



City of Woodland Park

City Council

September 15, 2022 at 7:00 PM

AGENDA

5:30 PM - City Council Worksession - 2023 Budget Projections and Priorities.

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
 - A. Appointment to the Utility Advisory Committee. (A)
(Presenter Deputy City Manager/City Clerk, Suzanne Leclercq)
 - B. Police Department Awards.
(Presenter Chief of Police Chris Deisler)
 - C. Historic Preservation Committee - Historical Posters
(Presenter, Planning Director Karen Schminke, AICP)
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
 - A. Approval of minutes from the August 4, August 18 and September 1, 2022 Regular City Council Meetings. (A)
(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)
 - B. Approval of the July 2022 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**
(Public Comment may be heard)
8. **ORDINANCES ON INITIAL POSTING**
(Public comment may be heard)
 - A. Approve ORDINANCE NO. 1429, SERIES 2022, on initial posting, an ordinance ACCEPTING CONVEYANCE OF TRACT A OF THE HIGHLANDS IN PARADISE, WOODLAND PARK, COLORADO, TO THE CITY OF WOODLAND PARK, and set the Public Hearing for October 6, 2022. (A)
(Presentor, Planning Director, Karen Schminke, AICP)
9. **PUBLIC HEARINGS**
(Public comment may be heard)
 - A. Approve ORDINANCE No. 1428, SERIES 2022, An ordinance vacating that portion of right of way overlapping Lot 1A, The Homes At Brecken Heights,

Woodland Park, Teller County, Colorado. (A)
(Presenter, Planning Director Karen Schminke, AICP)

10. NEW BUSINESS

(Public comment may be heard)

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report
- B.** Council Reports
- C.** City Attorney's Report
- D.** City Manager's Report

12. ADJOURNMENT

Key to agenda abbreviations:

(A) Administrative- matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

(L)Legislative- typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative action generally involves motions, resolutions and ordinances.

(QJ)Quasi-Judicial- apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Suzanne Leclercq, Deputy City Manager/City Clerk

DATE: September 15, 2022

SUBJECT: Appointment to the Utility Advisory Committee. (A)
(Presenter Deputy City Manager/City Clerk, Suzanne Leclercq)

BACKGROUND: The Utility Advisory Committee currently has one vacancy. The City Clerk's Office continues to advertise for this position. An application was received from Cindy Rumsey interested in being appointed to the UAC. The term of this appointment runs from 6/1/2022 to 5/31/2024. Ms. Rumsey is a resident of the City of Woodland Park and eligible for this appointment. Ms. Rumsey will be invited to appear before the Council for the September 15 meeting to answer any questions the Council may have.

RECOMMENDATION: To appoint Cindy Rumsey to the Utility Advisory Committee.

ATTACHMENTS: None



City of Woodland Park

August 4, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Following a work session with HR Green Mayor LaBarre called the meeting to order at 7:00 PM.

The following Councilmembers were present: Mayor LaBarre, Mayor Pro-tem Case, Councilmember Connors, Councilmember Nakai, Councilmember Ott and Councilmember Zuluaga. Councilmember Neal appeared via zoom.

The following Staff members were in attendance: City Manager Lawson, City Attorney Williams, Deputy City Manager/City Clerk Leclercq, Assistant to the City Manager Felts, Planning Director Schminke, Finance Director Vassalotti, Police Chief Deisler and Deputy City Clerk Minton.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. Approve appointment to the Board of Review. (A)
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

City Clerk Leclercq shared with the Council that there is currently a vacancy on the Board of Review and that the Clerk's office has been advertising for this open position. Leclercq shared that the Clerk's office received an application from Patrick Vitagliano interested in applying for this vacant position. Leclercq invited Mr. Vitagliano to the podium to answer the Council's questions. Following a brief interview by the Council, the following motion was made.

Motion: To appoint Patrick Vitagliano to the Board of Review. Zuluaga/Case. Motion carried 7-0.

City Clerk Leclercq administered the Oath of Office to Mr. Vitagliano.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

- A. Approval of the July 7 and July 21, 2022 Regular City Council Meeting Minutes.
(A)
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

City Clerk Leclercq reviewed minutes from the July 7 and July 21, 2022 Council Meetings with the Council. There being no discussion, the following motion was made.

Motion: To approve the July 7 and July 21, 2022 Regular City Council Meeting Minutes. Ott/Connors. Motion carried 7-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Keith Meir from Habitat for Humanity shared information on Vino and Notes which was being held on Saturday August 5, 2022.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

9. PUBLIC HEARINGS

(Public comment may be heard)

- A.** Approval of a transfer of a Retail Liquor License for Pour Decisions LLC dba as Banana Belt Liquors located at 300 East Highway 24, Woodland Park, Colorado. (QJ)
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

City Clerk Leclercq reviewed the transfer of a retail liquor license for Banana Belt Liquor Store. Leclercq shared that the application was received on April 21, 2022. The property was posted on July 18, 2022 and the Public Notice was published on the City's website. Leclercq shared that the character of the applicant was not an issue for this hearing and that the operation of this business is in compliance with local zoning, building, and fire regulations. Leclercq shared that all applicable fees have been paid and that possession of the property is documented through a lease. Leclercq introduced applicant/owner Beth Toth.

There being no Council discussion or public comment, the following motion was made.

Motion: To approve the transfer of a Retail Liquor License for Pour Decisions LLC dba Banana Belt Liquors located at 300 East Highway 24, Woodland Park, Colorado. Nakai/Ott. Motion carried 7-0.

- B.** Approve Ordinance No. 1472, Series 2022, A request by N.E.S. INC. (Applicant) on behalf of New Life Holding Corporation (Owner) and its affiliated operating Non -profit corporate entities, Andrew Wommack Ministries, Inc. (AWMI), and Charis Bible Colleges, Inc. to amend the PUD/PBD for the Sanctuary, located at 800 Gospel Truth Way with a legal description of Lot 1, the Sanctuary, Woodland Park, Colorado, to increase the student housing building height and remove a past condition of approval. (QJ) (Presenter Planning Director Karen Schminke, AICP)

Planning Director Schminke reviewed her Staff Report with the City Council. Schminke reviewed the following:

Background: Reason for Request.

The owner/applicant requests that the Planning Commission and City Council consider two amendments to the Sanctuary Planned Unit development/Planned Business Development. Temporary student housing consisting of up to 500 bedrooms in 300 units has

been approved as part of this PUD/PBD. The two requested changes related to the temporary student housing are:

- 1) Revise the dimensional standards to allow a height increase from 35-feet to 45-feet maximum for the student housing and
- 2) Remove a past Condition of Approval that the temporary student housing "be privatized through either a lease agreement or some other arrangement so that it can be separately taxed".

Location & Zoning: The subject property is a 146.87 acre parcel located north of US Highway 24, along the western edge of Woodland Park. The Westwood Lakes Subdivision is located to the south and west sides of the subject property and is developed with single family homes. To the northwest is the Pikes National Forest and to the north is an undeveloped area of the Sturman PUD. Toward the east is Trout creek Road with a few single family homes. Access into the property is from Trout Creek Road.

On April 12, 2012, the Planning Commission recommended approval of the Preliminary Plat and the PUD/PBD Final Development Plan with 14 conditions and on June 7, 2012 City Council approved the PUD/PBD Final Development Plan, Zoning Ordinance No. 1162, Preliminary Plat and minor text edits to the Annexation Agreement. This changed the zoning designation from Agricultural (AG) to Planned Unit Development (PUD) for the purpose of developing a Planned Business Development (PBD) consisting of the Charis Bible College with a religious/educational center, student housing, administration building and associated improvements. It is this Ordinance along with the associated Final Development Plan that established the allowed uses, overall development layout, and dimensional standards for the uses on this property. There are fourteen conditions associated with this approval of the PUD/PBD Final Development Plan and Preliminary Plat. Condition #14, as stated in the April 12, 2012 Planning Commission minutes, the June 7, 2012 City Council minutes, and the July 3, 2012 approval letter from the Planning Director to the applicant, reads:

14. The applicant agrees that the housing on the development will be temporary student housing, not permanent housing, and the student housing will be privatized through either a lease arrangement or some other arrangement so that it can be separately taxed.

The Sanctuary Final Plat was reviewed and approved by City Council on December 5, 2013 and recorded on December 20, 2013. Charis Bible College opened in January 2014 with approximately 600 students attending classes. On January 8, 2015, the Planning Commission approved The Sanctuary's PUD/PBD Amended Final Development Plan to allow the addition of a five-level parking structure with 1,083 stalls and to increase the auditorium seating from 2,500 seats to 3,185 seats within the 217,000 SF religious and educational center. The other aspects of the initial PUD/PBD remained unchanged. Note #9 on the PUD/PBD Amended Final Development Plan details the uses allowed in this PUD/PBD zone district.

Allowed Uses:

- special events that may require a special event permit in accordance with chapter 18.62

- outdoor vendor operations that may require a vendor permit in accordance with chapter 18.62
- maintenance shop for the campus, eluding outside storage of damaged or junk motor vehicles and/or vehicle parts
- garage, private, residential
- communications to include telephone business office
- private lodging, including student housing, listed under PUD zoning use
- parking lots (private off-street)
- schools, universities, colleges, and other institutions of an educational nature, including classrooms, auditoriums, banquet hall events, recording/editing studios and worship
- outdoor/indoor amphitheater

With these approvals in place, the uses identified on the 2015 PUD/PBD Amended Final Development Plan (including Student Housing consisting of 500 bedrooms in 300 units) are subject to administrative staff reviews for Zoning Development (ZDP) and construction permitting; an additional public hearing review process is not required. However, the Applicant/Owner has asked to revisit two aspects of the PUD/PBD related to the Student Housing use. They would like to change the allowed building height from a maximum of 35-feet to 45-feet Page 27 of 285 4 | Page and they would like to have Condition of Approval #14 from the original PUD eliminated. Reviewing and amending these conditions requires public hearings and these two requests will be addressed separately in this report.

Schminke shared that all applicable notices and referrals were completed. Schminke also included in her staff report/packet all of the citizen comments received.

Schminke shared request #1 with the Council.

1) Revise the dimensional standards to allow a height increase from 35 feet to 45 feet for maximum housing.

The Applicant/Owner is now wanting to construct six buildings at the northern location that will have a total of 242 bedrooms in 66 units of student housing. This is less than the maximum number allowed by the PUD Amended Final Development Plan. The PUD also specifies the maximum building height for the various allowed uses, with 35 feet and three stories being the maximum for the student housing buildings.

In a PUD zone, maximum building heights are established when the PUD is approved. PUD section of the Municipal Code, Section 18.30.110 Dimensional standards W ithin the both the establishment of the building height in a PUD as well as changes to what was approved. However addresses there are no standards specified for determining buil di , ng heights within a PUD zone or criteria that must be met to modify what was previously approved. Establishing a PUD zone is a mechanism that allows for a greater variety of principle and accessory uses as well as the ability to establish dimensional st an dards for the buildings that are different from the standard zone districts established by the Municipal Code.

Code Compliance – Chapter 18.30 PUD District

The PUD/PBD Standards in Municipal Code §18.30 were met with the initial approval in 2012. The student housing use is allowed and can be built with an administrative site plan

review and building permits. Therefore, this Staff Report will only address the sections of Code §18.30 that are relevant to this requested change in building height for the temporary student housing.

- ☐ 18.30.010 Purpose. (Not Applicable. Met when the PUD/PBD Zone District was established with the approval of Ordinance No. 1162, Series 2012.)
- ☐ 18.30.020 Where district may be established. (Not Applicable. The PUD/PBD Zone District was established with the approval of Ordinance No. 1162, Series 2012.)
- ☐ 18.30.030 Requirements for approval. (Not Applicable. Approval of the PUD/PBD Zone District was granted by City Council on June 7, 2012 and the zone district established with the approval of Ordinance No. 1162, Series 2012.)
- ☐ 18.30.040 Application – Preliminary Development Plan. (Not Applicable. This was approved by the Planning Commission on October 13, 2011.)
- ☐ 18.30.050 Time limit to begin construction – Extension. (Not Applicable. Construction began within the two-year requirement.)
- ☐ 18.30.060 Rules and regulations adoption. (Not applicable.)
- ☐ 18.30.070 Modification of subdivision requirements. (Not Applicable. The Sanctuary Final Plat was approved and recorded in December 2013.)
- ☐ 18.30.080 Final plan requirements - Approval. (Not Applicable. The PUD/PBD Final Development Plan was approved by City Council on June 7, 2012 and the zone district established with the approval of Ordinance No. 1162, Series 2012. On January 8, 2015 the Planning Commission approved a PUD/PBD Amended Final Development Plan.)
- ☐ 18.30.090 Common open space requirements. (Not Applicable.)
- ☐ 18.30.100 Permitted uses. (Not Applicable to a request to change dimensional standards. Allowed uses were established by the PUD/PBD Final Development Plan that was approved by City Council on June 7, 2012 and the zone district established with the approval of Ordinance No. 1162, Series 2012. On January 8, 2015 the Planning Commission approved a PUD/PBD Amended Final Development Plan that allowed for the addition of a parking structure.)
- ☐ 18.30.110 Dimensional standards. The lot area per dwelling unit within a planned unit development, exclusive of the area occupied by streets, will be in harmony with the surrounding areas (reference Section 18.30.030), intent and purpose of this chapter and determined by serviceability, recommended by the planning commission and approved by city council. The maximum density permitted within a planned unit development is two dwelling units per gross acre. All other dimensional standards, including the maximum percentage of lot coverage by buildings, structures and impervious surface, the maximum height of buildings and structures, the minimum frontage of lots and the minimum front, side and rear yard building and structural setback requirements, shall be recommended by the Planning Commission and approved, approved with conditions or disapproved by City Council.

Complies. The discussion above noted how the slope of the building site impacts the measured height of the building and that the existing terrain and vegetation work together to mitigate the visual impact of the height. Additionally, this proposed maximum building height of 45 feet will not inhibit views of Pikes Peak.

- ☐ 18.30.120 Parking. (Not applicable to change in building height. requirements were established Parking with the PUD/PBD Final Development Plan was approved by City Council on June 7, 2012 and the zone district established with the approval of Ordinance No. 1162, Series 2012. On January 8, 2015 the Planning Commission approved a PUD/PBD Amended Final Development Plan that included a parking structure that substantially increased the

available parking spaces. The approved parking requirement for the student housing is 1.5 spaces per unit or 450 spaces for 300 units (500 bedrooms) of student housing. The current application is proposing 101 new parking stalls which exceeds the 99 spaces needed for 66 units (242 bedrooms) of student housing.)

□ 18.30.130 Landscaping. While not directly applicable to a request to change dimensional standards, the discussion above noted how the slope of the building site impacts the measured height of the building and that the existing terrain and vegetation work together to mitigate the visual impact of the height. The application includes landscaping plans to further enhance the site.

□ 18.30.140 Plan changes. (Not applicable. This section governs when an amendment to a PUD zone is required and if it is processed administratively at a staff level or with a Public Hearing before the Planning Commission. The process for changing dimensional standards is specified in §18.30.110 Dimensional Standards.)

It is Staff's recommendation to approve an amendment to The Sanctuary's PUD/PBD Final Development Plan to change in the dimensional standard for the Student Housing building height from a maximum height of 35 feet (3 story) to a maximum height of 45 feet (3 story) based on the findings contained in the staff report and as presented at public hearing, subject to the condition that:

1. the tables on the cover sheet in the staff report (Site Data, Land Use, and Parking) are revised so the information is presented in a format that is consistent with past approvals and the temporary student housing is listed in two parts to clarify the number of units and bedrooms being constructed in this phase and the number of units/bedrooms for a future phase.

REQUEST #2

2) Remove a past Condition of Approval that the temporary student housing "be privatized through either a lease agreement or some other arrangement so that it can be separately taxed."

Condition #14, as it appears in the October 13, 2011 Planning Commission minutes, the June 7, 2012 City Council minutes, and the July 3, 2012 approval letter from the Planning Director to the applicant, reads:

14. The applicant agrees that the housing on the development will be temporary student housing, not permanent housing, and the student housing will be privatized through either a lease arrangement or some other arrangement so that it can be separately taxed.

History

On April 12, 2012, the City of Woodland Park Planning Commission heard a request from Andrew Wommack Ministries, Inc. for a Planned Unit Development/Planned Business Development (PUD/PBD) Zone District, Final Plan and Preliminary Plat. The staff report for this item concluded that, the proposed project qualified for a PUD District and recommended approving the rezoning of the property to PUD, and approval of the PUD/PBD Final Development Plan with 13 conditions related to:

1. final landscaping plan

2. final grading/erosion control plan
3. final drainage report and plan
4. final photometric plan
5. flood hazard development permit
6. road and signalization improvements (US 24 & Trout Creek Road)
7. utility construction
8. phase 1 environmental assessment
9. water development fee
10. impact/development fees
11. wildfire protection plan
12. final plat
13. Teller County requirements (Vista Lane emergency access only and a 100-foot “no-build” buffer area).

The item was next herby by the City Council on June 7, 2012. The staff report dated June 7, 2012 reflects the Planning Commission's recommendation with all fourteen conditions listed. City Council then voted to approve the rezoning of the property to PUD, and approved the PUD/PBD Final Development Plan with the fourteen conditions. They also approved Ordinance 1162 changing the zoning designation from Agricultural to Planned Unit Development (PUD) for the purpose of developing a Planned Business Development (PBD) in accordance with Sanctuary's Final Development Plan (PBD) and Preliminary Plat to relocate and operate the Charis Bible College with a religious/educational center, student housing, administrative building and associated uses.

Land Use and Zoning Law

Land use and zoning matters are generally a matter of local concern in the State of Colorado, which allows local governments broad discretion in enacting their land use codes, unless the State Legislature deems the matter one of statewide concern (i.e. the recent changes in regulation of family childcare homes). There are also instances where application of local land use regulations must follow applicable Federal law. The Religious Land Use and Institutionalized Persons Act (RLUIPA), for example, is a federal law that prohibits a local government from imposing or implementing a land use regulation in a manner that imposes a “substantial burden” on the religious exercise of a religious assembly or institution, unless the government demonstrates that the imposition on that assembly or institution (A) is in furtherance of a compelling governmental interest, and (B) is the least restrictive means of furthering that compelling governmental interest. (42 U.S.C. § 2000cc et seq.)

At the municipal level in Colorado, per state statutes, the Planning Commission has the authority is to make and adopt plans, and with regard to zoning a municipality can:

CRS 31-21-301 Grant of power The governing body of each municipality is empowered to regulate and restrict the height, number of stories, and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts, and other open spaces, the density of population, the height and location of trees and other vegetation, and the location and use of buildings, structures, and land for trade, industry, residence, or other purposes.

Related to subdivisions, CRS 31-23-215 (2) includes the statement:

The commission has the power to impose use, height, area, or bulk requirements or restrictions governing buildings and premises within the subdivision if such requirements or restrictions do not authorize the violation of the then effective zoning ordinance of the municipality.

Additionally, PUD statutes allow local governments wide discretion and flexibility when establishing a PUD as it relates to regulating uses and mitigating impacts of the use.

Code Compliance – Chapter 18.30 PUD District

As reflected in the City Council minutes from June 7, 2012, the City Council concluded that the PUD/PBD Standards had been met. None of the City Code standards listed below apply to the request to remove Condition #14.

- ☐ 18.30.010 Purpose. (Not Applicable. Met when the PUD/PBD Zone District was established with the approval of Ordinance No. 1162, Series 2012.)
- ☐ 18.30.020 Where district may be established. (Not Applicable. The PUD/PBD Zone District was established with the approval of Ordinance No. 1162, Series 2012.)
- ☐ 18.30.030 Requirements for approval. (Not Applicable. Approval of the PUD/PBD Zone District was granted by City Council on June 7, 2012 and the zone district established with the approval of Ordinance No. 1162, Series 2012.)
- ☐ 18.30.040 Application – Preliminary Development Plan. (Not Applicable. This was approved by the Planning Commission on October 13, 2011.)
- ☐ 18.30.050 Time limit to begin construction – Extension. (Not Applicable. Construction began within the two-year requirement.)
- ☐ 18.30.060 Rules and regulations adoption. (Not applicable.)
- ☐ 18.30.070 Modification of subdivision requirements. (Not applicable. The Sanctuary Final Plat was approved and recorded in December 2013.)
- ☐ 18.30.080 Final plan requirements - Approval. (Not Applicable. The PUD/PBD Final Development Plan was approved by City Council on June 7, 2012 and the zone district established with the approval of Ordinance No. 1162, Series 2012. On January 8, 2015 the Planning Commission approved a PUD/PBD Amended Final Development Plan.)
- ☐ 18.30.090 Common open space requirements. (Not applicable.)
- ☐ 18.30.100 Permitted uses. (Allowed uses were established by the PUD/PBD Final Development Plan that was approved by City Council on June 7, 2012 and the zone district established with the approval of Ordinance No. 1162, Series 2012.)
- ☐ 18.30.110 Dimensional standards. (Not Applicable.) ☐ 18.30.120 Parking. (Not applicable.)
- ☐ 18.30.130 Landscaping. (Not Applicable.)
- ☐ 18.30.140 Plan changes. (This governs when an amendment to a PUD zone is required and if it is processed administratively at a staff level or with a Public Hearing before the Planning Commission. Changes to standards are governed by MC §18.30.110.)

Although the terms detailed in Condition #14 were offered by the applicant's representative, and although the applicant's representative agreed to the condition in 2012, the City does not have a legal basis to require the applicant to follow through on this prior commitment to the community. Because the City never had the legal authority to regulate or mandate ownership or tax-exempt status, it is staff's recommendation that Condition #14 be removed. The City Attorney will make a further statement on the law during the staff presentation.

PLANNING COMMISSION RECOMMENDATION

The City of Woodland Park Planning Commission held a public hearing on June 21, 2022 (minutes attached). After consideration of the staff report and comments made at the public hearing, the Planning Commission recommended the following:

Request #1 - approval of an amendment to The Sanctuary's PUD/PBD Final Development Plan to change in the dimensional standard for the Student Housing building height from a maximum height of 35 feet (3 story) to a maximum height of 45 feet (3 story) based on the findings contained in the staff report and as presented at public hearing, subject to the condition that:

1. the tables on the cover sheet (Site Data, Land Use, and Parking) are revised so the information is presented in a format that is consistent with past approvals and the temporary student housing is listed in two parts to clarify the number of units and bedrooms being constructed in this phase and the number of units/bedrooms for a future phase.

Request #2 - that the housing on the development should remain temporary student housing, not permanent housing, but that as it relates to the student housing being "privatized through either a lease arrangement or some other arrangement so that it can be separately taxed", the Planning Commission recommends, acting in part on the advice of the City Attorney, that the City Council is the property body to assess this part of the requested modification, including consideration of the RLUIPA (the Federal Religious Land Use and Institutionalized Persons Act) claims alleged by the applicant.

STAFF RECOMMENDATION

That the City Council move to: Approve Ordinance 1427, Series 2022, based on the findings contained in the staff report and as presented at public hearings, an ordinance amending the PUD/PBD for The Sanctuary located at 800 Gospel Truth Way with a legal description of Lot 1, The Sanctuary, Woodland Park, Colorado, to increase the student housing building height and remove a past condition of approval.

Following the presentation from Planning Director Schminke City Attorney Williams made the following announcement:

As stated in the Planning Director's staff report, the City never had the legal authority to regulate or mandate ownership or tax-exempt status. This is not a standard of review for consideration in the PUD Chapter. It is not anywhere in Title 18, the City's land use code, or anywhere in the Woodland Park Charter or Municipal Code. There was no basis for this condition in the PUD or any land use application.

