



Keep Woodland Park Beautiful Meeting Minutes

May 11, 2023 - 5 pm

Upstairs Conference Room, 220 W. South Avenue, Woodland Park, CO

1. Call to Order and Roll Call:

- The meeting was called to order at 5:04 P.M. Voting members attending were Jeanette Horwood, Sarah Horwood, Kassidi Gilgenast, and Claudia Miller. Also attending City Staff Liaison Grace Johnson. Not in attendance: Mary Manka, Charlie Estes, Audra Pflug and City Council Liaison, Robert Zuluaga.

2. Approval of Minutes — April 2023 - minutes approved.

3. Public Comment on Items not on the agenda: none

4. Sub-committee Reports and Ongoing Projects

A. Continue City Wide Clean Up Planning

- Supplies Review- committee reviewed the list of clean-up supplies in the shared tracker.
- Event promotion:
 - Grace to follow up on advertising/promoting in the courier.
 - Grace confirmed that the Marquee in Lyons Park is reserved after May 30th.
 - Grace to send out an email to those that attended the clean-up last year. Send out an email to the Parks and Rec volunteer list.
 - Claudia is to bring flyers to Gateway and Summit and Merit – and share them in the Public Library.
 - Kassidi in Columbine and ask to put a sign by Colorado Gear Lab.
 - This year, the committee will be a 15-yard dumpster- at \$294
 - Potential groups to reach out to for the cleanup: Kiwanis, Boys Scouts, and Girl Scouts.
 - In 2024 clean up, the committee can do a scavenger hunt.
 - Supplies to be added to the master clean-up supply list: A megaphone, a small step ladder, and Make sure garbage bags- 500 bags. Committee to look into whether we have a sandwich board. - A- Frame signage to use for the clean-up.

- Committee to look into having more community Engagement- tell us where to
 - Kassidi to look at the one-sheet information sheet.
 - Litter Index: to be completed by Jeanette and Sarah prior to the clean-up.
- B. Adopt A Garden**
- Confirm the information for the next garden adoptions.
- C. Farmers Market**
- Grace to send a link to apply on the Farmers Market website- to select which dates work for Claudia and Jeanette for the market.

5. Other Committee Business

- A.** The following topics will only be discussed if time allows, if not, will be covered at the next meeting:
- Adopt-A-Spot
 - Highway 67 Project Update
 - Median Project Updates
 - Update on the proposal for By-Laws change.
 - WP Scoops Planning and city ordinance updates.
 - Plastic bag fee project proposal – start getting ideas/quotes to determine the size of the event.

6. City Liaison Report: None.

7. Council Liaison Report:

8. Adjournment: The meeting adjourned at 06:15 P.M. The next meeting was scheduled for – June 11, 2023, 5 P.M but was then rescheduled for June 22nd.