



Keep Woodland Park Beautiful Meeting Minutes

December 8, 2022- 5 pm

810 Majestic Parkway, Woodland Park, CO. 80863

1. Call to Order and Roll Call:

- The meeting was called to order at 5:13 P.M. Voting members attending were Jeanette Horwood, Sarah Horwood, Kassidi Gilgenast and Claudia Miller. Also attending City Staff Liaison Grace Johnson and City Council Liaison, Robert Zuluaga. Not in attendance: Charlie Estes, Matthew Hayes, Michelle Perkins, and Audra Pflug.
- Committee to follow up with Michelle, Audra, and Matthew to determine if they would like to continue as part of the committee.
- Robert confirmed he would reach out to Michele and Matt.

2. Approval of Minutes –July & September & October & November 2022– will vote at the next meeting. During the meeting attendees confirmed no issues with the minutes, however, did not have a quorum to vote.

3. Public Comment on Items not on the agenda: none.

4. Sub-committee Reports and Ongoing Projects

A. 2023 Brainstorming and Planning

- Timelines and details
 - City Wide Clean Up
 - Planning for May or Early June. Grace to look into dates that are available to reserve the park for the cleanup. Committee to check with Focus on the Forest to make sure that we don't schedule events for the same day and if we can collaborate.
 - CDOT is doing Earth Day cleanup which would be around April. Committee to follow up to determine if we can collaborate.
 - Farmers Market
 - Beginning of June until the end of September, Once a month Jeanette and Claudia will attend the Farmer's market. The committee would like to make it more interactive with the kids and have the youth ambassador materials available.
- Identifying Members for the Committee

- Committee discussed, which groups would be good to identify for potential members. Grace confirmed she is doing a push to get committee members for all the city committees.
- Beautification Projects:
 - Put together a welcome sign to the city. As this is a city project investment- the committee will follow up on whom we would need to talk to about that.
 - Tunnel Area Beautification:
 - Discussed advertising in the high school to paint the underpass, and make sure students tag their names.
 - Rest stop restoration: This would be something to work with the DDA.
 - Committee to follow up on how to schedule time to talk with DDA to get more information about Rest Stop for 2023.
 - Some of the smaller projects that could be done are:
 - Bike Racks in the parks to be painted a different color.
 - Electrical boxes across the city, painting nice scenery.
- Bylaws Update
 - Committee will work to have a draft of the changes proposed by February.
- Adopt a Garden –
 - Success of the garden this year- depends on the durability of the plants.
 - City is planning to plant more around the sign of Balding street.
 - Committee discussed mixing fake flowers with real hardy ones for the area.
 - Last year there were some gardens that didn't get adopted, so would want to determine by when should gardens need to be adopted, and how many are there available.
 - Grace to share the map of the gardens that we have.
- Youth Ambassador identification – will need to start advertising with the high schools and middle schools.
- Creek Week – committee is planning to participate in September.
- WP Scoop Campaign -
 - Committee to research the cost of this campaign by March, and implement by end of the year . Will need to present to council.
 - Idea is to work on changing Behavior - making it more convenient to pick up poop.
 - Committee will look into possibly getting grant money from KAB, for poop receptacles.
 - Will need to replace City Logos- stickers and committee logos with the most recent ones.
 - There are different options for the poop stations, start looking at options in next meetings.
- Deer Aware Campaign
 - Committee to follow up with CDOT on how to get yellow flashing signs for deer crossings. Robert suggested Claudia talk to Ben Schmidt about her ideas, as there is an economic and safety benefits.
 - There was related content in the last council meeting packets.

- Median Project Proposal Update
 - Grace talked to the public works director to schedule call. Meeting with Phil, Ben and Kipp to talk about next steps about the costs.
 - Committee understands that it may need to be a phased approach. The logistics of the medians would need to be led by a city employee.
 - Presentation to be posted to the shared drive.
 - Getting someone from DDA a representative (Rebecca or Jerry) involved in the project.
- Beautification Award Nomination for Mayflower Restaurant
 - Discussed the process and restrictions for the beautification award:
 - It must be Inside City limits. We will consider both inside and outside, and community impact. They have not won the beautification award within 2-3 years.
 - Committee discussed that once a year, this year it will be on November 2023- would use whatsup woodland park to gather nominations for the year. Committee would make posts online requesting nominations. Then Voting in December. If no nominations received, the committee would vote on a beautification project winner.
 - A possible contact for the Arts Alliance will be provided by Robert.
 - Committee discussed the following as possible future winners: Bliss, Community Partnership, Stuff Emporium and Ajs.
- New Articles/Online Content
 - Updating the Content Calendar to do more frequent posts.
 - Committee to work on the one-sheet committee overview.

5. Other Committee Business:

A. Annual Report Preparation for January 2023

- Sarah is to present during the January 19th city council meeting.

B. KAB Affiliation

- Include the great American clean up volunteer hours in the portal.
- Grace confirmed she now has access to the KAB portal.

6. City Liaison Report: None.

7. Council Liaison Report:

- A.** Robert mentioned that there are some areas around Memorial Park that could benefit from some mulch. This could be a potential idea to utilize mulch.

8. Adjournment: The meeting adjourned at 06:30 P.M. The next meeting was scheduled for – January 12, 2023, 5 P.M.