



Keep Woodland Park Beautiful Meeting Minutes

September 1, 2022- 5 pm

Upstairs Conference Room, 220 W. South Avenue, Woodland Park, CO

1. Call to Order and Roll Call:

- The meeting was called to order at 5:01 P.M. Voting members attending Jeanette Horwood, Sarah Horwood, Claudia Miller, and Kassidi Gilgenast. Also attending at the beginning of the meeting: City Staff Liaison Grace Johnson and City Council Liaison, Robert Zuluaga. Not in attendance: Charlie Estes, Matthew Hayes, Michelle Perkins, and Audra Pflug.
- Committee voted to change the meetings to the 2nd Thursday each month at the same time.

2. Approval of Minutes –July 2022

3. Public Comment on Items not on the agenda: none.

4. Sub-committee Reports and Ongoing Projects

A. 2022 Events- Lessons Learned

- Grace to add the emails from adopt a spot to constant contact.
- Kassidi to setup a follow-up thank you email to volunteers
- City Wide-Clean up
 - Prior to the event- set up a table at the city market to promote the event, and pre-register.
 - Focus on getting some sponsorships for next year. Get sponsors for the committee as a whole and not just events.
 - Finding out ways to get more school teams involvement- to have them sign up for volunteering hours.
 - Committee to reach out to Focus on the Forest to see if we can coordinate on the dates, as they also had an event the same day as the cleanup.
 - Committee to find out about contact information for CDOT to get support for the cleanup. Claudia to reach out once we have their contact information.

- CDOT has event for Earth Day in April, Committee to determine if we can work with them for even in Woodland Park.
- The size of the dumpster can be reduced to 10-12 yards.
- Committee agreed to have event at the Memorial Park again for 2023.
- Committee to create a Clean Up specific sign, instead of using the KAB signs from old clean ups.
- The group registration will be updated, as it caused some confusion amongst people.
- Canopy should have sides to block the wind.
- Committee used all t-shirts merchandise during the clean up, so additional ones will have to be ordered.
- Committee will also need to purchase additional vests as they ran out in the event.
- Identify better ways to store the grabbers.
- For the arts and crafts area, having more supplies for covering the kids while they paint.
- Committee to update the Litter Index template for 2023
- Grace was asked to provide an update of what remains of the budget so committee members could be reimbursed for items purchased for the clean up.
- Beautification Project Ideas - Next Steps
 - Committee to revisit the list of projects at the next meeting to determine where to proceed.
 - a. The medians and WP Scoops projects are still of interest for the committee.
 - KWPB has a cigarette butt dispenser in storage which we will put up in Memorial Park. Grace to follow up.
Committee discussed determining if we can collaborate with the parks department to identify a different plan to setup the gardens for 2023. Committee can also work with Main Street on idea to restructure the gardens.

5. Other Committee Business: None

6. City Liaison Report: None.

7. Council Liaison Report: Council Liaison, Robert suggested that committee determine how many average committee members there have been throughout the years, and updating the Bylaws for the number requirement.

8. Adjournment: The meeting adjourned at 06:22 P.M. The next meeting was scheduled for – October 13, 2022, 5 P.M.