And, there is no basis for municipalities in Colorado to impose such a condition within any of their local land use authorities, including state statutes, whether that be the planning commission, subdivision or PUD Colorado Revised Statutes. In fact, cities or local governments do not have jurisdiction over tax exempt status of anyone, let alone non-profits or religious organizations. This all being said, I do not believe there is anything technically prohibiting the property owner from either finding a way to comply with Condition #14, or proposing an alternative solution that achieves the same results, without jeopardizing their tax exempt status. However, any attempts by the City to enforce this condition in a court of law would likely fail. State law, as well as the Colorado Constitution, are quite clear on the issue,

and court interpretations of these provisions are by and large favorable to the religious exemption-seekers. One case points out that “neither tax officials nor courts should evaluate the religiousness of the use of the property because that kind of intrusive inquiry could lead to excessive entanglement with religion, in violation of the Establishment Clause of the First Amendment of the United States Constitution. C.R.S. § 39-3-106(1): “Property, real and personal, which is owned and used solely and exclusively for religious purposes and not for private gain or corporate profit shall be exempt from the levy and collection of property tax.” Colorado Constitution, Article X, Section 5: “Property, real and personal, that is used solely and exclusively for religious worship, for schools or for strictly charitable purposes, also cemeteries not used or held for private or corporate profit, shall be exempt from taxation, unless otherwise provided by general law.” We must also be mindful of RLUIPA (the federal Religious Land Use and Institutionalized Persons Act), which gives churches and other religious institutions a way to minimize or avoid zoning law restrictions on the use of their property. Congress passed this law in 2000, after hearing testimony that land use and zoning regulations were burdening the ability of religious institutions to adequately practice their religions in violation of the United States Constitution. Specifically, in primary part, the law provides: No government shall impose or implement a land use regulation in a manner that imposes a substantial burden on the religious exercise of a person, including a religious assembly or institution, unless the government demonstrates that imposition of the burden on that person, assembly, or institution: (A) is in furtherance of a compelling governmental interest; and (B) is the least restrictive means of furthering that compelling governmental interest.” RLUIPA also creates 3 additional related cause of action for churches and religious institutions aggrieved by land use regulations They are: an “equal terms” claim; a “non-discrimination” claim; and a “total exclusion” or “unreasonable limitation” claim. Finally, you do not need to be an attorney to realize that courts have been extremely deferential to the rights of religious institutions in recent years. Therefore, in conclusion, as we sit here today, there is still no current legal basis to require the applicant to follow through on this prior 2012 commitment, or to maintain such a condition relating to an institution’s valid tax-exempt status.

Chris Leiber from NES presented a PowerPoint presentation. Leiber reviewed the criteria of the Final PUD Plan.

Review Criteria #1

A. The development plan of the PUD district shall meet the requirements of accepted land planning practices; promote public health, safety, and general welfare; provide adequate light, air, privacy and convenience; lessen and avoid congestion of the public streets and highways; conserve the values of surrounding properties; and protect against fire, panic, explosion, noxious fumes, flooding along natural watercourses, and other hazards.

Leiber reviewed the following:

- The application is consistent with past approvals and the recent Comprehensive Plans Future Land Use designation which identifies this area as a Mixed Use area for a College and Ministry use.

- Appropriate Traffic Studies provided
- Overall property wildfire mitigation studies completed
- Early meetings with Fire Department addressing access to the proposed buildings

REVIEW CRITERIA #2

A. Changes in general character or land use shall require approval of the planning commission and such approval may be granted only after a publication of notice of public hearing, and after the public hearing has been conducted as advertised.

Leiber shared that is acknowledged and that appropriate application items have been provided for review by the Planning Commission.

REVIEW CRITERIA #3

A. Changes in location of buildings, structures, or exceeding ten feet in lineal distance or changes in the angle of location exceeding fifteen degrees shall require approval of the planning commission to be granted at any regular or special meeting for which the item in question has first appeared on the published agenda for the meeting.

Leiber shared that the application is for a detailed development application previously identified and approved in the past PUD Application and that all appropriate uses, dimensional standards, parking and landscaping are consistent with past approvals and code requirements.

B. Changes in location not exceeding ten feet or changes in angle of location not exceeding fifteen degrees may be approved or denied by the city manager. A denial of change may be appealed to the planning commission. The city manager may refer any change to the planning commission for decision, if he deems it in the best interest of the city; provided, that all changes granted by the city manager shall be reported in writing to the planning commission within fifteen days of the decision rendered by the city manager. (Ord. 12-1973 [§ 2](#)(part); Ord. 46-1969 § 207.14)

Leiber shared that the application is for a detailed development application previously identified and approved in the past PUD application.

Past Condition 14

The Approval #1, Condition #14 from the July 3, 2012 approvals noted that “The applicant agrees that the housing on the development will be a temporary student housing, not permanent housing, and the student housing will be privatized through either a lease agreement or some other arrangement so that it can be separately taxed.”

This condition of approval is not seen as a condition that is consistent within the bounds of the Zoning and Subdivision Code for Criteria for Approval or other ordinances as identified in section 18.30-Planned Unit Development (PUD) District 18.30.080(c) - Final plan requirements—Approval

C. Upon determination by the planning commission that the development plan meets all the requirements of this section, the planning commission will transmit the development plan to the council with their recommendations. If the council finds the plan meets the requirements of this section, it will pass a motion approving the plan. (Ord. 471-1988 § 4; Ord. 7-1971 [§ 2](#)(part): Ord. 46-1969 § 207.8).

Following Mr. Leiber's presentation on behalf of NES Andrew Nussbaum, Attorney for Andrew Wommack Ministries spoke and stated that he agreed with City Attorney Wilson's statement that she read into the record for Council. Mr. Nussbaum shared that there was no other choice for the Council but to vote to remove condition #14 from the PUD.

At this time, Mayor LaBarre called NETOC Fire Chief Tyler Lambert and Chairperson of the Fire Board John Gomes to the podium to speak. John Gomes shared that the calls for service have been going up and that this has become a burden on the Fire Department. Gomes asked that the Council keep this in mind for the future when exempting organizations from taxes.

The time being 9:01 PM Mayor LaBarre called for a short recess.

Mayor LaBarre called the meeting back into session at 9:15 PM.

Mayor LaBarre opened up the Public Comment portion of the Public Hearing.

The following individuals spoke:

Kelly Strong - spoke against the approval of the PUD
Marietta Dodson - spoke against the approval of the PUD
Brenda Giamo - spoke in favor of the approval of the PUD
Kyle Garen - spoke in favor of the approval of the PUD
Tracie Bennet - spoke against the approval of the PUD
Gene Harris - spoke in favor of the approval of the PUD
Tim Northrup - shared that item 14 of the PUD should be removed because it is irrelevant
Patience Solanke - spoke in favor of the approval of the PUD
Denise Werner - spoke in favor of the approval of the PUD
Aaron Helstrom - spoke in favor of the approval of the PUD
Carole Hampton - spoke in favor of the approval of the PUD
Donna Priest - spoke in favor of the approval of the PUD
Ken Lacy - spoke in favor of the approval of the PUD
Debbie Miller - spoke regarding the positive impact of Charis on the economy
Pablo Romero - (via zoom) spoke in favor of the approval of the PUD
Kitten Walker - spoke in favor of the approval of the PUD
Ashley Miller - spoke in favor of the approval of the PUD
William - spoke in favor of the approval of the PUD
Kalia Lyman - (via zoom) spoke in favor of the approval of the PUD

Tony Perry - spoke on the hardships that Charis creates for the Fire Department
Susan Geiger - spoke against the approval of the PUD
Leila Brasch - spoke in favor of the approval of the PUD
Joe Fury - (via zoom) spoke against the approval of the PUD
Ilene Carroll - spoke in favor of the approval of the PUD
Alex Landin - spoke in favor of the approval of the PUD
Bill Edie - shared concerns regarding the fire department
Andrew Jacobs - spoke in favor of the approval of the PUD
Jo DeVos - spoke in favor of the approval of the PUD

Following the Public Comment, Mayor LaBarre closed the public Comment portion of the hearing. Labarre asked Attorney Nussbaum and Planning Director Schminke if they had anything further to add. They did not. Mayor LaBarre invited the Council to discuss.

Mayor Pro-tem Case asked why this agreement was acceptable to AWMi 10 years ago and now it is not. Case asked what AWMi is willing to do as a good neighbor to help our emergency services - particularly the Fire Department. Case asked AWMi to consider choosing to do something to support the folks that support them. Case stated that it was the right thing to do.

Councilmember Connors shared that if you look at the Ordinance from 2012, the court order under the Westwood Lakes annexation #7 states that the petitioner is a tax-exempt organization and is not subject to ad valorem taxes.

Councilmember Ott expressed that he read all of the emails included in the packet from concerned citizens and that AWMi had agreed to the agreement knowing what the law was. Ott expressed that AWMi had months to say something. Ott shared that he represents the City of Woodland Park and is willing to let the courts decide this matter.

Councilmember Nakai shared some Bible scriptures and expressed that morally she hoped that AWMi would do the right thing.

Councilmember Neal asked several questions and had Planning Director Schminke answer his questions. Neal expressed that the Council needed to follow the law and thanked the City Staff and attorneys for the legal advice and guidance. Neal shared that if this was a legislative or administrative issue, he would allow the voice of citizens to guide him on how to cast his vote. Neal expressed that because it is a Quasi-judicial issue, he must cast his vote following the law. Neal shared that he appreciated the great opinions and great comments from the citizens. Neal asked that Andrew Wommack consider the Fire Department. Neal expressed that this is a small community and that the Fire and EMS are affected greatly by this decision. Neal shared that this is a drop in the bucket for AWMi to stand by their word.

Councilmember Zuluaga shared that because this is a Quasi-Judicial matter, the Council has not been permitted to talk about this issue. Zuluaga shared that the Council received over 300 pages to review and that it has all been very insightful to him. Zuluaga thanked Bill Edie and John Gomes for their comments. Zuluaga expressed that the Fire Department is doing a stellar job and that he stands with them and hopes that AWMi can come to the table to discuss how they can help.

Mayor LaBarre shared that she wished we had this awareness in 2012 and that now the

Council is between a rock and hard place. LaBarre shared that Charis and the City mutually agreed on something and that AWMi is now going back on this agreement. LaBarre expressed that the previous Council did not have the foresight to know the burden when annexing AWMi into the City that this would present. LaBarre expressed that she is frustrated and that \$250,000 is not a generous offer and that the City looks selfish accepting it. LaBarre shared that she has to weigh all sides and potential litigation. LaBarre shared that AWMi's pockets are very deep and the City's are not. LaBarre shared that she wished the City back then was clever enough to put the taxation in the annexation agreement and not the PUD. LaBarre thanked the citizens and expressed how much she appreciated what they all had to say. LaBarre expressed that this is not neighborly on AWMi's part and that it is very disheartening that they have put the City in this position. LaBarre shared that she doesn't trust AWMi's follow through with the \$250,000. LaBarre again thanked everyone in the audience and shared how proud she is of them.

Attorney Nussbaum, shared that AWMi has come to the City with an olive branch and had no obligation to do that. Nussbaum shared that this is a sign of good faith on their part. Nussbaum shared again for the record that the agreement is unenforceable and that the city had no authority in 2012 to make that agreement. Nussbaum shared that the City has singled out Charis. Nussbaum expressed that they have heard everyone's concern and that the fact of the matter is that Charis Bible College is a huge boom to the city's economy. Nussbaum shared that AWMi's commitment to being a good neighbor has been thrown back into their face. Nussbaum expressed that the City Attorney for the City of Woodland Park has admitted wrong doing. Nussbaum shared that following the law is the most bedrock thing this Council can do and would like to see a new start to the relationship with the City.

City Attorney William asked Attorney Nussbaum to re-affirm for the record AWMi's intent to donate \$250,000 to the City of Woodland Park. Nussbaum affirmed this offer.

Mayor LaBarre closed the hearing and called for a motion.

Motion: to approve Ordinance No. 1472, Series 2022. Connors/Zuluaga. Motion carried 5-2 with Nakai and Ott voting no.

The time being 11:02 PM, Council voted to extend the Council Meeting by 15 minutes.

10. NEW BUSINESS

(Public comment may be heard)

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

Mayor LaBarre shared the upcoming events for the next two weeks.

B. Council Reports

Councilmember Case shared the upcoming Veteran Rally events.

Councilmember Nakai reported that she and the City Manager met with DOLA regarding bringing back the Main Street program.

Councilmember Zuluaga shared that the Citywide cleanup will be held on August 27.

The time being 11:15 PM Council voted to extend the meeting to 11:30 PM.

Councilmember Neal expressed that he would like a report from the DDA on the next Council agenda.

C. City Attorney's Report

City Attorney Williams shared that this evening was a good demonstration of the way local government should work and that it is her pleasure to work with the Council and Staff.

D. City Manager's Report

City Manager Lawson expressed that he was very impressed with the Council this evening and that the Community should be very proud.

12. ADJOURNMENT

Mayor LaBarre adjourned the meeting at 11:19 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____, 2022

Hilary LaBarre, Mayor



City of Woodland Park

August 18, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Following the combined work session of the City Council and the Planning Commission regarding Short Term Rentals, Mayor LaBarre called the City Council Meeting to order at 7:00 PM. The following Councilmembers were in attendance: Mayor LaBarre, Mayor Pro-tem Case, Councilmember Connors, Councilmember Nakai, Councilmember Neal, Councilmember Ott and Councilmember Zuluaga.

The following staff members were also in attendance: City Manager Lawson, Deputy City Manager/City Clerk Leclercq, City Attorney Williams, Chief of Police Deisler, Planning Director Schminke, Finance Director Vassalotti, Parks and Recreation Director Keating, Assistant to the City Manager Felts, Marketing and Communication Coordinator Johnson and Deputy City Clerk Minton.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A.** Presentation by Community Partnership of programs offered to the Woodland Park Community.
(Presenter Executive Director Jodi Mijares)

Jody Mijares, Director of Community Partnership, shared the programs that Community Partnership offers for the Community and Families.

- B.** Presentation of donation to the City of Woodland Park from the American Legion for repairs to damaged sculpture in Lions Park.

Dan Williams, Commander of American Legion Post 1980, presented the City of Woodland Park with a check for \$750. The check was to split the difference with the City of repairs to a vandalized sculpture in Lions Park.

- C.** Presentation of Police Department awards.
(Presenter Chief of Police Chris Deisler)

Chief of Police Deisler presented life-saving awards to Officer Jeff Sanchez and Officer Art Corpus.

- D.** Presentation of the Downtown Development Authority approved project. Next steps.
(Presenter, Chairperson of the DDA, Tony Perry)

Tony Perry, Chair of the Downtown Development Authority, shared with the Council the DDA approved project. Perry described the process for the selection of Developer - Derk Wagoneer (TAVA House) and his team. Perry shared that the project for Midland Station includes a restaurant, a bouldering gym, retail space, and open/green space. Perry shared

that TAVA House would be working with David Weekly homes on residential - housing units that would include approximately 60 housing units. Perry shared that, in total, that this would be a 30 million dollar project. Perry shared what the next steps would be, which included a contract, TAVA updates, \$800,000 cash in escrow, closing 45 days after the contract was executed - mid October closing date, and working on entitlements this fall. Construction was slated to begin in 2023 with an opening date sometime in 2024.

Councilmember Zuluaga shared that he felt that the DDA did not follow Roberts Rules of Order for this process. Zuluaga shared that there was no discussion of issues as a DDA body and that he challenged their methodology. Zuluaga shared that he felt there were so many issues not addressed and that it was the DDA's responsibility to ensure the full development of the property. Zuluaga shared that he also felt that the systems in place were faulty.

Perry shared that during the DDA meeting he asked each individual Board Member to state the reason why they voted the way they did. Perry shared that he and the DDA are committed to protecting the community, the taxpayers and the City. Perry shared that they would be diligent in watching the process. Councilmember Neal shared that as the Council Liaison he was committed to keeping the Council informed and reporting every stop to the Council as it is happening. Mayor LaBarre ended the discussions and the Council gave consensus to continue moving forward.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

7. UNFINISHED BUSINESS

(Public Comment may be heard)

**A. Review of the amended by-laws of the Parks and Recreation Advisory Board.
(Presenter Parks and Recreation Director Cindy Keating)**

Parks and Recreation Director Keating shared that on July 7, 2022, Council directed the Parks and Recreation Advisory Board to have the City Attorneys review the amended Parks and Recreation Advisory Board by-laws. Keating reviewed that the attorney made one adjustment by adding Section 12: Remote Participation.

Section 12: Remote Attendance and Participation. When necessary due to travelling out-of-town, illness, family or personal emergency or unforeseen circumstance, Board members may participate in meetings and work sessions, including casting votes as applicable, by video or audio means, such a Zoom, Webex, Microsoft Teams or similar platform approved by the City or the Board, which is clear, uninterrupted and allows two-way communication for the participating Board member.

Keating shared that the Parks and Recreation Advisory Board reviewed this adjustment and motioned to approve the updated amended Bylaws at their August 10, 2022 board meeting. This motioned was approved unanimously, 7-0.

Keating also shared that at the June 8, 2022 Parks and Recreation Advisory Board meeting, the board motioned to approve the amended Bylaws and Rules of Procedures and move to City Council for adoption. The motion was approved unanimously, 7-0.

Article II Section 1: Eligibility. Remove: three board members must be from Teller County. Section 2: Appointment and Term Office. Remove: any member's term of office shall be immediately terminated upon the member ceasing to reside in the City or Teller County.

Article IV Section 1: Selection of Officers. Add: the Secretary position. Section 2: Duties. Add: the Secretary shall provide administrative assistance in preparation of meeting minutes. Page 8 of 18 Section 3: City Parks and Recreation Department's Assistance. Remove: preparation of meeting minutes.

Article V Section 1: Regular Meetings. Add: meetings maybe conducted virtually when necessary. Section 5: Notice of Meetings and Hearing. Remove: depositing notice in the mail five (5) days prior to a meeting or delivery in person to Board members three (3) days prior to a meeting. Add: via email 5 days prior to the meeting. Remove: official newspaper and replace with City Website. Section 11: Voting Procedures. Add: votes may be cast in person or virtually.

Following Keatings' presentation, the following motion was made:

Motion: to approve the amended by-laws for the Parks and Recreation advisory Board. Case/Ott. Motion carried 7-0.

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

- A.** Approve Ordinance No, 1428, Series 2022 on initial posting, an Ordinance Vacating a Portion of a Right Of Way Overlapping Lot 1A, The Homes At Brecken Court, Woodland Park, Teller County, Colorado and set the Public Hearing for September 15, 2022. (QJ)
(Presenter Planning Director Karen Schminke, AICP)

Planning Director Schminke introduced Ordinance No. 1428, Series 2022 on initial posting, an Ordinance Vacating a portion of a Right of Way Overlapping Lot1A, the Homes at Brecken Court, Woodland Park, Teller County asking to set the Public Hearing date for September 15, 2022.

The following motion was made:

Motion: To approve Ordinance No. 1428, Series 2022, on initial posting, an Ordinance vacating a portion of a Right of Way Overlapping Lot1A, the Homes at Brecken Court, Woodland Park Teller County and setting the Public Hearing for September 15, 2022.

9. PUBLIC HEARINGS

(Public comment may be heard)

10. NEW BUSINESS

(Public comment may be heard)

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report

Mayor LaBarre shared the upcoming events for the next two weeks.

B. Council Reports

Mayor Pro-tem Case shared information on the upcoming Veterans Rally. Case also reminded the public that the Parks, Trails and Open Space Survey was on line and to participate in it.

Councilmember Connors shared an update of military activities and information on the Flags for Schools program.

Councilmember Ott shared a Historical Preservation committee update.

Councilmember Zuluaga shared information on the Keep Woodland Park Beautiful clean-up scheduled.

C. City Attorney's Report

D. City Manager's Report

City Manager Lawsin shared that the application process for the Citizens Academy was now open.

12. ADJOURNMENT

There being no further City business, Mayor LaBarre adjourned the City Council Meeting at 8:26 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____, 2022

Hilary LaBarre, Mayor



City of Woodland Park

September 1, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Following the conclusion of the Economic Development work session, Mayor LaBarre called the City Council meeting to order at 7:00 PM.

The following Councilmembers were present: Mayor LaBarre, Mayor Pro-tem Case, Councilmember Connors, Councilmember Nakai, Councilmember Neal and Councilmember Zuluaga. Councilmember Ott appeared via zoom.

The following Staff members were also in attendance: City Manager Lawson, Deputy City Manager/City Clerk Leclercq, Assistant to the City Manager Felts, Marketing and Coordination Coordinator Johnson, Finance Director Vassalotti and Deputy City Clerk Minton.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. 2022 Creek Week Presentation and Proclamation.
(Presenter Helen Sweeney, Fountain Creek Watershed District's Outreach Assistant)

Amy Brautigan, from the Fountain Watershed District, presented the happenings of 2022 Creek Week. Mayor LaBarre read the proclamation into the record and the council signed the proclamation.

- B. Farewell and thank you to Rob Felts, Assistant to the City Manager.
(Presenters, City Manager Michael Lawson, Deputy City Manager/City Clerk Suzanne Leclercq and Communications & Marketing Coordinator Grace Johnson)

City Manger Lawson, Deputy City Manager/City Clerk Leclercq and Communications & Marketing Coordinator Grace Johnson shared some farewell sentiments regarding Rob Felts. City Manager Lawson presented Felts with a city coin and Felts shared some words regarding his time as a city employee for the City of Woodland Park.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

7. UNFINISHED BUSINESS

(Public Comment may be heard)

- A.** HR Green Telecommunications Plan Briefing (continued from 9/4 work session)
Presenter: Ken Price (HR Green)

Ken Price, Dave Zeland and John Merritt (via zoom) presented the Broadband Visioning Session #2 to the City Council. HR Green reviewed with Council partnerships, alternatives and a path forward focusing on Broadband Models. HR Green recommended that the City falls into either model #2 Publicly-owned Privately Serviced, model #3 Hybrid Ownership or #4 Private Developer Open Access. Following Council discussion, the Council agreed via consensus that the City should fall into model #3 Hybrid Ownership and asked HR Green and staff to bring back more information regarding this model.

Model #3 is described as the following:
Hybrid Ownership

Own Rights of Way, Utility Infrastructure - Public Entity (City or Utility)
Own Middle Mile - Public Entity (City or Utility)
Own Last Mile - Service Providers (One or Several)
Operate Infrastructure - Service Providers (One or Several)
Service Customer - Service Providers (One or Several)

Mayor LaBarre thanked HR Green for their presentation.

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

9. PUBLIC HEARINGS

(Public comment may be heard)

10. NEW BUSINESS

(Public comment may be heard)

- A.** Approval of a new Special Event Liquor License for the 2022 Speak Easy Cattle Battle. (A)

(Presenter, Deputy City Manager/City Clerk Suzanne Leclercq)

City Clerk Leclercq shared a new Special Event Liquor License with the City Council called the 2022 Speak Easy Cattle Battle. Leclercq shared that this event would be taking place on September 17, 2022 from 2 pm to 9 pm at the Ute Pass Saddle Club rodeo grounds. Leclercq shared that the application met all of the necessary requirements and recommended that the Council approve this Special event Liquor License.

Following no Council discussion nor any public comment, the following motion was made.

Motion: Approve a Special Event Liquor License for the 2022 Speak Easy Cattle Battle Event. Zuluaga/Case. Motion carried 7-0.

11. REPORTS

(Public comment not necessary)

- A.** Mayor's Report

Mayor LaBarre shared the upcoming events for the next two weeks.

B. Council Reports

Councilmember Connors shared information on some upcoming veterans' affairs.

Councilmember Nakai shared that she went on the Green HouseTour and really enjoyed it.

Councilmember Neal gave an update on the DDA.

Councilmember Zuluaga shared that the Keep Woodland Park Citywide Cleanup took place and that there were 110 volunteers that participated.

