



PUBLIC NOTICE

Historical Preservation Committee (HPC)
220 W. South Ave., Woodland Park, CO 80863
Monday, January 9, 2023 – 3:30 PM

AGENDA

In Person at City Hall – 1st Floor Conference Room

1. Call to Order and Roll Call
2. Approval of Minutes – November 7, 2022
3. Public Hearings - None
4. Committee Business
 - a. Election of Officers – Chairperson and Vice-Chairperson
 - b. Volunteer Appreciation Gift
 - c. May Preservation Month Banner - Update
 - d. Midland Terminal Depot – Review of Construction Drawings & Exhibits
 - e. CLG Conference – February 8-10
5. Reports
 - a. Committee Members' Reports
 - b. Council Member Liaison's Report
 - c. Planning Director's Report
6. Public Comment on Items Not on the Agenda
7. Adjournment

FOR MORE INFORMATION PLEASE CONTACT THE WOODLAND PARK
PLANNING DEPARTMENT AT (719) 687-5283



**City of Woodland Park
Historical Preservation Committee
Monday, November 7 2022 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Vice-Chair Larry Black called the meeting to order at 3:35 PM. Members in attendance included: Larry Black, David Langley, Eric Simonson, and Linda Allred. Also in attendance were Planning Director Karen Schminke, City Council Representative David Ott, and guest Steve Plutt from the Park County Historic Preservation Advisory Commission. Laurie Glauth was absent. Since Chair Glauth was absent, Vice-Chair Black ran the meeting.
2. **Approval of Minutes:** October 3, 2022: **MOTION:** Larry Black moved and David Langley seconded to approve the October 3, 2022 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **May Preservation Month Banner – Location** - Mr. Simonson indicated that there was nothing new to report at this time. He did indicate that he should have something more firm to report at the next meeting.
 - b. **Midland Terminal Depot – Asbestos Abatement** – Director Schminke reported that everything related to City finances for this project has been addressed and that the contractor that was found by Mr. Langley to do the asbestos abatement, ADEPT Building Solutions, plans to begin work around November 21st. She indicated that there are some items that need to be removed from the baggage building before the asbestos abatement can begin. She requested volunteers and several in attendance indicated that they could help out. It was decided to meet on Wednesday, November 9th at 8:00 a.m. to help clear out the Midland Terminal Depot.

Mr. Black recommended that at the next meeting Mr. Langley bring the construction drawings for the Midland Terminal Depot to review them with the committee. Mr. Langley recommended that we also invited Karla Schweitzer who has done the preliminary work on the exhibits for the Midland Terminal Depot. Mr. Black indicated that he will get Ms. Schweitzer's number and invite her.

- c. **Approve 2023 HPC Work Plan** – Director Schminke reviewed the updates to the 2023 HPC Work Plan which included: the February dates for the 2023 Saving Places Conference; UPHS added to Item #3; UPHS annual Potato Soup Supper fund raiser added to Item #4; and Item #5 reworded to hold the workshop for both current and potential landmarked property owners.

MOTION: Ms. Allred moved to recommend approval of the 2023 HPC Work Plan. Mr. Black second the motion. Motion passed unanimously.

- d. **Discuss 2023 HPC Budget Request - Final** – Director Schminke provided the committee the final proposed HPC 2023 Budget. She indicated that it is consistent with what the City Manager proposed for the 2023 budget that went out to City Council. She also indicated that we could try and apply for grant money for the next phase of the Midland Terminal building project. If we find a matching grant we could go back to the City Manager and City Council. Mr. Plutt indicated that History Colorado has noncompetitive grants with 10% match (may be able to get a waiver for the 10%) for up to \$15,000.

MOTION: Mr. Black moved to recommend approval of the 2023 Budget. Ms. Allred second the motion. Motion passed unanimously.

- e. **CLG Annual Report** – Director Schminke reported that the CLG Annual Report was submitted by the October 31, 2022 deadline and that Dr. Lindsey Flewelling, our CLG Coordinator, confirmed that the report was approved.
- f. **December Meeting Cancellation?** – Director Schminke asked the committee if there was anything pressing that required them to meet in December. The consensus was that there was nothing pressing, therefore the next meeting will be Monday, January 9, 2023.

5. **Reports:**

- a. **Committee Members' Reports** – Mr. Black shared additional items he identified that need to be addressed to maintain properties. He reported that at the UPHS museum there is a deck that when you step on the board it moves up and down; the entrance door is rotted; and there is a down spout not connected which caused ice on the deck with the recent thaw. Staff committed to relaying those concerns to the appropriate City department.

Mr. Black also reported on the UPHS annual Potato Supper fund raiser which was on October 7, 2022 at the Divide Community Hall. He indicated that it was a success with 60+ people in attendance and the program on the dude ranch documentary about the Triple B Ranch went very well.

Mr. Black also shared that his home, which is almost 50 years old, will be on the Holiday Home Tour which will be December 3 and 4. He encouraged everyone to come.

- b. **Council Member Liaison's Report** – None.

c. Planning Director's Report – None.

6. **Public Comment on Items Not on the Agenda** – Steve Plutt reported that Teller County administrator indicated that they do not want him applying for the Historic Structural Assessment (HSA) grant for the Crystola Bridge. They want the Teller County Historic Preservation Committee to do it instead. He also reported that he is working on the pioneer sections of the City cemetery with Grace Johnson, the assistant to the City Manager, to write biographies on the pioneers in the City cemetery.
7. **Adjournment:** The meeting was adjourned at 4:20 p.m. The next meeting is scheduled on Monday, January 9, 2023 at 3:30 PM.

Recorded by Dorie Slaughter, Permit Technician and approved by the HPC:

This _____ day of _____, 2023

Laurie Glauth, Chair