



PUBLIC NOTICE

Historical Preservation Committee (HPC)
220 W. South Ave., Woodland Park, CO 80863
Tuesday, April 4, 2023 – 3:30 PM
AGENDA

In Person at City Hall – 1st Floor Conference Room

1. Call to Order and Roll Call
2. Approval of Minutes – March 6, 2023
3. Public Hearings - None
4. Committee Business
 - a. Midland Terminal Depot – Scope of Work
 - b. Work Plan Revision - Refurbish Headstones in Templeton Cemetery and City Cemetery
 - c. Poster Design Contest – Merit Academy
 - d. Property Owner Outreach
5. Reports
 - a. Committee Members' Reports
 - b. Council Member Liaison's Report
 - c. Planning Director's Report
6. Public Comment on Items Not on the Agenda
7. Adjournment

FOR MORE INFORMATION PLEASE CONTACT THE WOODLAND PARK
PLANNING DEPARTMENT AT (719) 687-5283



**Historical Preservation Committee
Monday, March 6 2023 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Chair Laurie Glauth called the meeting to order at 3:32 PM. Members in attendance included: Laurie Glauth, Larry Black, Eric Simonson, and Linda Allred. Also in attendance were Planning Director Karen Schminke and Permit Technician Dorie Slaughter. David Langley and City Council Representative David Ott were absent.
2. **Approval of Minutes:** February 6, 2023: **MOTION:** Larry Black moved and Eric Simonson seconded to approve the February 6, 2023 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **Midland Terminal Depot – Scope of Work** – Ms. Allred reported that she met with Carl Andersen with Andersen Enterprises, Inc. regarding the Depot building and the need for an updated scope of work with cost estimates. She indicated that the roof and exterior is in good condition; there is no crawl space; it is not clear if electric is run to the building; the electrical panel needs to be replaced; and that the mechanical needs to be figured out. The Committee discussed if there was a need to heat the building and the consensus was that was not important. The Committee discussed beadboard with wainscot as well as a tongue and groove ceiling for interior finishes. Ms. Allred indicated that the existing beadboard may have lead paint. There was also consensus that the scope of work could be split into several phases and accomplished over several years as resources and grant funds allowed.

Regarding window replacement, Mr. Andersen asked if the replacements for windows and doors need to be historically relevant; consensus was to obtain pricing for both historically relevant and contemporary equivalent windows. It was noted that two windows have been removed and there is just plywood; also that depending upon the interior layout of displays, it may be preferable to not put all the windows back. Mr. Plutt indicated he has historical pictures that he will share to show how the building looked when it was used as the Baggage Depot.

Ms. Slaughter shared with the committee pictures of Frisco Historic Park and Museum that she recently visited. The Committee discussed Frisco's displays, lighting, and general operations. This example was helpful for ways to minimize interior restoration and general lighting. Ms. Glauth indicated that she would meet with Donna Finicle and

Larry Black from the Ute Pass Historical Society (UPHS) to discuss the Midland Terminal Depot.

- b. Midland Terminal Depot – State Non-Competitive Grants** –It was decided to wait until the scope of work has been updated to discuss the State Non-Competitive Grants.
- c. CLG Conference - Report** – Ms. Allred provided a report on the February conference. She said it was a highly valuable experience and noted the sessions were packed with a lot to learn, but she stuck with a number of basic sessions. Common themes from the conference were:
 - The necessity of involving younger people on these committees (when polled in a session, there was only about 10 people out of 250 that were under the age of 40);
 - The importance of a council member being present at our meetings; and
 - Lots of discussion of cooperative government, who consider each preservation project as an opportunity for growth that can draw developers to spend their money to preserve a property which will then provide an economic benefit to the community.

Ms. Allred indicated that she also went to a session related to her architecture business which was Energy Codes and Historic Buildings. She said she was impressed by the planners and there were some really smart people in attendance. She also indicated that the staff from History Colorado made themselves very available.

- d. Templeton Cemetery** – Mr. Plutt indicated that what is known as the Pioneer Cemetery is located at Shining Mountain Golf Course near hole 2 is also known as the Templeton Cemetery and was established by Andrew Jackson Templeton and he made available to the Committee a summary of his research findings on the Templeton Cemetery. Regarding the headstones, Ms. Glauth indicated that she would reach out to Sally Riley, the previous Planning Director, to see if she has any information on the rubbings that were created from the wood carving concerning the cemetery.