C. City Attorney's Report

D. City Manager's Report

12. ADJOURNMENT

Mayor LaBarre adjourned the City Council Meeting at 8:32 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS ____ DAY OF _____,2022

Hilary LaBarre, Mayor



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Aaron Vassalotti, Finance Director

DATE: September 15, 2022

SUBJECT: Approval of the July 2022 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

BACKGROUND: The City Council receives and approves the Statement of Expenditures for each month.

RECOMMENDATION: Approve July 2022 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

ATTACHMENTS: 1. Statement of Expenditures-July 2022



City of Woodland Park Staff Report for City Council

Meeting Date: September 15, 2022

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
5B	Finance	Aaron Vassalotti Finance Director

ITEM:

July 2022 Statement of Expenditures

BACKGROUND:

The City Council receives and approves the Statement of Expenditures for each month.

DISCUSSION:

Please review the following and attached check registers in support of the Statement of Expenditures.

Summary

<u>July 2022</u>	
Accounts Payable Checks	937,060.22
Payroll Checks	671,182.33
CEBT-June	91,300.00
CEBT-July	82,706.70
Wire-Debt Service	175,915.86
Vectra Visa credit card EFT	26,504.27
Total	1,984,669.38

The Elected Officials expenditures for July 2022 are attached as a separate report.

STAFF RECOMMENDATION:

Approve July 2022 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
114708	CHK	A	BADGER METER INC	4278	1	2,429.70	0.00	2,429.70	07/07/2022		43243
			CELLULAR LTE SERVICE UNIT	80099297		2,429.70	0.00	2,429.70			
114709	CHK	A	BARNARD STRUCTURES, INC	5396	2	6,486.32	0.00	6,486.32	07/07/2022		43243
			REPAIR WORK	705		2,028.24	0.00	2,028.24			
			PIPE INSTALLATION	706		4,458.08	0.00	4,458.08			
114710	CHK	A	BOBCAT OF THE ROCKIES, LLC	3724	2	83,521.00	0.00	83,521.00	07/07/2022		43243
			Bobcat Toolcats w/ Attachments	06102022		82,822.00	0.00	82,822.00			
			#95 & #97 REPAIR	66130666		699.00	0.00	699.00			
114711	CHK	A	CAPITAL ONE, N.A.	5298	1	107.96	0.00	107.96	07/07/2022		43243
			05/22-06/22 CHARGES	6192022		107.96	0.00	107.96			
114712	CHK	A	CENTURYLINK	4342	2	402.08	0.00	402.08	07/07/2022		43243
			06/2022 CHARGES	6252022		402.08	0.00	261.90			
			06/2022 CHARGES	6252022		402.08	0.00	140.18			
114713	CHK	A	CINTAS CORPORATION NO 2	4977	1	111.67	0.00	111.67	07/07/2022		43243
			UNIFORMS - FLEET	4123398678		111.67	0.00	111.67			
114714	CHK	A	CINTAS FIRE PROTECTION	3604	2	2,407.64	0.00	2,407.64	07/07/2022		43243
			INSPECTION - BACKFLOW	0F47566110		1,861.77	0.00	1,861.77			
			FIRE INSPECTION - FLEET	0F47566503		545.87	0.00	545.87			
114715	CHK	A	COLORADO CANYON SIGNS	115	2	422.00	0.00	422.00	07/07/2022		43243
			VEHICLE LOGO	22678		42.00	0.00	42.00			
			KWPB BANNERS	22698		380.00	0.00	380.00			
114716	CHK	A	CORE & MAIN LP	4980	2	240.60	0.00	240.60	07/07/2022		43243
			GASKET	Q630704		2.40	0.00	2.40			
			TRAFFIC REPAIR KIT	Q654947		238.20	0.00	238.20			
114717	CHK	A	CROWN TROPHY	4177	1	24.25	0.00	24.25	07/07/2022		43243
			NAME BADGE - MINTON	51942		24.25	0.00	24.25			
114718	CHK	A	ECONO SIGNS AND BARRICADE	4831	1	2,806.55	0.00	2,806.55	07/07/2022		43243
			STREET SIGNAGE	10-975001		2,806.55	0.00	2,806.55			
114719	CHK	A	FARIS MACHINERY CO.	1712	1	291.56	0.00	291.56	07/07/2022		43243
			REPAIR	A15434		291.56	0.00	291.56			
114720	CHK	A	FLOWPOINT ENVIORNMENTAL SYSTEM	5354	1	30,157.97	0.00	30,157.97	07/07/2022		43243
			Bulk Water Fill Station	222792		30,157.97	0.00	30,157.97			
114721	CHK	A	GEMPLER'S	4026	1	20.49	0.00	20.49	07/07/2022		43243
			SAFETY CLOTHING - STREETS	INV0004505878		20.49	0.00	20.49			
114722	CHK	A	GLASER STEEL	2440	1	211.97	0.00	211.97	07/07/2022		43243
			TRAILER REPAIR	84730		211.97	0.00	211.97			
114723	CHK	A	GOVOS	5349	1	2,120.50	0.00	2,120.50	07/07/2022		43243
			07/22 MUNIREVS & VRBO	INV-KSW-004778		2,120.50	0.00	2,120.50			
114724	CHK	A	LIGHTING, ACCESSORY & WARNING	4770	1	1,232.00	0.00	1,232.00	07/07/2022		43243
			SOUND OFF SIGNAL	21434		1,232.00	0.00	1,232.00			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
114725	CHK	A	MBI CONTRACTORS INC	5032	1	500.00	0.00	500.00	07/07/2022		43243
			REFUND OF ESCROW-1035 LOCKLIN	07052022		500.00	0.00	500.00			
114726	CHK	A	SARAH MINTON	1	1	67.94	0.00	67.94	07/07/2022		43243
			2022 CLERK INSTITUTE REIMB.	07062022		67.94	0.00	67.94			
114727	CHK	A	CHRISTOPHER ROKOSH	1	3	112.10	0.00	112.10	07/07/2022		43243
			UTILITY REFUND	1102.03		112.10	0.00	3.32			
			UTILITY REFUND	1102.03		112.10	0.00	52.15			
			UTILITY REFUND	1102.03		112.10	0.00	56.63			
114728	CHK	A	DENNIS ANDERSON	1	1	7.64	0.00	7.64	07/07/2022		43243
			UTILITY DEPOSIT REFUND	3157.15		7.64	0.00	7.64			
114729	CHK	A	DAVE & BETH KOSLEY	1	1	55.00	0.00	55.00	07/07/2022		43243
			UTILITY REFUND	3859.10		55.00	0.00	55.00			
114730	CHK	A	SHAWN & RACHEL KEEHN	1	1	31.93	0.00	31.93	07/07/2022		43243
			UTILITY REFUND	3896.05		31.93	0.00	31.93			
114731	CHK	A	E-TECH RECYCLERS LLC	1	1	500.00	0.00	500.00	07/07/2022		43243
			ELECTRONIC RECYCLING EVENT	9370		500.00	0.00	500.00			
114732	CHK	A	NAPA AUTO PARTS	2048	3	3,083.11	0.00	3,083.11	07/07/2022		43243
			06/2022 CHARGES	6302022		3,083.11	0.00	4.78			
			06/2022 CHARGES	6302022		3,083.11	0.00	3,035.87			
			06/2022 CHARGES	6302022		3,083.11	0.00	42.46			
114733	CHK	A	PERKINS MOTOR CITY DODGE	2354	2	255.44	0.00	255.44	07/07/2022		43243
			#91 REPAIR	512903-1CHW		62.94	0.00	62.94			
			#91 REPAIR	513895CHW		192.50	0.00	192.50			
114734	CHK	A	PRIORITY RESEARCH	4392	1	9.90	0.00	9.90	07/07/2022		43243
			BACKGROUND CHECKS	972699		9.90	0.00	9.90			
114735	CHK	A	QUADIEN, INC	5209	1	105.00	0.00	105.00	07/07/2022		43243
			07/22-10/22 SERVICE PACK	59359641		105.00	0.00	105.00			
114736	CHK	A	REBECCA ALLEN	5329	1	312.50	0.00	312.50	07/07/2022		43243
			06/2022 CHARGES	107		312.50	0.00	312.50			
114737	CHK	A	RECREONICS, INC	5046	1	83.88	0.00	83.88	07/07/2022		43243
			RAKE - WAC	0887907-IN		83.88	0.00	83.88			
114738	CHK	A	REMCO EQUIPMENT CO	534	1	196.00	0.00	196.00	07/07/2022		43243
			SUPPLIES - WTP	30359		196.00	0.00	196.00			
114739	CHK	A	SCHMIDT CONSTRUCTION	559	3	2,888.00	0.00	2,888.00	07/07/2022		43243
			ASPHALT - STREETS	2708806		965.60	0.00	965.60			
			ASPHALT - STREETS	2709143		1,443.20	0.00	1,443.20			
			ASPHALT - ST	2710189		479.20	0.00	479.20			
114740	CHK	A	SITEONE LANDSCAPE SUPPLY	5284	1	292.84	0.00	292.84	07/07/2022		43243
			IRRIGATION PARTS - F&G	120467179-001		292.84	0.00	292.84			
114741	CHK	A	SKY ELEMENTS LLC	5394	2	24,950.00	0.00	24,950.00	07/07/2022		43243

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			JULY 5TH EVENT	1090		12,475.00	0.00	12,475.00			
			JULY 5TH EVENT	1091		12,475.00	0.00	12,475.00			
114742	CHK	A	SOCZEK, JOHN	2348	1	120.00	0.00	120.00	07/07/2022		43243
			CERT. TRAINING REIMBURSEMENT	05042022		120.00	0.00	120.00			
114743	CHK	A	RED BARON CAR WASH	4191	3	373.00	0.00	373.00	07/07/2022		43243
			05/2022 CHARGES	2066		373.00	0.00	25.00			
			05/2022 CHARGES	2066		373.00	0.00	33.00			
			05/2022 CHARGES	2066		373.00	0.00	315.00			
114744	CHK	A	THE AQUEOUS SOLUTION, INC.	3016	1	572.00	0.00	572.00	07/07/2022		43243
			CHEMICALS - WAC	89034		572.00	0.00	572.00			
114745	CHK	A	UNITED REPROGRAPHIC SUPPLY	4285	2	361.88	0.00	361.88	07/07/2022		43243
			07/2022 BILLING PERIOD	3767733		98.00	0.00	98.00			
			INK CARTRIDGES	3768870		263.88	0.00	263.88			
114746	CHK	A	USA BLUEBOOK	1779	1	169.99	0.00	169.99	07/07/2022		43243
			SIGNAGE - WWTP	014636		169.99	0.00	169.99			
114747	CHK	A	UTE PASS CONCRETE-SAND&GRAVEL	655	1	355.85	0.00	355.85	07/07/2022		43243
			MULCH - FLOWER BEDS	D585564		355.85	0.00	355.85			
114748	CHK	A	WADE GENOVA	4999	1	77.90	0.00	77.90	07/07/2022		43243
			PAVERS	1438		77.90	0.00	77.90			
114749	CHK	A	WAXIE SANITARY SUPPLY	4189	1	871.42	0.00	871.42	07/07/2022		43243
			CUSTODIAL SUPPLIES - F&G	80939995		871.42	0.00	871.42			
114750	CHK	A	WESTWOOD LAKES WATER DISTRICT	679	1	356.11	0.00	356.11	07/07/2022		43243
			05/22-06/22 WELLFIELD	06232022		356.11	0.00	356.11			
114751	CHK	A	WILSON WILLIAMS LLP	5287	1	15,453.26	0.00	15,453.26	07/07/2022		43243
			06/20022 LEGAL FEES	139		15,453.26	0.00	15,453.26			
114752	CHK	A	AIS SPECIALTY PRODUCTS, INC	3074	2	2,279.00	0.00	2,279.00	07/14/2022		43263
			ROADWORK SUPPLIES - STREETS	PSI451923		2,279.00	0.00	170.00			
			ROADWORK SUPPLIES - STREETS	PSI451923		2,279.00	0.00	2,109.00			
114753	CHK	A	AUSTIN MILDBRANDT	5333	1	91.00	0.00	91.00	07/14/2022		43263
			BARTENDING& CLEAN UP	07122022		91.00	0.00	91.00			
114754	CHK	A	BIRCHAM'S	75	2	612.51	0.00	612.51	07/14/2022		43263
			06/2022 USAGE	345517		550.51	0.00	550.51			
			FREIGHT CHARGES FOR TONERS	345701		62.00	0.00	62.00			
114755	CHK	A	BRIAN E. BUNDY	5208	1	820.00	0.00	820.00	07/14/2022		43263
			ACCT SUPPORT SERVICES	07102022		820.00	0.00	820.00			
114756	CHK	A	CINTAS CORPORATION NO 2	4977	1	111.67	0.00	111.67	07/14/2022		43263
			UNIFORM - FLEET	4124081523		111.67	0.00	111.67			
114757	CHK	A	CIRSA	144	2	102,082.60	0.00	102,082.60	07/14/2022		43263
			3RD Q PROPERTY CASUALTY	221310		66,949.60	0.00	66,949.60			
			3RD Q 2022 WORKERS COMP	W22497		35,133.00	0.00	35,133.00			

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
114758	CHK	A	CONSPIRE! DRUG SCREEN	3235 22391	1	49.00 49.00	0.00 0.00	49.00 49.00	07/14/2022		43263
114759	CHK	A	CORE & MAIN LP FILL STATION	4980 Q708946	1	3,341.85 3,341.85	0.00 0.00	3,341.85 3,341.85	07/14/2022		43263
114760	CHK	A	CORE ELECTRIC COOPERATIVE 05/22-07/22 CHARGES 05/22-07/22 CHARGES 05/22-07/22 CHARGES 05/22-07/22 CHARGES	5316 07052022 07052022 07052022 07052022	4	44,725.35 44,725.35 44,725.35 44,725.35 44,725.35	0.00 0.00 0.00 0.00 0.00	44,725.35 6,983.11 11,703.91 13,693.55 12,344.78	07/14/2022		43263
114761	CHK	A	DATE WITH PAINT FRIDAY NIGHT CREATIVE CHILL	5352 07112022	1	78.75 78.75	0.00 0.00	78.75 78.75	07/14/2022		43263
114762	CHK	A	DEEP ROCK MEMBERSHIP	5263 21072370070922	1	136.29 136.29	0.00 0.00	136.29 136.29	07/14/2022		43263
114763	CHK	A	EMPLOYERS COUNCIL SERVICES, IN BACKGROUND CHECK	5099 0000423088	1	40.00 40.00	0.00 0.00	40.00 40.00	07/14/2022		43263
114764	CHK	A	ENGER, JANE P&R INSTRUCTOR	3876 07112022	1	114.75 114.75	0.00 0.00	114.75 114.75	07/14/2022		43263
114765	CHK	A	FOXWORTH-GALBRAITH LUMBER CO 06/2022 CHARGES 06/2022 CHARGES	96 6302022 6302022	2	1,348.18 1,348.18 1,348.18	0.00 0.00 0.00	1,348.18 1,334.20 13.98	07/14/2022		43263
114766	CHK	A	FRED'S TOWING, LLC MINI EXCAVATING - POND	4254 8743	1	714.98 714.98	0.00 0.00	714.98 714.98	07/14/2022		43263
114767	CHK	A	GAZETTE, THE LEGAL NOTICE	276 06302022	1	53.58 53.58	0.00 0.00	53.58 53.58	07/14/2022		43263
114768	CHK	A	GOLD HILL SQUARE NORTH LLC 2022 TIF REIMBURSEMENT	5003 R0000475	1	8,767.22 8,767.22	0.00 0.00	8,767.22 8,767.22	07/14/2022		43263
114769	CHK	A	GRAINGER INC. TRANSFER PUMP	282 9364906066	1	541.28 541.28	0.00 0.00	541.28 541.28	07/14/2022		43263
114770	CHK	A	HACH COMPANY LAB SUPPLIES - WTP	291 13103774	1	16.41 16.41	0.00 0.00	16.41 16.41	07/14/2022		43263
114771	CHK	A	IMAGE BEARERS CLEANING LLC 07/2022 CLEANING CONTRACT	5082 3179	1	4,112.00 4,112.00	0.00 0.00	4,112.00 4,112.00	07/14/2022		43263
114772	CHK	A	LAW FIRM OF SUZANNE M. ROGERS, LEGAL SERVICES	5054 07082022	1	1,467.80 1,467.80	0.00 0.00	1,467.80 1,467.80	07/14/2022		43263
114773	CHK	A	LEVENTE BOTONO RACZ TRAINING REIMBURSEMENT	5293 07072022	1	98.10 98.10	0.00 0.00	98.10 98.10	07/14/2022		43263
114774	CHK	A	LEXIS NEXIS ACCURINT 06/2022 CONTRACT FEE	3379 1209360-20220630	1	30.50 30.50	0.00 0.00	30.50 30.50	07/14/2022		43263
114775	CHK	A	CHRIS ADAMS	1	1	109.70	0.00	109.70	07/14/2022		43263

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			CDL PHYSICAL & PERMIT	07072022		109.70	0.00	109.70			
114776	CHK	A	ROBERT STEVENS	1	1	25.64	0.00	25.64	07/14/2022		43263
			UTILITY REFUND	1351.01		25.64	0.00	25.64			
114777	CHK	A	SHERRYLL CARR	1	1	69.75	0.00	69.75	07/14/2022		43263
			UTILITY REFUND	180.05		69.75	0.00	69.75			
114778	CHK	A	JAMES & NANCY REMMLER	1	1	15.56	0.00	15.56	07/14/2022		43263
			UTILITY REFUND	2885.03		15.56	0.00	15.56			
114779	CHK	A	PAUL FOREMAN	1	1	35.89	0.00	35.89	07/14/2022		43263
			UTILITY REFUND	3153.09		35.89	0.00	35.89			
114780	CHK	A	BRIAN GUSTAFSON	1	3	150.00	0.00	150.00	07/14/2022		43263
			UTILITY REFUND	3277.07		150.00	0.00	76.56			
			UTILITY REFUND	3277.07		150.00	0.00	4.51			
			UTILITY REFUND	3277.07		150.00	0.00	68.93			
114781	CHK	A	TODD DAHL	1	1	36.18	0.00	36.18	07/14/2022		43263
			UTILITY REFUND	3769.04		36.18	0.00	36.18			
114782	CHK	A	JAMES & LADONNE FERENS	1	1	12.64	0.00	12.64	07/14/2022		43263
			UTILITY REFUND	427.16		12.64	0.00	12.64			
114783	CHK	A	GREG BROWN	1	3	22.28	0.00	22.28	07/14/2022		43263
			UTILITY REFUND	4289.04		22.28	0.00	9.76			
			UTILITY REFUND	4289.04		22.28	0.00	0.58			
			UTILITY REFUND	4289.04		22.28	0.00	11.94			
114784	CHK	A	JANICE & TIMOTHY WILLIAMS	1	1	27.97	0.00	27.97	07/14/2022		43263
			UTILITY REFUND	5051.02		27.97	0.00	27.97			
114785	CHK	A	TAYLOR MOUNTAIN ENTERPRISES LL	1	1	1,832.04	0.00	1,832.04	07/14/2022	VOID	43263
			2022 TIF REIMBURSEMENT	R0041609		1,832.04	0.00	1,832.04			
114786	CHK	A	PURPLE MOUNTAIN HOSPITALITY II	1	1	25,944.05	0.00	25,944.05	07/14/2022		43263
			2022 TIF REIMBURSEMENT	R0056402		25,944.05	0.00	25,944.05			
114787	CHK	A	O'REILLY AUTOMOTIVE STORES, IN	4531	1	215.25	0.00	215.25	07/14/2022		43263
			06/2022 CHARGES	6282022		215.25	0.00	215.25			
114788	CHK	A	PERKINS MOTOR CITY DODGE	2354	1	1,275.00	0.00	1,275.00	07/14/2022		43263
			#87 REPAIR	517454CHW		1,275.00	0.00	1,275.00			
114789	CHK	A	PHIL LONG FORD	504	1	168.27	0.00	168.27	07/14/2022		43263
			#73 REPAIR	899212		168.27	0.00	168.27			
114790	CHK	A	PITNEY BOWES GLOBAL FINANCIAL	2479	1	90.00	0.00	90.00	07/14/2022		43263
			POSTAGE METER LEASE	3315929855		90.00	0.00	90.00			
114791	CHK	A	QUADIENT FINANCE USA, INC	5204	1	500.00	0.00	500.00	07/14/2022		43263
			POSTAGE METER REFILL	06272022		500.00	0.00	500.00			
114792	CHK	A	RHODESCO, INC	5172	1	2,072.84	0.00	2,072.84	07/14/2022		43263
			EDDM POSTCARDS & MAILING	153175		2,072.84	0.00	2,072.84			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
114793	CHK	A	SCHUMACHER'S #92	561 70553	1	85.95 85.95	0.00 0.00	85.95 85.95	07/14/2022		43263
114794	CHK	A	SGS ACCUTEST INC. 05/22/2022 WATER QUALITY TEST 05/22 WATER QUALITY TEST	4859 52160138333 52160138363	2	416.00 208.00 208.00	0.00 0.00 0.00	416.00 208.00 208.00	07/14/2022		43263
114795	CHK	A	SILL-TERHAR MOTORS INC 2022 Ford Police SUV	4533 162799	1	37,960.00 37,960.00	0.00 0.00	37,960.00 37,960.00	07/14/2022		43263
114796	CHK	A	TDS BROADBAND LLC 07/22-08/22 CHARGES 07/22-08/22 DIGITAL SIGNS 07/22-08/22 CHARGES	5335 06252022 06252022A 06252022B	3	3,368.24 1,603.18 98.70 1,666.36	0.00 0.00 0.00 0.00	3,368.24 1,603.18 98.70 1,666.36	07/14/2022		43263
114797	CHK	A	THE AQUEOUS SOLUTION, INC. CHEMICALS - WAC	3016 89217	1	784.50 784.50	0.00 0.00	784.50 784.50	07/14/2022		43263
114798	CHK	A	TIAA COMMERCIAL FINANCE, INC 07/2022 COPIER CONTRACT	5175 9017720	1	594.00 594.00	0.00 0.00	594.00 594.00	07/14/2022		43263
114799	CHK	A	UNCC UTILITY NOTIFICATION CNTR UTILITY LOCATES UTILITY LOCATES	2012 222061565 222061565	2	240.50 240.50 240.50	0.00 0.00 0.00	240.50 84.18 156.32	07/14/2022		43263
114800	CHK	A	USA BLUEBOOK AMMONIA TESTS SIGNAGE - WWTP	1779 021947 029432	2	233.93 78.23 155.70	0.00 0.00 0.00	233.93 78.23 155.70	07/14/2022		43263
114801	CHK	A	WAXIE SANITARY SUPPLY CUSTODIAL SUPPLIES - WAC	4189 81008243	1	100.56 100.56	0.00 0.00	100.56 100.56	07/14/2022		43263
114802	CHK	A	WEX HEALTH INC 06/2022 FSA	5283 0001548849-IN	1	83.00 83.00	0.00 0.00	83.00 83.00	07/14/2022		43263
114803	CHK	A	WOODLAND PARK SCHOOL DIST RE-2 05/2022 SALES TAX	1262 07062022	1	227,866.54 227,866.54	0.00 0.00	227,866.54 227,866.54	07/14/2022		43263
83	EFT	A	WEX BANK WEX June Fuel Purchases 2022	5187 82194772	1	13,449.03 13,449.03	0.00 0.00	13,449.03 13,449.03	07/15/2022	HP	43283
90	EFT	A	VECTRA BANK COLORADO June 2022 VISA June 2022 VISA June 2022 VISA	4705 06302022 06302022 06302022	3	26,504.27 26,504.27 26,504.27 26,504.27	0.00 0.00 0.00 0.00	26,504.27 22,113.30 147.60 4,243.37	07/15/2022	HP	43525
84	EFT	A	COLO STATE DEPT OF REVENUE 2ns QTR Revenue Sales Tax 2ns QTR Revenue Sales Tax	183 07202022 07202022	2	807.92 807.92 807.92	0.00 0.00 0.00	807.92 812.09- 1,620.01	07/20/2022	HP	43293
114807	CHK	A	ACA SECURITY, INC QUARTERLY MONNITORING FEE	4212 19145	1	330.00 330.00	0.00 0.00	330.00 330.00	07/21/2022		43296
114808	CHK	A	CHAD MILDBRANDT Bartending UPCC	5159 07212022	1	118.00 118.00	0.00 0.00	118.00 118.00	07/21/2022		43296

