



PUBLIC NOTICE

Historical Preservation Committee (HPC)
220 W. South Ave., Woodland Park, CO 80863
Monday, September 12, 2022 – 3:30 PM

AGENDA

In Person at City Hall – 2nd Floor Conference Room

1. Call to Order and Roll Call
2. Approval of Minutes – August 1, 2022
3. Public Hearings - None
4. Committee Business
 - a. May Preservation Month Banner – Location
 - b. Poster PowerPoint Presentation
 - c. Midland Terminal Depot – Asbestos Abatement
 - d. Review 2022 HPC Work Plan
 - e. Discuss 2023 Budget Request
5. Reports
 - a. Committee Members' Reports
 - b. Council Member Liaison's Report
 - c. Planning Director's Report
6. Public Comment on Items Not on the Agenda
7. Adjournment

**FOR MORE INFORMATION PLEASE CONTACT THE WOODLAND PARK
PLANNING DEPARTMENT AT (719) 687-5283**



**City of Woodland Park
Historical Preservation Committee
Monday, August 1 2022 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:33 PM. Members in attendance included: Laurie Glauth, Larry Black, David Langley, Linda Allred, and Eric Simonson. Also in attendance were Planning Director Karen Schminke, Permit Technician Dorie Slaughter, and guest Steve Plutt from the Park County Historic Preservation Advisory Commission. City Council Representative David Ott was absent.
2. **Approval of Minutes:** July 11, 2022: **MOTION:** Larry Black moved and Linda Allred seconded to approve the July 11, 2022 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **May Preservation Month Banner (11.5' x 4')** – Ms. Schminke asked the committee if they want to replace the existing banner for May Preservation Month. She explained to the committee that the existing banner size is over the required limit, but can still be used since it is grandfathered in. She also explained that if they were to create a new banner it would have to meet the current City Municipal Code section 18.48.050 which requires the banner to not exceed thirty-six square feet. The committee discussed it and decided to continue using the current banner. The committee then discussed where to place it next year in May. Ms. Glauth indicated that she believes it was displayed at William's Log Cabin Furniture store located at 120 E. Midland Avenue. Mr. Simonson indicated that he would approach the store owner, Jerry Good to see if he would sign off on a Temporary Sign application as the property owner in order to display the banner at their store for May 2023.
 - b. **Midland Terminal Depot - Asbestos Abatement** – Mr. Plutt indicated that he has been in communication with Jason O'Brien who is with the History of Colorado. He is waiting for him to get back to him. Mr. Plutt put it out there that maybe the City could fix the building since it is owned by the City. Mr. Plutt also indicated that the El Pomar Foundation has grants and that Norm Steen would be a good contact. Mr. Simonson indicated that he would contact Mr. Steen. Mr. Plutt said he would send an email to Mr. Steen first to get him familiar with the situation.



City of Woodland Park Historical Preservation Committee (HPC) 2022 Work Plan

2022

1. Participate in the 2030 **Comprehensive Plan update** and recommend new Community Heritage Goals, Objectives and Actions.
2. Complete **training** requirements pursuant to CLG status.
3. Continue to support downtown preservation and design **through participation in the Main Street Program, Downtown Development Authority, Woodland Park Arts Alliance and Mountain Arts Council** projects and programs.
4. Continue to support the UPHS's **walking tours** on Saturdays, June through September. Train 3 to 4 volunteers and improve publicity to generate greater participation in the tours.
5. Conduct a **Mini-Workshop for new Landmarked Property Owners** to build relationships and educate property owners regarding their requirements.
6. Complete installation of two **interpretative panels** for the Cog Passenger Car in partnership with DDA and consider designing more panels.
7. Celebrate "May as Preservation Month" to build awareness through collaborative efforts such as **displaying the banner** and newspaper articles.
8. Create and publish **an eighth poster** to foster awareness of WP's heritage.
9. Seek grants to restore the former **Midland Terminal Railway Station** relocated to Bergstrom Park in 2015. Obtain funds to complete construction drawings, building permit, asbestos abatement, remodel and installation of exhibits in phases.
10. Complete the Certified Local Government (**CLG**) **annual report** for State OAHF in October and meet ongoing CLG requirements.
11. Explore drafting a **Preservation Plan** as desired by the City's CLG status. Sally Riley will complete a draft of a Preservation Plan Table of Contents for review by HPC.
12. Complete a **maintenance inspection** of the 14 locally landmarked sites.
13. Continue to work with **SHF staff member**, Lindsey Flewelling and consider her guidance regarding our preservation planning and next steps.
14. Submit the HPC **2023 Budget request/priorities** to the City Manager in August.
15. Obtain and Council appoint a **youth representative/liaison** to serve on the HPC.
16. Continue to maintain a strong and active **membership** of the HPC.



