collection of unpaid fines; and

WHEREAS, the City Council finds it desirable and appropriate, and in the best interest of the general health, safety, and welfare of its residents to amend Chapter 1.16 of the Code to establish a procedure for the collection of unpaid municipal court fines.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:**

Section 1. The foregoing recitals are hereby incorporated as conclusions, facts, determinations, and findings by the City Council.

Section 2. Section 1.16.050 of the Code, concerning the satisfaction and collection of unpaid fines, is hereby created to read as follows:

1.16.050 - Satisfaction of fines—Failure to pay—Collections.

In the event a person fails to pay any fines, costs, fees, restitution, or other amounts ordered by the municipal judge, the municipal judge may refer, or may cause the court clerk or court administrator to refer, a portion or all of the unpaid amounts along with the reasonable costs of collection to a collection agency for collection. Reasonable costs of collection shall include, without limitation, the fees and costs of the city attorney, of private counsel, or of a collection agency, but such fees and costs shall not exceed twenty-five (25) percent of the amount assigned for collection.

Section 3. *Severability.* The provisions of this ordinance are severable and the invalidity of any section, phrase, clause, or portion of the ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the ordinance.

Section 4. *Effective Date.* This ordinance shall be in full force and effect upon its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS ____ DAY OF _____, 2022.

City of Woodland Park

Hilary LaBarre, Mayor Pro-Tem

ATTEST:

City Clerk, Suzanne Leclercq



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM:

DATE: March 17, 2022

SUBJECT: Approval of Ordinance No. 1420, Series 2022, an Ordinance of the City Council for the City of Woodland Park, Colorado repealing Section 9.70.040 of the Woodland Park Municipal Code to allow for the possession of firearms in establishments selling alcoholic beverages. (L)
(Presenter, Nina Williams, City Attorney)

BACKGROUND:

RECOMMENDATION:

ATTACHMENTS: 1. Ordinance 1420 - Woodland Park - Firearms alcohol establishments

CITY OF WOODLAND PARK, COLORADO
ORDINANCE NO. 1420
(Series of 2022)

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WOODLAND PARK,
COLORADO REPEALING SECTION 9.70.040 OF THE WOODLAND PARK
MUNICIPAL CODE TO ALLOW FOR THE POSSESSION OF FIREARMS IN
ESTABLISHMENTS SELLING ALCOHOLIC BEVERAGES**

WHEREAS, the City of Woodland Park, Colorado (the “City”) has been duly organized and is validly existing as a home rule city under Article XX, Section 6 of the Colorado Constitution and the City Charter;

WHEREAS, pursuant to C.R.S. § 18-12-214(1)(c)(I), “[a] local government... may enact an ordinance, resolution, rule, or other regulation that prohibits a permittee from carrying a concealed handgun in a building or specific area within the local government’s... jurisdiction;”

WHEREAS, pursuant to this authority, the City Council previously adopted a prohibition on carrying dangerous or deadly weapons (such as a firearm) in establishments which sell alcohol for on-site consumption, codified as Section 9.70.040 of the Woodland Park Municipal Code (the “Code”);

WHEREAS, whether to prohibit the possession of firearms in particular areas of the City is a political decision of the City Council, who has expressed a desire for the enactment of this Ordinance;

WHEREAS, the City Council believes the public interest will be furthered by permitting the owners of establishments selling alcohol to establish individual firearm policies;

WHEREAS, other state-level prohibitions exist which regulate where firearms may be carried which will further public safety; and

WHEREAS, the City Council finds it desirable and appropriate, and in the best interest of the general health, safety, and welfare of its residents to repeal Section 9.70.040 of the Code to allow for the possession of firearms in establishments selling alcoholic beverages.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated as conclusions, facts, determinations, and findings by the City Council.

Section 2. Section 9.70.040 of the Code, concerning possession of a dangerous or deadly weapon in an establishment selling alcohol, is hereby repealed in its entirety.

Section 3. *Severability.* The provisions of this ordinance are severable and the invalidity of any section, phrase, clause, or portion of the ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the ordinance.

Section 4. *Effective Date.* This ordinance shall be in full force and effect upon its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS ____ DAY OF _____, 2022.