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
114809	CHK	A	CIRSA	144	1	494.05	0.00	494.05	07/21/2022		43296
			ADDITIONAL VEHICLES	221453		494.05	0.00	494.05			
114810	CHK	A	COLO DEPT OF LABOR	731	1	80.00	0.00	80.00	07/21/2022		43296
			BOILER INSPECTION	739978		80.00	0.00	80.00			
114811	CHK	A	CREATIVE CONCEPTS OF AMERICA	2676	1	632.36	0.00	632.36	07/21/2022		43296
			KWPB TABLECLOTHS & TOTE BAGS	2924		632.36	0.00	632.36			
114812	CHK	A	DAVID A. LANGLEY ARCHITECTS	3720	1	800.00	0.00	800.00	07/21/2022		43296
			POSTER - HPC	22-10-2247		800.00	0.00	800.00			
114813	CHK	A	DIVIDE ASPHALT AND DRIVEWAY SE	5229	1	14,919.00	0.00	14,919.00	07/21/2022		43296
			Pine&Forest Ridge Patch	22357B		14,919.00	0.00	14,919.00			
114814	CHK	A	ECONO SIGNS AND BARRICADE	4831	1	2,513.37	0.00	2,513.37	07/21/2022		43296
			SIGNAGE - STREETS	10-975723		2,513.37	0.00	2,513.37			
114815	CHK	A	EL PASO CTY PUBLIC HEALTH LABO	241	1	252.00	0.00	252.00	07/21/2022		43296
			BACTERIOLOGICAL WATER TESTS	063022		252.00	0.00	252.00			
114816	CHK	A	GALLS, LLC	5221	2	267.07	0.00	267.07	07/21/2022		43296
			UNIFORM - WPPD	021467613		212.48	0.00	212.48			
			UNIFORM - WPPD	021501290		54.59	0.00	54.59			
114817	CHK	A	GRAINGER INC.	282	1	135.50	0.00	135.50	07/21/2022		43296
			ACTUATOR & CARTRIDGE	9364992702		135.50	0.00	135.50			
114818	CHK	A	HACH COMPANY	291	2	1,022.24	0.00	1,022.24	07/21/2022		43296
			COLORIMETER - WTP	13081012		677.28	0.00	677.28			
			AMPULE KIT - WTP	13088084		344.96	0.00	344.96			
114819	CHK	A	JUSTICE SYSTEMS, INC.	3154	1	1,243.00	0.00	1,243.00	07/21/2022		43296
			SOFTWARE MAINTENANCE	#INV142019		1,243.00	0.00	1,243.00			
114820	CHK	A	LAFEVER, DALTON	4494	2	535.60	0.00	535.60	07/21/2022		43296
			UMPIRE/SCOREKEEPER	07162022		272.80	0.00	272.80			
			UMPIRE/SCOREKEEPER	07162022A		262.80	0.00	262.80			
114821	CHK	A	LOGAN SIMPSON DESIGN INC	5282	1	2,817.76	0.00	2,817.76	07/21/2022		43296
			PTOS Master Plan	29882		2,817.76	0.00	2,817.76			
114822	CHK	A	LOWE'S BUSINESS ACCOUNT	2842	1	956.43	0.00	956.43	07/21/2022		43296
			06/2022 CHARGES	6202022		956.43	0.00	956.43			
114823	CHK	A	LUKE SCHRIEVER	5392	1	154.18	0.00	154.18	07/21/2022		43296
			SCOREKEEPER	07192022		154.18	0.00	154.18			
114824	CHK	A	KYLE LINDH	1	1	150.00	0.00	150.00	07/21/2022		43296
			CERTIFICATION REIMBURSEMENT	03232022		150.00	0.00	150.00			
114825	CHK	A	JOEL SMITH	1	1	297.35	0.00	297.35	07/21/2022		43296
			UNIFORM REIMBURSEMENT	07102022		297.35	0.00	297.35			
114826	CHK	A	STEVE VARNER	1	1	67.94	0.00	67.94	07/21/2022		43296
			TRAINING REIMBURSEMENT	07182022		67.94	0.00	67.94			

City of Woodland Park
Year End Payment Register

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
114827	CHK	A	SARAH MINTON	1	1	102.88	0.00	102.88	07/21/2022		43296
			MILEAGE REIMBURSEMENT	07182022A		102.88	0.00	102.88			
114828	CHK	A	HERTZ LOCAL EDITION	1	1	85.00	0.00	85.00	07/21/2022		43296
			BUSINESS LICENSE REFUND	07192022		85.00	0.00	85.00			
114829	CHK	A	JAMES & NANCY REMMLER	1	1	19.44	0.00	19.44	07/21/2022		43296
			UTILITY REFUND	2885.03A		19.44	0.00	19.44			
114830	CHK	A	ANN BROWN	1	1	18.98	0.00	18.98	07/21/2022		43296
			UTILITY REFUND	300.07		18.98	0.00	18.98			
114831	CHK	A	JOSEPH WNUKOWSKI	1	1	37.30	0.00	37.30	07/21/2022		43296
			UTILITY REFUND	4686.09		37.30	0.00	37.30			
114832	CHK	A	NATIONAL ALLIANCE/YOUTH SPORTS	3249	1	773.87	0.00	773.87	07/21/2022		43296
			SUPPLIES - P&R	59265		773.87	0.00	773.87			
114833	CHK	A	NORTHSTAR CHEMICAL CO. INC.	2569	1	384.00	0.00	384.00	07/21/2022		43296
			WIPES - WWTP	7924		384.00	0.00	384.00			
114834	CHK	A	PETTY CASH - WPPD	2067	1	237.30	0.00	237.30	07/21/2022		43296
			WPPD PETTY CASH RECONCILIATION	07152022		237.30	0.00	237.30			
114835	CHK	A	PIKES PEAK TELEVISION, INC	4663	1	625.00	0.00	625.00	07/21/2022		43296
			06/2022 WEATHER CONTRACT	597535-5		625.00	0.00	625.00			
114836	CHK	A	ROCKY MTN SPORTS OFFICIALS	4314	1	1,640.00	0.00	1,640.00	07/21/2022		43296
			SOFTBALL GAMES	22-043		1,640.00	0.00	1,640.00			
114837	CHK	A	SAFETY-KLEEN SYSTEMS, INC.	555	2	601.42	0.00	601.42	07/21/2022		43296
			SOLVENT SERVICES	88572904		326.80	0.00	326.80			
			SOLVENT SERVICES	89217119		274.62	0.00	274.62			
114838	CHK	A	SOLITUDE LAKE MANAGEMENT	5073	2	816.00	0.00	816.00	07/21/2022		43296
			05/2022 POND MANAGEMENT	PI-A00804130		408.00	0.00	408.00			
			07/22 POND TREATMENT	PI-A00844969		408.00	0.00	408.00			
114839	CHK	A	STANLEY CONVERGENT SECURITY SO	4042	1	398.82	0.00	398.82	07/21/2022		43296
			08/22 MAINTENANCE	6002609353		398.82	0.00	398.82			
114840	CHK	A	TDS BROADBAND LLC	5335	1	96.20	0.00	96.20	07/21/2022		43296
			07/22-08/22 CHARGES	07062022		96.20	0.00	96.20			
114841	CHK	A	TELLER COUNTY WASTE	4158	9	4,194.23	0.00	4,194.23	07/21/2022		43296
			2021-2023 Contract Disposal	07062022		686.75	0.00	138.00			
			2021-2023 Contract Disposal	07062022		686.75	0.00	39.00			
			2021-2023 Contract Disposal	07062022		686.75	0.00	88.75			
			2021-2023 Contract Disposal	07062022		686.75	0.00	421.00			
			07/2022 PORTABLE RESTROOMS	30349		350.00	0.00	350.00			
			4TH OF JULY 30 YD ROLLOFF	30770		407.48	0.00	407.48			
			PORTALET - SYMPHONY - JULY 5	30773		1,700.00	0.00	1,700.00			
			4TH OF JULY EVENT	30774		700.00	0.00	700.00			
			08/22 PORTABLE RESTROOMS	31795		350.00	0.00	350.00			
114842	CHK	A	UPS STORE #1374	416	3	267.80	0.00	267.80	07/21/2022		43296

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			06/2022 CHARGES	6302022		267.80	0.00	102.16			
			06/2022 CHARGES	6302022		267.80	0.00	43.34			
			06/2022 CHARGES	6302022		267.80	0.00	122.30			
114843	CHK	A	UTE PASS CONCRETE-SAND&GRAVEL	655	4	820.95	0.00	820.95	07/21/2022		43296
			SHORT PAID INV. D584854	D584854A		7.29	0.00	7.29			
			SHORT PAID INV D585033	D585033A		6.97	0.00	6.97			
			STRAW WATTLE	D585057		437.50	0.00	437.50			
			MULCH - F&G	D585935		369.19	0.00	369.19			
114844	CHK	A	UTE PASS CULTURAL CENTER	4735	1	625.00	0.00	625.00	07/21/2022 VOID		43296
			LIQUOR LICENSE RENEWAL	071822		625.00	0.00	625.00			
114845	CHK	A	WASTE MANAGEMENT WOODLAND PARK	3004	1	57.68	0.00	57.68	07/21/2022		43296
			DEER DISPOSAL-STREETS	0006150-2517-8		57.68	0.00	57.68			
114846	CHK	A	WAXIE SANITARY SUPPLY	4189	1	53.30	0.00	53.30	07/21/2022		43296
			CUSTODIAL SUPPLIES - WAC	81026941		53.30	0.00	53.30			
114847	CHK	A	WIRELESS WATCHDOGS, LLC	5102	1	352.00	0.00	352.00	07/21/2022		43296
			06/2022 MAINTENANCE	IN0095794		352.00	0.00	352.00			
114848	CHK	A	WOODLAND HARDWARE & RENTAL	2739	3	600.75	0.00	600.75	07/21/2022		43296
			06/2022 CHARGES	6302022		600.75	0.00	266.23			
			06/2022 CHARGES	6302022		600.75	0.00	13.29			
			06/2022 CHARGES	6302022		600.75	0.00	321.23			
114849	CHK	A	ARTURO CORPUZ	5348	1	918.50	0.00	918.50	07/28/2022		43305
			TRAINING REIMBURSEMENT	07222022		918.50	0.00	918.50			
114850	CHK	A	ATLAS BUSINESS SOLUTIONS	4905	1	712.80	0.00	712.80	07/28/2022		43305
			LICENSE - WPPD	INV322536		712.80	0.00	712.80			
114851	CHK	A	BADGER METER INC	4278	1	2,428.81	0.00	2,428.81	07/28/2022		43305
			CELLULAR LTE UNIT	80101517		2,428.81	0.00	2,428.81			
114852	CHK	A	BEVERAGE DISTRIBUTORS	1132	1	619.03	0.00	619.03	07/28/2022		43305
			LIQUOR DELIVERY	344914599		619.03	0.00	619.03			
114853	CHK	A	BILL'S EQUIPMENT & SUPPLY, INC	1728	1	406.78	0.00	406.78	07/28/2022		43305
			EQUIPMENT RENTAL	486236		406.78	0.00	406.78			
114854	CHK	A	BLUETARP FINANCIAL	4474	1	576.83	0.00	576.83	07/28/2022		43305
			SUPPLIES - WWTP	50534283		576.83	0.00	576.83			
114855	CHK	A	BRIAN E. BUNDY	5208	1	820.00	0.00	820.00	07/28/2022		43305
			ACCT. SUPPORT SERVICES	07242022		820.00	0.00	820.00			
114856	CHK	A	BURLAP BAG CLOTHING/BOOTS	1356	1	70.30	0.00	70.30	07/28/2022		43305
			UNIFORM - ROTH	22-10372		70.30	0.00	70.30			
114857	CHK	A	BUSINESS SOLUTIONS GROUP	2504	2	848.30	0.00	848.30	07/28/2022		43305
			POSTCARD BILLING	16020		848.30	0.00	296.90			
			POSTCARD BILLING	16020		848.30	0.00	551.40			
114858	CHK	A	CAPITAL ONE, N.A.	5298	2	123.05	0.00	123.05	07/28/2022		43305

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			06/22-07/22 CHARGES	7192022		123.05	0.00	102.13			
			06/22-07/22 CHARGES	7192022		123.05	0.00	20.92			
114859	CHK	A	CASELLE INC	2356	2	513.00	0.00	513.00	07/28/2022		43305
			08/2022 CONTRACT	118092		513.00	0.00	333.45			
			08/2022 CONTRACT	118092		513.00	0.00	179.55			
114860	CHK	A	CHRISTOPHER BARLOW	5315	1	918.50	0.00	918.50	07/28/2022		43305
			AIRS TRAINING	07222022		918.50	0.00	918.50			
114861	CHK	A	CINTAS CORPORATION NO 2	4977	2	247.28	0.00	247.28	07/28/2022		43305
			UNIFORMS - FLEET	4124714579		111.67	0.00	111.67			
			UNIFORMS - FLEET	4125435449		135.61	0.00	135.61			
114862	CHK	A	COLO SPRINGS UTILITIES	1172	1	103,726.62	0.00	103,726.62	07/28/2022		43305
			1ST & 2ND Q CONVEYANCE FEE	07072022		103,726.62	0.00	103,726.62			
114863	CHK	A	COLORADO ANALYTICAL LAB	4028	1	983.40	0.00	983.40	07/28/2022		43305
			LAB SERVICES	220610035		983.40	0.00	983.40			
114864	CHK	A	CROWN TROPHY	4177	1	108.00	0.00	108.00	07/28/2022		43305
			NAME BADGES	52114		108.00	0.00	108.00			
114865	CHK	A	DIANE HILGNER	5401	1	113.00	0.00	113.00	07/28/2022		43305
			BARTENDING - UPCC	07252022		113.00	0.00	113.00			
114866	CHK	A	DOCUMART COPIES & PRINTING	3252	1	110.00	0.00	110.00	07/28/2022		43305
			BUSINESS CARDS	370784		110.00	0.00	110.00			
114867	CHK	A	ENGLISH-MCNEAL COMPUTER SERVIC	5397	2	7,650.00	0.00	7,650.00	07/28/2022		43305
			Training and IA Tracking	15469		5,000.00	0.00	5,000.00			
			Training and IA Tracking	15470		2,650.00	0.00	2,650.00			
114868	CHK	A	EXPRESS TOLL	4256	1	2.05	0.00	2.05	07/28/2022		43305
			TOLL CHARGES - WPPD	2073667265		2.05	0.00	2.05			
114869	CHK	A	GOVOS	5349	1	2,120.50	0.00	2,120.50	07/28/2022		43305
			08/2022 MUNIREVS	INV-KSW-005151		2,120.50	0.00	2,120.50			
114870	CHK	A	GRAINGER INC.	282	3	919.77	0.00	919.77	07/28/2022		43305
			SUPPLIES - WWTP	9362874175		333.96	0.00	333.96			
			SUPPLIES - WTP	9364906074		295.97	0.00	295.97			
			PUMP - WTP	9366209014		289.84	0.00	289.84			
114871	CHK	A	KARSTYN CARGILL	5399	1	75.36	0.00	75.36	07/28/2022		43305
			SOFTBALL SCOREKEEPING	07212022		75.36	0.00	75.36			
114872	CHK	A	KINLEY CARGILL	5400	1	75.36	0.00	75.36	07/28/2022		43305
			SOFTBALL SCOREKEEPING	07212022		75.36	0.00	75.36			
114873	CHK	A	KS STATEBANK	5217	1	377.98	0.00	377.98	07/28/2022		43305
			KYOCERA COPIER	57341-9-2022		377.98	0.00	377.98			
114874	CHK	A	LIGHTING, ACCESSORY & WARNING	4770	1	9,968.66	0.00	9,968.66	07/28/2022		43305
			Equipment Install 4 Veh	21452		9,968.66	0.00	9,968.66			

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
114875	CHK	A	MCCOY SALES CORPORATION	2402	2	321.78	0.00	321.78	07/28/2022		43305
			VALVE	8372802		152.50	0.00	152.50			
			NEEDLE VALVE	8373786		169.28	0.00	169.28			
114876	CHK	A	VITAMIN COTTAGE NATURAL FOOD M	1	1	154.69	0.00	154.69	07/28/2022		43305
			USE TAX REFUND	07212022		154.69	0.00	154.69			
114877	CHK	A	CROSS POINT POLYGRAPH	1	1	200.00	0.00	200.00	07/28/2022		43305
			PRE-EMPLOYMENT POLYGRAPH	1050		200.00	0.00	200.00			
114878	CHK	A	LANDON & VALERIE COX	1	1	15.00	0.00	15.00	07/28/2022		43305
			UTILITY REFUND	1814.13		15.00	0.00	15.00			
114879	CHK	A	CARLA CLAUSEN	1	1	550.00	0.00	550.00	07/28/2022		43305
			UTILITY REFUND	1885.02		550.00	0.00	550.00			
114880	CHK	A	MARIE VETTE	1	1	50.00	0.00	50.00	07/28/2022		43305
			UTILITY REFUND	2256.08		50.00	0.00	50.00			
114881	CHK	A	DANIEL SPENCE	1	1	110.00	0.00	110.00	07/28/2022		43305
			UTILITY REFUND	5575.01		110.00	0.00	110.00			
114882	CHK	A	SKYWAY RANCH LLC	1	1	42.30	0.00	42.30	07/28/2022		43305
			UTILITY REFUND	87.07		42.30	0.00	42.30			
114883	CHK	A	PHIL LONG FORD	504	1	67.73	0.00	67.73	07/28/2022		43305
			REPAIR	900349		67.73	0.00	67.73			
114884	CHK	A	PHIL PYLES	4777	1	135.71	0.00	135.71	07/28/2022		43305
			REIMBURSEMENT	07262022		135.71	0.00	135.71			
114885	CHK	A	PIONEER SAND CO INC	512	1	853.02	0.00	853.02	07/28/2022		43305
			MULCH - F&G	PSI1709444		853.02	0.00	853.02			
114886	CHK	A	QUALITY DESIGN, LLC	4921	1	740.00	0.00	740.00	07/28/2022		43305
			HISTORICAL MARKER	07212022		740.00	0.00	740.00			
114887	CHK	A	ROSZCZEWSKI, ALICE JEAN	4440	1	177.00	0.00	177.00	07/28/2022		43305
			INSTRUCTOR - P&R	07262022		177.00	0.00	177.00			
114888	CHK	A	SARAH MINTON	5295	1	110.00	0.00	110.00	07/28/2022		43305
			BARTENDING - UPCC	07252022		110.00	0.00	110.00			
114889	CHK	A	SCHMIDT CONSTRUCTION	559	1	953.60	0.00	953.60	07/28/2022		43305
			ASPHALT - STREETS	2716295		953.60	0.00	953.60			
114890	CHK	A	SGS ACCUTEST INC.	4859	1	208.00	0.00	208.00	07/28/2022		43305
			06/22 WATER QUALITY TEST	52160138667		208.00	0.00	208.00			
114891	CHK	A	SHERWIN-WILLIAMS	1890	1	63.39	0.00	63.39	07/28/2022		43305
			STAIN - F&G	5364-8		63.39	0.00	63.39			
114892	CHK	A	SIERRA HILGNER	5302	1	74.75	0.00	74.75	07/28/2022		43305
			BAR BACK SUPPORT	07252022		74.75	0.00	74.75			
114893	CHK	A	SILL-TERHAR MOTORS INC	4533	1	37,960.00	0.00	37,960.00	07/28/2022		43305

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			2022 Ford Police SUV	162796		37,960.00	0.00	37,960.00			
114894	CHK	A	SNO-WHITE LINEN & UNIFORM, INC	581	2	223.48	0.00	223.48	07/28/2022		43305
			EVENT EXPENSE	S0057731		135.96	0.00	135.96			
			EVENT EXPENSE	S0058231		87.52	0.00	87.52			
114895	CHK	A	SUNSTATE EQUIPMENT	2731	5	1,381.85	0.00	1,381.85	07/28/2022		43305
			RENTAL - 5TH OF JULY	10906983-001		620.48	0.00	620.48			
			RENTAL - 5TH OF JULY	10906987-001		260.45	0.00	260.45			
			TOWER RENTAL	10906992-001		435.97	0.00	435.97			
			CREDIT	10906992-002		195.50-	0.00	195.50-			
			RENTAL - 5TH OF JULY	10907000-001		260.45	0.00	260.45			
114896	CHK	A	RED BARON CAR WASH	4191	2	515.00	0.00	515.00	07/28/2022		43305
			06/2022 CHARGES	2081		515.00	0.00	478.00			
			06/2022 CHARGES	2081		515.00	0.00	37.00			
114897	CHK	A	UNITED REPROGRAPHIC SUPPLY	4285	1	98.00	0.00	98.00	07/28/2022		43305
			08/2022 BILLING	3796346		98.00	0.00	98.00			
114898	CHK	A	UTE PASS CONCRETE-SAND&GRAVEL	655	5	2,620.54	0.00	2,620.54	07/28/2022		43305
			MULCH - F&G	D585902		337.57	0.00	337.57			
			MULCH - F&G	D585910		270.62	0.00	270.62			
			MULCH F&G	D585912		369.19	0.00	369.19			
			MULCH - F&G	D585925		319.61	0.00	319.61			
			MULCH - F&G	D585947		1,323.55	0.00	1,323.55			
114899	CHK	A	VERIZON	3856	5	3,365.82	0.00	3,365.82	07/28/2022		43305
			06/2022 CHARGES	9909761008		3,365.82	0.00	273.12			
			06/2022 CHARGES	9909761008		3,365.82	0.00	60.20			
			06/2022 CHARGES	9909761008		3,365.82	0.00	206.40			
			06/2022 CHARGES	9909761008		3,365.82	0.00	216.48			
			06/2022 CHARGES	9909761008		3,365.82	0.00	2,609.62			
114900	CHK	A	WAXIE SANITARY SUPPLY	4189	2	2,950.68	0.00	2,950.68	07/28/2022		43305
			CUSTODIAL SUPPLIES - F&G	81019029		253.92	0.00	253.92			
			CUSTODIAL SUPPLIES - F&G	81019199		2,696.76	0.00	2,696.76			
114901	CHK	A	WOODLAND PUMP & SUPPLY CO INC.	699	1	7,660.00	0.00	7,660.00	07/28/2022		43305
			EQUIPMENT - WTP	13888		7,660.00	0.00	7,660.00			
REGISTER TOTALS			Checks: 192	Voids: 2	271	937,060.22	0.00	937,060.22			

