



**City of Woodland Park
Historical Preservation Committee
Monday, March 4, 2019 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:47 PM. Members in attendance included: Laurie Glauth, David Langley, Michelle Perkins and Jim Unruh. Absent were Larry Black and City Council Representative Carrol Harvey. Also in attendance were Planning Director Sally Riley, Permit Technician Dorie Slaughter, and Preservation Planner for History Colorado Erica Duvic and Architectural Services Manager Joe Saldibar.
2. **Approval of Minutes: February 4, 2019: MOTION:** Jim Unruh moved and Michelle Perkins seconded to approve the March 4, 2019 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **Midland Terminal Depot** – Ms. Riley reported that last month Karla Schweitzer presented to the HPC the work she has been doing on the exhibits. Ms. Riley then indicated that the next step is to seek more bids on the asbestos abatement and update the cost estimate for rehabilitation of the Midland Terminal Depot. She indicated that she would need help from Mr. Langley to complete that. Mr. Unruh shared information on an antique display case that he found for \$200. Since the purchase cost of a new display case is \$1,150 a significant amount of money could be saved. Ms. Riley indicated that after the update cost estimate for rehabilitation we would need to send out multiple grant applications for the entire rehabilitation. Ms. Riley indicated that she believes it will be about \$50,000. Mr. Unruh inquired about fundraising as a method to raise funds. Ms. Riley indicated that we really need to go after grant money. Ms. Glauth asked about the poster. Ms. Riley indicated that what Ms. Schweitzer put together should help give Mr. Langley some ideas for the poster. The plan is to do a railroad poster with HPC money this year.
 - b. **Placemaking and Main Street** – Ms. Riley reported that she shared the Community Builders report/strategic plan draft to Main Street and the Downtown Development Authority. Ms. Riley has submitted comments and edits to the consultants and she expects a final report by the end of the month.

She said that the focus is in three areas, which are walkability, façade enhancement and signage. Larry Lucas is working on a few exhibits and renderings, and she is waiting to hear back from him. Ms. Riley indicated that a group will be put together to work on signage as we get closer. She said that we will have to report back every quarter. Ms. Riley also mentioned that the City Manager, Darrin Tangeman and City Council are putting together a strategic plan.

- c. **Landmark Plaques** – The three plaques, El Dorado Casino, US Post Office and N. W. Terrill are done and will be installed on the buildings in April. Ms. Riley indicated that the Midland Terminal Depot plaque will be ordered soon. Finally she indicated that the plan is to have a ceremony to celebrate the plaques in May, which is preservation month.
- d. **CLG State Visit** – Ms. Duvic indicated that every four years the CLG needs to be evaluated with a face to face. Ms. Riley brought up considering code update, since it was developed in 1994. One concern she brought up was that our code allows anyone to nominate a building. Ms. Duvic indicated that if we want to update our ordinance that guides are available to assist. Ms. Duvic indicated that after this meeting she will write up her review and that she is here to help. Joe Saldibar from the OAHF was introduced. Mr. Saldibar will conduct a Tax Credit training after the meeting.

5. **Reports:**

- a. **Committee Members' Reports** – None.
- b. **Council Member Liaison's Report** – None.
- c. **Planning Director's Report** – Ms. Riley reported that the Ute Pass Historical Society and Library Director may be looking into the feasibility of seeking a National Heritage District.

6. **Public Comment on Items Not on the Agenda** – None.

7. **Adjournment:** The meeting was adjourned at 4:43 p.m. The next meeting is scheduled on **Monday, April 1, 2019 at 3:30 PM** in City Hall 1st Floor Conference Room.

Recorded by Dorie Slaughter, Permit Technician and approved by the HPC:

This 6th day of May, 2019



Laurie Glauth, Chair