City of Woodland Park

Hilary LaBarre, Mayor

ATTEST:

City Clerk, Suzanne Leclercq



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Kip Wiley, Deputy City Manager/Director of Operations

DATE: March 17, 2022

SUBJECT: Approve Resolution No. 888 establishing Water and Sewer Plant investment fees effective April 1, 2022. (A)
(Presenter, Deputy City Manager/Director of Operations Kip Wiley)

BACKGROUND: The annual water tap management plan reconciliation has been completed for 2021. The basis for this reconciliation is the attached spreadsheet. Years are shown in column (a). Actual data for previous years are shown above the dashed line. Modeled data for future years are shown below the dashed line.

The various columns include new growth revenues, Col. (f) & (f₁), and monthly user revenues, Col. (h) & (j). The subsequent columns include operational costs, Col. (l), debt service, Col. (m), and cash funded capital expenditures, Col. (n). The last two columns show the annual balance, Col. (p), and the cumulative balance, Col. (q).

Significant inputs and observations about this model are as follows:

1. The cuts to expenses in previous years and the 13.7% water rate increase starting in January 2010 have resulted in stable financial operations. This is indicated by the positive annual balances shown in Col. (p) for 2013 through 2021. With the current capital projects committed to, the water enterprise is in a great position to move forward without rate increases, or rate increases higher than the annual 100 percent of CPI-U to water rates. Due to the financial stability in the water enterprise it can move forward with proposed capital projects and most importantly the water reservoir.
2. The annual balance shown for 2022 is \$(1,954,444) due to the \$1,000,000 reservoir design cost, the Radium removal and DOVE project costs (all cash funded). Recent history has shown that the enterprise can typically end each year in a more positive financial position than budgeted.
3. The City's last existing water bonds and the City's last water rights purchase contract have been paid off in 2015 as well as the payoff of the \$300K loan from wastewater and paying off the 1999 COPs. Also paying cash for the new Fleet Maintenance Shop and paying off the 2002 COPs in 2020 and not entering into any long term debt in 2021 and 2022 will help with future capital

needs. This drop in annual expenses will allow the City to consider other financial commitments starting in 2023: retraction of the 2010 water rate increase, and initiation of the most needed capital projects. See #9 for capital projects.

4. New multi-family and commercial tap sales are shown in Col. (c₂). It should be noted that tap fees are included as Tier II single family equivalents. In 2016 a large apartment complex purchased 24 units and lowered the average cost per tap. This is due to the way we price multi-family taps. Large potential one-time projects such as large multi-family developments are not included in the future. This reflects a “don’t count your chickens” approach. We are anticipating 59 Tier I single family taps from the Village at Tamarac and Trailhead Townhome project to start coming in however we anticipate these taps being spread out over a couple of years.

5. A moderate recovery scenario of single family tap sales is depicted in Col. (c₁). That scenario shows a steady sale of taps from 17 in 2015 to 39 in 2018 to 28 in 2019 and to 52 in 2021 and to an estimated 20 in 2022. If actual recovery is slower than depicted, a holding pattern may have to be extended and capital needs will have to be postponed if possible.

6. Water tap prices are increased at 5 percent per year in the model starting in 2022. A 0.0 percent increase in tap fees in 2026 through 2027 was removed as it could not be supported at this time. The 5 percent increase remains in place for the following years. Previous Utilities Advisory Committees felt a higher percentage increase in tap fees should be explored due to rising costs of materials and inflation, however it was decided that we will continue to adjust the tap fees at 5% and look at inflation in previous years. This was done to maintain and achieve financial stability and keep up with capital needs.

7. Water rates in 2021 did not change from 2020. In 2022 the Utilities department will be moving forward with the automatic annual increase with inflation of 3.54% (100% of the 3.54% 2022 Denver-Aurora-Lakewood CPI-U increase). For future years, water rates are shown in the reconciliation to increase at 2.5 percent per year (12 year Average, 100% of the CPI-U increase is 2.54%). In 2017 the Utilities Department requested City Council to change the annual adjustment from 75% to 100% of the CPI-U. That request as recommended by the Utilities Advisory Committee was approved on March 2, 2017. There are no rate increase outside the annual CPI-U in the 2021 reconciliation. To be able to keep a health fund balance I have added a rate increase of five percent in 2032.

8. In 2017 the Utilities Department also requested City Council to change the water capital fee to be adjusted annually 100% of the CPI-U. The current capital fee was established in 1997 and had remained unchanged. This request as recommended by the Utilities Advisory Committee was approved on March 2, 2017.