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
18887	Lifeguard	1	439.60	46.62	392.98	7/1/2022
18888	Dispatcher	1	1,544.00	295.38	1,248.62	7/1/2022
18889	Lifeguard	1	526.96	60.20	466.76	7/1/2022
18890	Lifeguard	1	911.19	145.39	765.80	7/1/2022
18891	Lifeguard	1	72.22	5.52	66.70	7/1/2022
18892	Lifeguard	1	558.92	66.84	492.08	7/1/2022
18893	Maint. Worker I - PBG	1	1,496.62	402.54	1,094.08	7/1/2022
18894	Lifeguard	1	232.36	21.78	210.58	7/15/2022
18895	Lifeguard	1	555.50	66.24	489.26	7/15/2022
18896	Lifeguard	1	75.36	5.76	69.60	7/15/2022
18897	Lifeguard	1	452.16	48.59	403.57	7/15/2022
18898	Lifeguard	1	472.98	51.17	421.81	7/15/2022
18899	Lifeguard	1	160.14	12.25	147.89	7/15/2022
18900	Lifeguard	1	160.14	12.25	147.89	7/15/2022
18901	Lifeguard	1	489.84	52.47	437.37	7/15/2022
18902	Lifeguard	1	194.68	16.89	177.79	7/15/2022
18903	Maint. Worker I - PBG	1	1,394.12	378.84	1,015.28	7/15/2022
18904	Admin Assistant P&R	1	192.00	16.68	175.32	7/18/2022
18905	Lifeguard	1	329.70	33.22	296.48	7/22/2022
18906	Lifeguard	1	7.22	0.56	6.66	7/29/2022
18907	Lifeguard	1	226.43	20.32	206.11	7/29/2022
18908	Lifeguard	1	410.16	43.38	366.78	7/29/2022
18909	WTO	1	1,513.60	286.65	1,226.95	7/29/2022
18910	Lifeguard	1	209.16	19.01	190.15	7/29/2022
18911	Lifeguard	1	98.93	7.56	91.37	7/29/2022
18912	Lifeguard	1	670.81	92.59	578.22	7/29/2022
18913	Lifeguard	1	387.22	40.63	346.59	7/29/2022
18914	Maint. Worker I - PBG	1	1,422.54	328.46	1,094.08	7/29/2022
18915	Lifeguard	1	207.27	17.85	189.42	7/29/2022
49712	Fleet Mechanic I	1	1,812.80	365.91	1,446.89	7/1/2022
49713	Finance Technician	1	1,324.20	352.44	971.76	7/1/2022
49714	Corporal	1	2,834.13	616.31	2,217.82	7/1/2022
49715	Assistant Dispatch Supervisor	1	1,995.66	543.16	1,452.50	7/1/2022
49716	Police Officer I	1	2,508.07	604.52	1,903.55	7/1/2022
49717	IT Manager	1	3,417.52	1,154.19	2,263.33	7/1/2022
49718	Lifeguard	1	832.10	128.06	704.04	7/1/2022
49719	Dispatcher I	1	1,963.15	517.71	1,445.44	7/1/2022
49720	Utility Billing Techni	1	1,859.20	629.62	1,229.58	7/1/2022
49721	Planning and Building	1	2,494.42	761.46	1,732.96	7/1/2022
49722	Maintenance Worker II Field S	1	1,615.20	383.78	1,231.42	7/1/2022
49723	Water Fitness Instruct	1	522.35	52.20	470.15	7/1/2022
49724	WWTO	1	1,796.40	487.41	1,308.99	7/1/2022
49725	FS Crew Chief	1	2,846.40	1,327.05	1,519.35	7/1/2022
49726	MUNICIPAL COURT CLERK	1	604.37	111.78	492.59	7/1/2022
49727	Maintenance Worker I P	1	1,464.64	353.02	1,111.62	7/1/2022
49728	Police Officer II	1	2,710.00	489.03	2,220.97	7/1/2022
49729	Sergeant	1	2,959.65	1,332.28	1,627.37	7/1/2022
49730	Assistant Dispatch Supervisor	1	1,995.66	632.70	1,362.96	7/1/2022
49731	Lifeguard	1	361.10	39.47	321.63	7/1/2022
49732	Chief of Police	1	4,269.23	1,100.35	3,168.88	7/1/2022
49733	Police Officer I	1	2,192.38	458.41	1,733.97	7/1/2022
49734	Lifeguard	1	1,740.00	272.49	1,467.51	7/1/2022
49735	Maintenance Worker I -	1	1,312.12	259.86	1,052.26	7/1/2022
49736	Accounting Manager	1	2,826.32	957.67	1,868.65	7/1/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
49737	Maintenance Worker II Street	1	2,229.60	608.26	1,621.34	7/1/2022
49738	Event Center Coordinat	1	1,872.28	600.80	1,271.48	7/1/2022
49739	Sergeant	1	5,122.98	1,263.55	3,859.43	7/1/2022
49740	Lifeguard	1	361.10	36.63	324.47	7/1/2022
49741	Assistant to the City	1	2,765.29	879.68	1,885.61	7/1/2022
49742	Lifeguard	1	577.76	71.17	506.59	7/1/2022
49743	PT Snow Plowing	1	896.68	95.61	801.07	7/1/2022
49744	Police Officer I	1	2,984.13	727.83	2,256.30	7/1/2022
49745	Sports Coordinator	1	1,801.14	435.04	1,366.10	7/1/2022
49746	Maintenance Worker I -	1	1,353.71	528.18	825.53	7/1/2022
49747	Lifeguard	1	65.94	5.03	60.91	7/1/2022
49748	Dispatcher I	1	1,544.00	456.29	1,087.71	7/1/2022
49749	PD Admin Assist/Teen C	1	2,187.32	610.24	1,577.08	7/1/2022
49750	Maitenance Worker III	1	1,772.80	405.54	1,367.26	7/1/2022
49751	Lifeguard	1	696.00	98.05	597.95	7/1/2022
49752	Finance Admin. Asst./C	1	1,676.00	538.52	1,137.48	7/1/2022
49753	Sergeant	1	3,668.40	1,294.25	2,374.15	7/1/2022
49754	Police Officer	1	1,750.56	461.69	1,288.87	7/1/2022
49755	Dispatch II	1	2,008.36	463.04	1,545.32	7/1/2022
49756	HR Generalist	1	2,566.53	968.59	1,597.94	7/1/2022
49757	Water Treatment Operat	1	2,377.24	532.38	1,844.86	7/1/2022
49758	Communication and Mark	1	1,985.16	508.60	1,476.56	7/1/2022
49759	Police Officer I	1	2,120.84	380.60	1,740.24	7/1/2022
49760	Pool Attendant	1	221.00	19.90	201.10	7/1/2022
49761	Parks and Rec Director	1	3,795.48	1,366.06	2,429.42	7/1/2022
49762	Lifeguard	1	297.13	29.72	267.41	7/1/2022
49763	Lifeguard	1	1,091.13	229.42	861.71	7/1/2022
49764	Construction Inspector	1	2,212.00	892.33	1,319.67	7/1/2022
49765	Maintenance Worker II - Stree	1	1,520.00	279.97	1,240.03	7/1/2022
49766	City Manager	1	5,346.16	1,727.13	3,619.03	7/1/2022
49767	City Clerk/Deputy City	1	4,174.85	2,294.46	1,880.39	7/1/2022
49768	Corporal	1	2,505.11	743.96	1,761.15	7/1/2022
49769	Lifeguard	1	467.86	49.78	418.08	7/1/2022
49770	Dispatcher II	1	2,053.66	572.25	1,481.41	7/1/2022
49771	WWTO	1	1,499.20	469.35	1,029.85	7/1/2022
49772	Crew Chief - Fleet	1	3,009.72	1,258.46	1,751.26	7/1/2022
49773	Police Officer	1	2,742.65	556.29	2,186.36	7/1/2022
49774	Presiding Municipal Co	1	524.20	50.10	474.10	7/1/2022
49775	Maintenance Worker I P	1	1,361.32	314.32	1,047.00	7/1/2022
49776	P&R Sports Site Supv	1	621.86	61.57	560.29	7/1/2022
49777	UPCC-ASSISTANT	1	547.92	97.71	450.21	7/1/2022
49778	Lifeguard	1	320.00	25.48	294.52	7/1/2022
49779	Admin Assistant P&R	1	1,794.40	488.64	1,305.76	7/1/2022
49780	Dispatcher	1	1,719.18	341.31	1,377.87	7/1/2022
49781	Victim Advocate	1	700.00	71.55	628.45	7/1/2022
49782	Dispatcher II	1	754.47	147.28	607.19	7/1/2022
49783	Victims Advocate Coord	1	2,331.43	1,023.21	1,308.22	7/1/2022
49784	Lifeguard	1	405.06	42.00	363.06	7/1/2022
49785	Superintendent	1	3,703.04	1,088.36	2,614.68	7/1/2022
49786	Police Officer I	1	3,077.73	886.10	2,191.63	7/1/2022
49787	Maint. Worker II - Str	1	2,229.88	684.90	1,544.98	7/1/2022
49788	Lifeguard	1	393.75	63.76	329.99	7/1/2022
49789	Police Officer II	1	2,438.10	1,046.09	1,392.01	7/1/2022
49790	Planning Director	1	3,910.31	1,843.40	2,066.91	7/1/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
49791	City Engineer	1	4,423.08	1,211.40	3,211.68	7/1/2022
49792	Help Desk Tech	1	1,648.80	322.59	1,326.21	7/1/2022
49793	Utilities Technician	1	2,524.09	1,133.75	1,390.34	7/1/2022
49794	Permit Technician	1	541.68	181.61	360.07	7/1/2022
49795	WWTO	1	2,574.17	903.23	1,670.94	7/1/2022
49796	Fitness Instructor	1	30.45	2.33	28.12	7/1/2022
49797	Lifeguard	1	551.00	81.98	469.02	7/1/2022
49798	Lifeguard	1	371.50	38.42	333.08	7/1/2022
49799	WWTP Chief Operator	1	3,265.22	1,349.71	1,915.51	7/1/2022
49800	Lifeguard	1	361.42	36.65	324.77	7/1/2022
49801	Fleet Mechanic II	1	2,117.56	608.12	1,509.44	7/1/2022
49802	Lifeguard	1	197.82	17.12	180.70	7/1/2022
49803	Lifeguard	1	648.48	87.65	560.83	7/1/2022
49804	PR Sports Site Supervi	1	535.05	78.16	456.89	7/1/2022
49805	Lifeguard	1	464.72	49.55	415.17	7/1/2022
49806	Dispatch Supervisor	1	2,625.18	1,446.09	1,179.09	7/1/2022
49807	Police Officer I	1	2,295.13	737.07	1,558.06	7/1/2022
49808	Maint. Worker III - St	1	2,639.20	904.86	1,734.34	7/1/2022
49809	Lifeguard	1	238.64	22.26	216.38	7/1/2022
49810	Crew Chief - PBG	1	2,575.18	735.65	1,839.53	7/1/2022
49811	Finance Director	1	4,362.31	1,257.43	3,104.88	7/1/2022
49812	Police Officer II	1	2,705.79	655.87	2,049.92	7/1/2022
49813	Maint. Worker I - PBG	1	1,630.23	322.58	1,307.65	7/1/2022
49814	Aquatic Manager	1	2,272.38	683.27	1,589.11	7/1/2022
49815	WTP CHIEF OPERATOR	1	3,758.33	2,272.24	1,486.09	7/1/2022
49816	Assistant Aquatic Mana	1	1,825.76	593.84	1,231.92	7/1/2022
49817	Utilities Director/Dep	1	4,867.41	2,157.39	2,710.02	7/1/2022
49818	Lifeguard	1	332.84	33.47	299.37	7/1/2022
49819	Lifeguard	1	607.28	78.38	528.90	7/1/2022
49820	Front Desk Representative/Lif	1	948.92	146.48	802.44	7/1/2022
49821	Maintenance Worker II Street	1	1,499.20	406.08	1,093.12	7/1/2022
49822	WTO	1	1,674.20	322.34	1,351.86	7/1/2022
49823	Fleet Mechanic I	1	1,812.80	365.92	1,446.88	7/15/2022
49824	Finance Technician	1	1,499.20	394.83	1,104.37	7/15/2022
49825	Corporal	1	2,985.06	643.62	2,341.44	7/15/2022
49826	Assistant Dispatch Supervisor	1	2,145.36	583.87	1,561.49	7/15/2022
49827	Police Officer I	1	2,699.90	639.32	2,060.58	7/15/2022
49828	IT Manager	1	3,242.52	1,094.30	2,148.22	7/15/2022
49829	Lifeguard	1	901.18	143.40	757.78	7/15/2022
49830	Dispatcher I	1	1,908.48	493.31	1,415.17	7/15/2022
49831	Utility Billing Techni	1	1,859.20	629.63	1,229.57	7/15/2022
49832	Planning and Building	1	2,340.80	723.78	1,617.02	7/15/2022
49833	Maintenance Worker II Field S	1	1,615.20	383.78	1,231.42	7/15/2022
49834	Water Fitness Instruct	1	420.03	37.13	382.90	7/15/2022
49835	WWTO	1	2,089.56	579.11	1,510.45	7/15/2022
49836	FS Crew Chief	1	2,846.40	1,327.05	1,519.35	7/15/2022
49837	Dispatcher	1	1,544.00	295.38	1,248.62	7/15/2022
49838	MUNICIPAL COURT CLERK	1	576.26	104.25	472.01	7/15/2022
49839	Maintenance Worker I P	1	1,273.60	306.47	967.13	7/15/2022
49840	Police Officer II	1	2,950.25	513.48	2,436.77	7/15/2022
49841	Sergeant	1	4,041.31	1,597.12	2,444.19	7/15/2022
49842	Assistant Dispatch Supervisor	1	2,295.06	705.53	1,589.53	7/15/2022
49843	Lifeguard	1	511.82	73.07	438.75	7/15/2022
49844	Chief of Police	1	4,269.23	1,100.36	3,168.87	7/15/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
49845	Police Officer I	1	2,665.03	542.98	2,122.05	7/15/2022
49846	Lifeguard	1	1,080.00	126.00	954.00	7/15/2022
49847	Maintenance Worker I -	1	1,312.12	259.37	1,052.75	7/15/2022
49848	Accounting Manager	1	2,826.32	957.66	1,868.66	7/15/2022
49849	Maintenance Worker II Street	1	2,257.47	615.96	1,641.51	7/15/2022
49850	Event Center Coordinat	1	1,872.28	600.79	1,271.49	7/15/2022
49851	Sergeant	1	4,276.09	1,105.42	3,170.67	7/15/2022
49852	Lifeguard	1	84.78	6.48	78.30	7/15/2022
49853	Assistant to the City	1	2,590.29	837.29	1,753.00	7/15/2022
49854	Lifeguard	1	100.48	7.68	92.80	7/15/2022
49855	PT Snow Plowing	1	680.24	69.03	611.21	7/15/2022
49856	Police Officer I	1	2,855.33	674.26	2,181.07	7/15/2022
49857	Sports Coordinator	1	1,789.95	432.80	1,357.15	7/15/2022
49858	Maintenance Worker I -	1	1,353.71	528.19	825.52	7/15/2022
49859	Lifeguard	1	665.68	90.70	574.98	7/15/2022
49860	Dispatcher I	1	1,558.48	458.39	1,100.09	7/15/2022
49861	PD Admin Assist/Teen C	1	2,012.32	558.15	1,454.17	7/15/2022
49862	Maintenance Worker III	1	1,713.19	389.18	1,324.01	7/15/2022
49863	Lifeguard	1	796.00	119.68	676.32	7/15/2022
49864	Finance Admin. Asst./C	1	1,676.00	538.50	1,137.50	7/15/2022
49865	Sergeant	1	2,851.70	1,065.74	1,785.96	7/15/2022
49866	Police Officer	1	2,536.19	505.26	2,030.93	7/15/2022
49867	Dispatch II	1	2,008.36	452.14	1,556.22	7/15/2022
49868	HR Generalist	1	2,566.53	968.59	1,597.94	7/15/2022
49869	Water Treatment Operat	1	2,377.24	532.38	1,844.86	7/15/2022
49870	Communication and Mark	1	1,985.16	508.61	1,476.55	7/15/2022
49871	Police Officer I	1	2,263.27	406.75	1,856.52	7/15/2022
49872	Pool Attendant	1	133.25	10.19	123.06	7/15/2022
49873	Parks and Rec Director	1	3,795.48	1,366.06	2,429.42	7/15/2022
49874	Lifeguard	1	273.01	25.89	247.12	7/15/2022
49875	Lifeguard	1	775.75	152.46	623.29	7/15/2022
49876	Construction Inspector	1	2,212.00	892.33	1,319.67	7/15/2022
49877	Maintenance Worker II - Stre	1	1,562.75	290.37	1,272.38	7/15/2022
49878	City Manager	1	5,346.16	1,727.13	3,619.03	7/15/2022
49879	City Clerk/Deputy City	1	4,174.85	2,294.46	1,880.39	7/15/2022
49880	Corporal	1	3,011.51	836.97	2,174.54	7/15/2022
49881	Lifeguard	1	270.04	25.66	244.38	7/15/2022
49882	Dispatcher II	1	2,269.21	634.24	1,634.97	7/15/2022
49883	WWTO	1	1,499.20	469.35	1,029.85	7/15/2022
49884	Crew Chief - Fleet	1	2,914.44	1,234.15	1,680.29	7/15/2022
49885	Police Officer	1	2,273.72	527.49	1,746.23	7/15/2022
49886	Maintenance Worker I P	1	1,459.72	336.69	1,123.03	7/15/2022
49887	P&R Sports Site Supv	1	332.18	26.42	305.76	7/15/2022
49888	UPCC-ASSISTANT	1	547.92	97.70	450.22	7/15/2022
49889	Lifeguard	1	320.00	25.48	294.52	7/15/2022
49890	Admin Assistant P&R	1	1,698.40	461.57	1,236.83	7/15/2022
49891	Dispatcher	1	1,544.18	302.42	1,241.76	7/15/2022
49892	Victim Advocate	1	805.00	84.59	720.41	7/15/2022
49893	Dispatcher II	1	922.55	188.31	734.24	7/15/2022
49894	Victims Advocate Coord	1	2,331.43	1,024.28	1,307.15	7/15/2022
49895	Lifeguard	1	197.82	17.12	180.70	7/15/2022
49896	Superintendent	1	3,703.04	1,088.35	2,614.69	7/15/2022
49897	Police Officer I	1	3,037.94	879.74	2,158.20	7/15/2022
49898	Lifeguard	1	276.32	27.15	249.17	7/15/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
49899	Maint. Worker II - Str	1	2,229.88	684.90	1,544.98	7/15/2022
49900	Lifeguard	1	652.50	123.24	529.26	7/15/2022
49901	Police Officer II	1	4,174.03	1,482.58	2,691.45	7/15/2022
49902	Planning Director	1	3,910.31	1,843.41	2,066.90	7/15/2022
49903	City Engineer	1	4,423.08	1,211.39	3,211.69	7/15/2022
49904	Lifeguard	1	28.26	2.16	26.10	7/15/2022
49905	Help Desk Tech	1	1,648.80	322.60	1,326.20	7/15/2022
49906	Utilities Technician	1	2,524.09	1,133.75	1,390.34	7/15/2022
49907	Permit Technician	1	902.80	261.35	641.45	7/15/2022
49908	WWTO	1	2,574.17	902.74	1,671.43	7/15/2022
49909	Fitness Instructor	1	65.98	5.05	60.93	7/15/2022
49910	Lifeguard	1	775.75	132.61	643.14	7/15/2022
49911	Lifeguard	1	245.79	22.80	222.99	7/15/2022
49912	WWTP Chief Operator	1	3,115.65	1,314.30	1,801.35	7/15/2022
49913	Lifeguard	1	15.70	1.20	14.50	7/15/2022
49914	Fleet Mechanic II	1	2,117.56	608.12	1,509.44	7/15/2022
49915	Lifeguard	1	188.40	16.43	171.97	7/15/2022
49916	Lifeguard	1	486.75	52.24	434.51	7/15/2022
49917	PR Sports Site Supervi	1	242.91	22.59	220.32	7/15/2022
49918	Lifeguard	1	351.68	35.91	315.77	7/15/2022
49919	Dispatch Supervisor	1	2,512.68	1,333.59	1,179.09	7/15/2022
49920	Police Officer I	1	2,192.38	702.57	1,489.81	7/15/2022
49921	Maint. Worker III - St	1	2,639.20	902.19	1,737.01	7/15/2022
49922	Crew Chief - PBG	1	2,400.18	693.26	1,706.92	7/15/2022
49923	Finance Director	1	4,362.31	1,257.42	3,104.89	7/15/2022
49924	Police Officer II	1	2,668.95	623.76	2,045.19	7/15/2022
49925	Maint. Worker I - PBG	1	1,759.79	355.10	1,404.69	7/15/2022
49926	Aquatic Manager	1	2,272.38	683.29	1,589.09	7/15/2022
49927	WTP CHIEF OPERATOR	1	3,758.33	2,272.23	1,486.10	7/15/2022
49928	Assistant Aquatic Mana	1	1,650.76	551.45	1,099.31	7/15/2022
49929	Utilities Director/Dep	1	4,867.41	2,159.16	2,708.25	7/15/2022
49930	Lifeguard	1	474.14	51.28	422.86	7/15/2022
49931	Lifeguard	1	125.60	9.61	115.99	7/15/2022
49932	Lifeguard	1	97.34	7.46	89.88	7/15/2022
49933	Lifeguard	1	97.34	7.45	89.89	7/15/2022
49934	Front Desk Representative/Lif	1	872.24	129.94	742.30	7/15/2022
49935	Maintenance Worker II Street	1	1,942.21	531.62	1,410.59	7/15/2022
49936	WTO	1	1,499.20	283.46	1,215.74	7/15/2022
49937	Fleet Mechanic I	1	1,986.74	414.47	1,572.27	7/29/2022
49938	Finance Technician	1	1,647.62	432.28	1,215.34	7/29/2022
49939	Corporal	1	3,441.61	741.21	2,700.40	7/29/2022
49940	Assistant Dispatch Supervisor	1	2,301.82	650.53	1,651.29	7/29/2022
49941	Police Officer I	1	2,474.06	469.17	2,004.89	7/29/2022
49942	IT Manager	1	11,230.95	4,621.60	6,609.35	7/29/2022
49943	Lifeguard	1	1,084.09	187.36	896.73	7/29/2022
49944	Dispatcher I	1	1,731.26	456.39	1,274.87	7/29/2022
49945	Utility Billing Techni	1	2,011.76	548.61	1,463.15	7/29/2022
49946	Planning and Building	1	2,855.64	642.16	2,213.48	7/29/2022
49947	Maintenance Worker II Field S	1	1,747.88	421.69	1,326.19	7/29/2022
49948	Water Fitness Instruct	1	468.29	42.83	425.46	7/29/2022
49949	WWTO	1	2,162.96	606.23	1,556.73	7/29/2022
49950	FS Crew Chief	1	3,891.67	1,435.35	2,456.32	7/29/2022
49951	Dispatcher	1	2,278.93	471.97	1,806.96	7/29/2022
49952	MUNICIPAL COURT CLERK	1	1,298.17	279.12	1,019.05	7/29/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
49953	Maintenance Worker I P	1	1,378.22	336.63	1,041.59	7/29/2022
49954	Police Officer II	1	2,731.98	513.13	2,218.85	7/29/2022
49955	Sergeant	1	3,052.62	1,272.00	1,780.62	7/29/2022
49956	Assistant Dispatch Supervisor	1	2,428.07	565.80	1,862.27	7/29/2022
49957	Lifeguard	1	797.84	137.94	659.90	7/29/2022
49958	Chief of Police	1	4,619.92	994.34	3,625.58	7/29/2022
49959	Police Officer I	1	2,501.03	528.54	1,972.49	7/29/2022
49960	Lifeguard	1	1,476.00	213.89	1,262.11	7/29/2022
49961	Code Compliance	1	959.20	236.71	722.49	7/29/2022
49962	Maintenance Worker I -	1	1,471.57	281.02	1,190.55	7/29/2022
49963	Accounting Manager	1	3,253.50	1,084.87	2,168.63	7/29/2022
49964	Maintenance Worker II Street	1	2,424.54	501.52	1,923.02	7/29/2022
49965	Event Center Coordinat	1	2,026.07	529.91	1,496.16	7/29/2022
49966	Sergeant	1	3,192.21	803.57	2,388.64	7/29/2022
49967	Assistant to the City	1	2,803.06	885.40	1,917.66	7/29/2022
49968	Lifeguard	1	402.77	41.81	360.96	7/29/2022
49969	Lifeguard	1	486.46	52.22	434.24	7/29/2022
49970	PT Snow Plowing	1	364.56	30.89	333.67	7/29/2022
49971	Police Officer I	1	2,564.37	619.59	1,944.78	7/29/2022
49972	Sports Coordinator	1	2,236.48	550.50	1,685.98	7/29/2022
49973	Maintenance Worker I -	1	1,464.91	559.93	904.98	7/29/2022
49974	Lifeguard	1	11.93	0.91	11.02	7/29/2022
49975	Dispatcher I	1	1,701.70	267.74	1,433.96	7/29/2022
49976	PD Admin Assist/Teen C	1	2,177.62	612.82	1,564.80	7/29/2022
49977	Maintenance Worker III	1	369.58	55.76	313.82	7/29/2022
49978	Lifeguard	1	792.60	119.08	673.52	7/29/2022
49979	Finance Admin. Asst./C	1	1,929.52	495.42	1,434.10	7/29/2022
49980	Sergeant	1	3,085.95	1,132.83	1,953.12	7/29/2022
49981	Police Officer	1	2,161.78	275.28	1,886.50	7/29/2022
49982	Dispatch II	1	2,031.11	475.34	1,555.77	7/29/2022
49983	HR Generalist	1	2,777.36	847.55	1,929.81	7/29/2022
49984	Water Treatment Operat	1	2,572.51	587.34	1,985.17	7/29/2022
49985	Communication and Mark	1	2,148.23	564.96	1,583.27	7/29/2022
49986	Police Officer I	1	2,199.93	393.42	1,806.51	7/29/2022
49987	Pool Attendant	1	345.89	35.47	310.42	7/29/2022
49988	Lifeguard	1	110.23	8.43	101.80	7/29/2022
49989	Parks and Rec Director	1	4,107.25	1,323.44	2,783.81	7/29/2022
49990	Lifeguard	1	348.99	35.70	313.29	7/29/2022
49991	Lifeguard	1	884.06	178.74	705.32	7/29/2022
49992	Construction Inspector	1	2,393.70	762.93	1,630.77	7/29/2022
49993	Maintenance Worker II - Stre	1	1,646.23	315.33	1,330.90	7/29/2022
49994	City Manager	1	5,346.16	1,579.17	3,766.99	7/29/2022
49995	City Clerk/Deputy City	1	4,517.78	2,274.06	2,243.72	7/29/2022
49996	Corporal	1	4,478.06	1,273.93	3,204.13	7/29/2022
49997	Lifeguard	1	359.74	36.52	323.22	7/29/2022
49998	Dispatcher II	1	2,533.17	725.61	1,807.56	7/29/2022
49999	WWTO	1	1,647.62	322.33	1,325.29	7/29/2022
50000	Crew Chief - Fleet	1	3,070.14	1,275.47	1,794.67	7/29/2022
50001	Police Officer	1	2,527.63	332.49	2,195.14	7/29/2022
50002	Presiding Municipal Co	1	1,651.23	289.80	1,361.43	7/29/2022
50003	Maintenance Worker I P	1	1,476.31	282.06	1,194.25	7/29/2022
50004	P&R Sports Site Supv	1	336.57	26.75	309.82	7/29/2022
50005	UPCC-ASSISTANT	1	602.68	109.38	493.30	7/29/2022
50006	Lifeguard	1	298.40	22.82	275.58	7/29/2022

Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT						
Payment Number	Position	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date
50007	Admin Assistant P&R	1	2,045.68	505.30	1,540.38	7/29/2022
50008	Dispatcher	1	1,671.02	335.51	1,335.51	7/29/2022
50009	Victim Advocate	1	862.98	91.01	771.97	7/29/2022
50010	Dispatcher II	1	833.99	166.89	667.10	7/29/2022
50011	Victims Advocate Coord	1	3,464.66	1,194.86	2,269.80	7/29/2022
50012	Lifeguard	1	6.28	0.49	5.79	7/29/2022
50013	Superintendent	1	4,007.22	1,007.23	2,999.99	7/29/2022
50014	Police Officer I	1	3,224.18	722.54	2,501.64	7/29/2022
50015	Lifeguard	1	584.29	64.69	519.60	7/29/2022
50016	Maint. Worker II - Str	1	2,413.04	554.83	1,858.21	7/29/2022
50017	Lifeguard	1	399.75	64.81	334.94	7/29/2022
50018	Lifeguard	1	936.33	152.32	784.01	7/29/2022
50019	Police Officer II	1	3,359.88	1,161.75	2,198.13	7/29/2022
50020	Planning Director	1	4,231.52	1,918.58	2,312.94	7/29/2022
50021	City Engineer	1	4,786.40	1,197.84	3,588.56	7/29/2022
50022	Lifeguard	1	1.41	0.11	1.30	7/29/2022
50023	Help Desk Tech	1	1,784.24	358.59	1,425.65	7/29/2022
50024	Utilities Technician	1	2,731.43	1,063.89	1,667.54	7/29/2022
50025	Permit Technician	1	792.26	236.83	555.43	7/29/2022
50026	Lifeguard	1	2,785.62	859.97	1,925.65	7/29/2022
50027	Fitness Instructor	1	1.78	0.13	1.65	7/29/2022
50028	Lifeguard	1	698.22	114.97	583.25	7/29/2022
50029	Lifeguard	1	355.77	36.22	319.55	7/29/2022
50030	WWTP Chief Operator	1	3,371.58	1,385.46	1,986.12	7/29/2022
50031	Lifeguard	1	273.22	25.90	247.32	7/29/2022
50032	Fleet Mechanic II	1	2,291.50	619.03	1,672.47	7/29/2022
50033	Lifeguard	1	7.59	0.58	7.01	7/29/2022
50034	PR Sports Site Supervi	1	245.15	22.75	222.40	7/29/2022
50035	Lifeguard	1	636.62	84.55	552.07	7/29/2022
50036	Dispatch Supervisor	1	2,663.95	199.01	2,464.94	7/29/2022
50037	Police Officer I	1	2,396.90	599.25	1,797.65	7/29/2022
50038	Maint. Worker III - St	1	2,855.99	976.32	1,879.67	7/29/2022
50039	Crew Chief - PBG	1	2,597.34	720.12	1,877.22	7/29/2022
50040	Finance Director	1	5,021.64	1,338.45	3,683.19	7/29/2022
50041	Police Officer II	1	2,842.49	648.19	2,194.30	7/29/2022
50042	Maint. Worker I - PBG	1	1,744.51	354.32	1,390.19	7/29/2022
50043	Aquatic Manager	1	3,241.53	777.24	2,464.29	7/29/2022
50044	WTP CHIEF OPERATOR	1	4,180.76	1,376.97	2,803.79	7/29/2022
50045	Assistant Aquatic Mana	1	1,786.36	601.00	1,185.36	7/29/2022
50046	Utilities Director/Dep	1	5,267.23	2,152.66	3,114.57	7/29/2022
50047	Lifeguard	1	522.73	59.46	463.27	7/29/2022
50048	Lifeguard	1	575.61	70.78	504.83	7/29/2022
50049	Lifeguard	1	4.87	0.37	4.50	7/29/2022
50050	Lifeguard	1	4.87	0.38	4.49	7/29/2022
50051	Front Desk Representative/Lif	1	1,063.66	171.75	891.91	7/29/2022
50052	WTO	1	1,647.62	322.34	1,325.28	7/29/2022
			671,182.33	194,528.29	476,654.04	



City of Woodland Park Staff Report for City Council

Meeting Date: September 15, 2022

<u>Agenda Item</u>	<u>Department</u>	<u>Presenter</u>
Interoffice Memorandum	Finance	Aaron Vassalotti Finance Director

ITEM:

Monthly Report of Mayor and Council Expenses

The following is a recap of the Council and Mayor Expense line items for July 2022.

July 2022

Description	Budget	Month Exp	YTD Exp	Balance	% Expended
Emergency Management	\$2,300	\$0.00	\$1,392.00	\$908.00	61%
Miscellaneous expenses	\$15,650	\$412.80	\$3,217.64	\$12,432.36	21%
Training/Travel	\$2,400	\$3,593.77	\$9,027.38	-\$6,627.38	376%
Supplies	\$150	\$0.00	\$58.20	\$91.80	39%
Meetings/Mileage/Meals	\$1,500	\$514.52	\$1,657.84	-\$157.84	111%
Special Projects	\$500	\$0.00	\$0.00	\$500.00	0%
Total	\$22,500	\$4,521	\$15,353	\$7,146.94	68%



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Karen Schminke, Director of Planning & Building Services

DATE: September 15, 2022

SUBJECT: Approve ORDINANCE NO. 1429, SERIES 2022, on initial posting, an ordinance ACCEPTING CONVEYANCE OF TRACT A OF THE HIGHLANDS IN PARADISE, WOODLAND PARK, COLORADO, TO THE CITY OF WOODLAND PARK, and set the Public Hearing for October 6, 2022. (A)
(Presentor, Planning Director, Karen Schminke, AICP)

BACKGROUND: The Highlands in Paradise subdivision was approved and constructed to City standards with the street known as Highlands Court being a private right-of-way. The developer is now requesting the City of Woodland Park accept Highlands Court as a public right-of-way.

RECOMMENDATION: Approve on initial posting, Ordinance 1429, Series 2022, An ordinance ACCEPTING CONVEYANCE OF TRACT A OF THE HIGHLANDS IN PARADISE, WOODLAND PARK, COLORADO, TO THE CITY OF WOODLAND PARK and set the public hearing for October 6, 2022.

ATTACHMENTS: 1. Ordinance 1429 Highlands Court_ROW Acceptance

CITY OF WOODLAND PARK, COLORADO

ORDINANCE NO. 1429, SERIES 2022

AN ORDINANCE ACCEPTING CONVEYANCE OF TRACT A OF THE
HIGHLANDS IN PARADISE, WOODLAND PARK, COLORADO, TO THE CITY
OF WOODLAND PARK

WHEREAS, the City Council, after public hearing with notice as required by law, finds that it is in the best interest of the citizens of the City of Woodland Park to accept the conveyance of Tract A of the Highlands In Paradise, Woodland Park, Colorado; and

WHEREAS, Tract A contains a 50' right-of-way that provides access to lots within the subdivision known as "The Highlands In Paradise", with the plat being filed with Teller County, Reception Number 713224 ; and

WHEREAS, a street known as Highlands Court, including curb, gutter, and sidewalks, has been constructed within Tract A; and

WHEREAS, the City of Woodland Park has found the street known as Highlands Court and associated infrastructure to be complete and constructed to City standards; and

WHEREAS, the constructed improvements have been found to be free of defects in the workmanship and materials and is acceptable to the City; and

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS:

That the Ordinance entitled "AN ORDINANCE ACCEPTING CONVEYANCE OF TRACT A OF THE HIGHLANDS IN PARADISE, WOODLAND PARK, COLORADO, TO THE CITY OF WOODLAND PARK," be and is hereby adopted as follows:

Section 1. The infrastructure constructed within Tract A is now the responsibility of the City of Woodland Park.

Section 2. Title to the entirety of Tract A, by agreement of all involved parties, shall transfer to the City of Woodland Park.

Section 3. This Ordinance shall be in full force and effect from and after its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING
PUBLIC HEARING THIS _____ DAY OF _____, 2022.

Mayor Hilary LaBarre

ATTEST:

City Clerk Suzanne Leclercq



STAFF REPORT

TO: Mayor LaBarre and City Council

FROM: Karen Schminke, Director of Planning & Building Services

DATE: September 15, 2022

SUBJECT: Approve ORDINANCE No. 1428, SERIES 2022, An ordinance vacating that portion of right of way overlapping Lot 1A, The Homes At Brecken Heights, Woodland Park, Teller County, Colorado. (A)
(Presenter, Planning Director Karen Schminke, AICP)

BACKGROUND: See attached detailed staff report.

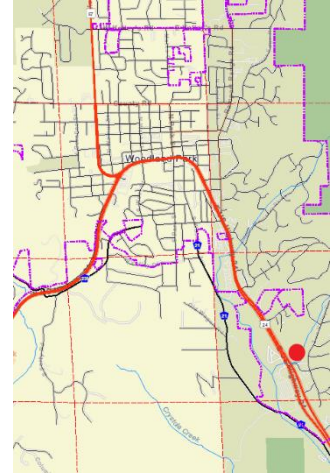
RECOMMENDATION: Approve as presented.

ATTACHMENTS:

1. VAC2022-01 CC SR 2022-08-15
2. B - Brecken Court - VAC Public ROW 2022 - Application
3. C - The Homes at Brecken Heights Recorded Plat
4. 2022.08.11 PC Minutes - SIGNED
5. Ordinance 1428-corrected-Brecken Court_ROW VAC

STAFF REPORT

PROJECT: VAC2022-01 Brecken Court ROW Vacation
APPLICANT: Brecken Heights LLC, Mark McNab
REQUEST: Vacate approximately 1,000 sq.ft. of right-of-way near the intersection of Morning Sun Drive and Brecken Court.
LOCATION: Lot 1A, The Homes at Brecken Heights. Closest major intersection is Morning Sun Drive and Highway 24.
ZONE: Multi-Family Residential Suburban (MFS) District
STAFF: Karen Schminke, AICP, Planning Director



I. PROPOSAL

The Applicant is requesting a vacation of approximately 1,000 sq.ft. of Alpine Meadows Drive. Alpine Meadows Drive is a small portion of right-of-way that extends 85 feet out of Morning Sun Drive. The portion of right of way that the applicant is wanting to vacate would be the northeastern most portions of this right of way. The remaining portions of the Alpine Meadows Drive would be used in conjunction with Brecken Court Drive public right-of-way to service the future residences at The Homes at Brecken Heights and existing businesses.

The final plat for The Homes at Brecken Heights was approved by City Council at their April 1st, 2021 Meeting. As shown in the attached application, this small portion of right-of-way overlaps with lot 1A on the final plat. In order for the applicant to maintain the layout of homes proposed in their final plat, this portion of right-of-way would need to be vacated.

II. VACATION CRITERIA

This request is subject to Municipal Code (MC) chapter 12.08 Vacation of Public Rights-of-Way and the City's right to vacate public rights of way is specified as follows:

§12.08.030 City right to vacate

The City Council, by ordinance, may vacate any street, alley, easement or public right-of-way or part thereof located within the corporate limits of the city, subject to the provisions of the City Charter and the Constitution and statutes of the state.

This vacation request was reviewed and assessed to ensure compliance with the applicable sections of MC Chapter 12.08 as follows:

§12.08.010 Policy declaration

The City declares the following to be its general policy regarding vacation of streets, alleys, easements and public rights-of-way:

The vacation of streets, alleys, easements and public rights-of-way shall be considered based on its effect on utilities located in said rights-of-way, emergency services assess, feasibility of

STAFF REPORT

road construction, access to lots abutting the vacation, area traffic patterns and adjacent landowners input.

Staff Analysis: The vacation complies with this policy. No adverse affects are expected from the granting of this vacation. This vacation overlaps a residential lot, and currently is unimproved land. The portions of the right-of-way that are improved, will still remain, and service the neighboring businesses.

§12.08.020 Vesting of title upon vacation

Whenever any roadway has been conveyed to, or acquired by, the city for use as a street, alley, easement or public right-of-way, and thereafter is vacated, title to the lands included within such street, alley, easement or public right-of-way or so much thereof as may be vacated shall vest, subject to the same encumbrances, liens, limitations, restrictions, and estates as the land to which it accrues as follows:

- A. In the event that a street, alley, easement or public right-of-way, which constitutes the exterior boundary of a subdivision or other tract of land, is vacated, title to the street, alley, easement or public right-of-way shall vest in the owners of the land abutting the vacated street, alley, easement or public right-of-way, at the time the street, alley, easement or public right-of-way was acquired for public use, was a part of the subdivided land, or was a part of the adjacent land.*
- B. In the event that less than the entire width of a street, alley, easement or public right-of-way is vacated, title to the vacated portion shall vest in the owners of the land abutting such vacated portion.*
- C. In the event that a street, alley, easement or public right-of-way bounded by straight lines is vacated, title to the vacated street, alley, easement or public right-of-way shall vest in the owners of the abutting land, each abutting owner taking to the center of the street, alley, easement or public right-of-way, except as provided in subsections A and B of this section. In the event that the boundary lines of abutting lands do not intersect the roadway at a right angle, the land included within such roadway shall vest as provided in subsection D.*
- D. In all instances not specifically proved for, title to the vacated roadway shall vest in the owners of the abutting land, each abutting owner taking that portion of the vacated roadway to which his land or any part thereof is nearest in proximity.*
- E. No portion of a roadway upon vacation, shall accrue to an abutting roadway.*

Staff Analysis: This type of vacation falls under §12.08.020(B). The right of way would be vested to lot 1A of the Homes at Brecken Heights, which is the closest property.

§12.08.040 Vacation of roadway on boundary lines.

If a roadway constitutes the boundary lines of the city, it may be vacated only by joint action of the board of county commissioners and the city council.

Staff Analysis: This vacation is completely contained within the City, so this section does not apply.

STAFF REPORT

§12.08.050 Connecting public road required

No roadway or part thereof shall be vacated so as to leave any land adjoining the street, alley, easement or public right-of-way without an established public road connecting the land with another established public road.

Staff Analysis: If the vacation is approved, all portions of land will still be connected to public right-of-way. Additionally, all portions of rights-of-ways connected to these properties would have a connection to other established public roads.

§12.08.060 Reservation of land for utility uses

In the event of vacation of rights-of-way or easements may be reserved for the continued use of existing sewer, gas, water or similar pipelines and appurtenances, for ditches, canals, or drainage and appurtenances, and for electric, telephone and similar lines and appurtenances.

Staff Analysis: The approved final plat from 2021 lists utility and drainage easements around the west, south, and east portions of Lot 1A. These easements would remain in place if the vacation of ROW is approved. Additionally, the proposed right-of-way vacation was referred to staff departments, and outside agencies that service these utilities. No comments were received to indicate that the maintenance or continued use of these types of utilities would be impacted by the right-of-way vacation.

§12.08.070 Procedure for requesting a vacation

Any person desiring the vacation of any street, alley, easement or other public rights-of-way, located within the city, shall file with the city clerk the following at least thirty(30) days prior to the next regular scheduled planning commission meeting:

- A. A completed application form;*
- B. Plat and legal description of proposed vacation; plat shall be drawn by a registered land surveyor and shall be on eight and one-half inches by eleven-inch paper whenever possible;*
- C. A processing fee as established by city council;*
- D. The names and addresses of all adjacent property owners.*

Staff Analysis: A complete application meeting the above criteria has been submitted to staff, and is attached to this staff report.

§12.08.080 Hearing – Planning Commission and City Council action.

- A. The planning commission shall hold a public hearing on the vacation request. Notice of the public hearing shall be published in the official city newspaper at least seven days prior to the public hearing. The property proposed to be vacated shall be posted at least ten days prior to the public hearing and notices shall be sent to adjacent property owners at least ten days prior to the public hearing. The planning commission shall recommend approval or disapproval to the council, or table the request until the next regularly scheduled meeting.*

STAFF REPORT

- B. *The planning commission shall make its written recommendations to the city council.*
- C. *The city council shall conduct a public hearing concerning the proposed recommendations by the planning commission, which recommendation shall be part of the council records for such hearing. Notice of public hearing shall be published at least seven days prior to the public hearing, the notice for the city council public hearing may be done at the same time as the notice for the planning commission hearings.*

Staff Analysis: The Planning Commission public hearing is scheduled for August 11, 2022 and the City Council public hearing is scheduled for September 15, 2022. All public hearing notices have been published, mailed, and posted per Municipal Code requirements.

§12.08.090 Vacation to be accomplished by ordinance

After the public hearing, if the council elects to proceed with the vacation, the actual vacation of any property within the street, alley, easement or other public right-of-way within the city shall be accomplished by ordinance.

Staff Analysis: A draft ordinance has been created and is attached to this staff report.

§12.08.100 Recording of vacation ordinance

An ordinance for vacation of any street, alley, easement or public right-of-way, once duly passed and effective, shall be filed with the office of the county clerk and recorder for Teller County.

Staff Analysis: If passed, the ordinance will be recorded with Teller County.

§12.08.110 Reimbursement to City

In addition to the processing fee, the applicant shall reimburse the city for all publishing, posting, ordinance drafting and filing costs.

Staff Analysis: These are typical costs that all applicants are subject to, and are billed upon closing the file.

III. RECOMMENDATION

Planning Commission heard this request on August 11th and recommends approval of Ordinance 1428 to vacate approximately 1,000 sq.ft. of Alpine Meadows Drive ROW to Brecken Heights LLC to be included in Lot 1A of The Homes at Brecken Heights.

Attachments

- A. Application
- B. Final Plat
- C. Planning Commission Minutes August 11, 2022
- D. Ordinance

Planning Application Entry Form

Print Record



Go To Development Fees Receipt Form



ID

Permit Number 202206179

Project # EXT/Case # VAC2022-01

Development Case ☐

Date Received 6/23/2022

Date Routed 6/23/2022

Date Initial Permit Approved

*Date Permit Paid 6/23/2022

Open Permit Comments

Request to vacate a portion of Alpine Meadows Drive contained within Lot 1A, The Homes of Brecken Heights.

*NOTE: If Non-profit enter Date Approved in Date Permit Paid field for report

Project Type ZDP

Project Type Number 6

Project Classification VAC Public ROW

Non-Profit, Residential or Commercial Residential

Date CO Requested

Temp CO Auth Approved

Date Temp CO Expires

NOTE: Above Field required only for SInS and TUPs

Project Name 500 Brecken Court - Vacate

Site Address Number 500

Site Address Name Brecken Court

Lot Number 1A

Block Number

Subdivision The Homes at Brecke

Filing #

Applicant Business Name Brecken Heights LLC

App First Name Mark

App Last Name McNab

App Phone Number 719-499-5168

PO Box 7662

Mailing Address Street #

Mailing Address Street Name

City Woodland Park

State CO

Zip Code 80863

Owner First Name Brecken Heights LLC

Owner Last Name

Zone Class MFS

Applicant Project Value \$0.00

UTILITIES SECTION

Tap Allocation Date

Allocation Exp Date

Water Tap #

Sewer Tap #

Tap Paid Date

Tap Exp Date

Taps Refunded ☐

Inside/Outside User

Meter Installed ☐

Filed in Area

Planning Director's Office



VACATION OF A PUBLIC
RIGHT-OF-WAY
2022 Application Form
(Revised 1/1/2022)

VAC 2022-01
Project # 202206179
Fees:
ROW Vacation=\$944.00
(Plus publication and recording fees)

RECEIVED
6/23/22

1. Applicant Information (Include all property owners involved with the vacation request)

Property Owner (First and Last Name)	#1 Mark McNab Brecken Heights LLC	#2 City of Woodland Park
Mailing Address	PO Box 7662 80863 Woodland Park, CO	(Alpine Meadows Dr. 50' ROW - Public)
E-Mail Address	markmcnab@gmail.com	
Phone Numbers	719-499-5160	

2. Property Information

- a. Street Address 500 Brecken Ct., Woodland Park, CO 80863
b. Legal Description (Lot, Block, Subdivision) Lot 1A, The Homes at Brecken Heights
c. Zone District MFR

3. Vacation/Establish Easement Request Information

- a. Provide a General Description of the Area Requested to be Vacated/Established
A portion of Alpine Meadows Dr. contained within Lot 1A, The Homes at Brecken Heights
- b. Reason for Request The Alpine Meadows Dr. 50' Public Row is a formerly unused Row that now partially overlaps a private lot in the currently approved new development plan.*
- c. What Utilities or Drainage Facilities Exist in the Area? Gas, Electric, Storm Drain
- d. Will Any Lots Be Denied Street Access If This Vacation Is Approved?
Yes ☐ No ☒ If Yes, Please Describe _____

* The majority of the Row will remain while the overlapping area is requested to be vacated. The remaining portion of Alpine Meadows Dr. will be contained within the future Row of Brecken Court in The Homes at Brecken Heights

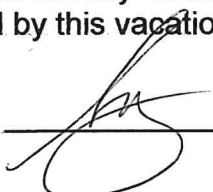
4. Submittal Requirements

The following information must be submitted with the application pursuant to Chapter 12.08 for the vacation of streets, alleys, easement, or other public rights of way.

