



City of Woodland Park

October 6, 2022 at 7:00 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

Following a work session on STR policies, Mayor LaBarre called the City Council Meeting to order at 7:15 PM.

The following Councilmembers were in attendance: Mayor LaBarre, Mayor Pro-tem Case, Councilmember Connors, Councilmember Nakai, Councilmember Neal, Councilmember Ott and Councilmember Zuluaga.

The following staff members were in attendance: City Manager Lawson, Deputy City Manager/City Clerk Leclercq, Finance Director Vassalotti, Planning Director Schminke, Assistant to the City Manager Johnson and Deputy City Clerk Minton.

2. PLEDGE OF ALLEGIANCE

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

5. CONSENT CALENDAR

- A. Approval of minutes from the September 16, 2022 regular City Council Meeting.
(A)
(Presenter Deputy City Manager/City Clerk Suzanne Leclercq)

Motion: To approve the September 16, 2022 City Council Minutes. Ott/Connors. Motion carried 7-0.

- B. Council endorsement of DOLA Planning Grant Program for Housing Needs Assessment. (A)
(Presenter Assistant to the City Manager Grace Johnson)

Assistant to the City Manager, Grace Johnson, reviewed the Planning Grant Program for a Housing needs Assessment with the City Council. Johnson shared that a Housing Needs Assessment will help the City to better understand housing needs, barriers, and opportunities in Woodland Park. The Planning Grant Program will allow the City to access funds needed to procure a consultant to perform a Housing Needs Assessment. Individual Planning Grant Program awards are expected to be approximately \$50,000-\$200,000. A minimum of 25% local match of the total project cost is required. The City of Woodland Park will be requesting funding from DOLA in the amount of \$85,000 with a \$21,250 match proposed from the remaining American Rescue Plan Act dollars.

Councilmember Neal asked what other expenses are competing for this in the City's budget. City Manager Lawson reported that these dollars would be coming out of the

American Recovery Dollars received. Lawson shared that the City has received \$1.9 million dollars and there is currently a balance of \$700,000. Lawson reported that the City had reserved a placeholder for this expense.

Councilmember Zuluaga asked if any other municipalities have applied for this and were there any actionable items as a result of the study?

Johnson replied that there were over 60 municipalities that applied for this assessment. Lawson shared that this is pretty routine for other cities. Lawson shared that these happen all over the country every day. Lawson shared that you live by it...it becomes your blueprint to understand the problem and put together a strategy.

Councilmember Ott asked if it is used to determine zoning. Lawson shared he wasn't sure what they would recommend as far as zoning. Planning Director Schminke shared that it helps identify the problem, and what action we would like to take as a community.

Motion: To approve the endorsement of the DOLA Planning Grant Program for a Housing Needs Assessment. Case/Makai. Motion carried 6-1 with Ott voting no.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Kathleen Wekamp shared that she loves her home and loves living in Woodland Park. Wekamp shared that she hopes that short-term rentals do not get abused. Wekamp shared that people need to remember that there is a lot of income to be made and that the people who stay in short-term rentals spend money in the community.

Jerry Penland shared that there is currently no process for conflict of interest in the short-term rental process. Penland voiced his opinion that he felt there were those on the Council that may have a conflict of interest and should say so. Penland shared that they should force our honor system to work.

Linda Martin shared that she picked up a short-term-rental list yesterday and went through each address line by line. Martin shared that there are a lot of mistakes in the data. Why is the ambulance barn listed as an STR? Why are there addresses in Divide and other areas not in the City of Woodland Park? Martin also expressed her disappointment in allowing STR's so close to the school. Martin was concerned there could be sexual predators living in them, that there was no mechanism for checking this type of thing.

7. UNFINISHED BUSINESS

(Public Comment may be heard)

- A.** Recommendation regarding proposed Phase 3 of the E911 Consolidation Study.
(A)
(Presenter Police Chief Chris Deisler)

Chief Deisler shared his recommendation of not moving forward with Phase 3 of the E911 consolidation study.