9. Cash funded capital projects shown in Col. (n) have been repositioned to occur in the next few years compared to previous years. New debt service to fund \$10.0 million of a \$11.0 million dollar local augmentation water storage project is shown starting in 2023. Debt to fund an expanded conveyance capacity is postponed to 2025 and debt to fund a metering system upgrade was moved forward one year to 2018 and the debt service of \$2.0M was removed as this project will be done in-house over a 5 year period costing \$200K to \$250K each year. We are in the fifth year of that project. It is going well with the exception of current COVID restrictions and we have had to stop

installing new meters. Under these circumstances we will add another year on this project. We did not spend all \$250K in 2021 and will move the money forward until this project is finished. The water plant upgrades were also reduced as \$1.5M will be cash funded and \$2.0M will now be financed for 20 years starting in 2027.

10. All capital projects listed on the attached "Water Capital Expenditures Schedule" are included in Col. (n). If revenues are higher or lower than shown in the model, projects and their expenditures can be adjusted in future year models.

11. The 6.85% water rate decrease was scheduled for 2017 to reflect staff and Council's intent from the work session discussion leading up to the 13.7% rate increase effective January 2010. It was removed in 2017 because the fund could not withstand a rate reduction. This retraction was intended to be implemented whenever some combination of increases in new growth revenues and decreases in current debt service allowed. The current financial situation has not allowed us to plan for the 6.85% rate reduction, however, as mention previously we did not increase rates 1.95% in 2021 therefore customers did see some relief in their utility bills. We will continue to look for opportunities to reduce rates.

These spreadsheets continue to be a valuable planning tool for the water enterprise. Value is achieved by reviewing trends in recent years. Looking to the future, the greatest value is achieved by developing a feel for when needed projects, replacements and other financial commitments might be feasible.

The Water Tap Management Reconciliation does not address sewer plant investment fees. The City's past practice has been to adjust sewer plant investment fees with water plant investment fees. We would propose sewer plant investment fees would also be increased 5% for 2022.

RECOMMENDATION: Approve Resolution 888 after the public hearing for a 5% Increase of Water and Sewer Plant Investment Fees for 2022.

ATTACHMENTS:

1. RES 888 - Tap fees 2022
2. water tap management plan reconciliation 3-1-22
3. Projected Water Capital Expenditures 3-1-22
4. Water Enterprise Debt Service (b)

**CITY OF WOODLAND PARK, COLORADO
RESOLUTION NO. 888, SERIES 2022**

A RESOLUTION ESTABLISHING WATER AND SEWER PLANT INVESTMENT FEES, EFFECTIVE APRIL 1, 2022.

WHEREAS, the Municipal Code of the City of Woodland Park requires the review of the Water Tap Management Plan and water plant investment fees on an annual basis; and,

WHEREAS, the requirements for said review were established in Ordinance No. 703, Series 1997; and,

WHEREAS, the Utilities Department has completed the required review and analysis which have been reviewed by the Utilities Advisory Committee, and recommendations have been forwarded to City Council for consideration; and,

WHEREAS, the City Council passed Ordinance No. 842, Series 2000, making more affordable commercial water and sewer taps available for multi-family rental unit buildings and implemented that change by modifying the basis for tap fees to fixture unit counts.

NOW, THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK THAT:

Section 1. The following water and sewer plant investment fees represent a 5 percent increase over the previous fees and are hereby established by City Council:

	<u>Water Plant Investment Fee</u>	<u>Associated Sewer Plant Investment Fee</u>
Residential Tier I	\$ 10,676	\$ 6,689
Residential Tier II	\$ 15,322	\$ 9,595
Residential Tier III	\$ 20,423	\$ 12,790
¾" Commercial	\$ 15,322	\$ 9,595
1" Commercial	\$ 22,982	\$ 14,394
1½" Commercial	\$ 45,965	\$ 28,787
2" Commercial	\$ 76,606	\$ 47,979
3" Commercial	\$152,913	\$ 95,956

The following unit charges for water and sewer plant investment fees for commercial taps for multi-family rental unit buildings are hereby established by City Council:

Water Plant Investment Fee: \$459.72/fixture unit
Sewer Plant Investment Fee: \$287.85/fixture unit

Section 2. The City Council further directs that the water and sewer plant investment fees established in Section 1 of this Resolution shall be effective on April 1, 2022, and shall remain in effect for approximately one year when the next review and evaluation is required to be submitted to City Council for consideration.

This Resolution was adopted at a regular meeting of the City Council of the City of Woodland Park, Colorado held on the _____ day of _____, 2022.