Applicant Check	City Check	Submittal Requirements:
☒		Complete Application A completed application for a vacation upon forms supplied by the Planning Department.
☒		Application Fee As outlined on page one.
☒		Recording/Publication Fees Teller County Clerk and Recorder charges fees to record documents. You will be billed for these costs plus publication costs incurred by the Planning Department. <i>Recording fees: \$13.00 for the first page, \$5.00 for each page thereafter, plus \$2.00 e-file fee.</i>
☒		Adjoiners List (Required only for Vacation of Right of Way) A complete list of names and mailing addresses of all adjacent property owners within 150' of the subject property. <i>ON FILE</i>
☒		Proof Of Ownership Warranty deed or title policy. <i>ON FILE</i>
☒		Exhibit/Drawing An exhibit or drawing by a registered land surveyor showing the proposed easement or right of way vacation. The exhibit shall be drawn on 8 1/2" x 11" paper. A legal description of the subject property is also required.

5. Certification

I (we) do hereby declare and affirm that I (we) am (are) the owner(s) of the subject property(s) affected by this vacation request.

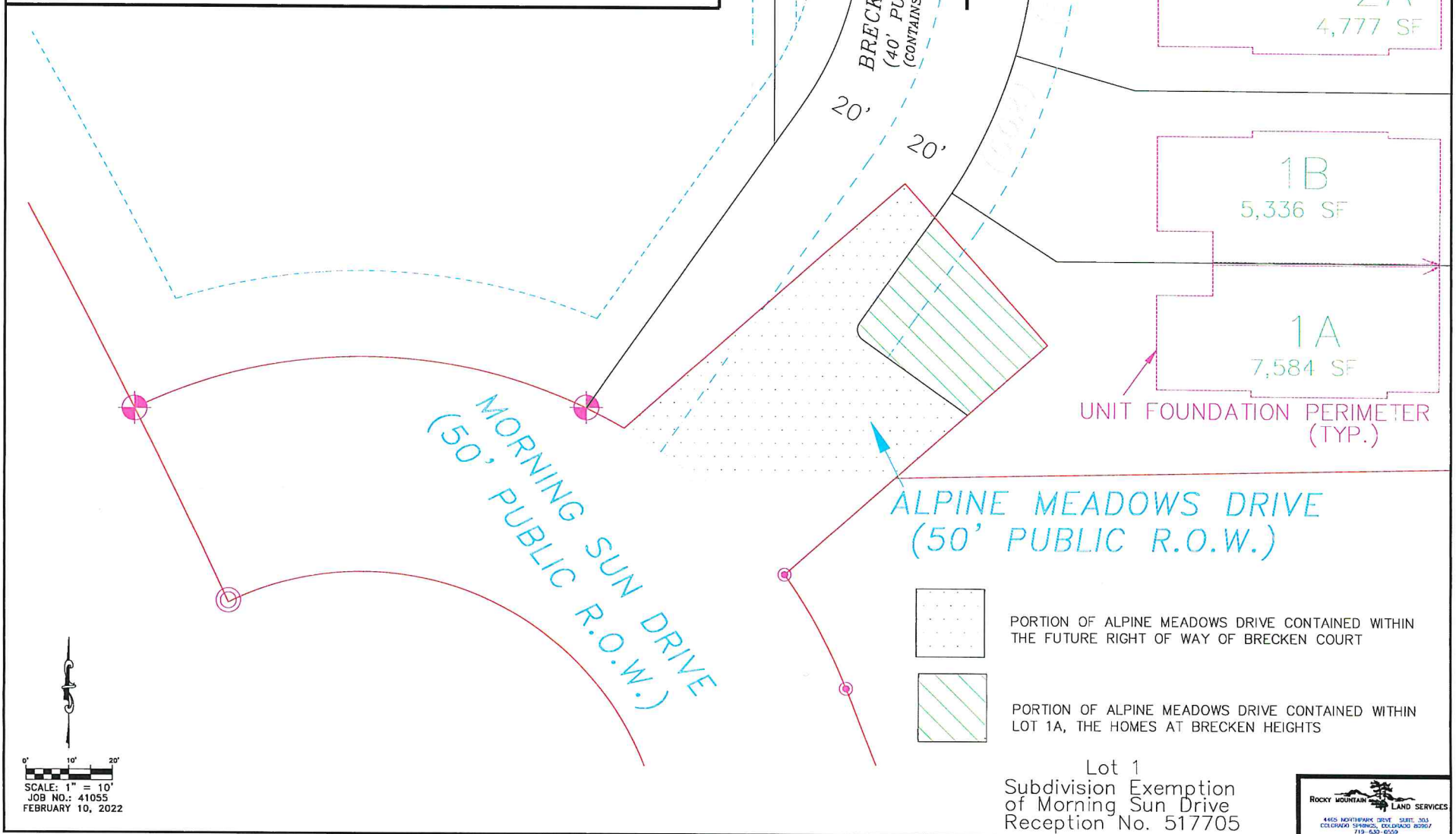
➡ Owner  Date 6-23-22

➡ Owner _____ Date _____

City Use Only	
1.	Submission _____, 20____, taken by _____
2.	Review and Approval from the Utility Service Companies IREA (electric) _____ Century Link (phone) _____ Black Hills (natural gas) _____ Baja (cable TV) _____
3.	Public Hearing Notices Posted On _____, 20____ Published on _____, 20____ Property Owner Notification _____, 20____

RIGHT OF WAY OVERLAP EXHIBIT THE HOMES AT BRECKEN HEIGHTS

A REPLAT OF LOT 1 AND LOT 4, BRECKEN HEIGHTS
TOGETHER WITH A PORTION OF ALPINE MEADOWS DRIVE
IN THE SOUTHWEST 1/4 SECTION 30, T 12 S, R 68 W OF THE 6th P.M.,
WOODLAND PARK, TELLER COUNTY, COLORADO





Teller County Government

The Official Site For Teller County, Colorado

Property Records Database

[Teller Home](#)
[County Offices](#)
[Contributing Offices](#)
[New Search](#)
[Mapping Application](#)
[Foreclosures](#)

Property Record Database

Account Information (provided by Assessor)

Account No R0057346

Parcel Id 6031.303040040

Notice of Value [A PDF of the 2021 Notice of Value](#)

Actual \$36,418

Assessed \$10,560

Tax Dist 60

Acct Type Vacant Land

School Dist RE-2

Acres 2.3500

Map No. 3031-30

Owner Name BRECKEN HEIGHTS LLC

Mailing PO BOX 7662

Address WOODLAND PARK, CO

808630210

Physical 19569 E US 24

Address

Area CATAMOUNT AREA

Brief Legal Desc L4 BRECKEN HEIGHTS



Brief Legal Description is not intended for use on legal documents

[Show Map](#)

[Show Sales Map](#) [Vacant Land Sales List](#)

Zoning Information (provided by City of Woodland Park for Questions call 719-687-5202)

Zoning

Land Information (provided by Assessor)

Land Type	Abst Code	Acres
Vacant	0100	2.3500
TOTAL		2.3500

Transfers (provided by Assessor)

[Vacant Land Sales List](#)**Sale Date Reception No Deed Type Sale Price**

05/04/2021 737814 Plat \$0

Property Tax History (provided by Treasurer). Delinquent taxes are not shown on this website.

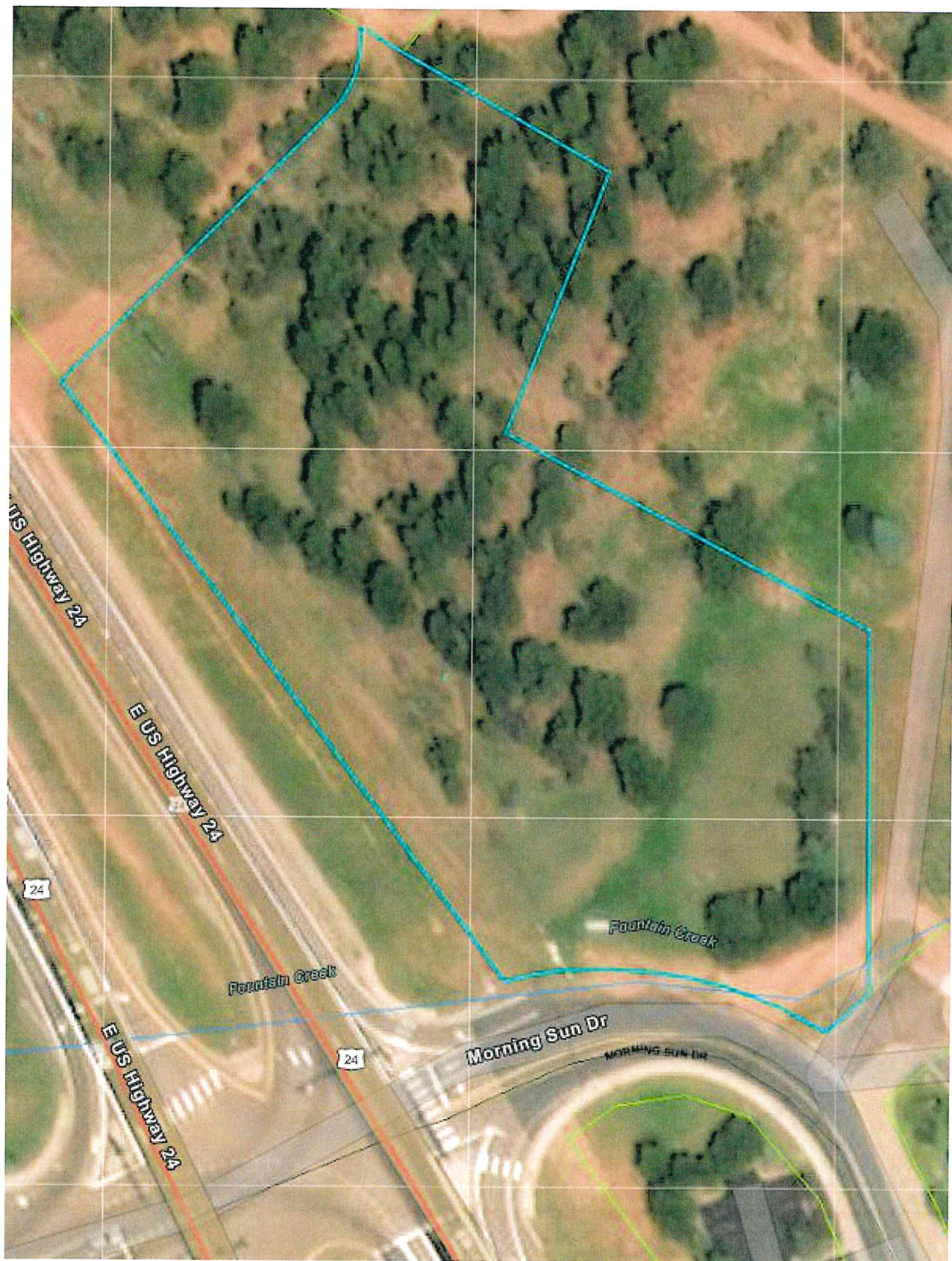
[Tax detail on Treasurers Web Site \(Note: Select Public User Login Button if prompted\).](#)

Tax Year	Tax Amount
2021	\$852.56

This information is updated daily and is as current and accurate as is practical, but it is not official. You may use this data at your own risk. If you have any questions about this data please call the Assessor's Office at (719)689-2941. Zoning Designations may not be accurate. Please call the Teller County Planning Department at (719)687-3048 for information on Zoning in Teller County

E-Mail suggestions or comments to [WebDeveloper](#)

06/23/2022 11:37:33 AM



THE HOMES AT BRECKEN HEIGHTS

A REPLAT OF LOT 1 AND LOT 4, BRECKEN HEIGHTS TOGETHER WITH A PORTION OF ALPINE MEADOWS DRIVE IN THE SOUTHWEST 1/4 SECTION 30, T 12 S, R 68 W OF THE 6th P.M., WOODLAND PARK, TELLER COUNTY, COLORADO

KNOW ALL MEN BY THESE PRESENTS:

THAT BRECKEN HEIGHTS LLC, A COLORADO LIMITED LIABILITY COMPANY, MARK McNAB, MEMBER, BEING THE OWNER OF THE FOLLOWING DESCRIBED TRACT OF LAND:

TO WIT:

LOT 1 AND LOT 4, "BRECKEN HEIGHTS" AS RECORDED UNDER RECEPTION NUMBER 737814 OF THE RECORDS OF THE TELLER COUNTY CLERK AND RECORDER, TOGETHER WITH A PORTION OF ALPINE MEADOWS DRIVE, IN "SUBDIVISION EXEMPTION PLAT OF MORNING SUN DRIVE" AS RECORDED UNDER RECEPTION NUMBER 517705 OF SAID COUNTY RECORDS LOCATED IN THE NORTHEAST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 30, TOWNSHIP 12 SOUTH, RANGE 68 WEST OF THE 6th P.M., IN THE CITY OF WOODLAND PARK, TELLER COUNTY, COLORADO, SAID TRACT CONTAINS 8.16 ACRES, MORE OR LESS.

DEDICATION:

THE ABOVE PARTY IN INTEREST HAS CAUSED SAID TRACT OF LAND TO BE SURVEYED AND PLATTED INTO LOTS AND EASEMENTS AS SHOWN ON THE ACCOMPANYING PLAT. THE UNDERSIGNED DOES HEREBY GRANT UNTO THE CITY OF WOODLAND PARK THOSE EASEMENTS AND AREAS FOR PUBLIC USE AS SHOWN ON THE PLAT. THE SOLE RIGHT AND AUTHORITY TO RELEASE, CONVEY OR QUIT CLAIM ALL OR ANY SUCH EASEMENTS AND AREAS FOR PUBLIC USE SHALL REMAIN EXCLUSIVELY VESTED IN THE CITY OF WOODLAND PARK. ALL EASEMENTS SHALL RETAIN THE RIGHT OF INGRESS AND EGRESS FOR CONSTRUCTION AND MAINTENANCE OF IMPROVEMENTS THEREIN. NO PERMANENT STRUCTURES EXCEPT FENCING UPON CITY APPROVAL SHALL BE ALLOWED ON ANY EASEMENT. NON-EXCLUSIVE UTILITY/DRAINAGE EASEMENTS LOCATED AS SHOWN HEREON ARE HEREBY GRANTED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF UTILITIES AND DRAINAGE FACILITIES, INCLUDING BUT NOT LIMITED TO STREET LIGHTS, ELECTRIC LINES, GAS LINES, CABLE TELEVISION LINES, FIBER OPTIC LINES AND TELEPHONE LINES, AS WELL AS THE PERPETUAL RIGHT FOR INGRESS AND EGRESS FOR INSTALLATION, MAINTENANCE, AND REPLACEMENT OF SUCH LINES. THIS TRACT OF LAND AS HEREIN PLATTED SHALL BE KNOWN AS "THE HOMES AT BRECKEN HEIGHTS".

IN WITNESS WHEREOF:

THE AFOREMENTIONED, MARK McNAB, MEMBER OF BRECKEN HEIGHTS LLC, HAS EXECUTED THIS INSTRUMENT THIS 11 DAY OF APRIL, 2022, A.D.

Mark McNab
MARK McNAB, MEMBER

STATE OF COLORADO)
COUNTY OF TELLER)

THE ABOVE AND AFOREMENTIONED INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 11th DAY OF April, 2022, A.D.,
BY MARK McNAB, MEMBER OF BRECKEN HEIGHTS LLC.

WITNESS MY HAND AND OFFICIAL SEAL:



MY COMMISSION EXPIRES: September 12, 2023 *Diana Vachek*
NOTARY PUBLIC

SURVEYOR'S CERTIFICATION:

THE UNDERSIGNED REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, HEREBY CERTIFIES THAT THE ACCOMPANYING PLAT WAS SURVEYED AND DRAWN UNDER HIS SUPERVISION AND ACCURATELY SHOWS THE DESCRIBED TRACT OF LAND AND SUBDIVISION THEREOF, AND THAT THE REQUIREMENTS OF TITLE 38 OF THE COLORADO REVISED STATUTES, 1973 AS AMENDED, HAVE BEEN MET TO THE BEST OF HIS KNOWLEDGE AND BELIEF. THIS PLAT SUBSTANTIALLY DEPICTS THE LOCATION AND HORIZONTAL MEASUREMENTS OF EACH UNIT AND TOWNHOUSE LOT, LOT DESIGNATIONS, THE BUILDING LOCATIONS AND THE LOCATION OF PARKING AND STORAGE SPACES.

NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT, MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

Christopher Thompson
CHRISTOPHER THOMPSON
PROFESSIONAL LAND SURVEYOR NO. 19625
FOR AND ON BEHALF OF ROCKY MOUNTAIN LAND SERVICES
4485 NORTH PARK DRIVE, SUITE 303
COLORADO SPRINGS, COLORADO 80907
719-630-0559

April 8, 2022
DATE

CERTIFICATE OF APPROVAL:

I HEREBY CERTIFY THAT THE LAND DIVISION SHOWN IS IN ALL RESPECTS IN COMPLIANCE WITH TITLE 17 OF THE MUNICIPAL CODE OF THE CITY OF WOODLAND PARK, AND THAT THEREFORE THIS PLAT HAS BEEN APPROVED BY THE PLANNING DIRECTOR OF THE CITY OF WOODLAND PARK, SUBJECT TO ITS BEING RECORDED BY THE TELLER COUNTY CLERK AND RECORDER WITHIN SIXTY (60) DAYS OF THE DATE BELOW.

DATE 04/08/2022 *Stefanie Schumacher*
PLANNING DIRECTOR

ATTEST: *Suzanne Lechug*
CITY CLERK

COUNTY TREASURER:

ALL TAXES ASSESSED AND DUE ON THE PROPERTY DESCRIBED ABOVE HAVE BEEN PAID IN FULL. SIGNED THIS 11 DAY OF April, 2022, A.D.

Sharon Wilson
TELLER COUNTY TREASURER *Christ Weary*

NOTES:

