



PUBLIC NOTICE

Historical Preservation Committee (HPC)
220 W. South Ave., Woodland Park, CO 80863
Monday, October 3, 2022 – 3:30 PM

AGENDA

In Person at City Hall – 1st Floor Conference Room

1. Call to Order and Roll Call
2. Approval of Minutes – September 12, 2022
3. Public Hearings - None
4. Committee Business
 - a. May Preservation Month Banner – Update
 - b. Midland Terminal Depot – Asbestos Abatement
 - c. Review and Approve 2023 HPC Work Plan
 - d. 2023 HPC Budget – Final Proposed
5. Reports
 - a. Committee Members' Reports
 - b. Council Member Liaison's Report
 - c. Planning Director's Report
6. Public Comment on Items Not on the Agenda
7. Adjournment

**FOR MORE INFORMATION PLEASE CONTACT THE WOODLAND PARK
PLANNING DEPARTMENT AT (719) 687-5283**



**City of Woodland Park
Historical Preservation Committee
Monday, September 12 2022 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:34 PM. Members in attendance included: Laurie Glauth, David Langley, and Eric Simonson. Also in attendance were Planning Director Karen Schminke, Permit Technician Dorie Slaughter, and City Council Representative David Ott. Larry Black and Linda Allred were absent.
2. **Approval of Minutes:** August 1, 2022: **MOTION:** David Langley moved and Eric Simonson seconded to approve the August 1, 2022 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **May Preservation Month Banner – Location** - Mr. Simonson reported that he met with Jerry Good the business owner of Williams Log Cabin Furniture about displaying the May Preservation Month Banner at his business location which is 120 E. Midland Avenue. Mr. Good indicated that he would probably be okay with it being displayed for two weeks. Mr. Simonson reported that he also approached Deb, the manager of the Walgreens located at 140 Paradise Circle, about having the banner displayed there for two weeks. She seemed agreeable to it being displayed at Walgreens the first two weeks of May. This would allow the banner to be displayed the entire month of May. Mr. Simonson will work on getting a Temporary Sign Permit application submitted for both locations.
 - b. **Poster PowerPoint Presentation** – Ms. Schminke presented to the committee the poster PowerPoint presentation that she plans to present to City Council this Thursday, September 15. She requested that the committee help her by providing any information that they feel would be relevant in presenting the posters.
 - c. **Midland Terminal Depot – Asbestos Abatement** – Mr. Langley reported that he asked local general contractor Brad Kuhn who he recommended for asbestos abatement. Mr. Kuhn recommended a company named Building Solutions. Mr. Langley met with this company at the Midland Terminal Depot this past Friday. They gave him a verbal price of \$13,426. One of the

things that Mr. Langley liked about this company is that they will have a third party do an air clearance inspection, which cost \$659. He indicated that this cost is already included in the \$13,426. He indicated that he plans to get a final quote that will be to the penny. He inquired about the previous proposals that the committee has received. Ms. Schminke indicated that she will get them to Mr. Langley. Ms. Glauth indicated that we have \$12,000 for the asbestos abatement. Ms. Schminke indicated that there is \$1,101.52 discretionary money from 2022 that could be used. Mr. Simonson indicated that any recommendation of Brad Kuhn should be good. The committee was in agreement for Mr. Langley to go forward with Building Solutions.

- d. Review 2022 HPC Work Plan** – Ms. Schminke provided the committee copies of the 2022 HPC Work Plan and a draft Work Plan for 2023. The committee decided to eliminate item number 6 (*Purse reconnaissance survey in 2023*) for the 2023 HPC Work Plan draft but to keep it on 2024 HPC Work Plan draft. The committee also decided to eliminate the asbestos abatement on item 9 of the 2023 Work Plan draft since it appears it will be taken care of in 2022.
 - e. Discuss 2023 Budget Request** – Ms. Schminke provided the committee copies of the HPC 2023 Budget proposal draft. The committee decided to request the same amount as last year which is \$6,300 from City Council. The intent is to use some of the funds to finalize MEP drawings for the Midland Terminal project.
- 5. Reports:**
- a. Committee Members’ Reports** - Mr. Langley asked if anything has been submitted to the Planning Department concerning the property at 209 E. Midland Avenue which was known as Jerry’s Junk. Ms. Schminke indicated that nothing has been submitted. Mr. Langley also reported that he has been contracted to create a schematic design to improve City Hall exterior.
 - b. Council Member Liaison’s Report** - Mr. Ott reported that the surveying that has been going on around town is in relation to the HR Green study, which is in preparation for piping for fiber optics.
 - c. Planning Director’s Report** – None.
- 6. Public Comment on Items Not on the Agenda** - None
- 7. Adjournment:** The meeting was adjourned at 5:39 p.m. The next meeting is scheduled on Monday, October 3, 2022 at 3:30 PM.