Councilmember Neal shared that the most important factor in this decision was that the City would be losing operational control of dispatch if we moved forward with the consolidation.

Motion: To NOT proceed with Phase 3 of the E911 Consolidation study. Connors/Neal. Motion carried 7-0.

8. ORDINANCES ON INITIAL POSTING

(Public comment may be heard)

9. PUBLIC HEARINGS

(Public comment may be heard)

- A.** Approve Ordinance No. 1429, series 2022 an Ordinance Accepting Conveyance of Tract A of The Highlands In Paradise, Woodland Park, Colorado, to The City of Woodland Park (A)
(Presenter, Planning Director Karen Schminke, AICP)

Planning Director Schminke reviewed Ordinance No. 1429, Series 2022, with the Council. There being no Council discussion or Public Comment, the following motion was made.

Motion: To approve Ordinance No. 1429, Series 2022, an Ordinance Accepting Conveyance of Tract A of the Highlands in Paradise, Woodland Park, Colorado to the City of Woodland Park. Ott/Case. Motion carried 7-0.

- B.** Approve Ordinance No.1430, Series 2022, an Ordinance of the City Council for the City of Woodland Park, Colorado, extending a Temporary Moratorium on the Submission, Acceptance, Processing and Approval of Application for All Short-Term Rental Licenses.(A)
(Presenter, City Attorney Geoff Wilson)

City Attorney Wilson reviewed Ordinance No. 1430, Series 2022 with the Council reporting that this Ordinance continues the moratorium until December 15, 2022.

Mayor LaBarre opened up the public comment portion of the public hearing.

Patricia Stinner shared that she disapproves of the STR Moritorium and that the public has lost confidence in the City leadership. Stinner shared that the leadership needs to uphold the municipal codes. There being no further public comment, Mayor LaBarre closed the public hearing. The following motion was made.

Motion: Approve Ordinance No. 1430, Series 2022, an Ordinance of the City Council for the City of Woodland Park, Colorado, extending a Temporary Moratorium on the Submission, Acceptance, Processing and Approval of Applications for all Short-Term Rental Licenses. Connors/Ott. Motion carried 5-2 with Case and Neal voting no.

10. NEW BUSINESS

(Public comment may be heard)

11. REPORTS

(Public comment not necessary)

A. Mayor's Report

Mayor LaBarre shared the events for upcoming next two weeks.

B. Council Reports

Councilmember Connors shared a photo of 107 year old First Sergeant Harold A. Nelson, recipient of a Silver Star Medal for his service during WWII. He was honored at a recent ceremony that Councilmember Connors had the pleasure of attending.

Councilmember Neal shared a DDA update.

Councilmember Ott shared a Historical Preservation Committee update.

Councilmember Zuluaga shared a Keep Woodland Park Beautiful update.

C. City Attorney's Report

No report.

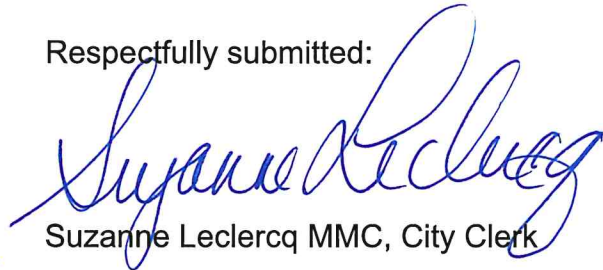
D. City Manager's Report

City Manager Lawson shared an update on the tourism workshop that the City hosted this past week.

12. ADJOURNMENT

There being no further City business, Mayor LaBarre adjourned the City Council Meeting at 8:23 PM.

Respectfully submitted:



Suzanne Leclercq MMC, City Clerk

APPROVED THIS 20th DAY OF October, 2022


Hilary LaBarre, Mayor