Hilary LaBarre, Mayor

ATTEST:

Suzanne Leclercq, City Clerk

WATER TAP MANAGEMENT PLAN RECONCILIATION FOR 2021 and FUTURE WATER FUND FINANCIAL MODEL

A	New Taps				x or 10% of previous b					NOTE: prev. = the previous cell within the column referenced															
B	Tap Fee Increase Factor				1.050																				
D	Annual Commodity Rev. Increase Factor				1.0250																				
E	Cap. Fee Increase Factor				1.025																				
F	Op. Cost Increase Factor				1.03																				
(a)	(b)	(c ₁)	(c ₂)	(c)	(d)	(e)	(f)	(f ₁)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)						
	prev. - c				prev. + c	prev. x B	c x e		prev. x D	(prev. d + d) / 2(g)	prev. x E	(prev.d + d) / 2(i)	h+j	prev. x F			m+n	(f)+(f ₁)+(k)-(l)-(o)	prev.q + curr.p						
		New	New MF	Total				Water	Annual	Total								Total							
	SFR Taps	SFR	& Comm	New	EOY Taps	Average	Tap	Dev. Fee	Commodity	Commodity	Cap. Fees	Cap. Fee	Total	Op.	Debt	Cap.	Cap.	Annual	Cumulative						
Year	Avail. ⁽¹⁾	Taps	Taps	Taps	Connected	Tap Fee	Rev.	Rev.	Rev./tap	Revenue	per Tap	Rev.	Cust. Rev.	Costs	Service ⁽²⁾	Exp. ⁽³⁾	Costs	Balance	Balance						
2013	835	6	104	110	3,402	5,547	610,125	8,740	461	1,569,095	56.17	191,101	1,760,196	1,084,562	645,090	26,705	671,795	622,704	1,506,122						
2014	829	11	78	89	3,491	6,592	586,708	7,000	457	1,595,690	54.84	191,463	1,787,153	1,109,848	649,340	81,950	731,290	539,723	2,045,845						
2015	822	17	2	19	3,510	16,819	319,556	3,080	457	1,604,570	48.29	169,491	1,774,061	1,159,904	751,968	161,037	913,005	23,788	2,069,633						
2016	805	28	25	53	3,563	8,195	434,345	0	485	1,728,256	50.70	180,639	1,908,895	1,234,303	59,310	351,575	410,885	698,052	2,767,685						
2017	775	46	9	55	3,618	11,209	616,502	33,600	496	1,795,850	45.18	163,456	1,959,306	1,331,587	58,986	39,646	98,632	1,179,189	3,946,874						
2018	729	39	1	40	3,658	11,663	466,511	0	539	1,970,701	48.50	177,414	2,148,115	1,275,230	59,310	485,402	544,712	794,684	4,741,558						
2019	690	28	2	30	3,688	14,169	425,082	25,200	511	1,885,732	47.41	174,841	2,060,573	1,300,645	59,310	597,482	656,792	553,418	5,294,976						
2020	562	37	2	39	3,727	14,717	573,949	0	542	2,021,622	48.50	180,745	2,202,367	1,358,715	143,099	473,664	616,763	800,838	6,095,814						
2021	525	40	12	52	3,779	13,689	711,808	0	530	2,003,126	47.21	178,409	2,181,535	1,386,501	-	676,247	676,247	830,595	6,926,409						
2022	999	10	10	20	3,799	15,322	306,440	0	548	2,076,372	48.39	183,353	2,259,725	1,693,609	-	2,825,000	2,825,000	(1,952,444)	4,973,965						
2023	989	25	4	29	3,828	16,088	466,555	0	562	2,142,043	49.60	189,152	2,331,195	1,744,417	641,000	1,560,000	2,201,000	(1,147,667)	3,826,298						
2024	1164	25	4	29	3,857	16,893	489,883	0	576	2,212,291	50.84	195,355	2,407,646	1,796,750	641,000	273,000	914,000	186,779	4,013,077						
2025	1339	25	4	29	3,886	17,737	514,377	0	590	2,284,712	52.11	201,750	2,486,462	1,850,652	761,000	273,000	1,034,000	116,187	4,129,263						
2026	1314	15	14	29	3,915	18,624	540,096	0	605	2,359,371	53.41	208,343	2,567,715	1,906,172	761,000	1,065,000	1,826,000	(624,362)	3,504,902						
2027	1299	18	2	20	3,935	19,555	391,104	0	620	2,433,546	54.75	214,893	2,648,439	1,963,357	895,440	1,823,000	2,718,440	(1,642,254)	1,862,648						
2028	1281	18	2	20	3,955	20,533	410,659	0	636	2,507,095	56.12	221,388	2,728,483	2,022,258	895,440	1,027,000	1,922,440	(805,556)	1,057,092						
2029	1263	20	2	22	3,977	21,560	474,311	0	651	2,583,452	57.52	228,131	2,811,582	2,082,925	895,440	177,000	1,072,440	130,528	1,187,619						
2030	1357	20	2	22	3,999	22,638	498,027	0	668	2,662,727	58.96	235,131	2,897,858	2,145,413	895,440	627,000	1,522,440	(271,969)	915,651						
2031	1337	15	4	19	4,018	23,769	451,620	0	684	2,743,325	60.43	242,248	2,985,573	2,209,776	895,440	330,000	1,225,440	1,977	917,628						
2032	1322	20	4	24	4,042	24,958	598,990	0	701	2,826,990	61.94	249,636	3,076,626	2,276,069	895,440	75,000	970,440	429,107	1,346,735						
2033	1302	25	2	27	4,069	26,206	707,557	0	719	2,916,000	63.49	257,496	3,173,496	2,344,351	895,440	1,030,000	1,925,440	(388,738)	957,997						
2034	1277	25	2	27	4,096	27,516	742,935	0	737	3,008,799	65.08	265,691	3,274,489	2,414,681	895,440	480,000	1,375,440	227,303	1,185,300						
2035	1252	20	2	22	4,118	28,892	635,622	0	755	3,102,527	66.71	273,967	3,376,494	2,487,122	895,440	75,000	970,440	554,554	1,739,854						
2036	1232	15	2	17	4,135	30,337	515,721	0	774	3,195,189	68.38	282,150	3,477,339	2,561,736	775,440	1,035,000	1,810,440	(379,116)	1,360,738						
2037	1217	15	4	19	4,154	31,853	605,213	0	794	3,289,355	70.08	290,465	3,579,820	2,638,588	775,440	1,535,000	2,310,440	(763,995)	596,743						
2038	1202	15	6	21	4,175	33,446	702,366	0	814	3,387,859	71.84	299,163	3,687,022	2,717,745	775,440	35,000	810,440	861,203	1,457,946						
(1) Available SFR Taps decreases as taps are sold and increases periodically with increased tap planning number as water supplies are developed. Anticipating the development of additional water toward a build-out plan of 1475 AF/yr, the tap planning number used in column (b) has been adjusted as follows: 200 taps added for 2024, 200 taps for 2025, and 114 taps for 2030. 150 SFR taps were transferred to the Multi- Family Bank in 2012 and 100 taps in 2019. Service population of 12,600																									
(2) Debt Service includes all items listed on the attached Water Debt Service Schedule dated 2/22/2020.																									
(3) Capital Expenses include all cash funded items listed on the attached Water Capital Expenditures Schedule dated 2/22/2019. Other potential water projects listed at the bottom of the Schedule are not included.																									