Recorded by Dorie Slaughter, Permit Technician and approved by the HPC:

This _____ day of _____, 2022

Laurie Glauth, Chair



City of Woodland Park Historical Preservation Committee (HPC) 2023 Work Plan

2023

1. Support Pikes Peak Ocean to Ocean Highway.
2. Complete **training** requirements pursuant to CLG status.
3. Continue to support downtown preservation and design **through participation in the Main Street Program, Downtown Development Authority, Woodland Park Arts Alliance and Mountain Arts Council** projects and programs.
4. Continue to support the UPHS's **walking tours** on Saturdays, June through September. Train 3 to 4 volunteers and improve publicity to generate greater participation in the tours.
5. Conduct a **Mini-Workshop for new Landmarked Property Owners** to build relationships and educate property owners regarding their requirements.
6. Celebrate "May as Preservation Month" to build awareness through collaborative efforts such as **displaying the banner** and newspaper articles.
7. Create and publish a **ninth poster** to foster awareness of WP's heritage.
8. Seek grants to restore the former **Midland Terminal Railway Station** relocated to Bergstrom Park in 2015. Obtain funds to complete construction drawings, building permit, remodel and installation of exhibits in phases.
9. Complete the Certified Local Government (**CLG**) **annual report** for State OAHP in October and meet ongoing CLG requirements.
10. Explore drafting a **Preservation Plan** as desired by the City's CLG status.
11. Complete a **maintenance inspection** of the 14 locally landmarked sites.
12. Continue to work with **SHF staff member**, Lindsey Flewelling and consider her guidance regarding our preservation planning and next steps.
13. Submit the HPC **2024 Budget request/priorities** to the City Manager in August.
14. Obtain and Council appoint a **youth representative/liaison** to serve on the HPC.
15. Continue to maintain a strong and active **membership** of the HPC.

Historical Preservation Committee - 2023 Budget Proposal

ITEM	2020 BUDGET	2020 ACTUAL EXPENSES	2021 BUDGET	2021 ACTUAL EXPENSES	2022 BUDGET	2022 ACTUAL EXPENSES	2023 BUDGET
Historically Themed Poster	\$900	\$800 \$55	\$800 \$55		\$800 design \$55 printing	\$800 \$93.50	\$800 design \$100 printing
SHF Survey Grant					None		
Support organizations to promote history					\$300 Walking tour map update		\$300
Plaques & Interpretative signage	\$600	\$224	\$600	\$2,700 fabrication of panels	\$250	\$740 Sign Installation	\$250
May Preservation Month or other events					\$250 For new banner		
Training and travel – for members to attend conf.	\$700	Saving Places \$195 Parking \$40	\$700	\$97	\$700		\$700
Junction House: Abate Barn = \$17,869 House = \$17,464	capital		capital		Capital		Capital
Midland Railway remodel	OTHER \$600		Other \$600		\$3,500 (Asbestos abatement \$12,000 Estimate) Other funding = \$5,000 Newmont \$3,500 DDA	4,100 Other funding = \$5,000 Newmont \$3,500 DDA (\$12,600 Total)	\$3,800 update scope of work and finalize MEP drawings for permits
Other expenses					\$445	\$64.98 Frames	\$350
OTAL GF (BUDGET) TOTAL EXPEDITURES 100-114-7100	2,800	\$1,314	\$2,800	Spent \$2,797	\$6300	Est. \$5,798.48 total 2022 expenditure; \$501.52 remaining	\$6,300

Approved _____