- (1) NO BUILDING PERMITS SHALL BE ISSUED FOR BUILDING SITES WITHIN THIS PLAT UNTIL ALL REQUIRED FEES HAVE BEEN PAID AND ALL REQUIRED PUBLIC IMPROVEMENTS AND UTILITIES HAVE BEEN INSTALLED AS SPECIFIED BY THE CITY OF WOODLAND PARK OR, ALTERNATIVELY, UNTIL ACCEPTABLE ASSURANCES GUARANTEEING THE PAYMENT OF FEES AND THE COMPLETION OF ALL REQUIRED PUBLIC IMPROVEMENTS AND UTILITIES HAVE BEEN PLACED ON FILE WITH THE CITY OF WOODLAND PARK, COLORADO. ALL EXPENSES INVOLVED IN NECESSARY IMPROVEMENTS TO THE WATER SYSTEM, SANITARY SEWER SYSTEM, GAS SERVICE, ELECTRICAL SERVICE, DRAINAGE SYSTEM AND STREET SYSTEM SHALL BE FINANCED AND PAID FOR BY THE SUBDIVIDER, NOT THE CITY OF WOODLAND PARK. THE APPROVAL OF THIS PLAT MAY BE WITHDRAWN IF ALL CONDITIONS OF APPROVAL ARE NOT MET.
- (2) ALL OWNERS OF LAND WITHIN THIS SUBDIVISION ACQUIRE THEIR LAND SUBJECT TO THE OBLIGATION TO MAINTAIN THEIR LAND SO AS TO ELIMINATE DAMAGE OR EROSION ON THEIR LAND, ADJACENT LAND, OR TO THE PUBLIC ROADWAY OR ROADWAY ADJACENT TO THEIR LAND. EACH OWNER SHALL CONSULT WITH APPROPRIATE CITY OFFICIALS TO DETERMINE WHAT METHOD OF EROSION CONTROL WILL BE ACCEPTABLE. NO BUILDING PERMITS SHALL BE ISSUED UNLESS AND UNTIL ADEQUATE PROVISION HAS BEEN MADE FOR EROSION CONTROL. FURTHER CONTINUING COMPLIANCE WILL BE REQUIRED AFTER ISSUANCE OF A BUILDING PERMIT.
- (3) AT THE TIME THIS PLAT IS BEING APPROVED BY THE CITY OF WOODLAND PARK, THE GROWTH REPRESENTED BY ITS BUILD-OUT IS COMPATIBLE WITH THE CITY'S COMPREHENSIVE PLAN. THE CITY IS IN THE PROCESS OF DEVELOPING WATER SUPPLIES WHICH ARE SUFFICIENT TO SERVE THE CITY IN ACCORDANCE WITH THE COMPREHENSIVE PLAN. THE CITY OF WOODLAND PARK HAS APPROVED WATER TAP ALLOCATIONS FOR THIRTY TWO (32) MULTIFAMILY DWELLING UNITS PER CITY OF WOODLAND PARK RESOLUTION NO. 881, SERIES 2021.
- (4) ALL BEARINGS USED HEREIN ARE BASED ON AN ASSUMED BEARING BETWEEN A REBAR WITH YELLOW PLASTIC CAP STAMPED "PLS NO. 12043" AT THE NORTHWEST AND NORTHEAST CORNER OF LOT 2, BRECKEN HEIGHTS AS RECORDED UNDER RECEPTION NUMBER 737814 OF THE TELLER COUNTY RECORDS AS DEPICTED HEREON. THE ASSUMED PLATTED BEARING BETWEEN SAID MONUMENTS IS N 68° 32' 27" E.
- (5) THIS PLAT DOES NOT REPRESENT A TITLE SEARCH BY RMLS FOR EITHER OWNERSHIP OR EASEMENTS OF RECORD.
- (6) LANDOWNERS AND HOMEOWNERS ASSOCIATION AGREE TO INDEMNIFY AND HOLD HARMLESS FROM AND AGAINST ANY AND ALL LOSS, COST, DAMAGE, EXPENSE AND LIABILITY, INCLUDING ATTORNEY'S FEES AND EXPENSES THAT MAY BE INCURRED BY OR ASSERTED, CLAIMED OR CHARGED AGAINST THE CITY IN THE EVENT THAT CITY UTILITIES ARE LOCATED OUTSIDE OF EASEMENTS.
- (7) THE CITY SHALL HAVE THE RIGHT TO USE THE EASEMENTS FOR THE CONSTRUCTION, RECONSTRUCTION, USE, OPERATION, REPAIR, REPLACEMENT AND MAINTENANCE OF THE UTILITY FACILITIES. PROPERTY OWNER (OWNER) SHALL NOT CONSTRUCT OR CAUSE TO BE CONSTRUCTED ANY PERMANENT STRUCTURES, INCLUDING BUT NOT LIMITED TO BUILDINGS ON THE PREMISES. OWNER SHALL NOT CONSTRUCT OR CAUSE TO BE CONSTRUCTED ANY IMPROVEMENTS THAT RESTRICT ACCESS TO OR VISIBILITY OR OPERATION OF THE UTILITY FACILITIES. OWNER MAY CONSTRUCT SIDEWALKS, TRAILS, FENCES, DRIVEWAYS, LANDSCAPING AND OTHER SURFACE IMPROVEMENTS AT THE OWNER'S EXPENSE AND TO THE CITY'S SPECIFICATIONS. IF CITY DETERMINES IN ITS SOLE DISCRETION, THAT IT IS NECESSARY FOR CITY TO DISTURB OWNER'S SURFACE IMPROVEMENTS IN ORDER TO REPAIR OR MAINTAIN THE UTILITY FACILITIES, CITY'S RESPONSIBILITY SHALL BE LIMITED TO THE RE-CONSTRUCTION OF ANY EXCAVATION, REPLACEMENT OF SURFACE GRAVEL AND GENERAL SURFACE CLEANUP. THE OWNER SHALL BE RESPONSIBLE FOR THE REPAIR AND/OR REPLACEMENT OF OWNER'S SURFACE IMPROVEMENTS WITHIN THE EASEMENT.
- (8) WILDFIRE MITIGATION SHALL BE AS DESCRIBED IN "BRECKEN HEIGHTS WILDFIRE MITIGATION PLAN" BY DAVID ROOT, FORESTER, CSFS ON AUGUST 11, 2020.
- (9) ALL PROPERTY OWNERS ARE RESPONSIBLE FOR MAINTAINING PROPER STORMWATER DRAINAGE IN AND THROUGH THEIR PROPERTY. PUBLIC DRAINAGE EASEMENTS AS SPECIFICALLY NOTED ON THE PLAT SHALL BE MAINTAINED BY INDIVIDUAL LOT OWNERS UNLESS OTHERWISE INDICATED. STRUCTURES, FENCES, MATERIALS, OR LANDSCAPING THAT COULD IMPEDE THE FLOW OF RUNOFF SHALL NOT BE PLACED IN DRAINAGE EASEMENTS.
- (10) ALL DISTANCES DEPICTED ON THIS PLAT ARE U.S. SURVEY FEET.
- (11) EACH TOWNHOUSE PROVIDED FOR IN THIS PLAT IS SERVED BY INDIVIDUAL WATER AND SEWER SERVICES FROM THE PUBLIC MAINS. EACH TOWNHOUSE OWNER SHALL OWN AND BE RESPONSIBLE FOR THE OPERATION, MAINTENANCE AND REPLACEMENT OF THE WATER SERVICE LINE FROM THE PROPERTY SHUT-OFF VALVE LOCATED NEAR THE UTILITY EASEMENT BOUNDARY TO THE TOWNHOUSE. EACH TOWNHOUSE OWNER SHALL OWN AND BE RESPONSIBLE FOR THE OPERATION, MAINTENANCE AND REPLACEMENT OF THE SEWER SERVICE LINE FROM THE TOWNHOUSE TO THE PUBLIC SEWER MAIN, INCLUDING THE TAPPING SADDLE. THE CITY RESERVES THE RIGHT OF INGRESS AND EGRESS AND MAINTENANCE IN PRIVATE UTILITY EASEMENTS, ACCESSWAYS, OR COMMON AREAS FOR THE PURPOSE OF METER READING AND SHUT-OFF FOR NON-PAYMENT.
- (12) THE THICKNESS OF THE COMMON WALLS BETWEEN OR SEPARATING THE INDIVIDUAL UNITS IS TWELVE INCHES (12").
- (13) GENERAL COMMON ELEMENTS (DENOTED GCE) SHALL MEAN AND REFER TO ELEMENTS WHICH MAY BE USED BY THE INDIVIDUAL LOT OWNERS AND THE TOWNHOUSE OWNERS ASSOCIATION. LIMITED COMMON ELEMENTS (DENOTED LCE) SHALL MEAN AND REFER TO THE YARD ELEMENTS WITHIN EACH INDIVIDUAL LOT AREA FOR THE EXCLUSIVE USE OF THE RESPECTIVE LOT/TOWNHOUSE OWNER AS DEFINED BY THE TOWNHOUSE COVENANTS REFERRED TO IN NOTE 14 BELOW.
- (14) THIS PROPERTY SHALL BE SUBJECT TO THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR THE HOMES AT BRECKEN HEIGHTS TOWNHOMES AS RECORDED UNDER RECEPTION NUMBER 748856 OF THE RECORDS OF THE TELLER COUNTY, COLORADO CLERK AND RECORDER.
- (15) TRACTS A AND B ARE GENERAL COMMON ELEMENTS FOR THE PURPOSES OF DRAINAGE, UTILITIES AND OPEN SPACE TO BE OWNED AND MAINTAINED BY THE BRECKEN HEIGHTS TOWNHOUSE OWNERS ASSOCIATION. TRACT C IS A PRIVATE DRAINAGE DETENTION POND WITH STORM DRAINAGE FACILITIES CONTAINED THEREIN.
- (16) ANY IMPROVEMENTS WITHIN AN EASEMENT TO INCLUDE FENCES, SHEDS, LANDSCAPING AND CONCRETE AND ASPHALT SURFACE ENHANCEMENTS ARE THE RESPONSIBILITY OF THE PROPERTY OWNER AND/OR THE HOMEOWNERS ASSOCIATION.

FLOOD PLAIN CERTIFICATION:

ACCORDING TO NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP NUMBER 08191C02060 (EFFECTIVE DATE SEPTEMBER 25, 2009) THE SUBJECT PROPERTY IS LOCATED WITHIN ZONE X, AN AREA OF MINIMAL FLOOD HAZARD.

RECORDING:

STATE OF COLORADO)
COUNTY OF TELLER)

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD AT MY OFFICE AT 4 O'CLOCK P.M. THIS 11th DAY OF April, 2022, A.D., AND IS DULY RECORDED UNDER RECEPTION NUMBER 19444 OF THE RECORDS OF TELLER COUNTY, COLORADO.

BY: *Sharon Ashton* Deputy Clerk & Recorder
TELLER COUNTY CLERK AND RECORDER

**OWNER:**

BRECKEN HEIGHTS LLC
MARK McNAB, MANAGER
P.O. BOX 7662
WOODLAND PARK, CO 80863

DEVELOPER:

MBI CONTRACTORS, INC.
P.O. BOX 7662
WOODLAND PARK, CO 80863

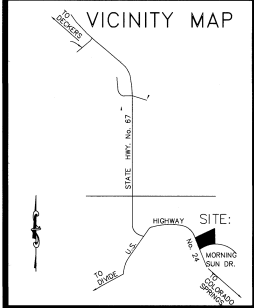
SURVEYOR:

ROCKY MOUNTAIN LAND SERVICES
4485 NORTH PARK DRIVE SUITE 303
COLORADO SPRINGS, CO 80907
719-630-0559
JOB NO. 41055
DECEMBER 29, 2021

ROCKY MOUNTAIN LAND SERVICES
4485 NORTH PARK DRIVE SUITE 303
COLORADO SPRINGS, COLORADO 80907
719-630-0559

THE HOMES AT BRECKEN HEIGHTS

A REPLAT OF LOT 1 AND LOT 4, BRECKEN HEIGHTS
TOGETHER WITH A PORTION OF ALPINE MEADOWS DRIVE
IN THE SOUTHWEST 1/4 SECTION 30, T 12 S, R 68 W OF THE 6th P.M.,
WOODLAND PARK, TELLER COUNTY, COLORADO



as platted:

L=117.77'
R=120.00
C.A.=56°13'49"
ChB=S87°50'54"E

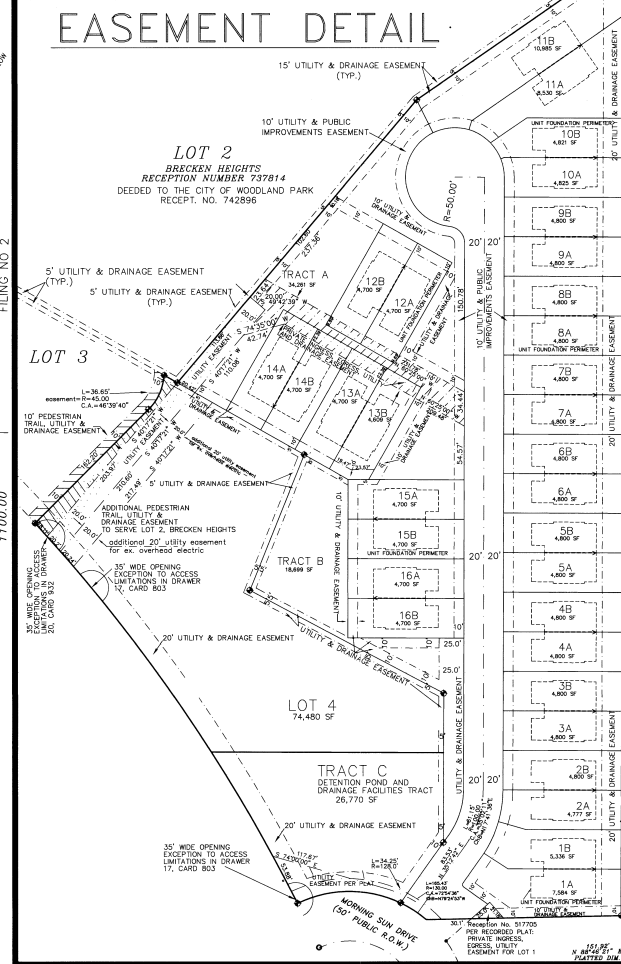
L1 N 48°33'38" E 86.53'
L2 S 41°26'22" E 50.00'
L3 S48°33'38" W 47.00'

EASEMENTS OF RECORD:

ALL EASEMENTS OF RECORD SHOWN HEREON ARE BASED ON A COMMITMENT FOR TITLE INSURANCE PREPARED BY FIDELITY NATIONAL TITLE (ORDER NUMBER F0670730-310-LGE WITH AN EFFECTIVE DATE OF MAY 11, 2020). NO OTHER EASEMENTS OF RECORD ARE DEPICTED HEREON. THIS SURVEY DOES NOT REFLECT A TITLE SEARCH BY RMLS COMPLETELY ON THE HEREIN REFERENCED TITLE COMMITMENT.

ITEMS 1-7, RMLS DID NOT ADDRESS THESE STANDARD EXCEPTIONS

- THIS PROPERTY IS SUBJECT TO RESERVATIONS CONTAINED IN THE PATENT FROM: THE UNITED STATES OF AMERICA DATED JULY 23, 1887 APPLICATION NO. 3110 WHICH AMONG OTHER THINGS RECITES AS FOLLOWS: ANY VESTED AND ACCRUED WATER RIGHTS FOR MINING, AGRICULTURAL, MANUFACTURING OR OTHER PURPOSES AND RIGHTS TO DITCHES AND RESERVOIRS USED IN CONNECTION WITH SUCH WATER RIGHTS AS MAY BE RECOGNIZED AND ACKNOWLEDGED BY LOCAL CUSTOMS, LAWS AND DECISIONS OF COURTS, THE RIGHT OF THE PROPRIETOR OF A VEIN OR LOSE TO EXTRACT AND REMOVE HIS ORE THEREFROM SHOULD THE SAME BE FOUND TO PENETRATE OR INTERSECT THE PREMISES HEREBY GRANTED AS PROVIDED BY LAW.
- THIS PROPERTY IS SUBJECT TO A RESERVATION OF EACH AND EVERY RIGHT OF ACCESS TO AND FROM ANY PART OF THE RIGHT OF WAY, FROM AND TO ANY PART OF THE LAND ADJUTING UPON SAID HIGHWAY, ALONG OR ACROSS THE LINE AS DESCRIBED IN THE DEED SET FORTH BELOW GRANTED TO: DEPARTMENT OF HIGHWAYS, STATE OF COLORADO RECORDING DATE: AUGUST 11, 1976 RECORDING NO: DRAWER 20 CARD 932A RECORDING DATE: AUGUST 21, 1975 RECORDING NO: DRAWER 17 CARD 803A
- ACCORDING TO THE TITLE COMMITMENT, THIS PROPERTY IS SUBJECT TO A RIGHT OF WAY FOR ROAD PURPOSES AS RESERVED IN DEED RECORDED AUGUST 1, 1979 IN DRAWER 31 CARD 1971. HOWEVER, THIS R.O.W. ONLY BURDENS LOT 4 AS DEPICTED HEREONTRACT C.
- THIS PROPERTY MAY BE SUBJECT TO TERMS, CONDITIONS, PROVISIONS, AGREEMENTS AND OBLIGATIONS CONTAINED IN THE GENERAL RIGHT OF WAY EASEMENT AS SET FORTH BELOW: RECORDING DATE: NOVEMBER 10, 1983 RECORDING NO.: BOOK 346 AT PAGE 222. HOWEVER, THIS 20' WIDE EASEMENT IS NOT PLOTTABLE BASED ON THE DESCRIPTION THEREIN.
- THIS PROPERTY IS SUBJECT TO TERMS, CONDITIONS, PROVISIONS, AGREEMENTS AND OBLIGATIONS CONTAINED IN THE ANNEXATION AGREEMENT AS SET FORTH BELOW: RECORDING DATE: MARCH 12, 1985 RECORDING NO.: BOOK 362 AT PAGE 165.
- THIS PROPERTY IS SUBJECT TO TERMS, CONDITIONS, PROVISIONS, AGREEMENTS AND OBLIGATIONS CONTAINED IN THE RIGHT OF WAY EASEMENT AS SET FORTH BELOW: RECORDING DATE: JUNE 27, 1990 RECORDING NO.: BOOK 521 AT PAGE 1, SAID EASEMENT IS A "GENERAL EASEMENT TO ACCESS TRAILERS FOR SERVICE AND MAY BE REDONE AT DEVELOPER'S REQUEST."
- THIS PROPERTY IS SUBJECT TO A PUBLIC UTILITY EASEMENT AND PRIVATE EASEMENT FOR INGRESS, EGRESS AND UTILITIES FOR THE OWNER OF LOT 1 AS DISCLOSED ON THE SUBDIVISION EXEMPTION OF MORNING SUN DRIVE RECORDED MAY 2, 2001 AT RECEPTION NO. 517705.
- THIS PROPERTY IS SUBJECT TO ANY LOSS OR DAMAGE ARISING FROM THE FACT THAT ANY FENCE LINES ON OR NEAR THE PERIMETER OF THE LAND MAY NOT COINCIDE WITH PROPERTY LINES.



0' 60' 120'
SCALE: 1" = 60'
JOB NO.: 41055
MARCH 24, 2022
PAGE 2 OF 3

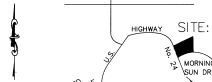
ROCKY MOUNTAIN LAND SERVICES
4465 NORTH PARK DRIVE, SUITE 303
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THE HOMES AT BRECKEN HEIGHTS

A REPLAT OF LOT 1 AND LOT 4, BRECKEN HEIGHTS
TOGETHER WITH A PORTION OF ALPINE MEADOWS DRIVE
IN THE SOUTHWEST 1/4 SECTION 30, T 12 S, R 68 W OF THE 6TH P.M.,
WOODLAND PARK, TELLER COUNTY, COLORADO

as replatted:

VICINITY MAP



- L1 N 48°33'38" E 86.53'
L2 S 41°26'22" E 50.00'
L3 S 48°33'38" W 47.00'
L4 N 35°12'42" E 32.34'
L5 N 54°15'51" W 29.97'

PLATTED DIMS.
N 48°30'00" E 86.53'

S 41°30'00" E 50.00'
S 48°30'00" W 47.00'

- C1 L=107.81'
R=120.00
C.A.=51°28'35"
ChB=S89°46'30"W
L=4.42'
R=2.83
C.A.=89°28'33"
ChB=S09°31'35"E
L=4.59'
R=120.00
C.A.=2°11'32"
ChB=N34°06'56"E
L=48.92'
R=80.00
C.A.=35°02'11"
ChB=N17°41'36"E
L=31.16'
R=120.00
C.A.=14°52'48"
ChB=N57°02'49"W

LOT 2
BRECKEN HEIGHTS
RECEPTION NUMBER 737814
DEEDED TO THE CITY OF WOODLAND PARK
RECEIPT NO. 742896

LOT 3
BRECKEN HEIGHTS
RECEPTION NUMBER 737814

L=38.89
R=55.00
C.A.=40°30'55"
ChB=N24°41'07"E

L=469.05'
R=1687.10
C.A.=15°55'46"
ChB=N34°34'21"W

L=138.98'
R=120.00
C.A.=66°21'23"
ChB=S82°47'07"E

LOT 2
MORNING SUN SOLAR COMMUNITY
FILING NO 2

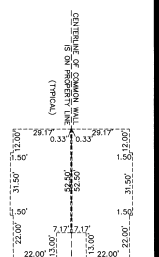
LOT 1
MORNING SUN SOLAR COMMUNITY
FILING NO 2

- L=19.05'
R=50.00
C.A.=21°49'27"
ChB=N10°44'22"W
L=19.42'
R=50.00
C.A.=22°15'14"
ChB=N32°46'43"W
L=25.79'
R=50.00
C.A.=29°32'33"
ChB=N58°40'47"W
L=37.48'
R=50.00
C.A.=42°56'45"
ChB=S85°04'24"W
L=24.92'
R=17.00
C.A.=84°00'14"
ChB=N41°49'36"W

LEGEND:

- △ FOUND REBAR WITH YELLOW CAP NO. 12043
⊙ FOUND REBAR WITH YELLOW CAP NO. 30102
● FOUND REBAR WITH RED CAP NO. 23518
○ FOUND REBAR WITH NO CAP
● FOUND REBAR WITH ALUMINUM CAP "C.D.O.H."
◆ SET REBAR WITH PLASTIC CAP STAMPED "RMLS NO. 19625"
(XXX) INDICATES ADDRESS
GCE INDICATES A GENERAL COMMON ELEMENT
LCE INDICATES A LIMITED COMMON ELEMENT
▨ INDICATES A PRIVATE INGRESS, EGRESS, UTILITY AND DRAINAGE EASEMENT

DETAIL OF UNITS FOUNDATION



Rocky Mountain LAND SERVICES
4485 NORTH PARK DRIVE, SUITE 303
COLORADO SPRINGS, COLORADO 80907
719-630-0058

WOODLAND PARK PLANNING COMMISSION
MEETING MINUTES for August 11, 2022
Council Chambers, 220 W South Avenue, Woodland Park

This meeting was a hybrid meeting with in-person and virtual attendance. The Zoom meeting link is in the calendar on the City website front page. Public input is very important to the Planning Commission. Comments were encouraged in writing in advance of the meeting to be submitted by mail to the Planning Department at PO Box 9007, Woodland Park, CO, 80866 or email to kschminke@city-woodlandpark.org.

1. CALL TO ORDER & ROLL:

Chair Ken Hartsfield called the meeting to order at 6:30 pm.

Present	Commissioner Hartsfield
Present	Commissioner Lee Brown
Present	Commissioner Carrol Harvey
Present	Commissioner Kenneth Kennedy
Present	Commissioner Larry Larsen
Present	Commissioner Shawn Nielsen
Staff Present:	Planning Director Karen Schminke, Planner 1 David Burgess, and Senior Planner Will Charles.

2. PLEDGE OF ALLEGIANCE

3. APPROVE MINUTES: The June 21, 2022 minutes were approved 5-0 vote with Commissioner Larsen abstaining.

4. PUBLIC HEARINGS

A. VAC2022-01 Vacate a portion of the 50' Public Right-Of-Way located on Lot 1A, The Homes at Brecken Heights (500 Brecken Court) as requested by Mark McNab (Applicant and Property Owner) in the Multi-Family Suburban (MFS) zone. (QJ)

Hartsfield opened and closed the public hearing and asked for the staff report. Director Schminke introduced Will Charles, a planner with a private company the City has contracted with for planning services since we have yet to successfully recruit a new staff senior planner.

Mr. Charles presented the staff report providing an overview of the location, current site conditions, and the final plat that has already been approved. He highlighted the area to be vacated, which falls within Lot 1 A, and the remaining right-of-way that overlaps with the recently platted Brecken Court right-of-way. He reviewed the vacation criteria from Code section 12.08 and recommended the Commission forward Ordinance No. 1428 to City Council with a recommendation of approval.

Director Schminke provided additional clarification regarding technical corrections within the proposed Ordinance to accurately reflect the correct legal description for the land under discussion.

Commission members sought clarification regarding the need for this vacation, traffic patterns in the area, and transfer of title to the land.

Dianna Hartnet, assistant to Mark McNab, owner of Brecken Heights LLC, provided additional information regarding the current construction and how the final constructed Brecken Court will appear. She also confirmed there will be 16 buildings/32 dwellings and a full traffic analysis was done with the previous subdivision approval process.

Chair Hartsfield called for public comments. With no one wishing to speak, the public hearing was closed.

During discussion, Commission members noted this application is largely for clean-up purposes and had no issues with the request.

Commissioner Larsen moved, and Commissioner Brown seconded, that the Planning Commission approve VAC2022-01 to vacate approximately 1,000 sq.ft. of Alpine Meadows Drive ROW to Brecken Heights LLC to be included in Lot 1A of The Homes at Brecken Heights.

Commissioner Harvey obtained clarification that the corrected Ordinance will be sent to City Council.

**YES: Larsen, Brown, Nielsen, Hartsfield, Harvey, and Kennedy.
Motion PASSES 6-0.**

5. **REPORTS:** Director Schminke informed the Planning Commission of the following upcoming meeting dates:

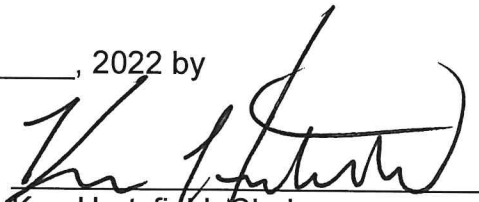
August 18, 2022 @ 5:00 PM – Joint work session with City Council regarding short term rentals.

August 25, 2022 @ 6:30 PM – Regular meeting with one item on the agenda.

September 8, 2022 – No meeting.

6. **ADJOURN:** The meeting was adjourned at 6:55 pm.

Approved this 29 day of AUGUST, 2022 by


Ken Hartsfield, Chair

CITY OF WOODLAND PARK, COLORADO

ORDINANCE NO. 1428, SERIES 2022

AN ORDINANCE VACATING THAT PORTION OF RIGHT OF WAY OVERLAPPING LOT 1A, THE HOMES AT BRECKEN HEIGHTS, WOODLAND PARK, TELLER COUNTY, COLORADO.

WHEREAS, the City Council, after public hearing with notice as required by law, finds that it is in the best interest of the citizens of the City of Woodland Park to grant the requested vacation; and

WHEREAS, no land adjoining the public right-of-way requested to be vacated would be left, by reason of this vacation, without an established public road or public access easement connecting said land with another established public road.

NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS:

That the Ordinance entitled "AN ORDINANCE VACATING THAT PORTION OF RIGHT OF WAY OVERLAPPING LOT 1A, THE HOMES AT BRECKEN HEIGHTS, WOODLAND PARK, TELLER COUNTY, COLORADO," be and is hereby adopted as follows:

Section 1. The portion of the right of way labeled Parcel A as shown in Exhibit A is hereby vacated by the City of Woodland Park.

Section 2. Title to the entirety of Parcel A, by agreement of all involved parties, shall vest with Lot 1A, The Homes At Brecken Heights.

Section 3. There is hereby reserved by and to the City all utility and drainage easements established under "The Homes at Brecken Heights" Plat filed with Teller County, Reception Number: 149444.

Section 4. This Ordinance shall be in full force and effect from and after its publication as required by law.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS _____ DAY OF _____, 2022.

Mayor Pro-Tem Hilary LaBarre

ATTEST: _____
City Clerk Suzanne Leclercq

ORDINANCE 1428 - EXHIBIT A