2021 RECONCILIATION					
WATER CAPITAL EXPENDITURES SCHEDULE					
CITY OF WOODLAND PARK, COLORADO					
	Base	Distribution		Cash Funded	
	General	System		Special	Annual
	Exp.(1)	Improvements		Projects(2)	Total
2013	3,152		23,553	Water Purchases	26,705
2014	27,935		54,015	Vehicle, backhoe	81,950
2015	37,259		123,778	Vehicle, TL purchase, tank cleaning,	161,037
2016	21,385	43,090	287,100	DOVE req., Vehicle, Fleet Shop, Park, Pool, Carley	351,575
2017	22,500		17,146	Reservoir improvemnets, PRV, Security, DOVE	39,646
2018	23,397	28,277	433,728	Aug Reservoir, PRV, Vehicle, paint tanks, sunnywood, meter replacement, Dewell rd	485,402
2019	38,008		559,474	Auto meter read, Sunnywood, TL water purchase	597,482
2020	30,910		442,754	TL purchase, auto mtr read, Sunnywood, Vehicles, SCADA upgrade, Boring equipment	473,664
2021	50,062	407,000	219,185	TL purchase, Sunnywood upgrade, DOVE, Mtr upgrade	676,247
2022	20,000	550,000	2,255,000	auto meter read, DOVE, RADIUM Removal, Pumps, Reservoir, NWF bldg, T-norm	2,825,000
2023	20,000	1,000,000	540,000	Vehicle, Sub-base improvements, TL purchase, tank cleaning, Vaccon	1,560,000
2024	23,000		250,000	Golf Course Wells 1&2, Vehicle, NWF upgrades	273,000
2025	23,000		250,000	Trout Creek Surface Diversion	273,000
2026	23,000	1,000,000	42,000	Vehicle, Sub-base improvements, TL purchase	1,065,000
2027	23,000	1,500,000	300,000	WTP upgrade, Fire Flow Valve, WWL treatment	1,823,000
2028	27,000		1,000,000	Sunnywood Pipeline	1,027,000
2029	27,000		150,000	Vehicle, TL purchase, tank cleaning,	177,000
2030	27,000	600,000	0	Sub-base improvements	627,000
2031	30,000	300,000		Plant Expansion, Install wells 5,6 & 7	330,000
2032	30,000		45,000	Vehicle, TL purchase	75,000
2033	30,000	1,000,000		Sub-base improvements	1,030,000
2034	30,000	350,000	100,000	Backhoe replacement	480,000
2035	30,000		45,000	Vehicle	75,000
2036	35,000		1,000,000	Finished Water Storage Stoneridge	1,035,000
2037	35,000	1,500,000		Sub-base improvements	1,535,000
2038	35,000				35,000
(1) Annual expenditures for minor plant improvements, small equipment purchases, billing software, GIS improvements, well improvements, etc.					
(2) Capital projects in water that are anticipated or considered but not yet estimated and scheduled include: Steel Storage Tank Cathodic Protection, North Well Field Aeration, Expanded North Well Field Pumping Capacity, 3-Phase Power to Water Plant, On-site Chlorine Generation, and Expanded Water Resources Above 1475 AF/yr.					

