



**City of Woodland Park
Historical Preservation Committee
Monday, June 13 2022 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:30 PM. Members in attendance included: Laurie Glauth, David Langley, Eric Simonson, and Linda Allred. Also in attendance was Planning Director Karen Schminke, with Permit Technician Amy Wolin joining at 4:15. Vice Chair Larry Black and newly appointed City Council Representative David Ott were absent.
2. **Approval of Minutes:** May 2, 2022: **MOTION:** Eric Simonson moved and Linda Allred seconded to approve the May 2, 2022 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **Midland Terminal Depot - Asbestos Abatement Funding** – Ms. Schminke advised the committee that she had received an email from the contractor with an updated estimate of \$17,735.00 for the asbestos abatement and they will be sending an official proposal for this amount. The prior estimate of \$12,000.00 was from 2019. Linda Allred will look for other grant opportunities and send these web links to Ms. Schminke. It was noted that Carrol Harvey, currently a Planning Commissioner, may be able to help with the grant writing.
 - b. **Interpretive Panels Fabrication / Installation** – Ms. Schminke had relayed to Mr. Cahill that the HPC would like him to do the final concrete work. Mr. Cahill is in process of connecting with Phil Pyles to coordinate the actual work.
 - c. **2022 Poster Project** – Mr. Langley shared an initial design of the 2022 Transportation poster. Suggestions were made to reduce the number of photos, replace the copyrighted photos, to find a picture of the tunnel, possibly to narrow the focus to just the Ocean to Ocean Highway, and to get Mr. Black and Mr. Plutt's feedback.
5. **Reports:**
 - a. **Committee Members' Reports** – Mr. Simonson thanked Mr. Black for informing the HPC about the Marigreen Pines tour this year. He added that it Marigreen Pines used to be known for the temperature dropping ten degrees at

its curve. At the request of Chair Glauth, the archive room was checked for the HPC Banner, but it was not located.

- b. **Council Member Liaison's Report** – Council Member David Ott is the newly appointed Council Liason but was not present at this meeting.
- c. **Planning Director's Report** – Ms. Schminke updated the HPC that staffing continues to be a challenge.

She distributed a map that shows all of the Local Historical Landmarked buildings in Woodland Park. These LHL's are noted in PPRBD's building permit software; any building permit for any of the 14 LHLs must be first approved by the City of Woodland Park Planning Department, whose review includes the HPC. Then she showed the HPC the Change in Use ZDP packet for Preschool in the Pines at 312 N. West St. This ZDP did not require a building permit because it went from a commercial use to a residential use. If any work is done on the exterior of the building, the HPC would be notified and would review it.

Then a packet for 212 W. Midland Ave. was distributed. This is a building that is more than 50 years old, but it is not a LHL. A commercial remodel ZDP was submitted in December 2021 and issued in March 2022 because it met the City's requirements. This property was allowed to get building permits from PPRBD because it was not an LHL designated building. Chair Glauth said the previous owner, Deb Nichols, was interested in landmarking the building but also was concerned about being able to sell it with a LHL in place, so did not go through the process. Chair Glauth brought up several concerns, including: permits for buildings that are 50-years old or older need to be reviewed by the HPC; this particular building is next to the Antler Arch (which is scheduled to be cleaned and sealed this year); the building will no longer compliment the downtown or the oldest building in town (The Old Post Office/Dana's Dance), which is the building just east of this property; and the need for staff, owners, and developers to understand where the downtown is going. Director Schminke asked for the parameters of the buildings the HPC could review, and for a map of those properties. Not every building that is 50-years or older is flagged in BDA or in any Woodland Park GIS map. Ms. Glauth clarified that there are notebooks in Director Schminke's office with maps that identified historical properties and areas the HPC has previously surveyed. This authority is specified in the Resolution that established the HPC.

- 6. **Public Comment on Items Not on the Agenda** – None.
- 7. **Adjournment:** The meeting was adjourned at 4:55 p.m. The next meeting is scheduled on Monday, July 11, 2022 at 3:30 PM.

Recorded by Amy Wolin, Permit Technician and approved by the HPC:

This 11th day of July, 2022
Laurie Glaith
Laurie Glaith, Chair