City of Woodland Park Historical Preservation Committee (HPC) 2023 Work Plan

2023

1. Support Pikes Peak Ocean to Ocean Highway.
2. Complete **training** requirements pursuant to CLG status.
3. Continue to support downtown preservation and design **through participation in the Main Street Program, Downtown Development Authority, Woodland Park Arts Alliance and Mountain Arts Council** projects and programs.
4. Continue to support the UPHS's **walking tours** on Saturdays, June through September. Train 3 to 4 volunteers and improve publicity to generate greater participation in the tours.
5. Conduct a **Mini-Workshop for new Landmarked Property Owners** to build relationships and educate property owners regarding their requirements.
6. Pursue recognizance survey in 2023. (*? Match funding availability from the City?*)
7. Celebrate "May as Preservation Month" to build awareness through collaborative efforts such as **displaying the banner** and newspaper articles.
8. Create and publish a **ninth poster** to foster awareness of WP's heritage and frame previous 8 posters to display.
9. Seek grants to restore the former **Midland Terminal Railway Station** relocated to Bergstrom Park in 2015. Obtain funds to complete construction drawings, building permit, asbestos abatement, remodel and installation of exhibits in phases. Seek additional \$6,000 for the asbestos abatement price increase.
10. Complete the Certified Local Government (**CLG**) **annual report** for State OAHP in October and meet ongoing CLG requirements.
11. Explore drafting a **Preservation Plan** as desired by the City's CLG status.
12. Complete a **maintenance inspection** of the 14 locally landmarked sites.
13. Continue to work with **SHF staff member**, Lindsey Flewelling and consider her guidance regarding our preservation planning and next steps.
14. Submit the HPC **2023 Budget request/priorities** to the City Manager in August.
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Historical Preservation Committee - 2023 Budget Proposal **DRAFT**

ITEM	2020 BUDGET	2020 ACTUAL EXPENSES	2021 BUDGET	2021 ACTUAL EXPENSES	2022 BUDGET	2022 ACTUAL EXPENSES	2023 BUDGET
Historically Themed Poster	\$900	\$800 \$55	\$800 \$55		\$800 design \$55 printing	\$800 \$93.50	\$800 design \$100 printing
SHF Survey Grant					None		
Support organizations to promote history					\$300 Walking tour map update		\$300
Plaques & Interpretative signage	\$600	\$224	\$600	\$2,700 fabrication of panels	\$250	\$740 Sign Installation	\$250
May Preservation Month or other events					\$250 For new banner		
Training and travel – for members to attend conf.	\$700	Saving Places \$195 Parking \$40	\$700	\$97	\$700		\$700
Junction House: Abate Barn = \$17,869 House = \$17,464	capital		capital		Capital		Capital
Midland Railway remodel	OTHER \$600		Other \$600		\$3,500 (Asbestos abatement \$12,000 Estimate) Other funding = \$5,000 Newmont \$3,500 DDA		Request \$6,000 (Asbestos abatement \$18,000 Estimate) \$3,500 City 2022 \$5,000 Newmont \$3,500 DDA
Other expenses					\$445	\$64.98 Frames	\$350
OTAL GF (BUDGET) TOTAL EXPEDITURES 100-114-7100	2,800	\$1,314	\$2,800	Spent \$2,797	\$6300	\$1,698.48 Spent to date 8/31/2022 \$4,601.52 remaining	\$12,000

Approved _____