Ms. Glauth suggested the HPC could be active on preserving the cemetery. Mr. Plutt mentioned that Park County was able to have students from the School of Mines come and do Ground Penetrating Radar for their cemetery and they were able to find seven graves that were previously unknown. Mr. Plutt also mentioned that he has had training on refurbishing headstones and offered to help repair the headstones at the Templeton Cemetery. He indicated that there are also some in the City cemetery that need repair and the compound needed to do the repairs is expensive and cost \$125. Ms. Glauth recommended that we add refurbishing headstones in the cemeteries to next month's agenda and to the work plan.

5. Reports:

- a. Committee Members' Reports** – Mr. Black reported that Donna Finicle's UPHS presentation to City Council was well received; City Council was receptive and made inquiries. Mr. Black also reported that a long term project is to improve handicap accessibility at History Park stating that there is no banister. He also mentioned that they are getting ready for school tours in May.

Ms. Glauth discussed Keep Woodland Park Beautiful's effort to go forward with improvements to the medians downtown and was concerned the current committee members did not have a full understanding of past efforts. She expressed concern that additions to the medians would obstruct visibility.

b. Council Member Liaison's Report – Mr. Ott reported through email that Merit Academy is open to discussion for a competition within classes for a poster design. If the committee is interested he can share the point of contact.

c. Planning Director's Report – Ms. Schminke inquired if the Committee was open to the idea of changing the regular meeting date from the first Monday of the month to the first Tuesday of the month. The Historical Preservation Committee Bylaws and Rules of Procedure under Article V Section 1 state *"the regular meeting date will be the first (1st) Monday of the month or as determined by the members of the Committee"*. All present agreed on the idea and the Committee members approved moving the regular meeting to the first Tuesday of the month at 3:30 p.m.

6. Public Comment on Items Not on the Agenda – None.

7. Adjournment: The meeting was adjourned at 5:17 p.m. The next meeting is scheduled on Tuesday, April 4, 2023 at 3:30 PM.

Recorded by Dorie Slaughter, Planning Technician and approved by the HPC:

This _____ day of _____, 2023

Laurie Glauth, Chair



**City of Woodland Park
Historical Preservation Committee (HPC)
2023 Work Plan - **REVISED****

2023

1. Support Pikes Peak Ocean to Ocean Highway.
2. Complete **training** requirements pursuant to CLG status.
3. Continue to support downtown preservation and design **through participation in the Main Street Program, Downtown Development Authority, Woodland Park Arts Alliance and Mountain Arts Council** projects and programs.
4. Continue to support the UPHS's **walking tours** on Saturdays, June through September. Train 3 to 4 volunteers and improve publicity to generate greater participation in the tours.
5. Conduct a **Mini-Workshop for new Landmarked Property Owners** to build relationships and educate property owners regarding their requirements.
6. Celebrate "May as Preservation Month" to build awareness through collaborative efforts such as **displaying the banner** and newspaper articles.
7. Create and publish a **ninth poster** to foster awareness of WP's heritage.
8. Seek grants to restore the former **Midland Terminal Railway Station** relocated to Bergstrom Park in 2015. Obtain funds to complete construction drawings, building permit, remodel and installation of exhibits in phases.
9. Complete the Certified Local Government (**CLG**) **annual report** for State OAHP in October and meet ongoing CLG requirements.
10. Explore drafting a **Preservation Plan** as desired by the City's CLG status.
11. Complete a **maintenance inspection** of the 14 locally landmarked sites.
12. Continue to work with **SHF staff member**, Lindsey Flewelling and consider her guidance regarding our preservation planning and next steps.
13. Submit the HPC **2024 Budget request/priorities** to the City Manager in August.
14. Obtain and Council appoint a **youth representative/liaison** to serve on the HPC.
15. Continue to maintain a strong and active **membership** of the HPC.
16. **Headstone restoration at Templeton and City cemeteries.**



Relocating the Midland Terminal
Depot to the pond, 1950