2021 RECONCILIATION											
WATER DEBT SERVICE SCHEDULE											
CITY OF WOODLAND PARK, COLORADO											
				2002	'03 Bauer			Possible			Possible
	2002	2005	Water's	Drinking	Water	\$300K	Annual	Expanded	Aug.		Water
	Water	Water	Share of	Water	Purchase	Loan	Water	Water	Water	Water	Fund Debt
	Refunding	Bonds	1999	Revolving	Agreement	From	Fund Debt	Conveyance	Reservoir/	Plant	Service
	Bonds		COP's	Fund Loan	No.3 ⁽¹⁾	WW ⁽⁴⁾	Service	Capacity ⁽²⁾	Storage ⁽³⁾	Upgrade ⁽⁵⁾	New Total
2013		298,400	34,380	59,310	250,000	3,000	645,090	0			645,090
2014		302,800	34,230	59,310	250,000	3,000	649,340	0			649,340
2015		301,600	144,459	59,310	245,849	750	751,968	0			751,968
2016				59,310			59,310	0			59,310
2017				58,986			58,986	0			58,986
2018				59,310			59,310	0			59,310
2019				59,310			59,310	0			59,310
2020				143,099			143,099	0			143,099
2021							0	0			0
2022							0	0			0
2023							0	0	641,000		641,000
2024							0	0	641,000		641,000
2025							0	120,000	641,000		761,000
2026							0	120,000	641,000		761,000
2027							0	120,000	641,000	134,440	895,440
2028							0	120,000	641,000	134,440	895,440
2029							0	120,000	641,000	134,440	895,440
2030							0	120,000	641,000	134,440	895,440
2031							0	120,000	641,000	134,440	895,440
2032							0	120,000	641,000	134,440	895,440
2033							0	120,000	641,000	134,440	895,440
2034							0	120,000	641,000	134,440	895,440
2035							0	120,000	641,000	134,440	895,440
2036							0		641,000	134,440	775,440
2037							0		641,000	134,440	775,440
2038							0		641,000	134,440	775,440
⁽¹⁾ 165 shares Colorado Canal/Lake Henry @ \$9544/sh @ 6.8%											
⁽²⁾ Adding AF/yr conveyance capacity with Colorado Springs. Rising costs may make 125 AF/yr infeasible.											
⁽³⁾ Debt service for \$10.0 million at 2.5% for 20 years											
⁽⁴⁾ Loan to establish a water O&M reserve fund authorized through 2022, paid back to WW at the beginning of 2015.											
⁽⁵⁾ Finance a \$2.0M water plant upgrade for 20 years at 3%											