



**Parks and Recreation Advisory Board
City Hall Council Chambers
May 11, 2022
Minutes**

- I. **Call to Order and Roll Call.** Webb called the meeting to order. Members present were Teri Baldwin, Danuta Brown, Don Dezellem, Kathy Evans and Jerry Smith. City Council Liaison Kellie Case and staff member Cindy Keating were present. Joe Kent and Erin Obering, Hoptree Development were in attendance. Introductions were made for new member Kathy Evans.
- II. **Approval of Minutes.** *Dezellem motioned to approve minutes from April 13, 2022 meeting. Smith second. Motion carried 6-0.*
- III. **Reports.** Keating briefly reviewed the monthly report and asked if there were any questions. Keating reported she has been contacted by Columbine Elementary and Paula Levy regarding GOCO Grants. Keating contacted Chris Aaby from GOCO and he strongly suggests the City completes the PTOS Master Plan which will provide project guidance from the community. Keating is working on a New Board Member Welcome Packet, it will be brought to the board when the draft is completed. Baldwin reported she has reached out to Barb Parnell and Jim Rumsey from Pickleball Above the Clouds Organization, providing information on starting a non-profit in Colorado and encouraging them to fundraise so they can show "skin in the game" for more pickleball courts. Smith and Case reported that the Teller County Commissioners gave a \$20,500 check to the City for Centennial Trail maintenance and repairs. The board agreed to send a letter to the commissioners and letter to the editor, thanking the commissioners for their support. Webb stated he would compose the letter and send to the board for review.
- IV. **Old Business.**
- V. **New Business.**
 - A. **The Grove at Spruce Haven, Site Plan.** Joe Kent and Erin Obering presented their Site Plan to the board. This site is located at 920 Spruce Haven Drive, across from Tractor Supply. The plan includes six, 2-unit attached single family homes on 2.18 acres. Keating discussed the parks, trails and sidewalks located near the proposed development and reviewed the board considerations to accept Cash in Lieu of Dedicated Land (12 units x \$3,359 = \$40,308) or Dedication of Land (12 units x .027 acres = 0.324 acres) **Brown motioned to collect fees in lieu of land for 12 units X \$3,359 = \$40,308. Evans second. Motion carried 6-0.**
 - B. **Review Bylaws.** The board reviewed the board bylaws approved in 2016. The board discussed the following changes:

Article II	Section 1: Eligibility. Remove, three board members must be from Teller County,
	Section 2: Appointment and Term Office. Remove, any member's term of office shall be immediately terminated upon the member ceasing to reside in the City or Teller County.
Article IV	Section 1: Selection of Officers. Add the Secretary position.
	Section 3: City Parks and Recreation Department's Assistance. Remove, preparation of meeting minutes.
Article V	Section 1: Regular Meetings. Add, meetings maybe conducted virtually when necessary.

Section 5: Notice of Meetings and Hearing. Remove, depositing notice in the mail five (5) days prior to a meeting or delivery in person to Board members three (3) days prior to a meeting. Add via email 5 days prior to the meeting. Remove official newspaper and replace with City Website.

Section 11: Voting Procedures. Add votes may be cast in person or virtually.

VI. Public Comments Not on the Agenda.

VII. Adjourn.

Submitted by: Cindy Keating, CPRP
Parks and Recreation Director